Financial (1895) Department.

ORDINARY MS.

G.O., No. 819, 820

Dated 14th Oct. 1895.

INDEXED. 13/14

[Despatch Abstract.]

ADDITIONAL ALLOTMENT FOR STATIONERY DEPARTMENT

Directing that the Government of India be requested to sanction an additional allotment of Rs. 75000 for the current year under 30. Stationery and Printing - Imperial -, and that the estimate for 1896-97 be fixed at Rs. 3,75000.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
	2976	12/11/95	95				
	3241	9/12/95	95				

660 : 5-9-95
611/6 : 24 : 8-95
345 : 11-4-95
1321/3 : 9-2-95
965 : 8-11-94 Mem
919/20 : 31-10-94 "
868 : 22-10-94 Mem
815 : 4-10-94

CURRENT No. 2976

Fin. D

STATIONERY (1895) DEPARTMENT.

From

THE SUPERINTENDENT OF STATIONERY,

Madras.

To The Chief Secretary to Government, Financial Dept.

Dated 10 September 1895.
Received

Regd-5/12
Encls-3

660 dt 5-9-95

No. 1465

ENCLOSURES.

FROM CHIEF SECRETARY GOVERNMENT OF MADRAS 12 SEP 1895

Subject.

Requesting the sanction of the Government for an additional grant of Rs 150,000.

Pse
12/X

Headwriter
Please get GO 660 dt 5-9-95 Fin
from the head Clerk & have
it ready by 4 p.m.

Form of Statement to accompany all applications for sanction to expenditure not provided for in budget.

Additional Expenditure to be provided for :

Rs 75,000 on account of Stationery purchased for central stores

Major head 30 Stationery and Printing
Minor head Stationery purchased for central stores
Sub-head - Nil
Detailed head - Nil

Amount proposed to be spent during current year Rs 3,75,000
to do 1896-97 " 3,75,000

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* Rs 3,00,000 is provided for in the Budget

Proposed re-appropriation for current year

1	2	3	4
Head of estimate affected by the proposal	Actual expenditure upto date of the proposal (viz, ...)	Amounts as in the estimate passed by Government	Amounts as they will stand after re-appropriation
(1) Heads under which the proposed expenditure will fall. Nil			
Total			
(2) Heads under which it is proposed to reduce the grants			
Total			

Explanations are given in the covering letter, in which the urgency and necessity for the expenditure is fully explained.

Ch't 2/11/x

List of Articles due from Contractors.

Articles	Quantity	Rate	Values.		
Azure laid Royal 44 lbs.	Rms. 50	10-5-"	515	10	-
" Medium 34 "	" 75	7-15-6	597	10	6
Foolscap cream wove 14 lbs	" 1500	3-1-"	4593	12	-
Brown Cartridge Royal 46 lbs	" 200	5-12-"	1150	-	-
" " 40 "	" 646	5-"-"	3230	-	-
" Demy 28 "	" 600	3-8-"	1750	-	-
" " 22 "	" 300	2-12-"	825	-	-
" Double Foolscap 24 "	" 600	3-"-"	1500	"	"
Printing double Foolscap - 28 "	" 4248	5-1-8	21682	8	-
" 21 "	" 100	3-13-3	382	13	-
" 16 "	" 9432	2-14-8	275-10	-	-
Printing Imperial 40 "	" 50	7-4-8	364	9	4
" Double Royal 35 "	" 500	6-6-1	2190	1	8
" " 30 "	" 30	5-7-6	164	1	-
" Royal 32 "	" 500	5-13-4	2916	10	8
" Double Medium 40 "	" 20	7-4-8	145	13	4
" Medium 25 "	" 32	4-8-11	136	11	6
" Double Demy 34 "	" 150	6-3-2	929	11	-
" Demy 25 "	" 100	4-8-11	455	11	8
Octavo post c.w.	" 200	1-8-"	300	"	"
White blotting 34 lbs	" 100	7-15-6	796	14	-
Country Demy	" 1755	2-1-"	3619	11	-
" Foolscap	" 1189	1-15-9	2359	6	9
Country Paste Boards	Doz. 175	Doz. 0-10-9	117	9	3
Blank Books L. B. Royal	No 50	20 0-13-"	40	10	-
" Medium	" 200	0-9-0	112	8	-
" Demy	" 400	0-7-6	187	-	
" Foolscap	" 1200	5 /			

