

Financial (189¹/₂) Department.

ORDINARY PRINTED.

G.O., No. 488-489

Dated 27th May 1898.

RECEIVED.

[Despatch Abstract.]

Madras Hill Allowance code

Issuing an abstract of the various rulings of the Govt and of this Govt in connection with the ——— since its introduction in April 1893. Copy to the Govt I. (Rev & Comd Dept)

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BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O. <i>Cus</i>	No.	Department.	Date.	G.O.	No.	Department.	Date.
<i>2153/88</i>							

Government {1898} of Madras. FINANCIAL.

<i>Recd.</i>	} 1898.	<i>Enclosures</i>
<i>Regd.</i>		<i>Spare copies</i>

G.O., &c., Nos. 488, 489, 27th May 1898.

MAY.

Madras Hill Allowance Code.

Issuing an abstract of the various rulings of the Government of India and of this Government in connection with the — since its introduction in April 1893. Copy to the Government of India (Finance and Commerce Department).

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—again the following papers:—

G.O., No. 341, Financial, dated 3rd April 1893.

ABSTRACT.—Recording telegram from the Government of India, Finance and Commerce Department, dated 24th March 1893, intimating that the revised Madras Hill Allowance Code has been accepted with one exception, and directing that the new scale of allowances be introduced in the 1893 season.

G.O., No. 710, Financial, dated 25th July 1893.

ABSTRACT.—Recording, in continuation of G.O., No. 341, Financial, dated 3rd April 1893, letter from the Government of India, Finance and Commerce Department, No. 2981-P., dated 14th July 1893, approving, with one exception, the revised Madras Hill Allowance Code.

READ—also the following papers:—

From the Public Works Department, No. 1313-C., dated 4th March 1898.

G.O., No. 916 W., dated 2nd April 1898.

ORDER—No. 488, Financial, dated 27th May 1898.

The various rulings issued by the Government of India and by this Government in connection with the Madras Hill Allowance Code since its introduction in April 1893 are abstracted in the appendix to these proceedings.

(True Extract.)

A. T. ARUNDEL,
Chief Secretary.

To the Accountant-General.

„ Private Secretary to His Excellency the Governor.
„ Departments of the Secretariat.

ENDORSEMENT—No. 489, Financial, dated 27th May 1898.

Copy to the Government of India, Finance and Commerce Department.

A. T. ARUNDEL,
Chief Secretary.

SECTION 4.

Government of India, Finance and Commerce Department, No. 4820-P., dated 6th November 1896, in G.O., No. 800, Financial, dated 20th November 1896.

Substitute the entry "First-class officers, Under Secretaries and Gazetted officers on His Excellency the Governor's staff" for the first entry in column 1 of the statement.

Gazetted officers on the staff of His Excellency the Governor are allowed the option of drawing travelling allowance as officers of the second class when they prefer to do so. They are thus entitled to allowances on account of their families when travelling with them, and to the higher rate of allowance for the journey by road when travelling alone, but not to both on the same journey.

SECTION 6.

Government of India, Finance and Commerce Department, No. 4820-P., dated 6th November 1896, in G.O., No. 800, Financial, dated 20th November 1896.

The Surgeon to His Excellency the Governor is a Military officer for the purpose of this rule.

SECTION 12—NOTE.

Clerks accompanying Government to Ootacamund are required to decide before they leave Madras whether their families will accompany them or not. Otherwise travelling allowance will not be admitted for families proceeding to Ootacamund after offices open there.

When families leave Ootacamund before the expiry of the stay of Government on the hills and before the clerk concerned is ordered down to Madras, family travelling allowance will not be admitted, save under very exceptional circumstances such as sudden illness.

All claims under the note to section 12 of the Madras Hill Allowance Code as well as all applications for relaxation of the rules in the code or for special concessions in cases not exactly covered by the rules are dealt with in the Financial Department.

SECTION 16.

A clerk who elects to take Government quarters shall be charged rent for them throughout the period of his stay on the hills, whether he occupies them or not, unless some other clerk takes over the quarters and accepts the liability.

In the allotment of quarters, the claims of clerks shall be considered in the following order:—

- 1st.—Those whose duties require them to live close to the office.
- 2nd.—Those whose pay is Rs. 35 and less.
- 3rd.—Other clerks according to seniority.

Rents shall be deducted on pay bills, and in the case of bills audited by the Accountant-General the amounts shall be credited to the Public Works Department through the Exchange accounts.

