

[Pol.]
53-25-9 27.

Financial (1898) Department.

ORDINARY PRINTED.

G.O., Nos 457-9

DATED 18. 5. 98.

RECEIVED.

9/10

[Despatch Abstract.]

stationery.

Forwarding to the India office
an indent for articles of—
for use in the Madras Presidency
1899-1900. Copy to the Govt
(Finance & Commerce Dept.)

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
<i>1695/98</i>	<i>560</i>	<i>Ind. & Com.</i>	<i>18-5-98</i>				
<i>2671/98 (indent)</i>							
<i>2693/98</i>							
<i>3428/98 (pencil)</i>							

Government {1898} of Madras. FINANCIAL.

Recd.

Enclosures

Regd.

1898.

Spare copies

G.O., &c., Nos. 457, 458, 18th May 1898.

MAY.

Stationery.

Forwarding to the India Office an indent for articles of — required for use in the Madras Presidency in 1899-1900. Copy to the Government of India (Finance and Commerce Department).

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—the following papers:—

From J. N. ATKINSON, Esq., I.C.S., Acting Superintendent of Stationery, to the Chief Secretary to Government, dated Madras, 10th March 1898, No. 431.

I have the honour to forward herewith, in triplicate, the annual indent for stationery and other articles required in 1898-99 for use in 1899-1900. The value of the articles indented for amounts to £10,919-14-3, which is less than that of the last year's indent as well as the estimate sanctioned in G.O., No. 819, Financial, dated 5th October 1897, by £79-19-11 and £167-16-8 respectively. The indent has, as usual, been prepared with reference to two years' average expenditure and the stock on hand reduced by a year's consumption.

Memorandum, No. 766, dated 22nd March 1898.

As compared with the established proportion and the balance in hand at present, the quantity now asked for appears to be excessive in several cases, and notably in the following:—

	Established proportion.	Quantity in stock and indented for.
Paper, writing—		
Double foolscap, M.M., cream-laid	4,794	6,068
Foolscap, M.M., cream-laid, 10lb.	16,667	23,084
Blank books—		
Books, exercise, wide ruling for dictation, 8" x 6½"	9,334	14,132
" " ruled in squares	3,952	5,835
" " narrow ruling for arithmetic	5,386	7,709
Covers—		
Envelopes, gummed, square (De La Rue & Co.)	14,878	21,905
" " " (C. Morgan & Co.)	11,544	16,174
Ink, writing and printing—		
Red ink powder (fuschine)	11,222	14,854
Pencils—		
Black lead (cedar and white wood)	17,572	26,307

The attention of the Superintendent of Stationery is drawn to paragraph 1 of G.O., No. 130, Financial, dated 12th February 1898, and he is requested to revise the indent or to explain why it cannot be reduced.

(Signed) A. T. ARUNDEL,
Chief Secretary.

To the Superintendent of Stationery.

From J. N. ATKINSON, Esq., I.C.S., Acting Superintendent of Stationery, to the Chief Secretary to Government, dated Madras, 7th April 1898, No. 645.

With reference to your memorandum, No. 766, dated 22nd March 1898, I have the honour to enclose a statement showing how the quantities indented for were arrived at.

2. Although the actual stock on hand was shown in the indent, a year's supply had to be deducted from it and the indent framed with reference to the balance that would then remain, as stated in my letter, No. 431, dated 10th March 1898, since the supply for the current year had to be issued immediately after the submission of the indent. Hence the stock on hand as shown in the indent *plus* the quantity indented

for appears to be excessive as compared with the established proportion, while as a matter of fact the quantity indented for is much below what was needed to bring stock up to the established proportion, as will be seen from column 11 of the statement.

3. Since the submission of the indent, however, the Inspector-General of Police has informed me that he does not require this year the 450 reams of double foolscap and 1,000 reams of foolscap cream-laid paper indented for by him. I have accordingly reduced these two items in the indent. The remaining quantities are absolutely necessary considering the increased issues of late years and the fact that the Educational Department has also to be supplied with stationery from this office from the current year under G.O., No. 852, dated 12th October 1897.

4. Twelve Cachet Crampons and the necessary seals have also been included in the indent with reference to G.O., No. 177, dated 23rd February 1898.

5. The indent is herewith re-submitted.

ENCLOSURE.

