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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

Fjal DEPARTMENT

G.O. No. / B.P. No.	1632.	Press. / Mis.
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GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

3rd September 1881, No. 1632.

Stationery Depot—Administration Report.

Read the following paper :—

From J. G. FERRAND, Esq., Superintendent of Stationery, to the Chief Secretary to Government, dated Madras, 10th August 1881, *No.* 432 [*Current No.* 2142].

I beg to submit a report of the operations of the Stationery Depôt for the year ending 31st March 1881, together with the usual Appendices A, B, C, D, and E.

2. Statement A.—The receipts, issues, and balance are shown in this statement. The value of stock at the beginning of the year was the large sum of Rs. 4,27,296-14-11 remarked upon in paragraph 3 of G.O., 4th August 1880, No. 1509. The receipts amounted to Rs. 5,24,608-5-7 against Rs. 5,86,281-10-6 in 1879-80, and the issues to Rs. 4,14,948-1-10 against Rs. 4,34,906-5-6. Both receipts and issues were less than in 1879-80, and the value of stock at the close of the year was Rs. 5,36,957-2-8 against Rs. 4,27,296-14-11 in the preceding year. The receipts include Rs. 27,333 for Badami paper obtained from the Bally Mills, Calcutta, for the Census, and Rs. 8,874 for Printing-paper taken over under the orders of Government from the Government Press.

3. Bally Mills Paper, Calcutta.—Mention having just been made of the purchase of paper from the Bally Mills, Calcutta, for the Census, it may be as well to add here that the result of the trial of the Bally Mills papers, referred to in paragraph 18 of my report, dated 10th July 1880, No. 659,* was that the blotting-paper was not approved, and that 400 reams of half bleached paper have been obtained for issue to public offices in substitution of Madras Chellan Medium.

* Proceedings, 4th August, No. 1509.

4. Local Purchases.—The local purchases, enhanced by that of the Badami paper for Census and ordinary purposes above referred to, amounted to Rs. 1,31,298-6-5, or Rs. 40,140 in excess of those of 1879-80.

5. Supplemental Indents.—There was an increase in the supplemental indents complied with during the year, the number being 167 against 132 in the preceding year. The offices from which they have been received are specified below. The reasons given for these extra requisitions were, generally, an increase of work which could not be foreseen, and new forms prescribed by superior authority; in the case of Medical Officers there were two additional causes—one, a new allotment had been fixed and mistakes occurred with regard to the first indents; the other, regiments were broken up into detachments under the emergencies of the service, and more stationery was unavoidably necessary in many instances :—

Medical Officers	43
Public Works Officers	21
Board of Revenue and Offices under the Board	19
High Court, District Judges, and Sub-Judges	9
Conservator of Forests	6
Quartermaster-General	6
Government, Public Works Department	6
Revenue Survey	5
Inspector-General of Police and his subordinates	4
Inspector-General of Registration	4
Adjutant-General	4
Accountant-General	4
Officers Commanding Regiments for School Books	4

Government, Military Department	3
Ordnance Department	3
Telegraph Department	2
Examiner, Commissariat Accounts	2
Medical College	2
Central Museum	2
Gun Carriage Factory	2
Commissioner for Uncovenanted Civil Service Examinations	2
Postmaster-General	1
Assistant Commissary-General, Secunderabad	1
Government, Public Department	1
Inspector-General of Jails	1
Examiner of Ordnance Accounts	1
Director of Public Instruction	1
Master Attendant	1
Superintendent of Army Schools	1
Inspector of Vaccination	1
Resident at Travancore	1
Pay Examiner	1
Examiner of Railway Accounts	1
Consulting Architect to Government	1
Private Secretary to the Governor	1
Military Secretary to His Excellency the Commander-in-Chief	1

6. SERVICE BOOKS.—The Service Books sold during the year were 4,088 (at a cost of Rs. 170-5-4), against 4,357 sold in the preceding year.

7. WASTE PAPER.—The amount realized by commission, sale of waste paper, &c., was Rs. 4,426-5-3 against Rs. 4,234-0-4 in 1879-80. Particulars are subjoined:—

	Rs.	A.	P.
Commission realized on sale indents	822	12	3
Sale of waste paper	2,467	6	4
" of packing materials	598	0	3
Profit on sale of Service Books	14	5	3
" " Indian Atlas Sheets	46	4	0
Forfeiture of Contractors' Deposits	441	13	0
Fines levied on Contractors for articles not supplied in time	35	0	0
Sundry Receipts	0	12	2
Total	4,426	5	3

8. The cost of the office establishment was Rs. 6,547. Deducting the sum realized by this office from the above specified sources, viz., Rs. 4,426, the net cost to Government has been Rs. 2,121 or less than one-fourth per cent. of the total of receipt and issue transactions.

9. CHECK OF INDENTS.—By this check a reduction of Rs. 1,779 was effected during the past year. Nothing unauthorized has been passed, but there has been more care bestowed in the original preparation of the indents.

10. NUMBER OF INDENTS.—The reduction in the number of indents reckoned upon in paragraph 11 of the last Administration Report has actually fallen short by 38 under the following circumstances. The Surgeon-General with the Madras Government intimated on 1st December last that he had no means of receiving and distributing the stationery for the Civil Hospitals in the Presidency town; the Examiner, Public Works Account, stated that he could not, with his considerably reduced establishment, continue to distribute stationery to the Public Works Offices, and the plea was admitted by Government, and in consequence the distribution of stationery to the offices referred to has reverted to this office.

11. ADDITIONAL WORK CREATED BY SUPPLYING LOCAL FUND BOARDS.—In the Administration Report for 1879-80 (paragraph 13) it was pointed out that the withdrawal from Local Fund Boards of the privilege of receiving stationery free of cost but allowing them to purchase it at the Stationery Depôt would entail additional work on this office, greater than the decrease which had been effected by Municipalities and the Superintendent, Government Farms, being required to purchase their stationery in

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the market. Government required me after some experience to report precisely what additional work is created by Local Fund Boards being permitted to obtain stationery from this depôt. The work during the past year has been—

(1) The supplying of 59 indents, containing 1,264 items, the cost of which, including commission, has been Rs. 7,682.
(2) The packing and despatching of the articles, calculating and entering the cost in the several accounts, and the carrying on of the correspondence connected therewith.
(3) The preparing of monthly statements to the Accountant-General for recovery of the charges; hereafter, under a new rule in the Civil Account Code, the charges are to be remitted to this office before the stationery is supplied.