A

				79987	6	
Guard books	No.	100	" - 4 - "	25	-	-
Half bound Foolscap 2 quires	"	350	" - 1 - 6	32	13	-
Prescription books 4 quires	"	200	" - 1 - 6	1	12	-
File books	"	800	" - 2 - "	100	"	"
Note Books H.B	"	200	" - 1 - "	12	8	"
~~Cadiz~~ marble cover Demy	"	1000	per 100 - 0 - 8 - "	5	"	"
" Foolscap	"	2000	" 0 - 8 - "	10	"	"
" Quarto	"	2000	" 0 - 6 - "	7	8	"
" Octavo	"	2500	" 0 - 6 - "	9	6	"
Black ink powder	doz.	4000	doz. 0 - 6 - "	1500	-	-
" printing ink	lb	2000	lb 0 - 13 - "	1625	-	-
County Twine	"	5020	" 0 - 5 - 10	1830	3	4
Gum ordinary	"	1810	" 0 - 4 - 6	509	1	"
Blue cloth (Salampore)	yds	1911	yd 0 - 3 - 0	358	5	"
White cloth do	"	1808	" 0 - 2 - 6	282	8	-
Mats for packing	No.	89	Ro. 0 - 2 - 3	12	8	3
Silk thread	Skeins	72	" 0 - 6 - "	27	"	"
Nails for packing	lb	298	lb 0 - 1 - 9	32	9	6
Lamp black	lb	30	" 0 - 3 - 6	6	9	"
Inkstands glass	No.	5	Ro. 0 - 9 - "	2	13	"
" Wooden boxes	"	343	" 0 - 7 - 3	155	6	9
Rulers round large & Small	"	471	" 0 - 2 - "	58	14	"
Wooden slate	"	892	" 0 - 3 - 3	181	8	"
Sealing wax red	lb	3646	lb 0 - 9 - 6	2164	13	"
" black	"	1000	" 0 - 4 - 6	281	4	"
Wax-cloth	yds	9000	yd. 0 - 6 - "	3375	"	"
" Superior	"	100	" 0 - 6 - 3	39	1	"
Drawing-boards	No.	12	Ro. 22 - 12 - "	273	"	"
Tape white narrow	Rolls	12463	Roll 0 - 2 - 6	1947	5	6
Cotton thread twisted white	lb	2300	lb 0 - 8 - 3	1185	15	"
" Coloured	"	940	" 0 - 10 - "	587	8	"
Self ink bottle	No.	300	No. 0 - 1 - "	18	12	"
boards thin	Doz.	29	Doz. 0 - 11 - "	19	15	"
	No.	22	No. 15 - " - "	330	"	"
				97013	"	"

				97013	"	"
Padlocks 3½"	No.	24	Ro. 13 - " - "	312	"	"
" 3"	"	114	" 11 - 8 - "	1311	"	"
" 2½"	"	88	" 7 - 8 - "	660	"	"
" 2¼"	"	10	" 6 - 8 - "	65	"	"
" 2"	"	88	" 5 - 8 - "	484	"	"
" 1¾"	"	10	" 5 - " - "	50	"	"
" 1½"	"	40	" 4 - 8 - "	180	"	"
" 1¼"	"	10	" 4 - 12 - "	47	8	"
Cup-board locks 4"	"	50	" 6 - " - "	300	"	"
" 3"	"	10	" 5 - " - "	50	"	"
" 2¾"	"	10	" 5 - " - "	50	"	"
" 2½"	"	30	" 4 - 8 - "	135	"	"
" 2"	"	10	" 4 - " - "	40	"	"
Registration locks.	"	115	" 7 - " - "	805	"	"
Drawer locks 3"	"	40	" 5 - " - "	200	"	"
" 2¾"	"	10	" 4 - 12 - "	47	8	"
" 2½"	"	10	" 4 - 8 - "	45	"	"
" 2"	"	10	" 4 - " - "	40	"	"
Box locks 2½"	"	10	" 4 - 12 - "	47	8	"
Postal Scales with weights	"	20	" 9 - " - "	180	"	"
				102062	8	"

Stationery office,
Madras,
10th September 1895.