STATEMENT showing the details of preparation of the annual indent.

Description of articles.	Issues.			Total issues.	Average issues for one year.	Average issues for two years or established proportion.
	1894-95.	1895-96.	1896-97.			
1	2			3	4	5
Paper, writing—						
Double foolscap, M.M., cream-laid, 20lb. Rms.	2,078 18 10	2,576 5 17	2,535 5 5	7,190 9 8	2,396 16 10	4,793 12 20
Foolscap, M.M., cream-laid, 10lb. Rms.	9,209 0 8	5,070 11 19	10,721 14 6	25,001 6 9	8,333 15 11	16,667 10 22
Blank books—						
Books, exercise, wide ruling, for dictation No.	3,967	4,010	6,024	14,001	4,667	9,334
Books, exercise, ruled in squares No.	1,713	1,582	2,633	5,928	1,976	3,952
Books, exercise, narrow ruling for arithmetic No.	2,126	2,246	3,707	8,079	2,693	5,386
Covers—						
Envelopes, gummed, square, De La Rue No.	4,001	6,501	11,815	22,317	7,439	14,878
Envelopes, gummed, C. Morgan & Co. No.	8,801	3,082	5,435	17,318	5,772	11,544
Ink, writing and printing—						
Red ink (fuschine) Oz.	4,941½	5,890½	6,001½	16,833	5,611	11,222
Pencils—						
Black lead, cedar and white wood Doz.	8,596	8,595	9,166	26,357	8,786	17,572
Description of articles.	Stock on hand at the date of indent.	Quantity due on previous indents.	Total stock.	Balance after deducting one year's supply.	Quantity indented for.	Quantity that should have been indented for according to accounts.
	6	7	8	9	10	11
Paper, writing—						
Double foolscap, M.M., cream-laid, 20lb. Rms.	2,568 3 17	..	2,568 3 17	171 7 7	3,500	4,622
Foolscap, M.M., cream-laid, 10lb. Rms.	13,083 18 22	..	13,083 18 22	4,750 3 11	10,000	11,917
Blank books—						
Books, exercise, wide ruling for dictation No.	8,132	..	8,132	3,465	6,000	5,869
Books, exercise, ruled in squares No.	2,335	..	2,335	359	3,500	3,593
Books, exercise, narrow ruling for arithmetic No.	2,709	..	2,709	16	5,000	5,370
Covers—						
Envelopes, gummed, square, De La Rue No.	13,905	..	13,905	6,466	8,000	8,412
Envelopes, gummed, C. Morgan & Co. No.	5,174	..	5,174	598	11,000	12,142
Ink, writing and printing—						
Red ink (fuschine) Oz.	4,854½	4,000	8,854½	3,243	6,000	7,979
Pencils—						
Black lead, cedar and white wood Doz.	17,307	..	17,307	8,521	9,000	9,051

ORDER—No. 457, Financial, dated 18th May 1898.

The indent as now reduced will be forwarded to the India Office.

2. The value of the indent shows a slight decrease as compared with previous years:—

				Years.	Estimates.	Indents.
					£	£
G.O., Nos. 752-54, Finl.,	1-10-95.	Required during 1896-97	for use in 1897-98..		11,891	11,129
" " 164-66, "	14-3-96	" " 1897-98	" in 1898-99..		11,097	11,000
" " 607-9, "	21-9-96.	" " 1898-99	" in 1899-1900.		11,088	10,920*
" " 241-43, "	19-3-97.					10,751†
" " 819-21, "	5-10-97.					

* Original. † Revised.

(True Extract.)

A. T. ARUNDEL,
Chief Secretary.

To the Superintendent of Stationery.

ENDORSEMENT—No. 458, Financial, dated 18th May 1898.

Copy to the Government of India, Finance and Commerce Department, with copy of indent.

A. T. ARUNDEL,
Chief Secretary.

Government {1898} of Madras. FINANCIAL.

Recd.

Enclosures

1898.

Regd.

Spare copies

Letter, No. 459, 18th May 1898.

MAY.

Stationery.

Forwarding to the Secretary of State for India an indent for articles of — required for use in the Madras Presidency in 1899-1900.

FINANCIAL DEPARTMENT.

