

Financial (1895) Department.

ORDINARY PRINTED.

G.O., No. 112.

DATED 4-2-95.

INDEXED.

61)

[Despatch Abstract.]

STATIONERY.-

Communicating to the departments of the Secretariat and to all Heads of Departments remarks of the Government of India in regard to the necessity for economy in the use of---

C.H.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
80	917		22-11-95				

4TH FEBRUARY 1895, No. 112, FINANCIAL.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—again the following paper :—

G.O., dated 6th September 1894, Nos. 693-98, Financial.

ABSTRACT.—Reviewing the report on the working of the Stationery Department for 1893-94.

READ—also the following extract from Resolution of the Government of India, Department of Finance and Commerce, dated 22nd January 1895, No. 371-S.R. :—

“ The Governor-General in Council trusts that the Local Governments will continue to impress upon their officers the necessity for economy and economical arrangements in the use of stationery.”

ORDER—dated 4th February 1895, No. 112, Financial.

2. The remarks of the Government of India in regard to the necessity for economy in the use of stationery will be communicated to the Departments of the Secretariat and to all Heads of Departments, in continuation of paragraph 7 of G.O., dated 6th September 1894, No. 693.

(True Extract.)

Chief Secretary.

To the Departments of the Secretariat.
„ all Heads of Departments.

Ed. A. Raitt.

- Govt. of {1895} Madras.
FINANCIAL.

Issued

Recd.

Encl.

G.O., 4th February 1895, No. 112.

FEBRUARY.

Stationery.

Communicating to the Departments of the Secretariat and to all Heads of Departments the remarks of the Government of India in regard to the necessity for economy in the use of —

So. 698: 6th Feb 94 Finl. rgt. & Co.
So. 4: 4.1.94 Finl. mis.

Read again So. 693-8
6.9.94 - (A)
- C. No. 216 - 12th Dec

H.M.

24.2.95 11/2/95
Recorded.

2. The remarks of the G.O. in regard to the necessity for ~~economy~~ economy in the use of Stationery will be comm^d. to the depts of the Sect: all heads of depts in continuation of para 7 of G.O. of 6.9.94. No. 693.

C.S.
29.1.95

31/1/95

Supd. of Stationery } 4/2/95
Dep't of Sect. } 13/2/95
all Heads of Dept. } para 2 of order in front

GOVERNMENT OF INDIA.

Finance and Commerce Department.

ACCOUNTS AND FINANCE.
Stores.

RESOLUTION.

To



No. 371 S.R.

Dated Calcutta, the 22nd January 1895.

Recd. 28/1
Encls. 7 s.c.

Reviewing the Administration Reports of the Stationery Offices in Calcutta, Madras, and Bombay for 1893-94.

WITH ORDER

No. 371 S.R.

GOVERNMENT OF INDIA.

FINANCE AND COMMERCE DEPARTMENT.

ACCOUNTS AND FINANCE.
Stores.

RESOLUTION.

Calcutta, the 22nd January 1895.

READ—

Letter from the Government of Bengal, No. 248 T. F., dated the 12th September 1894, and enclosures,
Endorsement from the Government of Madras, No. 698, dated the 6th September 1894, and enclosures,
Letter from the Government of Bombay, No. 3835, dated the 21st November 1894, and enclosures,
Forwarding the annual reports on the administration of the Stationery Departments in Bengal, Madras, and Bombay for the year 1893-94.

RESOLUTION.—The values of the opening balance and the receipts and issues of Stationery Stores for 1893-94 compare as follows with those of 1892-93 :—

	1892-93. R	1893-94. R
Value of stores in hand at the beginning of the year	10,60,102	11,27,660
Value of stores received or credited during the year	32,69,115	34,12,349
TOTAL	43,29,217	45,40,009
Value of stores issued during the year	32,01,557	31,82,246
Balance at the close of the year	11,27,660	13,57,763

2. These amounts are distributed between the three Stationery Offices as noted below :—

Offices.	Opening balance.		Receipts.		Issues.		Closing balance.	
	1892-93. R	1893-94. R	1892-93. R	1893-94. R	1892-93. R	1893-94. R	1892-93. R	1893-94. R
Calcutta	5,12,445	5,60,515	24,63,500	25,02,217	24,15,430	23,75,259	5,60,515	6,87,473
Madras	3,29,399	3,57,760	4,78,042	4,89,117	4,49,681	4,63,174	3,57,760	3,83,703
Bombay	2,18,258	2,09,385	3,27,573	4,21,015	3,36,446	3,43,813	2,09,385	2,86,587
TOTAL	10,60,102	11,27,660	32,69,115	34,12,349	32,01,557	31,82,246	11,27,660	13,57,763

3. The following figures show that the aggregate value of stores issued by the three Stationery Offices increased steadily during the four years ending with 1892-93, but that in the year 1893-94 there was a reduction in the value of the issues :—

	R
1888-89	26,76,704
1889-90	27,18,551
1890-91	29,30,276
1891-92	30,99,696
1892-93	32,01,557
1893-94	31,82,246

The increases in the earlier years were almost entirely confined to the Calcutta Stationery Office, and the reduction in the year under report is also wholly accounted for by that office, the value of stores issued by the Madras and Bombay Offices being higher by R13,493 and R7,367, respectively, while the value of issues by the Calcutta Stationery Office was less by R40,171 than in the previous year. The result is a net decrease of R19,311. [The Governor General in Council trusts that the Local Governments will continue to impress upon their officers the necessity for economy and economical arrangements in the use of stationery.]