Thomas
ag. Superintendent.

NR

1895
Fund
Enclos. No. 1
O. P. 2240

List of Articles Still to be ordered

		Average	Stock on hand	Expected	Total of columns 3 and 4	To be ordered	Value		
Cream wove Foolscap	14lbs	4047	6	1500	1506	1200	3675	-	-
Double Royal	50lbs	410	45	-	45	400	4557	4	8
Royal	32lbs	1280	216	500	716	500	2916	10	8
Double Foolscap	28lbs	14139	1927	4248	6175	8000	40833	5	4
" "	16lbs	39302	800	9432	10232	29000	84583	5	4
Badami Royal	25lbs	1687	1230	—	1230	500	2018	3	8
" "	20lbs	1486	554	—	554	1000	3229	2	8
" Double Foolscap	16lbs	823	335	—	335	500	1291	10	8
Brown Cartridge Royal	40lbs	1001	169	646	815	200	1000	-	-
" " Demy	22lbs	550	136	300	436	150	412	8	-
" " Double Foolscap	24lbs	746	1	500	501	250	750	-	-
Country Demy		2889	325	1755	2080	800	1650	-	-
" Foolscap		2143	88	1189	1277	800	1587	8	-
Black ink powder	doz.	6282	85	4000	4085	2500	937	8	-
Blue black ink	doz.	2621	546	—	46	2000	1687	8	-
Black printing ink	lb.	2929	544	2000	2544	500	406	4	-
Glue	-	3179	1230	—	1230	2000	729	2	8
Nails for packing	-	252	-	—	—	250	27	6	6
Mats	doz.	42	-	Nos 89	89	500	70	5	-
Ropes	-	99	-	—	—	1000	46	14	-
Total							152,409	10	2

Stationery Office
Madras
10th September 1895

Asst. Supdt.

NM

Statement proposing expenditure for which provision has not been made in the Budget for 1896-96 and which cannot be met from anticipated savings under the Grant head.

Amount of allotment required	Major head under which the expenditure will fall.	Explanation as to why no re-appropriation within the Budget Grant is considered possible.	Major heads from which a transfer to meet the charge is ordered.
150,000.	30. Stationery and Printing Imperial Stationery purchased for Central Stores.	The provision under other heads is limited and no savings are expected.	

Stationery office,
Madras,
10 September 1895.

ag. Superintendent.

1895
Print
Bundle No. 2.
No. 2240

CURRENT No. 2240

Stationery Office,

Madras, 10 September 1895.

No. 1465

From

W. J. M. Le Fanu Esq., C.S.,
ag SUPERINTENDENT OF STATIONERY,

MADRAS,

To

The Hon'ble Mr. J. H. Price, C.S.I.
Chief Secretary to Government,
Financial department

SIR,

With reference to G.O.s noted in the margin, I have the honor to submit the following for the favourable consideration and orders of Government.

No. 919 dated 31st October 1894.
No. 353 dated 2nd May 1895.

S.D. 819/4-10-94

2. In the Budget of 1895-96, Rs 2,88,500 was sanctioned for the local purchase of Stationery Stores. Of this, Rs 1,85,346 has already been spent in purchasing articles to meet the balances due on the indents for 1895-96, partly complied with in 1894-95 and only Rs 1,03,154 is now left for the purchase of Stores to be provided for the demands of 1896-97 which have to be complied with, within the current official year.

3. In 1894-95, an additional grant

1895
Print
Bndle. No. 3
G. No. 2240

grant of Rs 1,00,000 was found necessary to meet the demands of the year as explained in this office letter, dated 15th September 1894, No. 1492, recorded in G.O. dated 22nd October 1894, No. 868, but sanction was obtained only for a grant of Rs 50,000 and the current year's Budget was increased by Rs 25,000 over and above the average annual grant.

4. The balance of printing paper alone at the beginning of 1894-95 was very much below the average balance of the previous 3 years, it being only Rs 5893, against Rs 54591 (average). At the commencement of the current year, it was only Rs 13129, while the demands were increasing in the previous two years. This state of affairs is partly due to the amount of the provision not being fully utilized, owing to the inability on the part of the contractors to supply the articles ordered within the official year. A sum

	Budget Grant	Expenditure	Savings
1890-91	2,42,000	2,43,428	
1891-92	2,47,000	178959	68041
1892-93	245,000 +20000	258291	6709
1893-94	245000	243746	1254
1894-95	250000 +50000	298716	1284
	Imperial		77288

Sum of Rs 77288 had thus lapsed in the previous 4 years, as shown in the margin.

