

Financial (1895) Dep

ORDINARY MS.

G.O., No.

779

Dated 8th Oct. 1895

INDEXED.

[Despatch Abstract.]

CHIEF SECRETARIAT

Sanctioning the deputation of an Assistant Budget Clerk from the Accountant-General's office to the Financial Department of the -- on a salary of Rs.50 per mensem for a period of six months with effect from the 20th September 1895.

BACK PAPERS.

No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
80	231		10-4-96				
50	539	80 Rms 2 1895-1896	1896				

If asking the A.S. by a trained
Accl. to be placed on special duty
in the Chief-Subordinate Budgets
Dept. from 15th Sept. to 1st April

1st Asst. L.M.

Please make early remarks on
proposal. I hardly fancy that
can spare anyone even then

W. G. 95

not think we can manage to spare
from the L & M. D. C.

Copy of
Note by the Hon. Secy. B. L. M.
re employment of a Temp. Secy.
for Budget work dated 10th 1895

I have no doubt that the
additional assistance is necessary
which I should have thought
was that it could be got
from within the office itself;
this - the heavy work of reviewing
L & M. Reports will be over soon
and that of dealing with L & M.
Budgets will not be taken up
to give a superman as I
would after January 1. I should
have thought that in the
interval the L & M. Department
could have spared a man to
assist in the General Budget
work. If this is not feasible
I assent to the plan proposed.

(Initialed) H.B.

10.9.95

Then the General Local Fund & Municipal
revenue and the special report to the Govt.
of India, with their voluminous ap-
pendices will occupy the office up to
the middle, if not the end of Novem-
ber and the totalling, checking and
comparing of the printed statements
and revenue to the end of December

Note for 2nd Reys to work about

thoroughly. Eaper, my
the only man that is
said in the office is also
away sick in October. He
ought to go now but has been forced
to stay on till the worst of the rush is
over, his departure will weaken the
office greatly. If there is any
break at all between report reviews &
budgets the office are busy getting
up arrears. For the office orders report
reviews are as gentle as take precedence
of all but urgent work. — I should
be very glad to have to keep on
a man.

Wm 1/5

Financial L.

Mr Wm the Chief Secy.

Have no doubt that
some addl. assistance
is necessary — what I had
have thought was that it
could be got within the office
itself, thus: — the heavy work
of reviewing L. & M. Reports
will be over soon & that
of dealing with L. & M.
Budgets will not be taken
up until after Jan 1. I
had thought that in
the interval the L. & M. Dept
C. have spared a man to
assist in the general Budget
work. If this is not feasible,
I assent to the plan proposed.

RS
20/9/95

It is impossible I think to spare a man
from L. & M. the admin. report men
into the Budgets and then to not
break as it the expenses — C. M. M.
says that if a man cannot be
spared he cannot be spared & the proposed
the necessary instructions can
be sent and then such as again
be troubled. RS
16/9/95.

Last Budget Season under
an arrangement entered into with the
Act. Genl, a clerk from his office
worked in the Chief Secy. for half
a day during a period of ^{a little over} three
months. He was subsequently granted
an honorarium at the rate of
Rs 15 p. m. This extra assistance
was absolutely necessary in consequence
of the decision to print the estimates
in full. a step that has led to
much greater printing being required
over budgets and to the very con-
venient plan of printing the ^{local} Civil
Estimates at the Govt. Press. The
arrangement was not altogether
satisfactory as the clerk ^{belonging} from the
Act's office primarily to the Act's
office and not being a full time man
his services were very often not
available when most required. In
spite of the assistance, the Budget
Clerk ^{the} Periodicals clerk, who
assists in the Budget work so far
as his other duties permit, ~~was~~ had
with myself to work under

B. A. M. and very seldom, if
 ever, leaving it before 7.30 P. M.,
 through the greater part of
 working ~~the~~ Sundays and doing
 everything at high pressure. In order
 to estimate the increase of work
 in the Budgets, reference is directed
 to the two volumes put up. The
 smaller one contains copies of all
 the orders passed on the budgets of
 1894.6; the larger those on the
 estimates of 1895.6. Under the
 old system budgets were merely
 formally passed; if deductions
~~were made~~ or additions were made, it
 was left to the Acct. Genl. to
 set the figures right when he
 came to compile the estimates,
 no estimates were printed by Govt
 & the Financial Dept. of the Sect.
 was not responsible for corrections
 in the estimates. Under the
 present system, the estimates being
 printed as an Appendix to each
 order, each addition or subtraction
 involves ^{the} manipulation of figures
 before the order issues. In other
 words, under the old system Govt.
 did not commit itself to anything
^{grand} the one total of the Budget
~~but~~ ~~total~~ under the new system

^{note}
 There is, of course, no comparison
 to be made between the two systems.
 The new system affords Govt. a much
 greater check over expenditure than
 the old one did. In fact it is the
 only practicable system now that
 India insists - and rightly, it is thought
 on so much detail

C.S.
 6.9.95

The printing of the Estimates
 at the Govt. Press has to be
 carefully watched by us to
 see that the Press compile
 them properly and last
 year I had to send the
 B.C. to the Press for days
 together.

figures under each head - A,
 of the Law & Justice and Medical,
 in the two volumes & they have been
 marked with red & white tabs in such
^{perhaps} will make the above clearer. Each
 deduction ordered in the proceedings
 on these budgets ^{of 1895.6} necessitated an
 alteration in the item itself, the
~~major~~ sub. head total, the minor
 head total, the major head total,
 & the Summary.