Financial (1898) Department.

CURRENT No. 732

From The Public Works Dept.

Order

No. 1313c

Dated 4

Received 5

Registered 5

3-98

Enclosures one, P.W.D. No 10003 & notes
in the Finl. & P.W.D. Dept.

Spare copies

SUBJECT.

Re rent charged to the
Secretariat clerks occupying
Govt. quarters at city.

Note: I have found
the amount
but mostly the
particulars are
the
19/5/98

BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

Financial Control No 1144
BUILDINGS AND ROADS.
CIVIL WORKS.

Government {1898} of Madras. PUBLIC WORKS.

Recd. } 15. 4 } 1898.
Regd.

Enclosures —

Spare copies —

G.O., No. 916 W., 2nd April 1898.

APRIL.

Quarters for Secretariat Clerks at Ootacamund

Passing orders relative to the claims of clerks in the allotment of quarters and their liability to pay rent by deductions on pay bills, throughout their stay on the hills, and calling on the Executive Engineer to report whether the quarters are defective either as regards sanitation or extent of accommodation.

No. 916 W., 2ND APRIL 1898.

GOVERNMENT OF MADRAS.
PUBLIC WORKS DEPARTMENT.Buildings and Roads.
Civil Works.

READ—the following papers:—

From the Superintending Engineer, IV Circle, dated 9th October 1897.
" Financial Department, dated 19th March 1898.

ORDER—No. 916 W., dated 2nd April 1898.

In his letter read above, the Superintending Engineer, IV Circle, raises the question as to whether Secretariat clerks taking Government quarters at Ootacamund should be allowed to vacate them before the close of the season. The matter has been fully considered by Government. It is observed that in order to meet the convenience of Secretariat clerks brought up to Ootacamund, considerable expenditure has been incurred on the provision of public quarters, and if these are taken at the commencement of a season, and subsequently vacated before its close, they are not likely to be again occupied during the year. As the clerks pay rent for the period of occupation only, there would thus be an appreciable loss of revenue. It is on the other hand recognised that there would be some hardship in compelling a clerk to live in and pay rent for Government quarters when it might be more convenient and cheaper for him to make his own arrangements; or there may be other contingencies, such as a clerk vacating his quarters when he quits the station on sick leave or on transfer to Madras.

2. After consideration of all the circumstances, the Government has come to the conclusion that it would be reasonable to expect that a clerk who elects to take Government quarters should be charged rent for them throughout the period of his stay on the hills, whether he occupies them or not, unless some other clerk takes over the quarters and accepts the liability. This arrangement will accordingly be enforced in future.

3. In the allotment of quarters, the claims of clerks will be considered in the following order:—

1st. Those whose duties require them to live close to the office.

2nd. Those whose pay is Rs. 35 and less.

3rd. Other clerks according to seniority.

4. Rents should be deducted on pay bills, and in the case of bills audited by the Accountant-General, the amounts should be credited to the Public Works Department through the Exchange Accounts.

5. The Executive Engineer, Coimbatore Division, will be directed to inspect the quarters and report whether they are defective either as regards sanitation or extent of accommodation. It may be assumed that, with the exception of Ottley Hall, the quarters will all be occupied by native clerks.

(True Extract.)

S. S. Roberts
Under-Secretary to Government.

To the Financial Department.

" Public Department.

" Revenue Department.

" Local and Municipal Department.

" Superintending Engineer, IV Circle.

" Private Secretary to His Excellency the Governor.

" Chief Engineer for Irrigation.

" Consulting Engineer for Railways.

" Examiner, Public Works Accounts.

Exd. Md. Pahlavan.

[G.]
75
1,001 31 7-97.

NOTE FOR THE CHIEF SECRETARY.

This file was given to me by the Private Secy. on the day ^{that} the Chief Secy. sent me down to Guindy to see ^{the} ~~him~~ regarding the contract papers. The Private Secy. considered that the Chief Secy. should have an opportunity of seeing the later note of the P.W.D. before final orders were passed on the papers. I have not been able to take up the file before as I wished to look into the rent question.

