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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

Sirol DEPARTMENT

G.O. No.	884.	Press.
B.P. No.		Mis.
Dated	2. 4. 1881.	<i>Dr.</i>

16/11

Not to be folded or roughly handled

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B. S. S. S.

584
1

GOVERNMENT OF MADRAS.
FINAN CIAL DEPARTMENT.

2nd April 1881, No. 584.

Stationery.

Read the following paper :—

From J. G. FERRAND, Esq., Superintendent of Stationery, to the Chief Secretary to Government, dated Madras, 16th March 1881, No. 1786 [Current No. 695].

Adverting to paragraph 7 of G.O., 4th April 1878, No. 645, I beg to report that, with the aid of my Assistant in the Stamp Office, Mr. J. A. Smith, I took stock of the stationery as found on 31st July 1880, and to forward, herewith, for the orders of Government, a statement showing the items in which excesses and deficiencies have been found. The other articles have been found correct. Considerable delay has unavoidably occurred in valuing the quantities as other current work was more pressing.

2. I have not entered in the enclosed statement trifling differences such as those specified in the margin, as excesses and deficiencies within those quantities are frequently found in reams of paper and in other articles; but have adjusted them in the books by writing off the deficiencies and bringing the excesses to account. The other differences, however, are extensive. Considering the adjustment only recently made of the differences found in the stock-taking of 31st July 1879,* I think it would be better not to dispose of the result of the present stock-taking, excepting to the extent proposed in my letter, dated 10th instant, No. 1747, on the Auditor's report on the accounts of 1879-80, but to wait until the next annual stock-taking after the annual indents for 1881-82 have been complied with.

	Excess.	Deficiency.
Drawing Antiquarian ..	..	1 sheet
Do. Super Royal ..	..	6 do.
Paper continuous mounted on cloth 54 inches ..	..	4 inches
Paper Section 1 st ..	6 sheets	..
Do. Printing Blue, 14 lbs. ..	..	8 sheets
Envelopes, common, No. 7 ..	..	..
Twine hemp, $\frac{3}{4}$ lbs. ..	..	..

* Financial G.O., 3rd February 1880, No. 246.

ORDER THEREON, 2nd April 1881, No. 584.

Recorded with reference to G.O., No. 583, dated 2nd April 1881.

2. The report of the next annual stock-taking will be awaited.

(True Extract.)

R. DAVIDSON,
Chief Secretary.

To the Superintendent of Stationery.

Exd. J. Wright.

Govt. of (1881) Madras.
FINANCIAL.

To
THE SUPT. OF STATIONERY.

Dated April, 2nd.

Issued

Recd.

Encl.

G.O., 2nd April 1881, No. 584.

APRIL.

Stationery.—Report of the Superintendent of Stationery on stock taken of the stationery as found on 31st July 1880, recorded.

No. 1786

From

The Superintendent of Stationery
Madras

To, The Chief Secretary to Government
Financial Department

Fort Saint George

Sir,

Adverting to Paragraph 7 of G.O. 4th April 1878, No. 645, I beg to report that, with the aid of my Assistant in the Stamp Office, Mr. J. A. Smith, I took stock of the stationery as found on 31st July 1880, and to forward herewith, for the orders of Government, a statement shewing the items in which excesses and deficiencies have been found. The other articles have been found correct. Considerable delay has unavoidably occurred in valuing the quantities as other current work was more pressing.

2. I have not entered in the enclosed

Excess	Deficiency	Statement
Drawing Antiquarian	1 sheet	trifling
do Super Royal	6 do	differences such as
Paper Continuous mounted on cloth 5 1/4 inches	4 inches	those specified in the
do Section 1/10"	6 sheets	margin, as excesses
Printing Blue 14th.	8 sheets	and deficiencies within
Envelopes common	7	those quantities are
Twine hemp	5 1/4 lbs	frequently

DISPOSED BY
APL 81

frequently found in reams of paper and
in other articles, but have adjusted them
in the books by writing off the deficiencies
and bringing the excesses to account.

The other differences however are extensive.