4. The value of country stores purchased in 1893-94 was almost the same as in the preceding year, while that of stores obtained from England increased by R93,010, or by 13.86 per cent. In Madras and Bombay, the local purchase of country stores in substitution for stores formerly obtained from England resulted in an aggregate saving of R1,12,495 against R99,813 in the preceding year. The saving effected under this head cannot be stated in respect of the Calcutta Stationery Office, owing to the accounts being kept in a manner which precludes the possibility of arriving at a correct conclusion. The Government of India desire that this defect in the present report may be remedied in next year's report.

5. The Government of India are glad to observe that the substitution of Indian for English writing-papers in Bengal and the Provinces supplied by the Calcutta Stationery Office resulted in a gain of about 2½ lakhs of rupees during the year 1893-94 at the current rate of exchange.

6. The expenditure incurred on account of rubber stamps and stamping inks supplied by the Stationery Offices at Calcutta and Madras was as follows:—

	1890-91.	1891-92.	1892-93.	1893-94.
	R	R	R	R
Calcutta	7,104	11,843	14,838	13,969
Madras	5,064	4,877	8,238	4,946
TOTAL	12,168	16,720	23,076	18,915

In the three years previous to 1893-94, the charges had been steadily increasing, but in that year there has been a decrease of R4,161 as compared with 1892-93.

7. In Bombay, the arrangement for the supply of rubber seals under contract with the Universal Rubber Stamp Company worked well during the year. It has also been arranged to obtain locally-manufactured pewter inkstands and sealing wax in Bombay instead of getting them through the Calcutta Stationery Office, and the articles obtained from the local manufacturers are said to be of a better quality.

8. The Governor General in Council notices with satisfaction that the arrangement for the supply of newspapers and periodicals through the Superintendent of Stationery, Calcutta, worked satisfactorily, and that the work of the three Stationery Offices generally was well performed during the year under report.

ORDERED, that the foregoing Resolution be communicated to the Governments of Madras, Bombay, and Bengal.

G. M. H. S.
Offg. Asstt. Secy. to the Govt. of India.

Financial

DEPARTMENT.

List showing the distribution of the Proceedings of Government
dated 4 February 1895 No. 112

Revenue Department	..	..	..	31
Public Works Department	..	..	..	41
Military Department	..	..	..	216
Local and Municipal Department	..	..	..	6
JUDICIAL.				
Honorable the Chief Justice with C.L.	..	..	..	31
Inspector-General of Police	..	..	..	30
Do. of Prisons	..	..	..	30
Do. of Registration	..	..	..	25
Chief Presidency Magistrate	..	..	..	3
Commissioner of Police	..	..	..	3
Judges of the Madras Court of Small Causes	..	..	..	3
Advocate-General	..	..	..	1
Government Solicitor	..	..	..	1
Administrator-General	..	..	..	1
Sheriff of Madras	..	..	..	1
Government Pleader	..	..	..	1
Registrar of Joint Stock Companies	..	..	..	1
PUBLIC.				
Surgeon-General	..	..	..	6
Meteorological Reporter	..	..	..	1
President, Board of Examiners	..	..	..	1
Private Secretary to the Right Honorable the Governor	..	..	..	1
Government Astronomer	..	..	..	1
Superintendent, Government Central Museum	..	..	..	1
Chemical Examiner	..	..	..	1
Superintendent of Stationery	..	..	..	1
Protector of Emigrants	..	..	..	1
Superintendent, Government Press	..	..	..	1
Tamil Translator to Government	..	..	..	1
Telugu do. to do.	..	..	..	1
Malayalam do. to do.	..	..	..	1
Canarese do. to do.	..	..	..	1
Hindustani do. to do.	..	..	..	1
British Consular Agent, Pondicherry	..	..	..	1
Superintendent, Archaeological Survey	..	..	..	1
Government Epigraphist	..	..	..	1
POLITICAL.				
Resident in Travancore and Cochin	..	..	..	6
Paymaster, Carnatic Stipends	..	..	..	1
Political Agent, Pudukota	..	..	..	1
Do. Sandur	..	..	..	1
Do. Banganapalli	..	..	..	1
Government Agent, Tanjore	..	..	..	1
Special Agent, South Arcot	..	..	..	1
ECCLESIASTICAL.				
The Right Reverend the Bishop of Madras	..	..	..	3
Venerable Archdeacon of Madras	..	..	..	3
Senior Chaplain, of the Church of Scotland	..	..	..	3
MARINE.				
Presidency Port Officer	..	..	..	20
Chairman, Harbour Trust Board	..	..	..	1

Done
13/2/95

FINANCIAL.	Accountant-General	6
	Commissioner of Paper Currency	1
EDUCATIONAL.	Director of Public Instruction	20
	Commissioner for Government Examinations	1

THE DISTRICT MAGISTRATE OF

Anantapur
North Arcot (Chittoor)
South Arcot (Cuddalore)
Bellary
South Canara (Mangalore)
Chingleput (Saidapet)
Coimbatore
Cuddapah
Ganjam (Chatrapur)
Gó dávari (Cocanada)
Kistna (Masulipatam)
Kurnool
Madura
Malabar (Calicut)
Nilgiris (Ootacamund)
Nellore
Salem
Tanjore
Tinnevelly
Trichinopoly
Vizagapatam

DISTRICT AND SESSIONS JUDGE
OF

North Arcot (Chittoor)
South Arcot (Cuddalore)
Bellary
South Canara (Mangalore)
Chingleput
Coimbatore
Cuddapah
Ganjam (Berhampore)
Gó dávari (Rajahmundry)
Kistna (Masulipatam)
Kurnool
Madura
North Malabar (Tellicherry).
South Malabar (Calicut)
Nellore
Nilgiris (Ootacamund)
Salem
Tanjore (Tanjore)
Tinnevelly (Palamecottah)
Trichinopoly
Vizagapatam

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First copy sent to Press.

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READ AGAIN G.O., No.
189

DATED

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
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