M.R.O. 1—77,006—8-6-37.

(1) Number of pages 10

(2) Date of repair 21-4-40

(3) Initials of the Referencer

MADRAS RECORD OFFICE.

Government of Madras.

Financial DEPARTMENT.

G.O. No. 1513. Press / Mis.

151-152

Dated 17-10- 1873.

6/7

Not to be folded or roughly handled

Proceedings of the Madras Government, Financial Department,
17th October 1873.

No. 151. Read the following Proceedings of the Government of India in the Financial Department, dated Simla, 30th September 1873, No. 3428 (Separate Revenue—Post Office) :—

Read again—

No. 3427.

NOTIFICATION.

FINANCIAL DEPARTMENT.

Simla, 30th September 1873.

Separate Revenue (Post Office).

There is reason to believe that the special privileges in respect to postage of official correspondence are not everywhere understood, and that sufficient attention is not paid to economy in the official use of the post.

The special privileges of official correspondence which affect ordinary transactions are as follows :—

(1).—An official cover of which the weight exceeds half a tolah, but does not exceed ten tolahs, may be sent by letter post for one anna only.

NOTE.—*First.*—For heavier covers, the charge by *packet* post is very much cheaper than by *letter* post.

Secondly.—It costs the Post Office Department less to carry *packets* (which are sent by banghy post) than letters.

(2.)—An official *packet* may be sent in a *closed* cover.

The postage on a *packet* is one-half of that on a parcel ; and the only advantages obtained by sending an *official* cover by *parcel* post rather than by *packet* post are (1) that a *parcel* is registered, while a *packet* is not registered ; and (2) that, as prepayment of the postage on a *packet* is compulsory, a *packet* cannot be sent "Service bearing."

The following rules should be observed :—

A.—Attention should be paid to reducing the weight of official covers sent by post, whenever this can conveniently be done. For instance, a whole bundle of papers should not be sent when a *part* will suffice.

B.—A cover of which the weight exceeds ten tolahs should be sent by packet* post, and not by letter post, unless it is important to save the extra time (never long) that it may, on some lines, and for long distances, take to transmit a *packet* by banghy post.

C.—An official cover should never be sent by *parcel*† post, unless—

(1.)—The contents are so valuable that, if sent by letter post, it would be registered, or

(2.)—The postage is a proper charge upon the individual or public body to whom it is addressed, and not upon the general revenues.

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* NOTE.—It will usually be convenient to make it a standing order in every office that no cover weighing more than ten tolahs shall be sent by letter post without the express permission of the Registrar or other chief ministerial officer, which permission should never be given without special reasons.

† NOTE.—It should probably be a standing order in every office that no cover shall ever be sent by parcel post without the express permission of the Registrar or other chief ministerial officer, which permission should never be given without special reasons.

Whenever an official cover is received in any office which is wrongly stamped, or which (its weight being over ten tolahs) appears to have been needlessly sent by letter post instead of by packet post, or which (whatever its weight) appears to have been needlessly sent by *parcel* post instead of by *packet* post, the receiving officer should invariably remind the despatching officer of the instructions contained in this Notification. This may be done, simply, by the use of skeleton forms; and it is hoped that all public officers will soon be so trained as to need no further reminding.

A copy of this Notification should always be posted in each office before the officer whose duty it is to despatch the correspondence of the office, and also before the chief ministerial officer.

The schedule of official postage rates is appended for convenient reference:—

Official Postage Rates.

	Letter Post.		Banghy Post.	
	Letters.	Registered Gazettes.	Parcels.	Packets.
	Closed covers.	Open covers.	Closed covers.	Closed covers.
	Prepayment optional.	Prepayment compulsory.	Prepayment optional.	Prepayment compulsory.
	A. P.	A. P.	A. P.	A. P.
A cover not exceeding ½ tolah	0 6	...	...	...
,, exceeding ½ and not exceeding 10 tolahs.	1 0	0 6	...	...
,, ,, 10 ,, 20 ,,	5 0	1 0	4 0	2 0
,, ,, 20 ,, 30 ,,	10 0	1 6	6 0	3 0
,, ,, 30 ,, 40 ,,	15 0	2 0	8 0	4 0
For every additional 10 tolahs... ...	5 0	0 6	2 0	1 0

R. B. CHAPMAN,
Secretary to the Government of India.

Order.—Ordered that this Notification be communicated, for careful observance, to the several Departments of the Government of India, to the several Local Governments and Administrations, to the Comptroller-General, to the several Accountants-General and Deputy Accountants-General in independent charge, to the Director-General of the Post Office of India, to the Head Commissioner of Paper Currency, to the Mint Master and to the Superintendent of Government Printing.