Considering the adjustment only recently
made of the differences found in the

stock-taking of 31st July 1879, I think it
would be better not to dispose of the

Financial G.O.
3rd February 1880,
of £246.

result of the present stock-taking, excepting
to the extent proposed in my letter dated

10th instant, 4th 1747, on the Auditor's report & sent to the
on the accounts of 1879-80, but to wait until

sent to the
Chf. Secy
16/2/80

the next annual stock-taking after the
Annual Indents for 1881-82 have been
complied with.

I have the honor to be
Sir

Your most obed^t servant

J. G. Gerrard

Superintendent of Stationery
Genl

504
3

645-4-4-70
 266-2-2-80
 1747-10-3-01. Ch 626.
 11-3-01.

Ind. 1001 / Dept.
 (Stationery)

From,

The Superintendent of Stationery
 R. D.

12 MAR 81

Madras

To,

The Chief Secretary to Government
 Financial Dept.
 Fort St George

10584/1

Dated 16th 3

Desp. 17 3 March 1881

Recd 18

N^o 1786

ho. 69⁵ Subject
 Enclosure 1

Submits report of Stock
 taken of the Stationery as
 found on 31 July 1880.

List of Articles of Stationery &c found in excess
 and deficient in stock taking as compared with
 stock as shown by Ledger on 31st July 1880. - 584
 12 MAR 81

Articles	Excess			Deficiency		
	Quantity	Value		Quantity	Value	
Paper Drawing Double Elephant	2-3	6 1 3		3-4	17 8	
do Single Elephant						
do Imperial				1-2	3 2 5	
do Royal	1-4	1 13 8				
do Demy	0-8	4 4				
do Continuous mounted						
on cloth 48 inches				1-11	2 11 4	
do 30				2-6	19 9	
Paper Framing Oiled				0-17	3 4	
do Section Royal 1/20				0-19	6 4 3	
do Medium 1/10				1-21	20 1 7	
do do 1/20	2-20	22 12 7				
do Foolscap 1/10				2-8	3 8	
do Imperial 15 x 50				9-11	106 6 4	
in half sheet						
do do 10 x 100 in half	9-23	106 12 8				
sheet						
Paper Letter Double Elephant	1-3-2	65 4 5				
140 lbs						
do Double Royal 80 lbs				18-4	31 4 3	
Paper Writing Imperial H. M.				3-	7 7 10	
do do M. M.	2-19	5 12 2				
Carried forward	208	13 1		202	3 9	

Articles	Excess		Deficiency	
	Quantity	Value	Quantity	Value
	lbs	a p	lbs	a p
Brought forward	208	13 1	202	3 9
Paper Writing Royal H.M. Recm	133	21 5 3		
do do M.M.	418	6 7		
do Medium H.M.	619	4 176 1		
do do M.M.			1-14	17 6 7
do Heavy H.M.			7-5	5 14 1
do do M.M.			4-99	55 14 9
do Foolscap H.M.	16-7	14 195 11 2		
do do M.M.			19-17	19 63 4 8
do Foolscap White Wave			17-19	14 65 4 3
do do Cream laid White	16-8	10 30 6 1		
do do Ruled H.M.	6-23	4 7 7		
do do M.M.			16-21	3 4 8
do Quarto Post H.M.	8-3	4 59 6 5		
do do M.M.			7-8	12 9
do Octavo Post H.M.			10-7	7 38 4 4
do do M.M.			5-4	4 5 4 8
do Kings Arm H.M.	1-5	21 12 11 11		
do do M.M.			3-7	1 9 9 4
Paper Blotting			7-1	1 14
do Marble	13-2	4 9 7		
do Watermarked with the words "Bills of Exchange"			2-2	2 3 4 11
Carried forward	719	8 8	484	3