LETTER—to

THE UNDER SECRETARY OF STATE FOR INDIA.

SIR,

I am directed to forward, for submission to the Right Honourable the Secretary of State for India, an indent, in duplicate, for articles of stationery required for use in the Madras Presidency in 1899-1900.

I have the honour to be,

Sir,

Your most obedient servant,

OOTACAMUND,
18th May 1898.

A. T. ARUNDEL,
Chief Secretary.

Exd. A. Raith.

Financial (1899) Department.

CURRENT No. 804



From The Superintendent
of Stationery
Hutnas

No. 431

Dated 10 March 1898

Received } 11. 3. 98

Registered }

Enclosures 3 one in triplicate

Spare copies

SUBJECT.

Memo. No. 766, d/22-3-98.

As compared with the established proportion and the balance in hand at present, the quantity now asked for appears to be excessive in several cases, and notably in the following:-

Paper-writing.	Established Proportion.	Quantity in stock	Indented for
----------------	-------------------------	-------------------	--------------

Royal H.M. B.L.	1493	1000	
-----------------	------	------	--

Double F. Cap M.M.	4794	6068	
--------------------	------	------	--

Foolscap M.M. Cream Laid - 10 lbs	16667	23084	
-----------------------------------	-------	-------	--

Blank Books.

Books exercise under wide ruling for dictation. 8 "x 6 1/2".	9354	14132.	
--	------	--------	--

Do ruled in square.	3952	5835.	
---------------------	------	-------	--

Do narrow ruling for Arithmetic	5386	7709	
---------------------------------	------	------	--

Forwarding annual indent for stationery and other articles required for 1898-99 for use in 1899-1900

Covers	Quantity	Value
Envelopes gummed square (De La Rue & Co.)	14878	21905
Do (C. Morgan & Co.)	11844	16174
Ink writing & Printing	11222	14854
Red ink powder (fuschine)		
Pencils		
Black lead (Cedar & white wood)	17572	26305

P.T.

The attention of the Superintendent of Stationery is drawn to para 1 of G.O., No. 130, Finl., d/12-2-98, and he is requested to revise the indent or to explain why it cannot be reduced.

BACK PAPERS.

G.O.	No.	Department.	Date.
819-21	5-10-97		
746-51	13-9-97		
241-3	19-3-97		
516-21	26-8-96		
164-6	14-3-96		
177	23-2-98		
852	12-10-97		
130	12-2-98		
607-8-9	21-9-96		
727-4-1	18-9-95		

FURTHER PAPERS.

G.O.	No.	Department.	Date.

Financial (1898) Department.

CURRENT No. 1122

Send up printed draft. Bring all in the name of the indent as reduced.

From The Superintendent of Stationery and Press

Order No. First of April 1898.

No. 645

Dated 7th April 1898

Received 8 } 24 98

Registered 9 }

Enclosures 1 statement & Indents in duplicate

Spare copies

SUBJECT.

Stationery Annual Indent for 1899-1900.

The indent as now reduced will be forwarded to the Secretary of State for India.

2. The value of the articles indicated for 1899 a slight diminution as compared with previous years:-

Years	Estimates	Indents
1897-98	11,891	11,129
1898-99	11,097	11,000
1899-1900	11,088	10,920
		10,781

Original + Revised

The Superintendent

Order No. First of April 1898

Copy to the Secretary of India for 2 Cms. Dept, with copy of indent -

Letter to the Secretary of State for India No. First of April 1898

Resubmitting - with

certain alterations

1070

To the Supt of Stationery (910)

with indents returned

22/3/98

22/3/98

checked 19/4/98

BACK PAPERS.

G.O.	No.	Department.	Date.

I am directed to forward, for
Submission to the Royal Warrant
the Secy of State for India, an
indent, in duplicate, for articles
of stationery required for use
in the Madras Presidency in 1899-1900.

2.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

Government {1898} of Madras. FINANCIAL.

Recd.

Enclosures

Regd.

1898.

Spare copies

G.O., &c., Nos. 4578 18 ^{May} April 1898.

APRIL.

Stationery.

Forwarding to the Secular of State for
India an indent for articles of — required
for use in the Madras Presidency in 1899-1900.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

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Covers—		
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" " " (C. Morgan & Co.)	11,544	16,174
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Chief Secretary.