[The present rule as regards rent is that contained in article 16 of the Madras Hill Allowance Code, which states that when Govt. quarters are provided, a deduction of one-tenth of salary will be made for house-rent, but that no more than the actual value of the quarters will be charged. In view of the proposals in the present papers, it is thought that it ^{would} ~~will~~ be better to fix two scales of hill allowance, one showing the amount admissible when quarters are not provided ^{for} ~~to~~ clerks (that is when clerks are not offered quarters) and the other when quarters are provided (that is, offered ^{to} ~~for~~ clerks. In this ^{way} ~~manner~~ no question would arise in regard to clerks paying rent. The arrangement would simply be that before Govt. proceeded to the Hills, the distribution of quarters would be settled, and it would be decided that certain clerks

who would
clerks ~~should~~ be offered quarters. These
clerks would receive hill allowance at
~~a certain~~ ^{one} rate whilst those for whom
no quarters ~~were~~ ^{are} available would receive
at ~~a higher~~ ^{a higher} rate. The rates of hill
allowance are given in article 15
of the Hill Allowance Code and the P.W.D.
might perhaps prepare a sliding scale
of rent. It will be observed that the
minimum hill allowance is Rs.30 with a
proviso that no more than double pay
is drawn in any case, that all clerks
in receipt of Rs.100 and below that sum
get 50 per cent of salary as hill allow-
ance subject to the minimum and proviso
mentioned above; and that clerks in re-
ceipt of salaries ~~more~~ ^{above} than Rs.100
are on a different scale. It is thought
that the plan of not deducting house-rent
would be much simpler. It ~~will~~ ^{would} certainly
save some trouble in the office in the
matter of remitting house rent to the
officers of the P.W.D. etc. This proposal
would require further elaboration in
the P.W.D.

Cmb.
5/1/98

I don't see the object of
this. Why not deduct
the rent from the clerk's
pay?
ATB.

to allow for

It does not seem
to me worth while.

If the rent were deducted
by a lower hill allowance
the amt. wd have to
be paid to the D.P.W.

I suppose ATB
5.1.98

NOTE FOR THE CHIEF SECRETARY.

With reference to
the CSO ~~not~~ ^{query} on the previous
note, it is submitted that if the
plan of having two rates of hill
allowance were adopted the question
of ~~payment of~~ ^{by clerk} rent need not arise. The
higher rate might then be viewed
as including a compensation for
not being granted free quarters.
Prior to 1887 there was no
such thing as clerks paying
rent. Free quarters were provided
and a clerk not so provided got
a lump sum as house rent for
the season.

Cmb.
10.1.98

Speak to me about this.
AT 14.1.98

Ask D.P.W. if they
accept this proposal.
AT 7.2.98.

House rent & Clerks' Qrs at Ootacamund

NOTE FOR THE CHIEF SECRETARY.

Please see the last note from the P.W.D. flagged A which is a reply to Finl. Dept. note flagged B. The P.W.D. considers that the present arrangement under which clerks occupying Govt. quarters at Ootacamund are charged as rent $\frac{1}{10}$ of salary, subject to the normal rent of the quarters not being exceeded, is the best. If, however, a sliding scale of allowances is preferred as suggested by the Financial Dept., the P.W.D. has prepared the scale flagged C based on an average of groups of allowances but making no deduction for quarters from the allowances of clerks drawing salaries of Rs.25 and below. The P.W.D. points out a difficulty which the sliding scale will not meet. The quarters assigned to a clerk may be of less value than the deduction made from his allowances. A further difficulty in the sliding scale is, the P.W.D. considers, that several clerks provided with quarters will draw less in the shape of allowances than they now do under present rules. The Public Works further considers it inequitable to put men on the lower scale simply because they are offered quarters; the scale should apply to men who are not only offered, but elect to take, Govt. quarters.

The first objection certainly does seem to be an insuperable one to the

the sliding scale. It would of course tell in the case of clerks on higher salaries but would nevertheless probably raise ~~some~~ complaints.

As regards the second objection it will be seen that in the grouping of allowances some clerks will also draw more than they do at present even after the deduction for quarters is made, so that the Public Works argument seems to cut both ways.

(There seems no reason why clerks drawing salaries of Rs.25 and less should be exempted from house rent, ~~as~~ these points need not ^{however} be taken up as the first objection of the Public Works is, as stated above, an insuperable ~~one~~ and under these circumstances the present arrangement must apparently be adhered to.