Articles	Excess		Deficiency	
	Quantity	Value	Quantity	Value
	lbs	a p	lbs	a p
Brought forward	719	8 8	484	3
Paper Printing Royal thick 28ths Recm	7-4	16 29 8 7		
do do thin 18ths			1-7	3 6 7 11
do do 32ths			12	58 5
do do bright Orange	5-4	34 2 3		
do do Assorted Colors	7-2	6 51 1 11		
do do Buff 25ths			23	169 2 4
do do 8 sorts thin			7	28 14
do Double Royal 50ths	16-9	13 122 7 5		
do do 35ths	12-16	8 167 14 3		
do Imperial 26ths			15	5 10
do do Cap 70 to 75ths	2-3	10		
do do 50ths			7-19	13 34 1 9
do Medium 25ths			8	1 11
do do 24ths			1-15	No price
do do Pink 28ths			3	24 12
do do German 20ths	3	7 11		
do do 16ths			7-2	1 3
do Heavy 25ths			10-20	2 1 3
do Double Heavy 34ths	10-2	2 6 9		
do Heavy 14ths			11-12	2 14 1
do Double Post thin 14ths			7-2	11 19 2 3
do Double Double Post 46ths	3-3	7 24 2 1		
Carried forward	1152	5 10	838	4 10

Articles	Excess		Deficiency	
	Quantity	Value	Quantity	Value
		Rs a p.		Rs a p.
Brought forward		1152 5 10		838 4 10
Paper Printing Double Double Pott thin ^{28 lbs}	57 1/2	278 7 8		
do Foolscap 12 lbs	1 1/2	23		
do Double Foolscap 28 lbs			1 5/21	4 15 5
do do 25 lbs			1 10	5 5 6
do do 21 lbs			4 2 21	12 11 5
do do 16 lbs			13 1	1 8 10
Paper Carbonic Foolscap			19 1	36 12 2
do Ruled for Prismatic Compass			20	8 3 1
do Europe Cartridge 45 lbs			5 15	4 4 11
do do 35 lbs	6 1/4	52 7 2		
do do Royal 40 lbs			14 1 12	121 6 4
do White Wrapping	1 1/2	5 3		
do Europe Cartridge Medium 30 lbs	1 10 8	No price		
do Retransfer			12	No price
do Transfer Imperial size			12	2 3 4
Colors Chrome Yellow			1	6 6
do Cobalt			1	1 5 9
do Emerald Green			4	2 1 4
do Indian Ink			26	22 12
do Lake			1	15 11
do Prussian Green			6	3 6
do do Blue	1	8 3		
Carried forward		1486 5 2		1066 5 10

Articles	Excess		Deficiency	
	Quantity	Value	Quantity	Value
		Rs a p.		Rs a p.
Brought forward		1486 5 2		1066 5 10
Colors Vermillion			2	3 14
do Crimson Lake			1	1 3 7
Lamp Black best quality	1/4	4 4		
Color Boxes moist colors in Lin. Cases	1	16 10 11		
do Sliding covers 6 Colors			10	27 8
Colors Sanguine large flat	19	22 2 8		
Camel hair Brushes in Lin flat	1	4		
do Pencils & Brushes in Lin	1	1		
Fracing Cloth			9 1/2	23 10 1
Pallet			2	12 6
Gum Arabic			3/4	No price
Paper Fracing Imperial Room	1 4 8			
Elastic Bedding			9	14 2
Books Penny Patent with Pencils large	1	14 8		
do do Small			1	10 5
Ink Powder Black Europe 100 gm			3 1	14 11
do Saksinsinsins			20 1/2	11 15 4
Ink Printing Morelli Registration Bottle			22	11 3 8
do Black in portable tin	2 1/2	3 6		
do Blue	12 1/2	230 3 2		
do Red			9 1/2	15 11
do do in 1/2 lb tins			8 1/2	13 4 6
Carried forward		1761 8 7		1178