Since the enlargement of the
 legislative Council the ~~Financial~~
 preparation of the Financial
 Statement has thrown a large
 amount of additional work on
 the office. Statements have to be
 compiled and checked most carefully.
 This begins directly the budget
 has been despatched to the G. of I.
 in January.

Every endeavour has been
 made to reduce matters into
 order. The Budget rules recently
 issued will, it is hoped, make help
 officers to submit their estimates
 in proper form & save the necessity
 of the Finl. Dept. doing ~~the~~
 work which properly belongs to
 them. I shall, I think,

time of "Periodicals" work as
as possible in order to ^{make} ~~not free~~
services of the ^{specifically} clerk, who was entertained
in 1889 ^{specifically} in this work, available
in a greater measure for checking
work in the Budget season,
but I submit that for the ^{Budget} work
to be properly done a whole time
man is required for the period -
Sept 15th to 1st April - to assist the
Budget clerk. Figure work of any
description requires to be checked
and to be checked by trained men -
but with one Budget clerk & one
part. time Periodicals clerk for the
work this can only be done by
working at great pressure. In the
d. H. Dept, the Asst informed me
some time ago, all figures dealt
with by one clerk are checked by
an entirely different clerical clerk
before they leave the office. This is
absolutely necessary in important
budgets. ~~There~~ There is no intention
to minimize my own work over
the budgets but with the number
and my other work
that come in, it would be impossible
without causing great delay for
me to check each total in every
budget. The necessity for ^{making provision} ~~for this~~
in the Budgets
is ^{as before}

+ This is the date on which
Budgets are first due.
They generally come
in earlier
C.B.

specifically
improved on me only recently.

drawing up rules for the guidance
of the Budget section of the office.
No definite check hitherto exists.
It is generally recognized that
budgets should be dealt with in
a deliberate and careful manner
(please see rule 2 of the Budget rules
pamphlet which is based on an
1881 order) but under present circum-
stances deliberation is an impossi-
bility. The printing of the estimates
at the G.O. Press has to be carefully
watched to see that

I beg therefore to submit
to the Chief Secy's consideration
that the A.C. be asked to place
at the disposal of the Fin. Dept.
a good accountant & one used to
manipulating figures to be placed
on special duty from 15th Sept
to 1st April on a salary of ^{about} Rs 50
per m^o. I don't think it will
be possible to get a decent Acct.
for less. None of the clerks in
the office beyond the B.C. & P.C.
know anything about Budgets or
Accts. matters. In submitting
this proposal I can assure the
C.B. that I shall carefully

tioned and that I should
make this application did
not feel convinced that it will
be approved,
leads to greater efficiency in
the work that some relief is
required during the Budget Season

C.S.
6.9.95 There can be no
doubt that the budget work
is now more thoroughly done
than it ever was before and
the additional scrutiny cannot
fail to result in some saving.
S.A. has not overstated
last season's facts. They to
recommend this application for the
C.S.'s favourable consideration.

J.D.B.
6/9/95.

Submitted to H.H. I strongly support
the 2nd. request. Both the 1st. and 2nd.
and the Budget Clerk (Mr. Chumrasawey
Mookellat M.A.) are excellent and
very industrious workmen. They both have
particularly in Schmidt other calls upon
this time and it is utterly impossible
for them to get through the Budget
work with the little extra help that

Temp. Stand for Budget Work.

Very little is to be done, I am afraid,
in the way of saving in the expenditure
and so, though even there some things
maybe done perhaps, by comparison
of the rates of pay granted to men doing
similar duties in different offices.
But a good deal may be done to cut
down contingent expenditure, especially
that admissible without detailed
audit.

B.S.

CHIEF
SECRETARIAT,

D. O.

No. 355

Dated 16-9-1895

Order of 8-10-95 No 777.

The deputation of
an Assistant budget
Clerk from the Acct.
Genl's office to the Fin
dept of the Chief Sec
on a salary of Rs.
per mensem is sanc.
with effect from
20th Sept 1895.
who retains a lien
his permanent ap-
pointment.

8/10/95

X under Art. 94 }
of the C. S. R. }

Cofe's
11/10
Lm. acc'd. pub. depd
15/10/95

Ans. No. P.
8/10/95

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189

READ AGAIN G.O., No.
189

DATED

D.O. No. 353

Urgent



Cottacamund,
16th September 1895.

My dear Mr. Harrison,

As the work in connection
with the Budgets has greatly
increased within the last year or
two, it has been decided to sanction
an additional temporary hand
for this section of the Chief
Secretariat from the 15th September
to the 31st March in each
financial year. I write to ask
if you could place at my
disposal

CURRENT

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IN ORIGINAL.

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ACCOUNTANT GENERAL'S OFFICE,
FORT ST. GEORGE,

the 16th of Sept 1895.

My dear Mr. Pina

You do. asking for the loan of
a clerk for six months. I have arranged
to send you A. Nagappa Chetty who was
lent to you office before. I am now to
induct him myself and keep him
with considerable assistance.
He has been directed to join.

Yours sincerely
H. Harrison

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189

READ AGAIN G.O., No.
189

DATED

CURRENT No.

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT

" " " A A A A A A A

LETTER OF GOVERNMENT

STATEMENT WITH DITTO

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