There are one or two points in the papers which still require to be settled —

(1) ~~that of~~ the report on the suitability of the quarters referred to in para. 3 of the office note flagged ^E This is also alluded to in the last paragraph of the note from the P.W.D. flagged ^D

As regards this point it is not known what the Public Works has done about the quarters ^{since} of last year, ~~but~~ one set of quarters certainly requires looking to. It is in the interests of Govt. to house their clerks well at Ootacamund and it is submitted that the question might,

with advantage, be looked into.

(2) As regards the question of the low paid clerks being allowed quarters first, which is referred to in para. 2 of office note flagged ^E and in the second paragraph of the P.W. note flagged ^D, It is thought that the rule proposed here would be a good one. The Public Works might allot the less desirable quarters ^{might be allotted to} for low paid clerks; They need not necessarily get the best quarters.

(3) It remains now for the P.W.D. to pass orders on the papers and the suggestion in the first paragraph of its last note regarding the deduction of the amounts of house rent from ~~the~~ pay bill ^{might} be embodied in ~~the~~ ^a general order issued in that dept. ^{might} to save any question ^{being raised} in the matter.

*Draw attention
to this.
MA*

*MA
14.3.98*

*Cmb.
14.3.98*

*The P.W.D. may be asked
to consider this.
MA*

Submit with fair bills

W. 4
16.3.98

4/16/98

16/3/98

On C. No. 732.

Financial Dept

No 714 of 17-3-98

To P. W. Dept. Decided with memo 18/3/98

The objection raised in para 3 of the P. W. D. note of 4.3.98 makes the ^{plan} ~~idea~~ of a sliding scale impracticable.

In passing orders on the papers will P. W. D. to D. please consider the question of obtaining a report on the present position and the desirability of laying down a rule regarding the allotment of quarters to ~~low~~ low paid clerks first. These clerks ^{used} ~~will~~ not necessarily get the best quarters.

The suggestion in the first paragraph of the P. W. D. note of 4.3.98 as regards the deduction of the amounts of house rent from pay bills might be embodied in a general order issued by P. W. D. in order to prevent objections being raised

P. W. D. (with original papers)

15/3/98

17.3.98

N.B. Keep our office under E.C.S.

Code)
Class. (

To
(Office)

From
(Office)

Words

Day.

Hour.

Minute.

Official
Instructions

To

From
(Person)

Please see Civil Dept office
note # 714 of 17-3-98. The file
sent from here has been returned
incomplete. The D. W. note of 4th March
and the sliding scale drawings
in this office have been kept back.
Please return these and any other
papers belonging to this office which
may have been retained by oversight.

64 Word Form.

19-3-98

4 mil C. No. 732 + its env.

Recd. from

LN returned to P. W. D. LN

At

Mrs.

3148 *Bo*

45

Mrs

Mts

Telegraph Master

C. No. 732 & 1144

NOTE FOR THE to S G

When you were Ag. B.C.
I decided that all additions
to the Madison Hill Almanac
Code should be brought together
in one order. I do not remember
having seen the papers again!
Here is another paper which
contains the a ruling. Hurry up
please

Curb
19. 4 98

A draft order is
submitted. I am not sure
whether I have carried out
your intention. but I have
thought it ^{well} ~~to~~ to set
forth each case for the
better elucidation of the
ruling thereon.

T. J. J.
11/5/98

No you have not. I have made
up and up

Curb
10/11/98

Read again the following papers:-

G.O., 341 Finl. d/3-4-93.

Abstract:- Recording telegram from the Government of India intimating that the proposed Madras Hill Allowance Code has been accepted with certain exception, and directing that the scale of allowances be introduced in the season 1893.

G.O. 710 Finl. d/25-7-93.

Abstract:- Recording in continuation of G.O. No. 341 Finl., dated 3rd April 93, letter from the Govt. of India approving, with certain exception, the revised Madras Hill Allowance Code, and directing that certain distribution of the the copies received be made.

C. No. 732 (g) + 1144 (a)

ORDER

It being desirable to consolidate the various rulings in connection with the Madras Hill Allowance Code since its introduction in April 1893, these rulings are abstracted below in this Appendix as to those proceedings. In December 93, the P.W. Dept. reported that, owing to serious illness the Chief Asstt. of that Dept. was, while on duty at Ootacamund that year, incapacitated for duty for two months during which period he was on privilege leave, and that an extra clerk had in consequence to be brought up from Madras for the period in question.

Sanction

L.S.
P.S.

A

A

Issued by the
Govt of India and
by this Govt.

G.O. No. 63 Finl.
d/24 Jan'y/94

Accepted
and
for the Govt.