Articles	Excess		Deficiency	
	Quantity	Value	Quantity	Value
Brought forward		No a p 1761 8 7	No a p 1178 "	
Ink Printing Blue for Ruling Sheets	29	29 14 6 ✓		
do Red in 5 lbs Tins	26	40 7 10 ✓		
do Light Blue			50	109 14 4 ✓
do Blue in 6 lbs Canisters			80	146 10 8 ✓
Ink Laps for Ebony & Wooden Wdg			1-4	2 8 7 ✓
do for Painter Round - do			0-2	1 10 ✓
Inkstands Painter Round Complete	3	1 10 5 ✓		
Pencils Black lead			21-1	3 11 9 ✓
do Red			27-2	29 13 8 ✓
do Blue			112-9	108 10 3 ✓
do Red and Blue			0-3	5 1 ✓
do Drawing of Sorts	6-11	3 15 5 ✓		
do for Pentograph	0-4	5 ✓		
do Slate			179	1 2 6 ✓
do Drawing H - Wdg			22-5	12 13 6 ✓
do do H. B.	1-	9 3 ✓		
Steel pens Perry's Lithographic			4-3	1 14 4 ✓
do Hinks Wells H. Broad Corp			12-46	6 3 ✓
do do Medium			104-37	52 2 5 ✓
do do Fine			192-5	96 3 4 ✓
do Drawing			26-2	10 10 11 ✓
do Gillott's Mapping and			2-3-2	15 5 8 ✓
Printing } Carried forward	1838 7		1776 4 10	

Articles	Excess		Deficiency	
	Quantity	Value	Quantity	Value
Brought forward		No a p 1838 7	No a p 1776 4 10	
Steel Pens Magnum	15-11	5 14 4 ✓		
do Gillott's Medium H. 225			1-3-9	6 12 9 ✓
do Perry's H. 7042			0-3	1 ✓
do Crow Quills	2-2	12 4 ✓		
do Hatching			1-11	4 11 ✓
do of Sorts			1-10	No price ✓
Penholders	9-6-3	19 13 4 ✓		
do for Metallic Pens			0-6	2 8 ✓
Quills Office			99-2	10 1 10 ✓
Indian Rubber			135-3/8	15 8 2 ✓
Rubber Ink Brasers			24	4 12 ✓
do Vulcanized	12	2 5 ✓		
Slates large & small Wdg	0-3	9 ✓		
Wafers			9-3/4	12 2 ✓
Strops	2	14 4 ✓		
Sponge	50	147 6 4 ✓		
Seissors large & small Wdg			47-5	379 5 4 ✓
Mill Boards 54" x 36"	72	58 14 ✓		
do large			73	31 8 11 ✓
Paste Boards Europe	3-6	1 10 10 ✓		
Card boards for Printing scales			3	1 1 ✓
Mill Boards 30" x 36"			12	No price ✓
Carried forward	2088 2 2		2225 10 9	

Articles	Excess		Deficiency	
	Quantity	Value	Quantity	Value
Brought forward	2088	22	2225	109
Tape measuring 50 feet	1	392		
Parchment	1	124		
Pine Drawing	1	10		
Erasers			1	61
Essence of black for printing			2	No price
Judean Atlas			10	20
Map of India Colonel Scott in	2	15		
do in Book form			2	15
Envelopes A			865	23 10 5
do B			301	11 9 10
do C			722	25 12 9
do D			677	18 4 10
do Large	183	167		
do Medium	23	18		
do Small	50	11		
do Foolscap 16 2 Official			4092	18 15 6
do Linen lined 13 1/2 x 5 1/2			153	11 3 5
do Official Small 16 5 1/2 x 3 1/4	1774	4 11 5		
do Brown Cartridge 11 x 5			3865	23 2 5
Mell Boards 1/2 gross 2 lbs			1	21
Penholders W. for School Pens 1/2 gross			28	2 2 8
do for Drawing Pens			2	No price
Bible Pocket 24 1/2 with Clasp	1	13		
Carried forward	2111	13 11	2399	9 11

Articles	Excess		Deficiency		50/8
	Quantity	Value	Quantity	Value	
Brought forward	2111	13 11	2399	9 11	
Booke Paper Pocket 32 1/2 with Clasp	1	14 10			
Criminal Indent for funeral			40	14	
do for special			26	13	
Minor Indent for funeral			201	43	
do for special			62	14 8	
Hospital Indents			38	15 8	
Proposition Statements	12	1			
Register of Application for					
Passion or Gratuity	12	5			
Service Books	59	27 4			
Certificate of Marriage in English			40	10	
do of Receipt Notice in Tamil			12	7	
do do in Telugu			1	1	
Marriage Notice in Tamil			9	5	
do in English	8	5			
Notice of Marriage Book			1	26	
Returns of Marriage solemnized			63	18 5	
in Tamil			12	7	
Indent forms Under Part IV			23	12	
do do III			30	12	
do do III					
Extract from the Register book of	12	7			
Marriage Register book and					
Certificate of Marriage			3	4 5	
Carried forward	2115	11 1	2416	2	