12. MATHEMATICAL INSTRUMENTS.—As indents for scientific instruments from Officers of the Public Works Department were disposed of by the General Superintendent, Public Works Stores and Workshops, while this office supplied such occasionally to the Sappers and Miners, and it was considered desirable that all such instruments should be hereafter obtained by all officers from one department, the Mathematical Instruments in store in this office were, with the sanction of Government, transferred last year to the Public Works Stores, and the arrangement was duly notified to all departments.

13. OFFICE ACCOMMODATION.—Government in the Public Works Department on 3rd July 1880 sanctioned the erection of three tiled sheds at a cost of Rs. 2,960 for the storage of stationery. One of these has been constructed for Rs. 1,175. Before the erection of the others, it was discovered that the plans for the new General Post Office and the Government Telegraph Office, also sanctioned by Government, involved the taking up of a portion of the ground on which these sheds were to be built and further the demolishing of a portion of the main stationery store-room. Government thereupon sanctioned instead, for the storage of stationery (in the Public Works Department on 21st March last), an estimate, amounting to Rs. 8,700, for the erection of an upper storey on the main store-room of the Stationery Office. The excess cost of this work over the estimated cost of the unerected tiled sheds, viz., Rs. 6,925, is to be charged against the estimate for the new Post and Telegraph Offices.

14. DAMAGE OF STATIONERY BY WHITE-ANTS.—There has been a damage of stationery by the ravages of white-ants to the extent of Rs. 2,531 during the past year. In the report to Government on the subject the want of light in the store-room was again brought to notice. Orders have been issued in the Public Works Department in regard to the measures necessary for protecting the stationery against white-ants and admitting more light into the office.

15. DELAY IN SUBMISSION OF THIS REPROT.—I regret very much the delay that has occurred in the submission of this report. I was absent on three months' privilege leave from 27th April last, and on my return found that, in consequence of the absence for two monthss from sicknes of the Head Accountant, who has only recently resumed his work, the enclosed statements had not been completed and the annual report had therefore not been prepared.

—

ENCLOSURE No. 1.

STATEMENT A.

		Rs.	A.	P.
Balance on the 1st April 1880		4,27,296	14	11
Receipts.	Rs.	A.	P.	
From England, from the Secretary of State.	3,49,418	9	4	
Do. Messrs. Baker and Co., London	5,609	12	0	
Received from England in 1879-80 for which no invoices were then received, low priced	18,744	14	8	
Adjustment on account of variation of rabs.	1,040	3	1	
By local purchase	1,31,298	6	5	

2

		RS. A. P.	RS. A. P.
From the Superintendent, Gun Carriage Factory, Madras		1,444 13 8	
Value of articles found surplus in store		146 1 8	
Do. brought to account upon last Audit Report		5,297 15 7	
From other offices		11,607 9 2	
			5,24,608 5 7
		Total	9,51,905 4 6
	Issues.		
To sales, less refunds	14,557 13 0		
Deduct value of stationery supplied in 1879-80, and paid for in 1880-81	2,779 9 2		
	11,778 3 10		
Add stationery supplied in 1880-81 for which value has not yet been received.	4 0 8		
Add stationery supplied in 1880-81 for which value was adjusted in 1881-82.	980 6 7		
		12,762 11 1	
Written off the value of scientific instruments transferred to the Public Works Stores		6,469 4 11	
Written off the value of obsolete articles sold by public auction		1,461 8 2	
Written off the value of damaged articles sold by public auction		843 5 5	
Written off the value of articles received damaged from England		2 1 4	
Written off the value of articles issued as samples for the purchase of Europe articles		93 1 3	
Written off the value of articles issued in 1879-80, but omitted to be charged in the accounts		620 2 11	
Written off the value of Indent forms erroneously brought into accounts of receipts in 1879-80		26 0 8	
Written off the value under last Audit Report		5,059 9 0	
Issued to Public Offices		3,87,610 5 1	
			4,14,948 1 10
Balance on the 31st March 1881			5,36,957 2 8
	Gain.		
By commission realized on sale indents			822 12 3
By sale of waste paper			2,467 6 4
By „ of packing materials			598 0 3
By profit on sale of Service Books			14 5 3
By „ „ of Indian Atlas Sheets			46 4 0
By forfeiture of deposits by Contractors			441 13 0
By fines levied on Contractors for articles not supplied in time.			35 0 0
Sundry receipts			0 12 2
			4,426 5 3
Realized also—			
By the sale by auction of condemned articles			817 13 1
		Total	5,244 2 4

MADRAS,
10*th August* 1881.

(Signed) J. G. FERRAND,
Superintendent of Stationery.

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FORM B.

ABSTRACT OF RECEIPTS FOR THE YEAR 1880-81.

Articles.	FROM EUROPE. India Office.	FROM EUROPE. Messrs. Baker and Co.	By Purchase in India.	From Gun Carriage Factory.	Returned into Store by Officers, &c.	Total.	Abstract of Issues to Public Offices, &c.	Balance.
	RS.	RS.	RS.	RS.	RS.	RS.	RS.	RS.
Paper, Drawing	9,352	58	..	..	..	9,410	8,693	20,572
„ Section	819	..	..	..	88	907	798	1,231
„ Lithographic.	54,934	89	..	..	4,926	59,949	9,126	63,699
„ Writing	1,62,386	276	..	..	367	1,63,029	1,08,700	1,35,295
„ Printing	83,174	114	..	..	9,717	93,005	1,11,802	1,60,314
„ Water-marked.	2,608	..	..	..	40	2,648	1,348	5,380
„ Blotting and Marble	2,715	148	17	..	3	2,883	1,983	4,742
„ Country manufactured and French	..	..	84,347	..	5	84,352	88,217	34,377
Bibles and Prayer Books	..	..	..	..	16	16	81	5,497
Books, Levelling, &c.	495	..	..	..	..	495	621	2,711
„ Leather bound and marble covered	..	..	2,121	..	22	2,143	611	3,895
Colors and Drawing Materials	527	28						
Cloth, Tracing	2,269	15	..	..	3	558	2,156	4,416
„ Waxed	520	..	3,317	..	13	3,850	3,553	438
Hones and Strops	381	..	..	..	1	382	289	381
Ink Bottles and Stands	521	95	..	971	..	1,587	1,291	975
„ Powders	3,748	113	165	..	20	4,046	1,461	5,001
„ Printing	3,610	10	..	..	..	3,620	2,624	4,927
Maps and Sheets of Indian Atlas	..	..	..	..	12	12	182	5,994
Mathematical Instruments	2	..	..	..	..	2	1,320	..
Parchment	362	..	..	..	..	362	221	336
Paste-boards, &c.	1,001	18	2,969	..	..	3,988	2,850	2,569
Penknives	1,197	40	..	..	1	1,238	704	1,259
Pencils	5,878	375	..	..	22	6,275	2,213	5,778
Quills	21,048	..	..	..	3	21,051	8,263	16,424
Rubber	1,646	33	..	..	3	1,682	831	1,872
Steel-pens and Pen-holders	2,274	151	..	..	3	2,428	1,154	2,410
Slates	..	176	..	..	5	181	89	306
Sponges	1,952	132	..	..	..	2,084	934	3,716
Scissors	558	74	..	..	..	632	306	1,416
Sealing Wax	..	..	2,364	..	6	2,370	2,209	234
Tape, Twine, and Thread	32	..	5,221	..	36	5,289	4,974	846
Vellum	1,278	..	..	..	..	1,278	729	554
Wafers	80	..	..	..	..	80	38	97
Miscellaneous	2,054	383	30,396	474	295	33,602	39,634	17,338
School Books and Materials	1,773	3,292	381	..	1,444	6,890	3,480	19,030
Total	3,69,194	5,620	1,31,298	1,445	17,051	5,24,608	4,14,948	5,36,957