C. No. 732 (g) + 1144 (a)

Sanction was therefore requested to an addition to ^{the} Ootacamund section of the office in view to allowances being drawn. The Govt. accordingly permitted the clerk sent from Madras to draw travelling allowance for the journey to and from Ootacamund; but remarked that under rule 18 (C) of the Madras Hill Allowance Code both the Chief Asstt. who took privilege leave and the clerk brought up in his place could not draw special allowances for the same period.

3. In July 1894 the P.W.Dept. referred for orders an enquiry from the Examiner, P.W.Accounts, as to whether hill allowances should be considered as local allowances in calculating the percentage charged for rent for a residence.

The Acct. Genl. was of opinion that, though the special allowances granted under the Madras Hill Allowance Code must be treated as local allowances under Article 38(a) of the Civil Service Regulations, they should not be taken into account in levying house-rent as it was specially provided in ^{shall} Rule 16 of the Hill Allowance Code that deduction for house rent should be made from salary only which does not include these special allowances. The

Acctt.Genl.'s remarks were communicated to the P.W.Dept. with an expression of the concurrence in the ^{of fact} ~~minor~~ ^{minor} ~~expressed~~ ^{expressed} therein.

4. In August 1894 the attention of the P.W.Dept. and the Acctt.Genl. was drawn to the practice as regards clerks occupying Govt. quarters at Ootacamund, of drawing for them the full allowance admissible

G.O.63, Finl, d/24-1-94.

This is only an application of the rule.

Cmt

G.O. No. 571 Finl. d/ 25/7/94.

Rule Sec 16

G.O.571 Finl.d/25-7-94

Memo No.1733 Finl/d/ 30-8-94.

occupying

admissible under rule 15 of the Madras Hill Allowance Code and of subsequently recovering the one-tenth salary deducted under section 16, the recoveries being forwarded to the Sub-divisional Officer, P.W.D. Nilgiris; and these authorities were requested to state whether there would be any objection to the amount drawn on account of the allowances of such clerks being in future restricted to that admissible under section 15 after the one-tenth deduction under sec.16 had been made, as such a course would save the necessity of collecting house rent from the clerks. The Acctt.Genl. and the P.W.D. saw no objection to the procedure described provided that deduction on account of house rent were credited to the P.W.Dept through the exchange accounts. It was then pointed out that the proposal in Memo No.1733 Finl d/ 30-8-94 appeared to have been misapprehended; that it was there suggested that the amount to be drawn in the bills as allowances for clerks occupying Govt. quarters should be the net amount after making one-tenth deduction; that, if this were done there would be no need of adjustments with the P.W.D., and that the proposed procedure appeared admissible under Articles 15 and 16 of the Madras Hill Allowance Code. The Acct.Genl. ^{however} ~~then~~ observed that even if the bills were drawn up as proposed by the Government, an adjustment

Memo No. 1733 Finl. d/ 30-8-94.

G.O. No. 970 Finl. d/ 29-8-94.

ment to the credit of the P.W.Dept. of the amounts to be deducted from gross salary would still have to be made in his books by taking the gross amount due to the clerks against the service head concerned and crediting the amount of house rent to the P.W.Dept in his exchange accounts with that department; that the entry in the bills of only the net amount due to the clerks would be liable to give rise to errors in making this adjustment, but that no mistake could be made by his office if the gross salary due were shown in the first money column and the house rent due from the clerks occupying Govt. quarters were deducted in the Fund Column of the bills, the heading being altered or a remark being made against the deduction, and the net amount only paid to the clerks. The Govt. thereupon directed the course suggested by the Acctt.Genl.

to be followed in future and requested that officer to exhibit in the annual statement of expenditure caused by the move of the Government to the hills the amount recovered from each Secretariat department as house rent.