5. The necessity for the additional grant in this and the previous years is also due to the unforeseen increase of demands from public offices. From the table given in the margin it will be observed that the issues to Public Departments in 1893-94 and 1894-95 were much higher than those of the previous years. The increases were fully explained in the Annual Reports of this office for the respective years. By increase of establishments in certain departments, such as Registration, Revenue, judicial &c, and increase of work generally, larger demands than in previous years had to be complied with. These could not be avoided when satisfactory reasons were assigned for

	Value of issues to Public departments
1890-91	3,80,288
1891-92	3,77,934
1892-93.	373.895
1893-94.	409021
1894-95.	498094. Provisional

Printing paper

	Receipts	Issues	Balance
Annuals in 1890-91	Rs 188713	166482	95241
1891-92	123586	180622	38205
1892-93	175256	183183	30328
Total	487555	530237	163774
Average	162518	176746	54591
Annuals in 1893-94	180696	206131	5893
1894-95	239241	282005	13129.

for their necessity. The issues to Public departments in 1893-94 and 1894-95, amounted to Rs 409021 and Rs 498094 respectively against the average issues of Rs 377372 in previous years, showing a total increase of Rs 152371, in the past two years.

The addition to the inadequacy of the provision made in previous years and the unavoidable increase in the demands of the indenting officers, the price of Printing paper has risen this year from as 2-7 to as 2-11. per pound, a circumstance which could not have been foreseen. This increases the expenditure by about Rs. 37,000. A necessity to exceed the usual Budget grants sanctioned for the current year has thus been warranted by unavoidable and unforeseen circumstances, as explained above.

	Value of issues to Public departments
	Rs
In 1890-91	380288
1891-92	377934
1892-93	373895
Total	1132117
Average	377372
In 1893-94	409021
1894-95	498094
Increase in 1893-94	31649
" 1894-95	120722
Total	152371

Weight of paper in lbs ...	1797881
Its value at as 2-11 per lb - Rs.	327739.
do - at 2-7 per lb - Rs	290283
Difference	Rs. 37456.

6. The value of the articles already ordered and due from contractors for the current year, amounts to Rs. 102063, and what has still to be provided for, amounts to Rs 152414, as detailed in the enclosed Statements A and B. Thus a Sum of Rs 254477 in all, will be required to meet the whole demands of the year. After deducting the balance of Rs. 103154, now on hand, a Sum of Rs 151323, will still be required to fully meet all the requirements of the year.

7. The provisions made in the Budget under other heads are limited, and this extra expenditure cannot therefore be met by re-appropriation within the Budget grant of the year.

8. I therefore request that the Government will be pleased to accord its sanction for an additional grant of Rs 1,50,000 to enable me to make a complete provision for the year. If the Government is not disposed to sanction this whole

whole amount this year, I would solicit that at least Rs 1,00,000 may be sanctioned for the current year and the remaining Rs 50,000 be allowed to be added to this Assin Budget for 1896-97.

9. The statement required under the Article 158 of the Civil Account Code is enclosed.

I have the honor to be,
Sir,
Your most obedient servant,

A Mackie,
Ag. Superintendent.

WH

Fort Co. 2240.

Order.

The sanctioned grant for the current year under "Stores purchased for Central Stores – Imperial" is Rs 3,00,000, and the Govt is not prepared to allow the estimate to be exceeded by half the amount.

2. The Supt should exercise the closest scrutiny over the expenditure & reduce his demands to about 30000 or 40000 Rs. a year by his application in December

3. The estimate for 1896-97 may be raised to Rs 3,50,000 or 3,75,000, & payments to contractors postponed till after 31st March 1897 – for the present

CS. 20/9/95

28/9/95

I don't if it is true economy to postpone the evil day in this way – It is an imp. grant, isn't it? If so, omit it & let the matter stand & report the matter to India at once?

WW
24/9/95

Savings must accrue under "Sulphur & Coal"; but we can't say definitely as yet:

The Supdt of Stores (8)

AB
16/9/95.