MADRAS,
10*th August* 1881.

(Signed) J. G. FERRAND,
Superintendent of Stationery.

FORM C.

ABSTRACT of Receipts and Issues for each of Five Years.

Articles.	Receipts.					Issues.				
	1876-77.	1877-78.	1878-79.	1879-80.	1880-81.	1876-77.	1877-78.	1878-79.	1879-80.	1880-81.
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
Paper, Drawing	4,576	7,189	4	18,872	10,317	5,501	6,730	5,707	6,864	9,491
„ Lithographic and Plate	44,368	20,528	14,141	24,439	59,949	23,194	18,377	32,388	24,788	9,126
„ Writing	1,36,856	807	90,272	1,31,463	1,63,029	83,230	78,642	77,449	86,396	1,08,700
„ Printing	2,28,295	8,986	1,80,778	2,51,796	93,005	1,68,203	1,35,002	1,25,648	1,47,815	1,11,802
„ Water-marked	172	1,306	631	3,565	2,648	489	1,463	792	783	1,348
„ Blotting and Marble	3,641	189	2,242	4,945	2,883	1,783	2,155	1,879	2,025	1,983
„ Country manufactured and French	83,583	86,874	1,22,937	76,357	84,352	74,874	77,056	82,500	1,00,392	88,217
Bible and Prayer Books	..	15	67	154	13	129	702	378	826	81
Books, Levelling, &c.	2,076	1,713	866	1,222	495	1,068	1,097	564	682	621
„ blank, leather bound, and marble covered	1,614	1,740	1,084	2,274	2,143	1,825	1,390	1,135	544	611
Colors and Drawing Materials	26	1,389	1,516	2,979	558	947	1,641	1,451	920	2,156
Cloth, Tracing	1,139	2,422	..	3,495	2,284	2,220	1,945	1,222	1,389	1,463
„ Waxed and Salampore	4,689	4,165	3,450	3,688	3,850	4,844	4,289	3,729	3,574	3,553
Hones and Strops	186	..	307	297	382	135	204	127	291	289
Ink Bottles, Stands, &c.	939	475	912	1,967	1,587	999	878	893	1,436	1,291
„ Powders	833	22	1,233	3,630	4,046	1,933	1,963	2,210	2,447	1,461
„ Printing	5,584	5,250	909	10,626	3,620	6,294	6,449	5,869	7,659	2,624
Maps and Sheets of Indian Atlas.	26	..	..	125	12	42	78	86	36	182
Mathematical Instruments	281	539	..	396	2	38	38	..	26	1,320
Parchment	650	404	40	476	362	271	382	368	383	221
Paste-boards, &c.	5,989	5,088	4,249	2,939	3,988	3,268	5,753	3,529	4,513	2,850
Penknives	106	..	715	805	1,238	623	916	675	483	704
Pencils	1,176	1,767	3,390	3,237	6,275	4,041	3,495	3,490	3,119	2,213
Quills	21,844	23	9,240	9,689	21,051	9,281	9,869	9,805	10,834	8,263
Rubber	577	24	1,303	1,069	1,682	691	770	922	942	831
Steel-pens and Penholders	2,040	143	1,191	1,930	2,428	1,465	1,425	1,297	1,730	1,154
Slates	67	40	92	374	181	85	40	76	176	89
Sponges	274	367	392	2,535	2,084	310	907	259	1,128	934
Scissors	817	50	399	638	632	319	282	294	496	306
Sealing Wax	1,887	2,079	1,772	1,402	2,370	2,558	2,243	1,848	1,343	2,209
Tape, Twine, and Thread	5,570	5,516	3,860	5,845	5,289	5,444	4,817	4,737	5,678	4,974
Vellum	191	551	..	273	1,278	309	327	532	309	729
Wafers	49	..	55	49	80	74	61	55	52	38
Miscellaneous	10,008	8,812	9,473	12,633	33,602	7,818	9,314	6,455	7,107	39,634
School Books and Materials	129	1,572	3,117	97	6,890	2,075	1,962	1,474	7,720	3,480
Total	5,70,258	1,70,045	4,60,637	5,86,281	5,24,608	4,16,380	3,82,662	3,79,843	4,34,906	4,14,948

MADRAS,
10*th August* 1881.

(Signed) J. G. FERRAND,
Superintendent of Stationery.

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FORM D.

ABSTRACT of Balances fc each of Five Years.