5. In June 1896 the Acctt.Genl. raised the question as to whether the term "Military Officer" used in rule 6 of the Madras Hill Allowance Code included also the Surgeon to His Excellency the Governor or whether it was meant to refer only to the Military Secy. and Aides-de-camp. Under that rule a Military Officer on the personal staff of the Governor may charge

for

G.O.R.No.970 Finl,d/9-10-94

*This is provided in para 4
of C. No. 1144*

Cmb

G.O.438-439 Finl.D/22-7-96

for the conveyance of his horses according to his rank under the general rules in force for Military Officers, and it had been the practice of the Acctt.Genl.'s Office to allow the Surgeon to H.E. the Governor the cost of conveyance of his horses. But a doubt arose as to whether this was correct owing to the fact that the duties of the Surgeon were not of the open air character as those of the rest of the Excellency's Staff. Further in the scale laid down in Rule 4 of the same code mileage at annas 8 is allowed for 32 miles for the journey from Mettupellium to Ootacamund. Of this 27½ miles are in the Nilgiris and the practice of the Acctt.Genl's office was to allow mileage at annas 12 for the distance under Rule 4 of Article 1252 of the Civil Service Regulations. The Acct.Genl enquired whether this practice was correct, and if it was, he considered that a suitable modification of the rule was necessary. The matter was referred to the Government of India and that Govt. concurred in the view taken by the Madras Govt. that the Surgeon to H.E. the Governor was a Military Officer for the purpose of rule 6 of the Madras Hill Allowance Code. As regards the question of mileage the Govt. of India sanctioned the proposal to substitute the entry "First Class Officers, Under Secretaries and Gazetted Officers on H.E. the

Letter No.493 Finl.D/22-7-96

G.O.800 Finl.d/20-11-96.

Section 6.

*Letter from the C. of I. Fin. & Commerce
Dept. No. 4811. P. 176. November 1896.*

Governor's Staff" for the first entry in Column I of the scale appended to rule 4 of the same Code.

6. In May 1897 the Military Secy. to H.E. the Governor brought to notice that the result of the concession, granted by the Govt. of India by which Gazetted Officers on H.E. the Governor's Staff were included among First Class of the Madras Hill Allowance Code, was to deprive them of the advantage of receiving travelling allowances for their families, which they as Second Class Officers were hitherto entitled to receive. The effect therefore of the ruling so far as a married officer was concerned was that he received for the upjourney an additional sum of Rs. 6-14-0 for the portion of the journey from Mettupollium to Ootacamund, while on the other hand he was debarred from drawing travelling allowance hitherto drawn by him for his family, namely Rs. 50 for his wife and each child not less than 12 years old, and Rs. 25 for each child less than 12 and not less than 3 years old. As the reason which led to the proposal of this Govt. then sanctioned was to place these officers on an equality with the First Class Officers in regard to the scale of travelling allowance drawn for the journey between Mettupollium and Ootacamund and vice versa, and as it was the intention neither of this Govt. nor of the Govt. of India in making the concession to deprive them of advantages which they had hitherto enjoyed, the question was referred to the Govt. of India with the request that the rule might be

Section 4 Column 1 of Statement

Same as

G.O. 535-36 Finl. d/9-7-97

Letter No. 536 Finl. d/9-7-97.

G.O. 825-826 Finl. d/5-10-97.

G.O. 125 Finl. d/10-2-98.

Section 4.

Gazetted Officers on H.E. the Staff of H.E. the Governor are allowed to draw

[G.O. of Finance & Commerce Dept No 327-P of 21 January 1898 in G.O. No 125 Finl. d/10-2-98]

Section 16

be so altered as to prevent these Officers being placed under a disadvantage. The Govt. of India before considering the matter desired to have a statement of the alterations in the rule which this Govt. would recommend. The necessary alterations were then suggested, but the Govt. of India declined to sanction the grant of what appeared to be special and exceptional privileges to the Gazetted Officers of H.E. the Governor's Staff as proposed by this Govt. by allowing them to obtain at the same time the advantages of both the first and second Class. The Govt. of India however consented to allow these officers the option of drawing travelling allowance as officers of the second class when they preferred to do so, thus entitling them to allowances on account of their families when travelling with them, and to the higher rate of allowance for the journey by road when travelling alone, but not to both on the same journey.

7. In proceedings of the P.W. Dept No. 916 W, d/ 2-4-98, read above, it has been decided that

(a) A clerk who elects to take Govt. quarters should be charged rent for them throughout the period of his stay on the hills, whether he occupies them or not, unless some other clerk takes over the quarters and accepts the liability;

(b)

(b) ^I In the allotment of quarters, the claims of clerks ~~will~~ ^{should} be considered in the following order:-

1st Those whose duties require them to live close to the office,

2nd Those whose pay is Rs.35 and less,

3rd Other clerks according to seniority;

(c) Rents ^{shall} be deducted on paybills and in the case of bills audited by the Acct.Genl., the amounts ^{shall} be credited to the P.W.Dept. through the Exchange Accounts.

