

7C 1272/47 - 1272/47

Find

No. 1143

Date 6 December 5

R

Ca. 2

Estimated Will you
order or shall I go in to
Admiral tomorrow at all
times to find them up?

CS.
7.12.5

HC

To see to the sale of the
2 barrels. I think one
might be best while one
is in the best for sale.

I will call in at
Addison's on Monday
morning.

7.12.5.

HC

and for the best. See
also the sample
brought from CA side.
The same is being
sent to the other side.

N O T E for the CHIEF SECRETARY.

All the four Vest Type-writers have been taken into use and this gives seven machines for eight men (including the Shorthand Writer). Three of the seven machines are the old Fairbanks. These are fast going and are continually getting out of order. The Head Clerk proposes to get five more Vests and to dispose of the three Bar Locks. This would give eight Vests for the eight men and one Vest to be permanently kept at Octacamund. I do not think that the Bar Locks will fetch very much as especially two of them ^{are} almost useless. There can be no doubt as to the necessity for the machines if type-writing is to be properly introduced.

Submitted that two Yosts might be purchased locally at once. This purchase seems to be admissible under art. 98 (b) of the Civil Account Code. The other three Yosts might be included in the indent being forwarded by the Supt. of Stationery under the instructions in G.O.No.247 Finan., d./ 30th Octr. 1895.

895.
C.S. 11.95 Four machines are
not enough - the three
old ones cannot be
relied on. The H.M.
referred recently to possible re-
ductions in the copyist rate.
It was possible at

Not in C.S.

The High Ct. application
is mailed with red tape in 8:0
847 Fund of 30. 10. 95 - Submitted
that they showed no case for urgency.
We certainly appear to have a case.
The work turned out by the Bar:
= looks ^{as} if, a rub, very bad - almost
as bad as inferior copying - ~~The~~
~~idea~~. The idea to give each man
a machine is a good one; it enforces
responsibility - If two or three men
use the same machine there is no one
to blame when ~~the~~ it is neglected
Not everybody's work is

Besides this the annual
"ing work" is not satisfactory,
it is "no machine"
really of the "no-thing"
kind.

branch that we have
at work - & including the
whole hand writes. It is
true that they have 7
type-writers amongst them
(4 of the 3 Bar type) but
the Bar type are well
right for all work. I was
recommenced that they be
replaced by the 4 of the other
at the same time two
new machines be ordered
for - but should there have
of machines altogether - one
for each agent, & the odd
machine for permanent

As we needed, but
 if 7 copyists were required
 for work I think
 that we should be cut
 down to 5 now that
 machines are supplied.
 If you don't reduce the
 no of copyists, there's the
 saving by the use of typewriters?
 none. Yet the universal
 testimony is that by type
 writing you gain immensely
 in speed as well as in
 quality of work.

25/11/95

(FOR ORDERS)

1. C.A. 2013
 2. C.S. 12/11/95

Has
 Get two machines
 and sell the others.
 5/12/95

the purchase of two Yorks
 held to be essential. It is true
 that York would not sanction
 purchase locally by the High
 Court but our case is different.
 The "Barlock" which we thought
 might last a while longer and
 quite worn out and the new
 machines which we have are
 not sufficient for the work
 to be done. It has been pointed
 out to me that it is undesirable
 that each copying clerk should
 have a separate machine not
 only because this poses responsibility
 for damage but because with
 one machine between two there
 is delay in work and chances for
 a shock tale of work are possible.

22/11/95
 I don't mind the local
 purchase of machines.

Order R. No. 1143 d/6 Dec '95
 The local purchase of two "York"
 type writers ~~machines~~ which are
 urgently required for use in the
 Chief Secretariat is sanctioned

(From Order)

Accd. 10/12/95

Accd. Gm. 10/12/95
 C. K.