Articles.	BALANCES.				
	1876-77.	1877-78.	1878-79.	1879-80.	1880-81.
	RS.	RS.	RS.	RS.	RS
Paper, Drawing	14,213	14,672	8,969	20,977	21,803
„ Lithographic and Plate ..	29,321	31,472	13,225	12,876	63,699
„ Writing	1,00,912	23,077	35,899	80,966	1,35,295
„ Printing	1,46,017	20,001	75,130	1,79,111	1,60,314
„ Water-marked	1,616	1,459	1,298	4,080	5,380
„ Blotting and Marble ..	2,525	559	922	3,842	4,742
„ Country manufactured and French	12,021	21,839	62,277	38,242	34,377
Bibles and Prayer Books.. ..	7,232	6,545	6,234	5,562	5,497
Books, Levelling, &c.	1,380	1,996	2,297	2,837	2,711
„ Blank, Leather bound, and Marble covered	334	684	633	2,363	3,895
Colors and Drawing Materials ..	4,142	3,890	3,955	6,014	4,416
Cloth, Tracing	745	1,222	..	2,106	2,927
„ Waxed and Salampore ..	430	306	27	141	438
Hones and Strops..	305	101	282	288	381
Ink Bottles and Stands	532	129	148	679	975
„ Powders	4,151	2,210	1,233	2,416	5,001
„ Printing	7,124	5,925	964	3,931	4,927
Maps and Sheets of Indian Atlas .	6,239	6,161	6,075	6,164	5,994
Mathematical Instruments ..	447	948	948	1,318	..
Parchments	408	430	102	195	336
Paste-boards	2,949	2,284	3,005	1,431	2,569
Penknives	1,279	363	403	725	1,259
Pencils	3,425	1,697	1,598	1,716	5,778
Quills	15,191	5,345	4,781	3,636	16,424
Rubber	1,199	453	894	1,021	1,872
Steel-pens and Penholders ..	2,317	1,035	936	1,136	2,410
Slates	..	..	16	214	306
Sponges	1,566	1,026	1,159	2,566	3,716
Scissors	1,075	843	948	1,090	1,416
Sealing Wax	255	91	14	73	234
Tape, Twine, and Thread ..	542	1,241	364	531	846
Vellum	349	573	41	5	554
Wafers	119	58	58	55	97
Miscellaneous	15,395	14,893	17,844	23,370	17,338
School Books and Materials ..	21,990	21,600	23,243	15,620	19,030
Total ..	4,07,745	1,95,128	2,75,922	4,27,297	5,36,957

MADRAS,
10*th August* 1881.

(Signed) J. G. FERRAND,
Superintendent of Stationery.

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FORM E.

STATEMENT showing the Value of Stationery consumed in the several Departments.

Departments.	VALUE OF STATIONERY ISSUED IN			Remarks.
	1878-79.	1879-80.	1880-81.	
Government Secretariats.	RS.	RS.	RS.	
Public Department	2,070	2,207	1,901	
Revenue „	1,459	1,578	386	
Military „	1,116	688	1,001	
Public Works „	1,262	1,605	1,899	Increase owing to the supply of forty-three reams of white Cartridge Royal, 40 lbs.
Judicial.				
High Court, District, and Sub-Judges.	27,377	38,052	25,721	
Revenue.				
Board of Revenue	13,760	14,793	15,816	
Collectors	1,28,380	1,28,720	96,651	
Police.				
Inspector-General, Commissioner, and Superintendents of Police.	7,432	32,529	16,369	
Jails	3,364	2,055	2,975	Increase owing to an extra supply of Royal and Medium Hand-made papers.
Registration	10,477	18,840	37,397	Increase owing to a large quantity of Royal and Foolscap Hand-made papers having been supplied.
Ecclesiastical Department ..	304	103	728	Increase owing to large issue of Ecclesiastical Forms.
District Engineers	34,478	37,517	25,556	
Army and Regimental Schools..	1,966	3,435	2,567	
Miscellaneous	1,42,298	1,46,824	1,73,218	
Sales	4,100	5,960	12,763	Increase owing to a large supply made to the Local Fund Boards.
Total ..	3,79,843	4,34,906	4,14,948	

MADRAS,
10*th August* 1881.

(Signed) J. G. FERRAND,
Superintendent of Stationery.

ORDER THEREON, 3rd September 1881, No. 1632.

This report is submitted a month after the prescribed date. The Superintendent of Stationery is not himself in any way to blame for the delay, but it is not the less unsatisfactory. The absence of a single clerk cannot be held as an excuse for unpunctuality in the submission of the annual report of a department.

5 5

2. To the large balance of stock in hand on the 1st April 1880, valued at Rs. 4,27,297, there had been added at the close of the year under review further stock to the value of more than a lakh of rupees.

	Rs.
1876-77	4,07,745
1877-78	1,95,128
1878-79	2,75,922
1879-80	4,27,297
1880-81	5,36,957

3. It is not desirable to have so much dead stock, and the Government wish to hear from the Superintendent how he proposes to reduce the amount. Very possibly other Stationery Depôts might be glad to relieve the Madras Depôt of some portion of the stock.

4. The receipts amounted in value to Rs. 5,24,608, as shown below :—

	Rs.
From Europe through the India Office	3,69,194
From Messrs. Baker and Co.	5,620
By purchase in India	1,31,298
From Gun Carriage Factory	1,445
Articles returned into Store	17,051
Total ..	5,24,608

5. The issues came to Rs. 4,14,948. There was a decrease under "Judicial," "Revenue Collectors," "Police," and "District Engineers," and an increase under "Registration" and "Miscellaneous."

	Receipts.	Issues.
1876-77	5,70,258	4,16,380
1877-78	1,70,045	3,82,662
1878-79	4,60,637	3,79,843
1879-80	5,86,281	4,34,906
1880-81	5,24,608	4,14,948

	Rs.
1879-80	91,158
1880-81	1,31,298

G.O., No. 1502, dated 18th August 1881.

6. The table in the margin shows the actuals of the receipts and issues for the last five years.

7. It is satisfactory to observe that much more stationery was bought in the local markets than in 1879-80, although this was mainly due to extensive demand for Census purposes. The Government of India have lately ruled that stationery is not to be procured from England if it can be locally manufactured of equally good quality and as cheap in India. This principle must be carefully borne in mind. In other Proceedings Mr. Ferrand has been desired to consult other Superintendents of Stationery as to the best means for promoting local attempts to manufacture ink of a fair quality.

8. The Government note that the blotting-paper obtained from the Bally Paper Mills at Calcutta has been condemned by the officers to whom it was issued. It is to be regretted that no mills have yet been started in this Presidency. The Government are inclined to believe that a well-conducted enterprise of the kind, on a large scale, would nowadays meet with success, as, if the outturn were of a good quality and not more expensive than English stores, the State would probably be a large customer.

9. There were 35 more supplemental indents in 1880-81 than in the previous year. The reasons appear sufficient.

10. The cost of the office establishment (Rs. 6,547) was almost covered by the miscellaneous receipts.

11. The attention of the Board of Revenue will be requested to the 11th paragraph of the report. It is clear that a good deal of extra labor has been thrown on the Superintendent's office by the arrangement under which Local Fund Boards are allowed to obtain stationery from the depôt, and it might be considered whether

1632/28

1632/28

some special percentage might not be reasonably charged as in the case of medical supplies. It is inferred from the report that Local Funds are at present charged only the invoice price.

(True Extract)

Chief Secretary.

