Proceedings of the Madras Government, Financial Department,
9th May 1873.

No. 110. Read the following letter from Inspector-General E. G. BALFOUR, Inspector-General of Hospitals, Indian Medical Department, to the Hon. W. HUDLESTON, Chief Secretary to Government, Fort St. George, dated Fort St. George, 16th April 1873, No. 137:—

I have the honour to submit, for the consideration and orders of the Right Honourable the Governor in Council, a draft copy of certain alterations in the Civil Dispensary Rules of the Medical Code, rendered necessary by recent rulings of Government in consequence of changes in the maintenance and management of these institutions.

2. As the necessary corrections are very numerous, it has been deemed advisable to submit a revised edition of the whole of these Rules instead of merely denoting alterations, as the latter course would in some cases have been difficult without confusing the text and giving rise to the risk of misapprehension. The whole of the points embraced in the draft now submitted are either a repetition of the old Rules, or supported by Local-Fund Rules, or special Proceedings of Government. All alterations have been duly communicated to the Department already for guidance, but it is highly desirable that the revised rules, in a complete and connected form, should now be sent to all Administrative and Executive Medical Officers. With the permission of Government I would, therefore, propose to strike off and issue a sufficient number of copies immediately.

—

DRAFT of Changes necessary in certain Paragraphs of Section III., Medical Code, relative to Civil Dispensaries.—(See page 52, Vol. I., &c.)

26. *How supported.*—Civil Dispensaries in the Madras Presidency are entirely supported by Municipalities and Local-Fund Boards and conducted under their control.

27. *Committee of Management.*—When a Dispensary, under the control of a Municipality or Local-Fund Board is, in the opinion of the Inspector-General, of sufficient importance to necessitate or render it desirable to have a Subordinate Committee of Management, he will bring this to the notice of either of these bodies as the case may be. Municipalities or Local-Fund Boards may also at any time suggest to Government the appointment of Subordinate Committees. In all cases the duty of recommending persons to be appointed members of Subordinate Committees is delegated to these bodies.

Local-Fund Rule, No. XII.

28. *Powers of Committee of Management, &c.*—It will be understood that these institutions will come under the inspection of the Inspector-General and Deputy Inspector-General during their periodical official tours. The Municipal or Local-Fund Board Committees of Management will supervise the financial and economical concerns of Dispensaries, but will in no way interfere with purely professional matters, such as the management or treatment of the sick. Endowments of every kind in behalf of Dispensaries, as well as special or voluntry contributions or grants of money, are, and will hereafter be, vested in Municipalities or Local-Fund Boards as trustees, and the resulting funds will be available only for the maintenance of these institutions. Should such funds prove insufficient to meet expenses, they will be supplemented from Municipal or Local Funds, or both, as the case may be.

G. O., Finance Department, No. 418, of 31st August 1872.

G. O., Finance Department, No. 1270, of 25th September 1872.

Local-Fund Rule, No. XIII.

Local-Fund Rule No. XIII., and G. O., Finance Department, No. 418, of 31st August 1871.

29. *District Officials to visit.*—As the success of Civil Dispensaries depends largely on the interest taken in them, and the supervision exercised over them by the public functionaries, European and Native, of the places *where they are established,* Government expect that all officials will exert their influence, not only in maintaining, but in originating such useful institutions, and request that they will visit them occasionally, making inquiries as to the diet and comfort of the patients, and, should any complaints be made, enter particulars of the same in a "Visitors' Book" to be kept for the purpose in each Dispensary.

G. O., No. 1018 of 1866, Public Department.

30. *Visitors' Book.*—Deputy Inspectors-General of Hospitals at their annual inspections will always examine the "Visitors' Book," and note in their Inspection Reportts the general tenor of remarks made by visitors. Medical Officers will append to their Annual Reports copies of the remarks entered in the Visitors' Book in the course of the year.

Circular, No. 4196, 13th October 1866.

G. O., No. 358 of 1867, Public Department.

31. *Duties of Medical Officers in charge.*—Government expressly desire that Medical Officers in charge of Civil Dispensaries will, by their kind attention to all applicants, and by prompt willingness to afford relief, endeavour to make these medical charities thoroughly useful and acceptable to the people.

32. *Out-patients.*—The Medical Officer shall give his attendance at the Dispensary at a fixed hour every day, when those who desire gratuitous medical or surgical aid and advice will be attended to and prescribed for. The time of attendance is to be fixed by the Medical Officer in communication with the Municipal or Local-Fund Board Committee of Management, and intimation thereof given to the inhabitants of the district. The hour must be arranged to suit the convenience of the majority of the people.