(Signed) J. W. GARDINER,
Offg. Under Secy. to the Govt. of India.

Proceedings of the Madras Government, Financial Department,
17th October 1873.

No. 152. Order thereon, 17th October 1873, No. 1513.
Communicated to all Departments.
(True Extract.)

Chief Secretary.

To the Revenue Department
,, Military ,,
,, Public Works ,,
To all Heads of Offices.

Exd. J. H. Burns.

Govt. of {1873} Madras

FINANCIAL.

To

The REVENUE DEPARTMENT,
&c., &c., &c.

Dated October, 17th.

Read.

G.O., 17th October 1873, No. 1513.

OCTOBER.
Nos. 151-152.

Postal.—Resolution of the Government of India, forwarding copy of a previous one explaining the special privilege in respect to postage on official correspondence, and prescribing rules for securing economy in the use of the post, communicated to all Departments.

No. 3427.

GOVERNMENT OF INDIA.

FINANCIAL DEPARTMENT.

SEPARATE REVENUE.

Post Office.

NOTIFICATION.

SIMLA, THE 30TH SEPTEMBER 1873.

THERE is reason to believe that the special privileges in respect to postage of official correspondence are not everywhere understood, and that sufficient attention is not paid to economy in the official use of the post.

The special privileges of official correspondence which affect ordinary transactions are as follows:—

(1).—An official cover of which the weight exceeds half a tolah, but does not exceed ten tolahs, may be sent by letter post for one anna only.

NOTE:—*First.*—For heavier covers, the charge by *packet* post is very much cheaper than by *letter* post.

Secondly.—It costs the Post Office Department less to carry *packets* (which are sent by banghy post) than letters.

(2).—An official *packet* my be sent in a *closed* cover.

The postage on a *packet* is one-half of that on a parcel; and the only advantages obtained by sending an *official* cover by *parcel* post rather than by *packet* post are (1) that a *parcel* is registered, while a *packet* is not registered; and (2) that, as pre-payment of the postage on a *packet* is compulsory, a *packet* cannot be sent "Service bearing."

The following rules should be observed:—

A.—Attention should be paid to reducing the weight of official covers sent by post, whenever this can conveniently be done. For instance, a whole bundle of papers should not be sent when a *part* will suffice.

B.—A cover of which the weight exceeds ten tolahs should be sent by packet* post, and not by letter post, unless it is important to save the extra time (never long) that it may, on some lines, and for long distances, take to transmit a *packet* by banghy post.

C.—An official cover should never be sent by *parcel*† post, unless—

(1.)—The contents are so valuable that, if sent by letter post, it would be registered, or

(2.)—The postage is a proper charge upon the individual or public body to whom it is addressed, and not upon the general revenues.

---

* NOTE.—It will usually be convenient to make it a standing order in every office, that no cover weighing more than ten tolahs shall be sent by letter post without the express permission of the Registrar or other chief ministerial officer, which permission should never be given without special reasons.

† NOTE.—It should probably be a standing order in every office, that no cover shall ever be sent by parcel post without the express permission of the Registrar or other chief ministerial officer, which permission should never be given without special reasons.

Whenever an official cover is received in any office which is wrongly stamped, or which (its weight being over ten tolahs) appear to have been needlessly sent by letter post instead of by packet post, or which (whatever its weight) appears to have been needlessly sent by *parcel* post instead of by *packet* post, the receiving officer should invariably remind the despatching officer of the instructions contained in this notification. This may be done, simply, by the use of skeleton forms; and it is hoped that all public officers will soon be so trained as to need no further reminding.

A copy of this notification should always be posted in each office before the officer whose duty it is to despatch the correspondence of the office, and also before the chief ministerial officer.

The schedule of official postage rates is appended for convenient reference :—

Official Postage Rates.