To the Superintendent of Stationery.
" the Accountant-General.
" the Departments of the Secretariat.
" the Board of Revenue.
" all Heads of Departments.

Exd. J. Wright.

6 b

Original

Govt. of [1881] Madras.

FINANCIAL.

THE SUPERINTENDENT
OF STATIONERY,
&c., &c., &c.

(28)

Dated September, 3rd.

Issued

Recd. *Encl.*

G.O., 3rd September 1881, *No.* 1632.

SEPTEMBER.

Stationery Depôt.—Administration Report for the year 1880-81, reviewed.

Fmc DEPARTMENT.

List showing the distribution of the Proceedings of Government, dated 3d Sept 1881 No: 1632

1632/272

Revenue Department, for information and for communication to Subordinate Officers				11
Public Works Department,	do.	do.		26
Military Department,	do.	do.		7
Board of Revenue				64

JUDICIAL.

Honorable the Judges of the High Court, for information and for communication to Subordinate Officers				30
Inspector-General of Police,	do.	do.		30
Inspector-General of Jails,	do.	do.		30
Magistrates of the Town Police Court				3
Do. of the Egmore Police Court				3
Judges of the Madras Court of Small Causes				3
Advocate-General				1
Government Solicitor				1
Administrator-General				1
Coroner of Madras				1
Inspector-General of Registration				10
Sheriff of Madras				1
Government Pleader				1
Registrar of the Joint Stock Companies				1

PUBLIC.

Surgeon-General with the Government of Madras, for information and for communication to Subordinate Officers				6
Sanitary Commissioner				3
Health Officer				1
Committee for the Examination of Assistants				1
Private Secretary to the Right Honorable the Governor				1
Government Astronomer				1
Superintendent, Government Central Museum				1
Chemical Examiner				1
Superintendent of Stationery				1
~~Superintendent~~ of the Government Press				1
Protector of Emigrants				1
Tamil Translator to Government				1
Telugu do. to do.				1
Malayalum do. to do.				1
Canarese do. to do.				1
Hindustani do. to do.				1
Postmaster-General				1
Superintendent, Electric Telegraphs				1
Examiner of Medical Accounts				1
Committee for the Management Government Workhouse, Madras				1

POLITICAL.

Resident in Travancore and Cochin				6
Government Agent at Chepauk				1
Do. at Tanjore				1
Political Agent at Poodoocottah				1
Collector in charge of the Special Agent's Department at Cuddalore				1
Officer in charge of the Stipend Pay Office at Vellore				1
British Consular Agent, Pondicherry				6
Do. Karikal				6

ECCLESIASTICAL.

The Right Reverend the Bishop of Madras				8
Venerable Archdeacon of Madras				8
Senior Chaplain of the Church of Scotland				8

7

Marine.	Master Attendant, Madras, for information and for communication to Subordinate Officers	10
Financial.	Accountant-General	6
	Commissioner of Paper Currency	1
Educational.	Director of Public Instruction	10
	Commissioner for the Uncovenanted Civil Service Examinations	1

163R/21

R 8

Financial Department.

Under Disposal Docket.

Papers to be read in Proceedings :—

No. 2142 of '81

No. of

No. of

Despatch at
it next stands.

31/8/81

Stationery Office 18

No. 432 Madras, 10th August 1881

From 2142

The Superintendent of Stationary

To, 1633/1 Madras.

The Chief Secretary to Government

Financial Department

Octacamund

Sir,

I beg to submit a report of the operations of the Stationery Depôt for the year ending 31st March 1881, together with the usual Appendices A. B. C. D. & E.

2 Statement A The receipts, issues and balance are shown in this Statement. The value of stock at the beginning of the year was the large sum of Rupees 427,796-4-7 remarked upon in Paragraph 3 of G.O. 4th August 1880, No 1509. The receipts amounted to Rupees 524,608-5-7 against Rupees 586,281-10-6 in 1879/80, and the issues to Rupees 4,14,948-1-10 against Rupees 434,906-5-2. Both receipts and issues were less than in 1879/80, and the value of stock at the close of the year was Rupees 536,957-2-8 against

+ 9

UNPROSED OF 3 SEP 81

against Rupees 4,27,296-14-11 in the preceding year. The receipts include Rupees 27,333 for Badami paper obtained from the Bally Mills, Calcutta, for the Census, and Rupees 8874 for Printing paper taken over under the orders of Government from the Government Press.

3 Bally Mills Paper, Calcutta.

Mention having just been made of the purchase of paper from the Bally Mills Calcutta for the Census, it may be as well to add here that the result of the trial of the Bally Mills papers referred to in Paragraph 18 of my report dated 10th July 1880, No 659 was that the blotting paper was not approved and that 100 reams of half bleached paper have been obtained for issue to public offices in substitution of Madras Chellan Medium.

Proceedings 4th August No 1509

4. Local purchases. The local purchases, enhanced by that of the Badami paper for Census and ordinary purposes above referred to, amounted to Rs 131,298-6-5 or Rs 40,140 in excess of those of 1879/80.

5 Supplemental Indents. 1632 D P R

There was an increase in the Supplemental Indents complied with during the year, the number being 167 against 132 in the preceding year. The offices from which they have been received are specified in the margin. The reasons given for the extra requisitions were, generally, an increase of work which could not be foreseen, and new Forms prescribed by superior authority; in the case of Medical Officers there were two additional causes;- one, a new allotment had been fixed and mistakes occurred with regard to the first Indents;- the other, Regiments were broken up into Detachments under

Medical officers	43
Public Works officers	21
Board of Revenue & offices under the Board	19
High Court, District Judges & Sub: Judges	9
Conservator of Forests	6
Quarter master General	6
Government P.W. Department	6
Revenue Survey	5
Inspector Gl. of Police & his Subordinates	4
Inspector Gl. of Registration	4
Adjutant General	4
Accountant General	4
Officers Comm.g Reg.ts for School Books	4
Government Military Dept.t	3
Ordnance Department	3
Telegraph Department	2
Examiner Commissariat Accounts	2
Medical College	2
Central Museum	2
Gun Carriage Factory	2
Commissioner for U.C. Exams.	2
Postmaster General	1
Asst. Commissary Gl., Secunderabad	1
Government Public Depart.t	1
Inspector General of Jails	1
Examiner of Ord.ce Accounts	1
Director of Public Instruction	1
Master Attendant	1
Superintendent of Army Schools	1
Inspector of Vaccination	1
Resident at Travancore	1
Pay Examiner	1
Examiner of Railway Accounts	1
Consulting Architect to Govt.	1
Private Secretary to Governor	1
Military Secretary to H.E. the Commander-in-chief	1

10

under the emergencies of the Service and more Stationery was unavoidably necessary in many instances.