33. The Medical Officer shall at his daily visit remain for two (2) hours at the least in the Dispensary building, during which time he must personally see, and prescribe for, all applicants. The period for which the Medical Officer will be present should be notified in the vernacular on a board in the waiting-room or some other conspicuous place, and the Medical Officer is enjoined to be punctual and regular in his visits.

Procs. of Govt., Public Department, No. 1476, of 15th November 1871.

34. *In-patients.*—Paupers, Native, East-Indian, or European, suffering under medical or surgical disease, requiring hospital treatment, will, when the means at the disposal of the Managing Committee of the Dispensary permit, be admitted as in-patients, and treated, fed, and clothed while resident in the hospital; cases may also present in the richer classes, where, from the nature of the ailment, hospital treatment would be desirable; such patients also may be admitted, but are to diet and clothe themselves while in hospital.

35. *Female Patients.*—One ward, or more if necessary, will be set apart for women. When lying-in wards are provided, they should be detached from the main building. It is desirable that venereal cases in women be kept in a separate ward also.

36. *Contagious Wards.*—Cholera or small-pox cases should, when there is no detached building available, be treated in temporary sheds or leaf pavilions erected for the purpose.

37. *Medical Subordinates.*—The medical subordinates attached to Civil Dispensaries will, if not provided with quarters in the hospital, reside conveniently near the spot, so as to be ready to give aid to any applicant during the day or night. The Medical Officer in charge will always attend when he may be sent for to accidents and other emergent cases. When a medical subordinate is required for a new Dispensary, the proposal for his employment should be made to Government by the President of the Municipality or Local-Fund Board in whose control the institution is vested, either in a distinct form or in the Budget-Estimate. If sanctioned, the Inspector-General, Indian Medical Department, will then comply as best he can, or the President will consult the Inspector-General as to the person to be nominated.

Procs. of Govt., No. 1764, of 24th Nov. 1871.

No. IV., Local-Fund Rules.

Warrant Medical Officers and Hospital Assistants in civil employ are to be encouraged to engage in private practice; but Executive Medical Officers will take care that their doing so does not in any way interfere with the punctual performance of their official duties, and that the use made of hospital medicines or instruments is strictly in accordance with regulations. Executive and Administrative Officers will notice in their annual reports whether subordinates are making themselves acceptable and useful as private practitioners.

Procs. of Govt., Public Department, No. 1060, of 17th September 1872.

38. *Hours for business.*—Civil Dispensaries shall be open from 7 till 10 o'clock A.M., and from 3 to 5 P.M. every day for ordinary out-patients. This regulation is not to preclude persons from getting medicines at any hour of the day or night, when there may be immediate necessity.

39. *Dispensary Furniture.*—Although the Government does not provide furniture or clothing for Civil Dispensaries, it has been deemed advisable to lay down the following general suggestions for the assistance of Committees of Management, &c.:—

40. *Hospital Cots.*—Cots should be uniform in size and shape. They are best constructed of iron. Periodical painting of the iron work with *coal tar* and drying of the same in the sun is the best mode of preserving these cots free of insects.

41. *Mattresses.*—For all ordinary cases amongst natives the iron cots should be boarded; but it is advisable that, for special cases, a few cots should be provided with coir mattresses.

42. *Cots and Bedding.*—Each hospital should be provided with the number of cots and bedding noted below:—

Cots	10
Palliasses	10
Pillows with cases	10
Red Blankets	20
Blue Cloths for patients	20
Coir Mattresses	5

43. *Patients' Clothing.*—As a rule, patients' own clothing on admission should be taken from them, washed, and ticketed before being placed in the store-room, and finally returned to them on leaving hospital. With caste-patients or persons who object to use hospital clothing, means should be adopted to ensure cleanliness and change of attire as often as may be needed.

44. *Diet.*—The diet of the European sick in Civil Dispensaries should be the same as sanctioned for Military patients—(see Section XII., "Hospital Supplies"). The diet scale for native sick is as follows:—

TABLE OF DIETS FOR HOSPITALS OF NATIVE SICK.

ARTICLES comprising the different Heads of Diets for a-day.

AVOIRDUPOIS WEIGHT.