Articles	Excess		Deficiency	
	Quantity	Value	Quantity	Value
Brought forward		Rs 2115 11 1		Rs 2416 0 2
Marriage Register book +				
Certificate of marriage in ³ sheets			102	2 7 6
Quarterly Returns of no occurrence Certificate	6	" 2		
do of Marriages			57	" 13 1
Register of Burials			8	" 3 5
do of Baptisms			18	" 12 "
No Marriage Certificate			9	" 4
Register of Native Christian				
Marriages solemnized by laymen			9	" 9
do do Seligen			36	" 3 "
Register book of marriage and				
Certificate in Seligen	1	No price		
Certificate of marriage Register book			1	No price
Paper Brown fine King Reams		05 12 1 3 10		
do Cartridge Country		15 4 15 71 6 4		
do Dewy	45 1	15 6 7		
do Foolscap		03 23 " 8 9		
do Chellam Medium		79 8 33 9 8		
do " Dewy	38 14	41 4 1		
do " Foolscap		3 16 21 11 8 6		
do French Foolscap Large size		139 22 360 12 10		
do " do Small	13 11 20	2 11 3 4		
Books Royal Leather Bound 5 9 1/2 each		6 44 1 "		
do " do 6 9 1/2	6	51 9 "		
Carried forward		2435 2 3		2943 11 2

Articles	Excess		Deficiency		589
	Quantity	Value	Quantity	Value	
Brought forward		Rs 2435 2 3		Rs 2943 11 2	
Books Medium Leather Bound 4 9 1/2 each			2	9 4 10	✓
do Dewy	12	39 14 "			✓
do Foolscap			2	2 8 6	✓
do " do " do 6 9 1/2	1	1 11 2			✓
do Office Register & Case			1	1 9 6	✓
do File			3	" 12 "	✓
do Prescription 12 x 5 inches			6	1 11 "	✓
do " do " 1 9 1/2 each	9	1 13 3			✓
do Marble covered Dewy size			12	8 13 "	✓
do " do Foolscap			5	1 3 7	✓
do Memo Quarto			8	" 15 4	✓
do " Octavo	7	1 5 "			✓
do Guard	1	2 4 8			✓
Ink red Ingredients Packets	192	2 6 3			✓
Ink stands Wooden			32	23 2 "	✓
Rulers Round	3	" 10 5			✓
Wooden flats with lead	3	1 " 2			✓
Paste boards country 10 9 1/2	4	" 6 4			✓
Cloth Salampore			1 1/2	" " 2	✓
cloth Long			14 1 1/2	2 6 4	✓
" Waxed			170 19	86 6 4	✓
Thread Cotton twisted	49 6 1/4	" 8 4			✓
do colored			10 1/2	9 3 5	✓
do Europe in balls	16 1/2	20 10 "			✓
Carried forward		2507 11 10		3091 11 2	

Articles	Excess		Deficiency	
	Quantity	Value	Quantity	Value
		No a p		No a p
Brought forward		2507 11 10		3091 11 2
Twine Europe ———— lbs			12 1/4	99 2
do Bengal ———— "	4 3/32	152		
Sealing wax black ———— "			39 3/32	63 2
do red ———— "	10 3/32	46		
Tape white broad ———— Rolls	69 1/4	15 13 11		
do narrow ———— "			62 3/4	107 4
do in pieces ———— Wozen			31 9/16	116 10
Tape red in pieces ———— "			14 7/16	91
Tape red ———— Rolls	117	34 11 9		
Bale rope ———— No			16	2
Blue ———— lbs			103 9/16	32 5 10
Sum ———— "	57 1/16	9 10 2		
Mats common ———— No	5	55		
Needles 3 cornered ———— "			472	3 15 9
Pens ———— Papers			1 3/10	4
Badami Royal paper Reams 116		45		
Half bleached paper 18 lbs ———— "		18		
Crane's History of India 3 Vols set			1000	4
McLeod's Reading sheets 1630			1	61
do My 1 st School Book No			10	2 14
do 2 nd do ———— "	1	5		
do Manual of Arithmetic ———— "			3	15
do Definitions of Grammar ———— "	1	7		
do Geography of Palestine ———— "	17	10 14 7		
Carried forward		2585 10 6		3184 6 8