8. As regards (b) it is observed that the clerks whose pay is Rs.35 and less and whose claims are placed second in the allotment of quarters need not necessarily obtain better quarters ~~than~~ ^{than} those placed 3rd and who happen to be seniors.

9. In regard to (C) the procedure referred to in para 4 above will be followed.

To
The Departments of the Secretariat
,, Private Secretary to H.E. the Governor
,, Accountant-General.

Financial Department

Read again the following papers:

G.O. No.341 Finl., d/3rd April 1893

Abstract:- Recording telegram from the Govt. of India Fin: & Com. Dept: d/24th March 1893, intimating that the revised Madras Hill Allowance Code has been accepted with one exception, and directing that the new scale of allowances be introduced in the 1893 season.

G.O.No.710 Finl., d/25th July '93

Abstract:- Recording in continuation of G.O.No.341 Finl., d/3rd April 1893, letter from the Govt. of India, Fin: & Com. Dept. No.P.2981, d/14th July 1893, approving, with one exception, the revised Madras Hill Allowance Code.

C.Nos. 732 & 1144 ----- Q

Order No. 488, d/27th May 1898.
P.S.

The various rulings issued by the Govt. of India and by this Govt. in connection with the Madras Hill Allowance Code since its introduction in April 1893, are abstracted in the appendix to these proceedings.

To
The Acct. General
" Private Secy. to H.E. the Governor
" Depts. of the Sectt.

S.C. G. (M) 11/5/98
T.A. S. S. deep
Copr added 11-6-98
11-6-98

Cms 16/5/98
No. 489, d/27 May 1898
Copy to the Govt. of India, Fin:

& Com: Dept:

Appendix

IV

SECTION 4

Substitute the entry

"First Class Officers, Under
"Secretaries and Gazetted Officers on
"His Excellency the Governor's Staff"
for the first entry in column of the
statement.

Gazetted officers on the staff
of H.E. the Governor are allowed ^{the option of} drawing
travelling allowance as officers of the
second class when they prefer to do so.
They are thus entitled to allowances on
account of their families when travelling
with them, and to the higher rate of al-
lowance for the journey by road when
travelling alone, but not to both on the
same journey.

SECTION 6

The Surgeon to His Excellency the
Governor is a Military Officer for the
purpose of this rule.

SECTION 12 - NOTE

Clerks accompanying Govt. to
Ootacamund ^{are} will be required to decide
before they leave Madras whether their
families will accompany them or not.
Otherwise travelling allowance will not
be admitted for families proceeding to
Ootacamund after offices open there.

When families leave Ootacamund
before

*Pres
Civil maximat
references
Cul*

I Govt. of India, Fin. & Com.
Dept. No. 4820-P, d/6-11-96,
in G.O. No. 800 Finl., d/20th
Novr. 1896

L Govt. of India, Fin. & Com.
Dept. No. 327-P, d/21-1-98, in
G.O. No. 125 Finl., d/10-2-98

I Govt. of India, Fin. & Com:
Dept. No. 4820-P, d/6-11-96,
in G.O. No. 800 Finl., d/20"
Novr. 1896

T G.O. No. 695 Finl., d/30-8-97

before the expiry of the stay of Govt. on the hills and before the clerk concerned is ordered down to Madras, family travelling allowance will not be admitted, save under very exceptional circumstances such as sudden illness.

All claims under the note to ^{Section} rule 12 of the Madras Hill Allowance Code as well as all applications for relaxation of the rules in the Code or for special concessions in cases not exactly covered by the rules ^{are} ~~will~~ in future ~~be~~ dealt with in the Financial Dept:

SECTION 16

A clerk who elects to take Govt. quarters shall be charged rent for them throughout the period of his stay on the hills, whether he occupies them or not, unless some other clerk takes over the quarters and accepts the liability

In the allotment of quarters, the claims of clerks shall be considered in the following order:--

1st Those whose duties require them to live close to the office;

2nd Those whose pay is Rs.35 and less;

3rd Other clerks according to seniority.

Rents shall be deducted on pay bills, and in the case of bills audited by the Acct. Genl. the amounts shall be credited to the P.W. Dept. through the

G.O.No.604 Finl., d/2-8-97 P

G.O.No.916 W., d/2-4-98
(C.No.1144)

the Exchange Accounts

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