6 Service Books. The Service Books sold during the year were 4088, (at a cost of Rupees 170-5-4), against 4357 sold in the preceding year.

7 Waste paper. The amount realized by commission, sale of waste paper, &c was Rs 4426-5-3 against Rs 4234-0-4 in 1879/80. Particulars are subjoined:

	Rs as p.
Commission realized on sale indents	822-12-3
Sale of waste paper	2467-6-4
" of packing materials	598-"-3
Profit on sale of Service Books	14-5-3
" " Indian Atlas sheets	46-4-"
Forfeiture of Contractors' Deposits	441-13-"
Fines levied on Contractors for articles not supplied in time	35-"-"
Sundry Receipts	"-12-2
	4426-5-3

8 The cost of the office establishment was Rs 6547. Deducting the sum realized by this office from the above specified sources, viz. Rs 4426, the net cost to Government has been Rupees 2121 or less than one fourth per cent of the total of receipt and issue transactions.

9 Check of Indents. By this check a reduction of Rs 1779 was effected during the past year. Nothing unauthorised has been passed, but there has been more care bestowed in the original preparation of the indents.

10 Number of Indents. The reduction in the number of Indents reckoned upon in Paragraph 11 of the last Administration Report has actually fallen short by thirty eight under the following circumstances: The Surgeon General with the Madras Government intimated on 1st December last that he had no means of receiving and distributing the Stationery for the Civil Hospitals in the Presidency town; the Examiner Public Works Accounts stated that he could not with his considerably reduced establishment continue to distribute Stationery to the Public Works offices, and the plea was admitted by Government; And in consequence the distribution of Stationery to the offices referred to has reverted to this office.

11 Additional work created by supplying Local Fund Boards. In the Administration Report for 1879/80, (Paragraph 13) it was pointed out that the withdrawal from Local Fund Bourds of the privilege of receiving stationery free of cost but allowing them to purchase it at the Stationery depôt would entail additional work on this office greater than the decrease which had been effected by Municipalities & the Superintendent Government Farms being required to purchase their Stationery in the market. Government required me after some experience to report precisely what additional work is created by Local Fund Boards being permitted to obtain stationery from this depôt. The work during the past year has been

(1) The supplying of 59 Indents, containing 1264 items, the cost of which, including commission, has been Rs 7,682.

(2) The packing and despatching of the articles, calculating and entering the cost in the several Accounts, and the carrying on of the correspondence connected therewith.

3 The preparing of monthly Statements to the Accountant General for recovery of the charges: hereafter, under a new rule in the Account Code, the charges are to be remitted to this office before the Stationery is supplied.

12 Mathematical Instruments. As Indents for Scientific Instruments from Officers of the Public Works department were disposed of by the General Superintendent Public Works Stores and Workshops, while this office supplied such occasionally to the Sappers and Miners, and it was considered desirable that all such instruments should be hereafter obtained by all officers from one department, ~~to transfer~~ the Mathematical Instruments in store in this office were, with the sanction of Government, transferred last year to the Public Works Stores, and the arrangement was duly notified to all departments.

13 Office Accommodation. Government in the Public Works Department on 3d July 1880 sanctioned the erection of three tiled sheds at a cost of Rs 2960 for the

the Storage of Stationery. One of these has been constructed for Rs 1175. Before the erection of the others, it was discovered that the plans for the new General Post office and the Government Telegraph office, also sanctioned by Government, involved the taking up of a portion of the ground on which these sheds were to be built and further the demolishing of a portion of the main Stationery Store room. Government thereupon sanctioned instead, for the Storage of Stationery, (in the Public Works Department on 21st March last) an estimate amounting to Rs 8700, for the erection of an upper story on the main Store room of the Stationery office: the excess cost of this work over the estimated cost of the unerected tiled sheds, viz Rs 6925, is to be charged against the estimate for the new Post and Telegraph offices

14. **Damage of Stationery by white ants.** There has been a damage of Stationery by the ravages of white ants to the extent of

Rs 2531

Rs 2531 during the past year. In the report to Government on the subject the want of light in the Store rooms was again brought to notice. Orders have been issued in the Public Works Department in regard to the measures necessary for protecting the Stationery against white ants and admitting more light into the office.

15 **Delay in submission of this report**

I regret very much the delay that has occurred in the submission of this report. I was absent on three months' privilege leave from 27th April last and on my return found that, in consequence of the absence for two months from sickness of the Head Accountant who has only recently resumed his work, the enclosed Statements had not been completed and the Annual report had therefore not been prepared.

I have the honor to be
Sir
Your most Obt Servant

J G Ferrand

Superintendent of Stationery

Jo 1505 – 4 – 1 – do
Jo 1496 – 5 – d – 79

Fwd. 1881 Dept

From (Stationery)

R. D. The Superintendent
of Stationery
Madras

15 AUG 81

To The Chief Secretary
to Govt
Financial Deptt
Octacamund

Dated 10 August 1881.
Recd 15

No. 432
Enclosures. 5 2/42

Submitting a report of
the operations of the
Stationery Depot for the
year ending 31st March
1881.

Statement A

		Rap	Rap
Balance on the 1st April 1880			4,27,296 14 11
Receipts			
From England, from the Secretary of State		3,49,418 9 4	
—"— Messrs Baker & Co London		5,609 12 ·	
Received from England in 1879-80 for which no invoices were then received, now priced		18,744 14 8	
Adjustment on account of Variation of Rates		1,040 3 1	
By Local Purchase		1,31,298 6 5	
From the Superintendent Gun Carriage Factory Madras		1,444 13 8	
Value of articles found surplus in store		146 1 8	
Do brought to account upon last Audit Report		5,297 15 7	
From other offices		11,607 9 2	5,24,608 5 7
	Total		9,51,905 4 6
Issues			
To Sales, less refunds		14,557-13- ·	
Deduct value of Stationery Supplies in 1879-80, and paid for in 1880-81		2,779-9-2	
		11,778-3-10	
Add Stationery Supplied in 1880-81 for which value has not yet been received		4-·-8	
Do Do Do in 1880-81 for which value was adjusted in 1881-82		980-6-7	12,762 11 1
Written off the value of Scientific Instruments transferred to the Public Works Store			6,469 4 11
Do Do of Obsolete articles sold by public auction			146 1 8
Do Do of damaged articles sold by public auction			84 3 5 5
Do Do of articles received damaged from England			2 1 4
Do Do of Articles issued as samples for the purchase of Europe articles			93 1 3
Do Do of Articles issued in 1879-80, but omitted to be charged in the Accounts			620 2 11
Do Do of Indent Forms erroneously brought into Accounts of Receipts in 1879-80			26 · 8
Do Do under last Audit Report			5,059 9 ·
Carried over			27,337 12 9