Articles	Excess		Deficiency		50/10
	Quantity	Value	Quantity	Value	
		No a p		No a p	
Brought forward		2585 10 6		3184 6 8	
Simple Truth ———— No	11	213			
Leigh's Sacred History Part I ———— "			1	55	
do History of England "I ———— "			1	55	
Crane's Natural History Part I ———— "			2	109	
do ———— "II ———— "	2	108			
Hunters Incensation ———— "	1	52			
Minerals & Metals ———— "			1	139	
Copy Books No I ———— "			8	66	
do ———— "II ———— "	6	411			
do ———— "III ———— "			13	69	
do ———— "IV ———— "	398	22 13			
do ———— "V ———— "	10	13			
Mulhauser's Manual of Writing ———— "			1	137	
do Slates ———— "			10	116	
Drawing Cards ———— Set			1	134	
Barnes' Notes on new Testament ———— "	2 1/2	2 12 1			
do in 3 Volumes ———— }					
Martins the Yemite & other Canticles No	7	1139			
do the School & Family Book ———— }					
do of Part Music ———— }			6	6156	
Pens Steel by Elliott's for School & Corp			116-670	80 13	
Constable's 5 th English Reading Book No	1	119			
do 6 th do ———— "			16	14 10 8	
National 6 th Reading Book ———— "	16	11 11 9			
Carried forward		2629 1		3294 5 1	

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Article	Excess			Deficiency				
	Quantity	Value			Quantity	Value		
Brought forward		Rs	a	p		Rs	a	p
		2629	0	1		3294	5	1
History of the English language No.	3	1	3	10				
Gill's New Code Arithmetic Part 2 ^d .	2	0	1	6				
Home Lesson Edition of the New								
Code Arithmetic Part 3 ^d .					15	1	6	0
Complete Answers to Gill's New Code					7	1	4	6
Casell's Penny Drawing Copy Books 28 in a set } No. 8	10	4	3					
Hunter's Art of Precise-writing No.	1	1	1	7				
Key to do	1	0	8	10				
Ross's Outlines of English History	12	23	1	7				
Box of letters No. I	1	No price						
do do III	1	No price						
do do IV	1	No price						
do do V	1	No price						
Total Rs		2665	5	8		3296	15	7

Stationery Office
Madras
16th March 1881
66

J. G. Ferrand
Superintendent of Stationery

Copied by B. H.

Financial Department.

584
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PROCEEDINGS of the MADRAS GOVERNMENT.

READ the following letter from the
Superintendent of Stationery, Madras,
d. 16th March 1881. N: 1786.

Order thereon 2nd April 1881 No. 584

Recorded with

reference to G.O. N: 583 dated 2nd April 1881.

2. The report of the next annual stock-taking will be awaited.

64
28-3-81

Note
To be No. 2 after C. L. No. 209 &c.

911

To The Superintendent of Stationery, Madras. 6
despd 7/4 H.O. 25/3/81

Don't print

50 (Final) 584/S1.

In Final: 695/S1

Gobt. of {188 } Madras.

To _____

Dated

Recd.

} 188 , No.

Nos.

584
14

12/20
Financial DEPARTMENT.

Stock-taking
of Stationery

Under Disposal Docket.

PAPERS to be read in Proceedings:—

X 693

584
15

Read 2/14

4-5-08

Govt. of 1881 Madras.

Full

DISPOSED OF

2 APR 81

BY G.O. No. 584

(15)

No.

Stationery. Report of
the Supdt. of Staty. and
the report on stock
taken of the stationery as
found on 31st July 1880,
recorded.