Stationery grant
Imperial

A.M.
mis.

Financial Dept.

C. No. 3340.

ORDER dt 14th October 1895, no 819

The Government of India will be requested to sanction an additional allotment of Rs. 75,000 for the current year, under 80 Stationery and Printing — Imperial. The estimate for 1896-97 will be fixed at Rs. 3,75,000.

C.S. 10.10.95

10/10/95

TO

The Supt. of Stationery (Q) 3 Accepted
,, Accountant-General (P) 3 Copies sent 22/10.
17/10

11/10/95

LETTER no-820

TO

The Secretary to the Govt. of India,

Finance and Commerce Department.

Despd 24/10/95 with Copy Statt.

SIR,

I am directed to request that, in the circumstances explained below, the sanction of the Govt. of India may be obtained for an additional allotment of Rs. 75,000 for the current year, under 80 Stationery and Printing - Imperial - Stationery

Stationery purchased for central stores.

The Sanctioned estimates provide a grant of 8·00 lakhs, but the actual expenditure is expected to amount to 8·75 in both the current and ensuing official years.

2. Owing to the inability of contractors to supply articles within the official year and an unexpected rise in the demands from all departments, the stock of some important items at the close of each year has fallen off rapidly. Notably has this been the case with Printing paper, the balance under which has been reduced by upwards of 86 per cent.

Years	Printing paper	Balances Country-manufacture and Foreign paper
1890-91	·95	·11
1891-92	·38	·08
1892-93	·80	·13
1893-94	·06	·18
1894-95	·18	·06

(vide Form D Administration report.)

3. The price of printing paper, which fell from 3 as.-10 pies a pound in 1892-93 and 1893-94 to 3 as. 7 pies in 1894-95, upon which rate the estimates were framed, has now risen to 3as.-11 pies per pound and this rise on an aggregate weight of over 1¾ million lbs. represents an increased outlay of ·87 lakhs.

4. The gradual increase in articles purchased locally in substitution for those of European manufacture also contributes to additional expenditure, which cannot always be foreseen

But

	Lakh
1891-92	·04
1892-93	·36
1893-94	·49
1894-95	1·59

(vide para. 8 of G.O. dated 24th August 1895, No. 611, Finl.)

But, as will be observed from the figures in the margin, the saving accruing to Govt. more than covers the increased outlay.

5. In spite of the careful scrutiny of indents by the Supt. and the issue of stringent orders and of a set of rules for regulating the consumption of stationery, the cost of issues to public depts. - which is debited to Provincial revenues - has risen considerably during the last three years. This is due to increased establishments in several depts. and to the increase of work generally. To meet these demands, local purchases are resorted to, as far as possible, when it is more economical than to indent on Europe.

6. It will thus be seen:-

(i) that the expenditure is necessary and unavoidable and

(ii) that it could not have been foreseen at the time the estimates for 1895-96 were framed.

The amount now required cannot be met by reappropriation from any Imperial head under the control of this Govt. The statement prescribed in F.D. Resolution No. 1360 A, dated 21st March 1895 is annexed.

G.O. No. 815, Finl, dated 11-4-95.

Note

The item is Imperial- and it has been ascertained, by enquiry at the Stationery office, that an addition of '75 will be sufficient for the ~~re-~~ current year and that the remaining '75 may be put into the next year's budget. It would not be necessary to go up to the Govt. of India, if the amount required for the current year ('75) could be met by reappropriation under art. 395 of the Civil Account Code. The only dept. which would be likely to admit of so large a retrenchment is the Combined dept. of Salt & Excise. In February 1895, the Accountant-Genl proposed to reduce this grant from 80-61 to 29 00 lakhs. Govt. refused to surrender the amount on the ground that full scope should be given for developing departmental operations. The Govt. of India has fixed the grant at 80-71 and the additional establishments recently sanctioned will probably bring the expenditure up to the sanctioned grant. The Board reports that no savings can be expected in the Salt & Excise grants.

Additional Allotment for Stationery Dept

H/m Govt.

G.O. 133 Financial, dated 9th February 1895

C.S. 10.10.95

S.D. 10/10/95

C. 11/10 slip

C.11/10

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READ AGAIN G.O., No. 189, DATED

CURRENT No.

ENCLOSURES TO C. No.

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