	LETTER POST.		BANGHY POST.	
	Letters. Closed covers. Prepayment optional.	Registered Gazettes. Open covers. Prepayment compulsory.	Parcels. Closed covers. Prepayment optional.	Packets. Closed covers. Prepayment compulsory.
	A. P.	A. P.	A. P.	A. P.
A cover not exceeding ½ tola ...	0 6	...	...	...
„ exceeding ½ and not exceeding 10 tolas	1 0	0 6	...	...
„ „ 10 „ „ 20 „	5 0	1 6	4 0	2 0
„ „ 20 „ „ 30 „	10 0	1 6	6 0	3 0
„ „ 30 „ „ 40 „	15 0	2 0	8 0	4 0
For every additional 10 tolahs ...	5 0	0 6	2 0	1 0

R. B. CHAPMAN,
Secy. to the Govt. of India.

(True Copy)
Registrar Fin. Depart.

Ordered, ordered, 17 October 1873. No. 1513.

Gen. Sale Dept

Gazette

To the Rev Dept 181
Military Dept 31
P.W. Department 101
Heads of Offices as per annexed list

Financial Department.

List showing the distribution of the Proceedings of Government, dated 15th October 1873 No. 1513

Revenue Department, for information and for communication to Sub-Officers 101
Public Works Department do. 101
Military Department... do. 51

Judicial.

Honorable the Judges of the High Court, for information and for communication to ... 51
Subordinate Officers ... ... do. ... 6
Inspector-General of Madras Police do. do. ... 6
Inspector-General of Jails 1
Magistrates of the Town Police Court 1
Do. of the Royapetta Police Court... 1
Judges of the Madras Court of Small Causes... 1
Advocate-General... 1
Government Solicitor 1
Administrator-General 1
Coroner of Madras... 6
Inspector-General of Registration 1
Commissioner of Police

Public.

Inspector-General, Indian Medical Department, for information and for communication to ... 31
Subordinate Officers 3
Sanitary Commissioner 1
Health Officer 1
Committee for the Examination of Assistants 1
Private Secretary to His Excellency the Governor 1
Government Astronomer 1
Superintendent, Government Central Museum... 1
Chemical Examiner... 1
Superintendent of Stationery 1
Supervisor of the Government Press 3
Protector of Emigrants 1
Tamil Translator to Government... 1
Teloogoo do. to do. 1
Malayalim do. to do. 1
Canarese do. to do. 1
Hindústani do. to do. ... ...
Postmaster-General... 1
Superintendent Electric Telegraphs 1
Examiner of the Pol. Accounts

Political.

Resident in Travancore and Cochin 6
Government Agent at Chepauk... 1
Government Agent at Tanjore... 1
Political Agent at Poodoocottah... 1
Collector in charge of the Special Agent's Department at Cuddalore 1
Officer in charge of the Stipend Pay Office at Vellore... 1

Ecclesiastical.

The Right Reverend the Bishop of Madras... 6
Venerable Archdeacon of Madras 1
Senior Chaplain of the Church of Scotland... 6

Marine. — Master Attendant, Madras, for information and for communication to Subordinate Officers .. 31

Financial. — Accountant-General... 6
Commissioner of Paper Currency 6

Educational. — Director of Public Instruction... 7
Commissioner for the Uncovenanted Civil Service Examinations 1

No. 3428.

GOVERNMENT OF INDIA.

FINANCIAL DEPARTMENT.

SEPARATE REVENUE.

Post Office.

SIMLA, THE 30TH SEPTEMBER 1873.

READ again—

Financial Notification No. 3427, dated the 30th instant, explaining the special privilege in respect to postage on official correspondence, and prescribing rules for securing economy in the use of the post.

ORDER.—Ordered, that this Notification be communicated for careful observance to the several Departments of the Government of India, to the several local Governments and Administrations; to the Comptroller General; to the several Accountants General, and Deputy Accountants General in independent charge; to the Director General of the Post Office of India; to the Head Commissioner of Paper Currency; to the Mint Master; and to the Superintendent of Government Printing.

J. W. Gardiner

Offg. Under Secy. to the Govt. of India.

to all Heads of Offices as per

GOVERNMENT OF INDIA.

FINANCIAL DEPARTMENT.

SEPARATE REVENUE.

Post Office.

To

No. 3428.

Dated Simla, the 30*th September* 1873.

Received

1/9/80

Simla 15/13 17-10-73

B 13

Foreign Department
Political
Foreign Secretary's Office
Letter No. 1542 dated 30th September 1873
No. 1542 dated 30th September 1873
55 Political

Communicating the adoption of a Declaration to be issued in regard to Contraband in Official Correspondence between Foreign Powers, and requesting to be informed of the decision of Her Majesty's Government thereon

Q @ 15-13 ¶ 17-10-73
B H: 151-2.

Post note - re Contraband

C.S.T.P. 817-10.