

Financial (189 8) Department.

Note

M.O. has been written to
for S.O. R 784: 16.7.96
631: 20-8-94

AS 11/7/98 *Sampled*
10.7.98

Papers used & file

AS 14/7/98

1898
1899

CURRENT No.

706

20-7-98

From E. G. Woods-Sawyer E.

Order

No.

Dated 7
Received 10
Registered 11 } -7-98

Enclosures

Spare copies

SUBJECT.

Requesting that he may
be appointed to check the
stock of stores in the office
of the Supt of Stationery,
Madras, which is to take
place in the month of
Augt. of this year

BACK PAPERS.

G.O.	No.	Department.	Date.
851:	11.10.97	Min.	631: 20.8.94
R1039:	3.8.97		585: 14.8.94
R789:	16.7.96		554: 19.7.94
631:	20.8.97	Min.	540: 13.7.94
702:	19.9.98		527: 6.7.94
574:	8.8.98		1166: 15.11.93
39:	14.1.95		
893:	25.10.94		

FURTHER PAPERS.

G.O.	No.	Department.	Date.
2121/98	889		
2762/98	887		
38/99			
2527/99			

ARBUTHNOT & CO.,
MADRAS.
LONDON HOUSE,
P. MACADYEN & CO.,
WHIMSTER HOUSE,
OLD BROAD STREET, E.C.

Red 10/7/98

Trind.

Current no. 1891

Madras, 7th July 1898

The Honourable
Mr. Gabriel Stokes
Chief Secretary to the Govt. of Madras
Cotacamund

Sir,
As the Government of Madras
was pleased last year, and previously
in 1893/94, to appoint me to check
the stock of Stores and Stationery in
the office of the Superintendent of
Stationery Madras, I have the honour
to offer my services in this way
again for the ensuing Stock Taking
which usually takes place in the
month of August.

Trusting to your favourable
consideration of my application,

I have the honour to be
Sir

Your most obedient servant
E. Woods-Sawyer

80 R1039 3-8-97 A

80631 20.8.94 B
about printing.

G. —]
9
11-6-07

Financial
~~Public~~ (1898)

Department.

D. O. No. 517

From

J. N. Allison Esq. & Co.

D. O.

No.

Dated 8 July 1898.

Received 9 — " — "

Registered 11 — " — "

Enclosures

Spare copies

SUBJECT.

Recommending Mr. Wood,
Scales of Mass. Co. to take stock of
Articles in the store room
of the Sup't of Sta.

BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

DO. No 517



My dear Stokes:

Every year Government appoints someone to take stock of articles in the store rooms of the Superintendent of Stationery. Sometimes an official, sometimes a non-official is appointed. Mr. Wood-Scawen of Madras? Assistant S_N has been so appointed in 3 different years.

D.O. No 517.

He tells me that he is
applying again this year to
be entrusted with the job,
& asks for my recommendation.
I shall be glad if he is
so appointed, for I want the
stock taking to be as thorough
as possible, & Mr. Woods
Lawson's previous experience
will be very valuable.

Yours sincerely,
J. H. Atkinson.

19.7.98
R 20.7.98

Financial Dept

C 1891

D.O. 517

For Orders

M^r Woods-Scawen

applies to be appointed to check the stock of stores in the office of the Supt of Stationery, and M^r Atkinson recommends his appointment because he wants the stock-taking to be thorough and M^r Woods-Scawen has done the work before, vizt last year and in 1894.

The fee is Rs 150. There is budget provision vide p 192 of the Civil Budget Estimate for 1898-99.

In 1895 and in 1896 an assistant collector was appointed to perform the audit.

In reply to G.O. No 527

Final of 13.6.98 the Supt of Stationery stated that the majority of the irregularities brought to notice related to the store department of his office which for a long time had been in a satisfactory condition. The Store Keeper retired last December and the Supt reported that

Wm

C. 1891

M^r Woods-Scawen's application to permit him to be appointed to check the stock of stores in the Supt. of Stationery office.

1. G.O. No 1039 Final of 3.8.97... A
2. G.O. 631 Final of 20.8.94... B

- * G.O. 574 Final of 8.8.95... F
- © G.O. No 784 Final of 16.7.96... E

⊕
Cp's Audit Report on the accounts of the Stationery Office

* para 2 of his letter in G.O. 574 Final of 4.7.98... J

that by the introduction of new registers & the closer supervision of work every effort was being made to bring the dept into a more efficient state

there is no Asst Collector available in North Arcot or Chingleput ^{districts} the Asst. Collector on duty ⁱⁿ at S. Arcot is Mr. C.H. Johnson who has had only about seven months' actual service. In case it is decided to appoint Mr Woods-Scauwem a draft is submitted.

It is submitted That one Asst CW cannot really be spared for the work

Cum 16/7/98
18/7/98

12000

W2
22/7/98

19/7/98

Given by the
order of
22/7
E. C. Woods Scauwem Esq^r 99ct
Supdt of Stationery 9
Asst Genl 9
22/7/98

Order No 806, 20 July 1898
R

Mr. E.C. Woods Scauwem will be appointed to take stock of the stores in the Madras Stationery office from such date in August as the Supdt of Stationery may fix. This will be 150th.

22/7/98
11/7/98