Spoon.		Milk.		Low.		Full.	
Sago	4 oz.	Bread	12 oz.	Mutton in broth	6 oz.	Mutton for curry	8 oz.
Sugar	2 ,,	or		Bread	12 ,,	Rice*	8 ,,
Milk	6 ,,	Rice	12 oz.	Butter	1 ,,	Curry powder	½ ,,
Rice, Salt — For conjee water	2 ,, 2 drs.	Milk	2 pts.	Onions	1 ,,	Country vegetables	4 ,,
		Sugar	2 oz.	Barley	½ ,,	Hopper†	No. 6
		Rice, Salt — For conjee water	2 oz. 2 drs.	Flour	½ ,,	Bread	8 oz.
				Salt	1 ,,	Butter	1 ,,
						Salt	1 ,,

* Or Rice 1 lb. omitting the Bread. † Hoppers to weigh 2 oz. each when cooked

BREAKFAST.

Spoon.	Milk.	Low.	Full.
Sago ... ... 1 oz. Sugar ... ... ½ ,,	Bread or Rice 4 oz. Sugar ... ... 1 ,, Milk ... ... ½ pt.	Bread ... ... 4 oz. Butter ... ... ½ ,,	Hoppers ... ... No. 6 Butter ... ... ½ oz.

DINNER.

Spoon.	Milk.	Low.	Full.
Sago ... ... 2 oz. Sugar ... ... 1 ,, Milk ... ... 6 ,,	Bread or Rice. 8. oz. Milk ... ... 1 pt. Sugar ... ... 1 oz.	Mutton in broth ... 6 oz. Bread ... ... 4 ,,	Mutton for curry. 8 oz. Vegetables ... 4 ,, Rice ... ... 8 ,,

SUPPER.

Spoon.	Milk.	Low.	Full.
Sago ... .. 1 oz. Sugar ... ... ½ ,,	Milk ... ... ½ pt.	Bread ... ... 4 oz. Butter ... ... ½ ,,	Bread ... ... 8 oz. Butter ... ... ½ ,,

The weight of meat in the above diets to be exclusive of bones.

In cases in which the Medical Officer considers it necessary, tea ½ oz. or coffee 1½ oz. per diem may be ordered with any of the above diets; when given with low or full, sugar 1½ oz. and milk 6 oz. will also be allowed.

45. *Medical Stores.*—A second or third class annual indent for medicines and instruments is allowed for Civil Dispensaries. Indents for these, priced from list furnished for that purpose, should be submitted, in duplicate, by the Indenting Officer to the President of the Municipality or Local-Fund Board having the control of the Dispensary for the approval of Government or the Board of Revenue, as the case may be, who will then, if sanctioned, transmit the indent to the Inspector-General for check and compliance.

Procs. of Govt., No. 418, of 31st August 1871, Finance Department.

46. *Bazaar Medicines.*—The indigenous drugs of the Indian Pharmacopœia are to be used in preference to European medicines whenever practicable. Imported medicines will not be issued to Civil Hospitals, when indigenous supplies of the same articles or substitutes are readily available. Medical Officers should take pains to see that indigenous medicines are collected at the proper season, and that they are genuine and perfectly fit for use. Bazaar medicines, stationery, &c., are not issued from the Medical Store-Depôts, but must be purchased locally, or otherwise obtained.

47. *Records.*—Medical Officers in charge of Civil Dispensaries will keep a Nominal Register of in and out-patients treated, showing the daily average attendance of the latter class, and will transmit monthly and annual returns of sick treated, prepared according to form, and with the latter will forward a special medical report.

48. *Annual Report.*—Annual Reports must reach the Inspector-General's Office not later than the 31st January in each year. For instructions as to the drawing up of annual reports and other returns, and a list of the records to be kept, see Section XX., "Returns and Reports."

49. A copy of that portion of the annual report, which is not strictly professional in its details, is to be sent to the Collector of the District, who will report to Government his

G. O., No. 358 of 1867, Public Department.

Proceedings of the Madras Government, Financial Department,
9th May 1873.

opinion on the general state of the Dispensary, and its usefulness and acceptability to the native community.

50. *Peon.*—When a Peon is provided by a Municipal or Local-Fund Board for a Dispensary, the duties of this servant are to keep order amongst the out-patients, to watch the building and property and to protect them from wilful damage, to deliver letters, &c., on the business of the charity and such other work as the Medical Officer may employ him on.

G. O., No. 1428 of 1863, Public Department.

51. *Committee Meetings.*—The Managing Committee shall meet ordinarily once a-month for the transaction of the business of a Dispensary.

52. *Sale of Medicines.*—All moneys received from the sale of medicines to persons not entitled to gratuitous medical aid from public Dispensaries will be credited to the Dispensary Funds.