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for appears to be excessive as compared with the established proportion, while as a matter of fact the quantity indented for is much below what was needed to bring stock up to the established proportion, as will be seen from column 11 of the statement.

3. Since the submission of the indent, however, the Inspector-General of Police has informed me that he does not require this year the 450 reams of double foolscap and 1,000 reams of foolscap cream-laid paper indented for by him. I have accordingly reduced these two items in the indent. The remaining quantities are absolutely necessary considering the increased issues of late years and the fact that the Educational Department has also to be supplied with stationery from this office from the current year under G.O., No. 852, dated 12th October 1897.

4. Twelve Cachet Crampons and the necessary seals have also been included in the indent with reference to G.O., No. 177, dated 23rd February 1898.

5. The indent is herewith re-submitted.

ENCLOSURE.

STATEMENT showing the details of preparation of the annual indent.

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Books, exercise, ruled in squares No.	1,713	1,582	2,633	5,928	1,976	3,952
Books, exercise, narrow ruling for arithmetic No.	2,126	2,246	3,707	8,079	2,693	5,386
Covers—						
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Ink, writing and printing—						
Red ink (fuschine) .. Oz.	4,941½	5,890½	6,001½	16,833	5,611	11,222
Pencils—						
Black lead, cedar and white wood .. Doz.	8,596	8,995	9,166	26,357	8,786	17,572
Description of articles.	Stock on hand at the date of indent.	Quantity due on previous indents.	Total stock.	Balance after deducting one year's supply.	Quantity indented for.	Quantity that should have been indented for according to accounts.
	6	7	8	9	10	11
Paper, writing—						
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Covers—						
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Envelopes, gummed, C. Morgan & Co. No.	5,174	..	5,174	598	11,000	12,142
Ink, writing and printing—						
Red ink (fuschine) .. Oz.	4,854½	4,000	8,854½	3,243	6,000	7,979
Pencils—						
Black lead, cedar and white wood .. Doz.	17,307	..	17,307	8,521	9,000	9,051

4

Nos. 4578, FINANCIAL, 18th May April 1898.

ORDER—No. 4578, Financial, dated 18 April 1898.

The indent as now reduced will be forwarded to the Secretary of State for India. Office

2. The value of the ~~articles~~ indent ~~for~~ shows a slight ~~diminution~~ decrease as compared with previous years:—

Years.		Estimates. Indents.	
		£	£
Required	1896-97 for use in 1897-98	.. 11,891	11,129
"	1897-98 " in 1898-99	.. 11,097	11,000
"	1898-99 " in 1899-1900	.. 11,088	{ 10,920* 10,751†

* Original. † Revised.

(True Extract.)

To the Superintendent of Stationery.

ENDORSEMENT—No. 4578, Financial, dated 18 April 1898.

Copy to the Government of India, Finance and Commerce Department, with copy of indent.

Chief Secretary.

A. T. ARUNDEL,
Chief Secretary.

Exd. A. Raitt.

2

No. 4579, FINANCIAL, 18th May APRIL 1898.

FINANCIAL DEPARTMENT.

LETTER—to

THE UNDER SECRETARY OF STATE FOR INDIA.

SIR,

I am directed to forward, for submission to the Right Honourable the Secretary of State for India, an indent, in duplicate, for stationery and other articles required in 1898-99 for use in 1899-1900 in the Madras Presidency.

I have the honour to be,

Sir,

Your most obedient servant,

OOTACAMUND,
18th April 1898.
MayCMB.
1.5.98

Chief Secretary.

Exd. A. Raitt.

Government {1898} of Madras. FINANCIAL.

Recd. }
1898. }
Regd. }
Enclosures
Spare copies

Letter, No. 459, 18th May
April 1898.

APRIL.

Stationery
Forwarding to the Secretary of State
for India an indent for articles of —
required for use in the Madras Presidency
in 1899-1900.

at copy sent to Press.

turned for signature.

despatched in print.

MAIN G.O., No.
189

DATED

NUMBER OF COPIES
REQUISITE.

Order complete.
Letter only.
Order complete with Letter.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BRING MEANT FOR DISPATCH
IN ORIGINAL.

N.B.—

A = Print in full.
B = Not to be printed.
P = Print abstract only.
Q = Print heading only.