

9/2/98

G.O., No. 574

Dated 4-7-88

INDEXED.

[Despatch Abstract.]

Receiving letter from the
Supt of Stationery stating that the
various matters brought to notice by the
auditor of the Accounts of the Stationery
Office for 1896-97 which require remedial
action, have received attention; and request-
ing the A. & S. to report on the objection
raised by the Supt of Stationery, to
articles of clothing being treated like other
stores & accounts for in the regular register
of receipts & ~~the~~ issues, wished of being dealt
with in a separate register

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
2017/98	640	Dis-7-98					

Financial Local & Munl. (1898) Department.

CURRENT No. 1000

CHIEF SECRETARY
30 JUN. 1898
GOVERNMENT OF MADRAS

From

The Superintendent of
Stationery

No. 1259

Order No 574, 84th July 1898

Recorded in Contn.
of G.O. No. 527 dtd 13th June 98
2. The A.C. will be requested to
report on the para 3 of the foregoing
letter

Ans
1. VII. 98

12/7/98

Dated 20th June 1898

Received 30

Registered 30

Enclosures one

Spare copies

SUBJECT.

Informing that Remedial
Steps have been taken
regarding the irregularities
pointed out in the
Audit report.

To
The Supdt of Stnry (L to)
in Acct Genl (A to)
Dated 7/7/98.

BACK PAPERS.

G.O.	No.	Department.	Date.
527	13.6.98		

FURTHER PAPERS.

G.O.	No.	Department.	Date.

Stationery Office,

Madras, 23th June 1898.

No. 127/1114

From

J.F. Atkinson Esquire I.C.S.,

Superintendent of Stationery,

To

Hon'ble Mr. G. Stokes I.C.S.,

Chief Secretary to Government,

Financial Department,

Ootacamund.

Hon'ble Sir,

I have the honor to return herewith original report of the officer who recently audited the Accounts of the Stationery Office for the year 1896-97 and to state that the various matters brought to notice by him which require remedial action have received attention.

2. The majority of these subjects relate to the Store Department of this Office, which for a long time has apparently been in an unsatisfactory state. This led to the retirement of the Store Keeper on the 1st December last. Every effort is now being made by the introduction of new registers and the closer supervision of work to bring this department into a more efficient state. In regard to the Stationery Office itself, I may say that it is only recently that its unsatisfactory condition has been brought prominently to my notice. Vigorous action was at once taken and as the result the Manager and the Head Accountant are both now on leave on Medical Certificate. I hope before long that with the recent changes in the staff and the

improvements

improvements which are in course of introduction both the Office and the Store Departments will be placed in a thoroughly efficient and satisfactory condition.

3. There is one recommendation of the Auditor's in which I am unable to concur, and that is that articles of clothing should be treated like other stores and accounted for in the regular register of receipts and issues instead of being dealt with in a separate register. It must be remembered that no stock of clothing is maintained here and there is therefore no reason for receiving it into store. When an indent for articles of clothing is sent in they are ordered, and on receipt from the Contractor they are examined and if satisfactory at once despatched to their destination. As a matter of fact they do not even enter the Store Department as they are delivered in the Office and inspected by the Manager. They cannot be considered to be "Stationery" and it would therefore be anomalous to bring them on the general register of receipts and issues of stationery stores.

4. The several minor points mentioned by the Auditor are being looked into, and it is hoped that his next report will be found free from such blemishes.

I have the honor to be,

Hon'ble Sir,

Your most obedient servant,

J. H. Atkinson
Superintendent.

When given for copying 1/17
When copied 1/17
When examined 1/17
When signed 1/17 1899

READ AGAIN G.O., No.
189

DATED

CURRENT No.

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT

STATEMENT WITH DITTO

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

N.B.—

A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
Q = Copy heading only.