

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

CURRENT No. 1555

PRIVATE SECRETARY'S OFFICE,
Cotacamund 2nd July 1895.

No. 26

From

C. F. MacCartie Esqr. I.C.S.
THE PRIVATE SECRETARY TO THE

RIGHT HONORABLE THE GOVERNOR,

To

The Chief Secretary
to Government
Cotacamund
JUL 1895
GOVERNMENT OF MADRAS

SIR,

I have the honor to request that you will be good enough to obtain the sanction of Government for the purchase of a type-writing machine for the use of the Private and Military Secretary's Office.

2. A great deal of correspondence issues from the joint office which requires to be very neatly copied such as ceremonial letters requiring His Excellency's signature, letters to the Foreign Secretary with reference to titles, Tour correspondence and letters to the Private Secretary to H.E. the Viceroy and Military Secretary to H.E. the Viceroy but no copyist can cope with the machine in respect to neatness of work turned out.

3. No separate allotment for the purchase of the machine is required, as I shall probably be able to meet the cost of it from savings under my "Office contingencies", but under article 98(K) Civil account code, the sanction of Government is necessary.

I have the honour to be,

Sir,

Your most obedient Servant,

C. F. MacCartie

Private Secretary.

CURRENT No. 1555
Financial Dept.

763: 21-9-94

From

H.M.

The Private Secretary
to H.E. the Governor

For Orders.

No. 26

By 2. vii. 95

Recd 3. vii. 95

Regd. 4. vii. 95

Subject

Requesting ^{sanction} permission
to purchase a type-
writing machine for
the joint use of
his and the Milys. Secy's
Office.

The Private Secretary apparently
wishes to purchase locally, and
the sanction of Govt. is necessary
to this under § 98 (k) of the
C. S. R. Four 'Gos.' Type. writers
have been ordered from England
for the Chief Secretariat (C.P. of
23^d April 1895 No 337-9) but
it will be some time before
these arrive. It is doubtful, too,
whether one of these could be
spared - if type-writing is to
take the place of copying in
the office.

I suppose that type writing
shall take the place
of copying by hand in this
Office & therefore cannot spare
any of the machines that are
coming. If it is held that this
case is one of urgent necessity
the Govt. can sanction

Very well

HD

8/7/95.

CS
Mm

ORDER of 13th July 1895 No 523

Sanctioned with reference

to § 98 (k) of the C. A. Code.

CS
11.7.95

(For Orders)

Recd. Govt (P)
P.S. (P)

When given for copying
When copied
When examined
When signed

189

READ AGAIN G.O., No.
189

DATED

CURRENT No.

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

N.B.

A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
Q = Copy heading only.

WITH ORDER