15

	Rs	as	p	Rs	as	p
Brought over	27,337	12	9	9,51,905	4	6
Issued to Public Offices	387,610	5	1	4,14,948	1	10
Balance on the 31st March 1881				5,36,957	2	8

Gain

By Commission realized on sale indents	822	12	3
—"— sale of Waste paper	2467	6	4
—"— —"— of packing materials	598	.	3
—"— profit on sale of Service books	14	5	3
—"— —"— —"— of Indian Atlas Sheets	46	4	.
—"— forfeiture of deposits by Contractors	441	13	.
—"— fines levied on Contractors for articles not supplied in time	35	.	.
Sundry Receipts	.	12	2
	4426	5	3

Realized also

By the sale by Auction of Condemned Articles	817	13	1
Total	5,244	2	4

Madras
Stationery Office
10th August 1881

J G Perrund
Superintendent of Stationery

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Statement A

In Field 2142/81

Brought forward	363977	1945	92936	971	15270	475099	363884	498858
Sealing wax	"	"	2364	"	6	2370	2209	234
Tape, Twine & Thread	32	"	5221	"	36	5289	4974	846
Vellum	1278	"	"	"	"	1278	729	554
Wafers	80	"	"	"	"	80	38	97
Miscellaneous	2054	383	30396	474	295	33602	39634	17338
School Books & Materials	1773	3292	381	"	1444	6890	3480	19030
Total Rupees	369194	5620	131298	1445	17051	524608	414948	536957

Madras
Stationery Office
10th August 1881.

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To Ex 2142/81

Form B

Abstract of Receipts for the year 1880—81.

Articles	From Europe India Office	From Europe Messrs Baker & Co.	By Purchase in India	From Home Foreign & Colonial Governments	Returned into Store by Officers &c &c	Total	Issues to Public Officers & Sales	Balance
	Rupees	Rupees	Rupees	Rupees	Rupees	Rupees	Rupees	Rupees
Paper Drawing	9352	58	"	"	"	9410	8693	20572
" Section	819	"	"	"	88	907	798	1231
" Lithographic	54934	89	"	"	4926	59949	9126	63699
" Writing	162386	276	"	"	367	163029	108700	135295
" Printing	83174	114	"	"	9717	93005	111802	160514
" Watermarked	2608	"	"	"	40	2648	1348	5380
" Blotting & Marble	2715	148	17	"	3	2883	1983	47142
" Country Manufactured & French	"	"	84347	"	5	84352	88217	34377
Bibles & Prayer Books	"	"	"	"	16	16	81	37497
Books Levelling &c &c	495	"	"	"	"	495	621	2711
Books leather bound & marble covered	"	"	2121	"	22	2143	611	3895
Colors & Drawing Materials	527	28	"	"	3	558	2156	4416
Cloth Tracing	2269	15	"	"	"	2284	1463	2927
" Waxed	520	"	3317	"	13	3850	3553	438
Boxes & Strops	381	"	"	"	1	382	289	387
Ink Bottles & Stands	521	95	"	971	"	1587	1291	975
Ink Powders	3748	113	165	"	20	4046	1461	5001
" Printing	3610	10	"	"	"	3620	2624	4927
Maps & Sheets of Indian Atlas	"	"	"	"	12	12	182	5994
Mathematical Instruments	2	"	"	"	"	2	1320	"
Parchment	362	"	"	"	"	362	221	336
Paste boards &c &c	1001	18	2969	"	"	3988	2850	2569
Penknives	1197	40	"	"	1	1238	704	1239
Pencils	5873	375	"	"	22	6245	2213	5778
Quills	21048	"	"	"	3	21051	8263	16424
Rubber	1646	33	"	"	3	1682	831	1872
Steel pens & Penholders	2274	151	"	"	3	2428	1154	2410
Slates	"	176	"	"	5	181	89	306
Sponges	1952	132	"	"	"	2084	934	3716
Scissors	558	74	"	"	"	632	306	1416
Carried forward	363977	1945	92936	971	15270	475099	363884	498858

Lam B

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Form C

Abstract of Receipts and Duties for each of five years

Articles	Receipts					Duties				
	1876-77	1877-78	1878-79	1879-80	1880-81	1876-77	1877-78	1878-79	1879-80	1880-81
	Rupees	Rupees	Rupees	Rupees	Rupees	Rupees	Rupees	Rupees	Rupees	Rupees
Paper Drawing	4576	7189	4572	10317	5301	6730	5707	6864	9441
Lithographic and Plate	14368	20548	14145	23194	59949	18377	22388	24788	9126
Writing	136556	807	90272	163029	83230	78642	77449	86396	105700
Printing	235295	5986	180778	93005	168203	135702	125645	147815	111502
Watermarked	172	1306	631	2648	489	1463	792	783	1345
Blotting and Manila	3641	189	2162	2883	1783	2155	1879	2025	1983
Country Manufacture & Hand	82583	86574	122437	84352	74874	77056	82500	100392	88217
Bible and Paper Books	15	67		16	129	702	378	826	81
Book Binding &c	2076	1713	886	4995	1068	1097	564	682	621
Blank leather bound and Marble covered	1614	1740	1094	2143	1825	1390	1135	524	611
Colors and Drawing Materials	26	1399	1576	2979	558	1641	1457	720	2156
Cloth Drawing	1139	2422		3495	2284	2220	1945	1222	1389	1469
Waxed and Sabaspore	4699	4165	3150	3688	3850	4844	4259	3729	3574	3553
Hemp and Straps	186	307		297	382	135	204	127	291	289
Silk bottle Stands &c	939	475	912	1967	1587	599	878	893	1436	1091
Powders	833	22	1233	3630	4046	1933	1963	2210	2467	1461
Printing	55814	5250	909	10626	3620	6294	6449	5869	7659	2624
Maps and Sheets of Letterpress	26	"		125	12	42	78	86	36	182
Mathematical Instruments	281	539		396	2	38	38	26	26	1320
Pasteboard	650	404	40	476	362	271	382	368	383	221
Paste boards &c	5989	5088	4249	2939	3988	3265	5753	3529	4573	2858
Penknives	108	718		806	1238	123	916	895	1183	704
Pencils	1176	1767	3390	32337	6275	4041	3495	3490	3119	2213
Quills	21844	23	2440	6389	21051	9281	9809	9805	10834	8263
Rubber	577	24	1303	1069	1682	691	770	922	942	831
Steel pens & Penholders	2040	143	1191	1930	2428	1465	1425	1297	1230	1154
Carried forward	557268	447202	397388	362709	364113	410597	362555	362455	47202	397388

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1881
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Form C

1882/54

Town D

9

Abstract of Balances for each of Five years.

