

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
<i>Ans</i> <i>93/89</i>							

Government {1898} of Madras. FINANCIAL.

Recd.

Regd.

1898.

Enclosures

Spare copies

G.O., No. 177, 23rd February 1898.

FEBRUARY.

Stationery.

Approving the suggestions of the Superintendent of Stationery as regards the supply of gum to officers in the mufassal and of gum bottles with brushes and postal scales generally; but considering that, as regards gum bottles with brushes, the supply should be extended to all officers drawing a salary in excess of Rs. 250 per mensem; directing that the "cachet crampon" and the requisite seals be also included as articles of supply to Secretaries and Under Secretaries to Government, and requesting the Superintendent of Stationery to issue the necessary addendum to the — rules.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—the following paper:—

From J. N. ATKINSON, Esq., I.C.S., Acting Superintendent of Stationery, to the Chief Secretary to Government, dated Madras, 5th February 1898, No. 184.

From inquiries made I understand that gum required for office purposes is purchased locally by officers in the mufassal as it is stated to be an article of general issue to "Presidency offices" in Appendix A to the Stationery rules. As this practice is objectionable under article 98 of the Civil Account Code and Rule 3 of the Stationery rules, I have the honour to propose that the supply of the article may be extended to mufassal offices also and that the appendix may be altered accordingly. Similarly, gum bottles with brushes and postage scales are prescribed for hospitals in the above appendix; but these articles are used in almost all public offices. It is presumed that they are also purchased locally by the officers themselves. These also may be made articles of general issue to all offices at the rate of one gum bottle to each head of department and one pair of scales to each despatching clerk in an office decennially subject to the same rules as those applicable to articles issued periodically and included in Appendix E.

ORDER—No. 177, Financial, dated 23rd February 1898.

The suggestions of the Superintendent of Stationery as regards the supply of gum to officers in the mufassal and of gum bottles with brushes and postal scales generally are approved, but the Government considers that, as regards gum bottles with brushes, the supply should be extended to all officers drawing a salary in excess of Rs. 250 per mensem.

2. The "cachet crampon" and the requisite seals will also be included as articles of supply to Secretaries and Under Secretaries to Government.

3. The Superintendent of Stationery will be requested to issue the necessary addendum to the Stationery rules. It is observed that various orders have recently been issued making changes in the Stationery rules, but no addenda appear to have been issued by the Stationery office. This matter should not be lost sight of.

(True Extract.)

A. T. ARUNDEL,
Chief Secretary.

To the Departments of the Secretariat.
" Postmaster-General.
" Accountant-General.
" Superintendent of Stationery.

Financial (1898) Department.

CURRENT No. 401

From

The Superintendent of
Stationery, Madras.

Order

No. 184

Dated 5thReceived 6thRegistered 7th

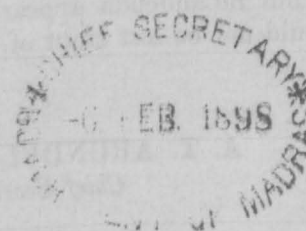
Enclosures nil

Spare copies nil

February 1898

SUBJECT.

Suggesting that gum, gum bottles with brushes, & Postage scale, may be included among the articles of general issue & requesting permission to alter the appendices accordingly.



BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

MEMORANDUM.

18th February 8.

From

Addison and Co.,
PRINTERS, STATIONERS, RUBBER STAMP MAKERS, ENGRAVERS,
FANCY GOODS MERCHANTS & CYCLE IMPORTERS,
MOUNT ROAD, MADRAS.

To The Ag. Head Clerk
Chief Secretariat, Public Works
Department, Port of George

Dear Sir
In reply to your letter dated the 18th, re
"Sealing machine", we beg to state that the correct
name is "Seachet Lerrampon"

Yours faithfully
Addison & Co.

To Ca

18/2/88

[G.]
25
1,000 -22-11-07.

C. No. 401

SUBJECT.

HIS EXCELLENCY THE GOVERNOR.
THE HON'BLE SIR HENRY BLISS, K.C.I.E.
THE HON'BLE MR. GROSE, C.I.E.

Supply of Stationery

CS

FOR ORDERS.

Clause (f) of Art: 98 of the C.A. Code prohibits the local purchase of articles of stationery usually supplied by the Stationery office, unless such purchases are specially sanctioned by the local Govt. Rule ~~3~~ of the Stationery Rules repeats this ruling. The Supt. of Stationery points out that gum is purchased locally by officers in the mufassal, but that appendix A to the Stationery Rules (page 24) provides for its issue to Presidency offices only. He therefore proposes that that supply of the article may be extended to mufassal offices also and the appendix may be altered accordingly. This suggestion may, it is submitted, be approved.

2 He also brings to notice that gum bottles with brushes and postal scales (page 25) are included in appendix A to the Stationery Rules as articles of supply to Hospitals only, but that these articles must be in use in almost all public offices. He suggests that they may be

made articles of general issue to all offices at the rate of one gum bottle to each Head of Dept. and one pair of scales to each despatching clerk in an office decennially, subject to rule 20 on page 2 of the Stationery Rules. This suggestion may, it is submitted, be approved, except that the issue of gum bottles might be made a little more general and a salary limit be fixed or the supply be limited to gazetted officers. Gum bottles are necessary especially in the Secretariat.

3 This opportunity is taken to raise the question as to whether the supply of the sealing machine which is used by the Chief Secretary and also by the Under Secy. should not be included in the Stationery Rules. This is really an article of stationery and, it is thought, a very useful article and one which might, with advantage, be supplied to Hon'ble Members and Secretaries to Govt. in general. The question of the procuring of the seals themselves which are now purchased ^{from} Contingencies must sooner or later be raised by the Acct. Genl.

Ans. 11/2/98

At present ^{constantly} one one purchased by myself. Ans

Not to it. ms. unless they ask for it. It wd not do for gent. At 12.2.98 circ. as anyone etc. cd hear the cover open & after perusal fix a fresh seal & this could only be known by counting the number of seals affixed & broken. At 12.2.98

Financial Dept:

C.No.401

SUPPLY of STATIONERY

ORDER No 1773 23.2.98.

The suggestions of the Supt. of Stationery as regards the supply of gum to officers in the mufassal ^{and} of gum bottles with brushes and ~~the~~ postal scales generally are approved, but the Govt. considers that as regards gum bottles with brushes the supply should be extended ~~beyond Heads of Depts.~~ to all officers drawing a salary in excess of Rs.250 per mensem.

2. The "Cached Crampson" ^λ will also be included as ~~an~~ articles of supply to ~~the~~ Secretaries and Under Secretaries to Govt. The Supt. of Stationery will be requested to issue the necessary addendum to the Stationery Rules.

3. It is observed that various orders have recently been issued making changes in the Stationery Rules but no addenda appear to have been issued by the Stationery office. This matter should not be lost sight of.

and the requisite Seals

20 the Secy to the Secy 83
Post master genl. 10/2/98
Acct. Genl. 4/5/98
The Supt. of Stationery (Q) 3

Ans 10/2/98

At 21.2.98.

Ref. Cpy to Stationery File
Jin 5.3.98

First copy sent to Press.
Returned for signature.
Despatched in print.

READ AGAIN G.O., No.
189

DATED

CURRENT No.

401

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

LETTER OF GOVERNMENT

STATEMENT WITH DITTO

PAPERS NOT FILED UP, BEING MEANT FOR DISPATCH
IN ORIGINAL

N.B. -

- A = Print in full.
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- P = Print abstract only.
- Q = Print heading only.

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