G. O., No. 1122 of 1863, Public Department.

53. *Prescriptions for private persons.*—In stations where druggists'-shops do not exist, Managing Committees may permit professional prescriptions for private individuals to be compounded at a Dispensary, and have the power of fixing the rates at which such prescriptions shall be issued to subscribers and non-subscribers to the Dispensary Funds.

No. 111. ORDER THEREON, 9th May 1873, No. 620.

Referred to the Presidents of all Local-Fund Boards and Municipalities for remarks.

(True Extract.)

Acting Under Secretary,
for *Chief Secretary.*

To the Board of Revenue.
,, all Presidents of Local Fund Boards.
,, ,, of Municipalities.

Exd. J. Wright.

Govt. of Madras.

FINANCIAL.

THE BOARD OF REVENUE,
&c., &c., &c.

Dated May, 9th.
Read.

G. O., 9th May 1873, No. 620.

MAY.
Nos. 110-111.

Referring, for opinion, to the Presidents of all Municipalities and Local-Fund Boards draft copy of certain alterations proposed in the Civil Dispensary Rules of the Medical Code.

No. 137

Office of Inspector General &c.
Fort Saint George 16 April 1873.

2/

From.

Inspector General Edward Balfour,
Inspector General of Hospitals,
Indian Medical Department,
Fort Saint George.

To

The Chief Secretary to Government,
Financial Department.

Sir, I have the honour to submit for the consider-
-ation and orders of the Right Honorable the
Governor in Council, a draft copy of certain
alterations in the Civil Dispensary Rules of the
Medical Code, rendered necessary by recent
rulings of Government in consequence of
changes in the maintenance and manage-
-ment of these institutions.

2. As the necessary corrections are very
numerous it has been deemed advisable
to submit a revised edition of the whole of these
rules instead of merely denoting alterations,
as the latter course would, in some cases, have
been difficult without confusing the text, and
giving rise to the risk of misapprehension. The
whole of the points embraced in the draft

now submitted are either a repetition of the old rules or supported by Local Fund Rules, or Special Proceedings of Government. All alterations have been duly communicated to the department already for guidance, but it is highly desirable that the revised rules in a complete and connected form should now be sent to all Administrative and Executive Medical Officers. With the permission of Government I would therefore propose to strike off and issue a sufficient number of copies immediately.

I have the honor to be,

Sir,

Your most Obedient Servant,

Edward Balfour Insp.r General

Insp.r Genl of Hospls Ind. Med. Dept.ts.

Govt. of {1873.} Madras.

Financial

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To the Board of Revenue.

Sea.

Dated May 9.

Read.

G.O. May, 1873, No. 620.

Nos. 110. 111

Referring for the opinion to the Presidency Municipalities & L. F. Wing's draft Copy of certain alterations proposed in the Civil Disp. rules of the Local Code.

Local Fund Rules.
Fund. B. 31/8/71 Exd 146-190
" B. 25/5/72 — " 152-158.
Municipal Regulations B. 13/12/72 " 16.
Local Fund. Rules. B. 25/5/72 Exd 158-176.
" " " 24/5/72 Exd 208-282.
" " " 17/8/72 Exd 102-109
" " " 22/Dec/69 Exd 46-46.
" " " 12/Oct/68 " 33-34.
" " " 5/Oct/66 " 65-69.

From The Secretary to Govt. Madras
To The Secretary to the Board of Revenue.
Dated 15th April 1873.
Received 16th April 1873.
No. 620.

Sir,

I am directed by the Hon'ble the Chief Secretary to Government to request that the Board will submit a draft copy of certain alterations in the Civil Disposal Rules of the Local Code, for the decision of Government.

I am, Sir,
Your most obedient Servant,
[illegible]
Secretary to Govt.

Ordered, Correspondence, 9th May 1873. No 620.
Referred to the Board of Revenue.
Letter to the Chief Secretary
Board's proceedings, 9th May 1873.
No. 1111
For Secretary.

To The Hon'ble Chief Secretary to Government.
Sir,
With reference to your letter No. 620 dated 15th April 1873, I have the honor to submit a draft copy of certain alterations in the Civil Disposal Rules of the Local Code, for the decision of Government.
I am, Sir,
Your most obedient Servant,
[illegible]
Secretary.
Madras, 2nd May 1873.

M.R.O. 1—77,006—8-6-37.

(1) Number of pages 12

(2) Date of repair 11. 3. 40

(3) Initials of the Referencer

MADRAS RECORD OFFICE.

Government of Madras.

Financial DEPARTMENT.

G.O. No. 620	Press Mis.
110-111.	
Dated 9-5-	1873

7/8

Not to be folded or roughly handled