Articles	Balances 1876-77	1877-78	1878-79	1879-80	1880-81
	Rupees	Rupees	Rupees	Rupees	Rupees
Paper Drawing	14213	14672	8969	20977	21803
" Lithographic and Plate	29321	31472	13225	12876	63699
" Writing	100912	23077	35899	80966	135295
" Printing	146017	20001	75130	179111	160314
" Watermarked	1616	1459	1298	4080	5380
" Blotting & Marble	2525	559	922	3842	4742
" Country manufacture & French	12021	21839	62277	38242	34377
Bibles and Prayer books	7232	6545	6234	5562	5497
Books Leveling &c	1380	1996	2297	2837	2711
" Skunk leather bound & Marble covered	334	684	603	2063	3995
Colors & Drawing materials	4142	3890	3955	6014	4416
Cloth Tracing	745	1222	"	2106	2927
" Waxed & Salampore	430	306	27	141	438
Bones & Straps	305	101	282	288	381
Ink bottles & Stands	532	129	148	679	975
" Powders	4151	2210	1233	2416	5001
" Printing	7124	5925	964	3931	4927
Maps & Sheets of Indian Atlas	6239	6161	6075	6164	5994
Mathematical Instruments	447	948	948	1318	"
Parchments	408	430	102	195	336
Paste boards	2949	2284	3005	1431	2569
Penknives	1279	363	403	725	1259
Pencils	3425	1697	1598	1716	5778
Quills	15191	5345	4781	3636	16424
Rubber	1199	453	894	1021	1872
Steel pens and Penholders	2317	1035	936	1136	2410
Slates	"	"	16	214	306
Sponges	1566	1026	1159	2566	3716
Scissors	1075	843	948	1090	1416
Sealing Wax	255	91	14	73	234
Tape, Twine, & Thread	542	1241	364	531	846
Carried forward	369892	158004	234736	388247	499938

1882/83 Brought forward	369892	158004	234736	388247	499938	
Vellum	349	543	41	5	554	
Wafers	119	58	58	55	97	
Miscellaneous	15075	14893	17844	23370	17338	
School books and Materials	21990	21600	23243	15620	19030	
Total Rupees	407745	195128	275922	427297	536957	

Madras
Stationery Office
10th August 1881.

J G Ferrand
Superintendent of Stationery

Form D

Form E.

Statement shewing the value of Stationery consumed in the several departments.

Departments	Value of Stationery issued in			Remarks
	1878-79	1879-80	1880-81	
	Rupees	Rupees	Rupees	
Government Secretariats				
Public Department	2,070	2,207	1,901	
Revenue ——do——	1,459	1,578	386	
Military ——do——	1,116	688	1,001	
Public Works ——do——	1,262	1,605	1,899	Increase owing to the supply of 43 Reams of White Cartridge Royal 40 lbs.
Judicial				
High Court, District and Sub-Judges	27,377	38,052	25,721	
Revenue				
Board of Revenue	13,760	14,793	15,816	
Collectors	1,28,380	1,28,720	96,651	
Police				
Inspector General Commissioner and Superintendents of Police	7,432	32,529	16,369	
Jails	3,364	2,055	2,975	Increase owing to an extra supply of Royal and Medium Hand made papers
Registration	10,477	18,840	37,397	Increase owing to a large quantity of Royal and Foolscap Hand made papers having been supplied.
Ecclesiastical Department	304	103	⊛728	⊛ Increase owing to large issue of Ecclesiastical Forms.
District Engineers	34,478	37,517	25,556	
Army and Regimental Schools	1,966	3,435	2,567	
Carried forward	2,33,445	2,82,122	2,28,967	

Departments	Value of Stationery issued in			Remarks
	1878-79	1879-80	1880-81	
	Rupees	Rupees	Rupees	
Brought forward	233,445	282,122	228967	
Miscellaneous	142,298	146,824	173,218	
Sales	4,100	5,960	12,763	Increase owing to a large supply made to the Local Fund Boards.
Total	379,843	434,906	414,948	

Madras
Stationery Office
10th August 1881

J. V. Ferrand
Superintendent of Stationery

1637/16

Form E

In Fin 2142/87

Financial Department. 118

1685/17

PROCEEDINGS of the MADRAS GOVERNMENT.

READ the following letter from the Superintendent of Stationery Madras, dt 10th August 1881, No 432.

Order thereon, 3 Septr 1881. No 1632

This report is submitted a month after the prescribed date. The Superintendent of Stationery is not himself in any way to blame for the delay, but it is not the less unsatisfactory. The absence of a single clerk cannot be held as an excuse for unpunctuality in the submission of the annual report of a department.

22

25

2

markets than in 1879-80.

The Government of India have lately ruled that stationery is not to be procured from England if it can be ~~found~~ locally manufactured of equally good quality as cheap in India.

This principle must be carefully borne in mind. In other proceedings ~~the Superintendent of the Bureau~~ Mr Ferrand has been desired to consult ~~the Board~~ other Supts. of Stationery as to the best means for promoting local attempts to manufacture ink of a fair quality. Mr Ferrand should also address the Stationery Superintendents in other parts of India on the subject.

8

Although this was mainly due to Rs 3/4 Rs remarks
1879-80 Rs 91,158.
1880-81 Rs 131,298.
not for Enclosure papers

G.O. No 502,
dt 18 August 81.

Ltr to packet.

Is this correct?
Sent to G.O. Rs Collectors
& Local Manufacturers

Rs Stationery including imports by private traders?

G.B.

The wording has been altered.

J.H. 21/8

1532/1580

8. The Government note that the blotting paper obtained from the Bally paper mills at Calcutta has been condemned by the officers to whom it was issued. It is to be regretted that no mills have yet been started in this Presidency. The Government are inclined to believe that a well-conducted enterprise of the kind, on a large scale would now-a-days meet with success, as, if the outturn were of a good quality and not more expensive than English stores, the State would be a large customer.

probably 24

9. There were thirty five

Govt. of {188 } Madras.

Dated
Recd. } 188 , No.

Nos.