M.R.O. 1—77,006—8-5-37.

(1) Number of pages 14

(2) Date of repair 21-6-82

(3) Initials of the Referencer

MADRAS RECORD OFFICE.

Government of Madras.

Financial DEPARTMENT.

G.O. No.	37	Press Mis.
43-44		
Dated	16-1-	1872.

8/9

43-44

Not to be folded or roughly handled

No. 43. Read the following letter from the Acting Accountant-General, to the Chief Secretary to Government, Fort St. George, dated Fort St. George, 6th January 1872, No. 478 :—

Book Department.

The Government having in their orders of 7th ultimo, No. 755, Financial Department, prescribed the accounts that will be required from this office, I have the honour to state that, to enable me to meet their wishes, it will be necessary to strengthen my establishment.

2. Until the orders of the Government of India are obtained upon the reference which the Government purpose to make in connexion with the forms received with the Resolution of the Government of India of 10th November 1871, No. 4803, Financial Department, it is impossible to say at once the additional establishment that will be necessary. I, therefore, request that I may be allowed to entertain such hands as are now required, a revised scale being submitted hereafter, if necessary, when some experience has been gained of the duties required to be performed.

3. Although there is some slight additional work in regard to the account for Provincial Services, the bulk of the work for which the additional hands are applied for is in connexion with the new Local Fund Accounts. I enclose a memorandum showing the establishment required and the duties to be discharged by the same.

4. As the Government are aware, the salaries in the Account and Audit Offices are in grades, but for the proposed establishment I have assigned fixed salaries, in order that the amount may be properly apportioned to Circles.

5. The monthly abstracts showing the amounts under major heads have to be despatched to the Financial Secretary on the 24th of every month, and the detailed general abstract on the 28th; and, as the amount of the receipts and charges for Provincial, Special, and Local Funds must be shown in the above-mentioned abstracts, it becomes necessary for all the accounts to be received, examined, posted, and additioned by the former date in order that the abstracts may be got ready. I trust, therefore, that Government will accord their sanction to the establishment now proposed, as it will be difficult to bring up the accounts on due dates if there be a curtailment in the number of hands.

6. I beg that early orders may be passed on this letter, as the establishment is hard pressed to prepare the accounts for the Local Government for November.

7. I take this opportunity of mentioning that the accounts for November will not be ready by the 10th instant, the accounts of the districts noted marginally not having yet come in, but every effort has been, and will continue to be made to send the accounts in as early as possible after that date.

Ganjam.
South Canara.

8. The accounts for December are now due, and must be taken in hand also.

9. I await the orders of Government on paragraph 6 of letter of the Financial Secretary of 20th January 1871, No. 414, regarding the accounts for Provincial Services for the Government of India, on which no instructions have been issued.

Proceedings of the Madras Government, Financial Department,
16th January 1872.

No. 44. ORDER THEREON, 16th January 1872, No. 37.

The Government resolve to inform the Accountant-General, that, as the amount of audit work which will fall upon his office in connexion with Local Funds will relate to but an inconsiderable portion of Local Fund expenditure, they are not prepared to sanction an establishment for his office costing more than Rupees 400 per mensem. His proposals must, therefore, be recast, but he is at liberty to entertain, in the meanwhile, such hands within the above limit of cost as may be necessary.

2. With reference to paragraph 9 he is informed that the Government propose that the ordinary monthly accounts should be sent to the Government of India.

(True Extract.)

Chief Secretary.

To the Accountant-General.
" Board of Revenue

Exd. J. Wright.

Govt. of [1872] Madras.

FINANCIAL.

To

THE ACCOUNTANT-GENERAL.

Dated January, 16th.

Read.

G. O., 16th January 1872, No. 37.

Ends.

JANUARY.
Nos. 43-44.

Passing orders with reference to the establishment proposed by the Accountant-General in connexion with the Local Fund Accounts.

(5)

Memorandum of extra establishment required for the Local Fund Accounts in the Office of the Accountant General. Madras.

	Salary & Remarks. Rs.
	Duties.
	Audit Department.
1 Auditor of Vouchers. 100. / 1 Assistant 80. / 1 Do. Do. 30.	These 3 Comprise a set of Auditors, who will have to Audit Bills received with the Local Funds Accounts and Vouchers that have hitherto been Audited by the Board of Revenue.
1 Attender 10.	To attend upon the Auditors of the Audit and Treasury Account Departments, to keep the Vouchers, take care of the Accounts received and have them properly bound, and periodically to hand them over to the Record Department.
	Treasury Account Department.
1 Auditor of Accounts 80. / 1 Assistant 40.	To examine the 36 Local Fund Accounts with Vouchers and lists of payments received from the Audit Department and issue Result Statements upon the examination of the Accounts. To keep objection Books of retrenchments, check the several adjustments between local, Municipal, and Provincial funds, see that the progressive totals are correct under all Minor and Major heads

10

heads and verify the correctness in the accounts of estimates and Grants.

Book Department,
Compilation Branch.

1 Clerk 50
Do - 25 } To post from the Treasury Local Fund accounts the Receipts and Disbursements into Detail Books & to obtain the same and to prepare the Consolidated Statements for verifying correctness of the Abstracts for Government.

1 Do - 60 To examine the postings of the Receipts into the Detail Books, prepare the General Abstracts for the Local Government and any other Statements that may be required.

Do - 80. To examine the postings of the Disbursements into the Detail Books, the General abstracts for Do and the adjustment entries. These 4 hands will also help in the postings and examination of Detail Books for Provincial Funds as the details will be heavier than heretofore.

Do 40. To assist in posting the Ledger and Journal for the Provincial Special and Local Funds. To keep the adjustment book for Local Funds, prepare the entries and also to keep the Registers for advances Recoverable and Suspense Account &

565

appertaining to Local Funds.

Public Works Branch.

30. To note the several monthly adjustments between the Local Fund Accounts and the Accounts for General and Provincial Services, to prepare from Accounts received from the Controller, extracts of Public Works expenditure in each Circle for communication to Treasury Officers, to prepare returns for the Controller and do other duties in connection with Public Works transactions with Local Funds.

These two heads of Departments will have considerable additional work and responsibility thrown upon them, the former in attending to the adjustment of transactions between the Public Works Department and the several Local Fund Circles and the latter in exercising a general control over the work in the Compilation Branch and in seeing that each of the several Abstracts are correctly balanced.

Additional to the Superintendent P. Branch 25
Head Clerk Compilation Branch 25
645

W Chisholm
Actg Accountant General.

Do

Book Department.

9

No. 478 Fort Saint George
Accountant General's Office
6th January 1872.—

From
R. W. Lodwick Esquire
Ag. Accountant General

To,
The Chief Secretary to Government.

Sir,

The Government having in their orders of 7th Ultimo No. 755 Financial Department, prescribed the accounts that will be required from this Office, I have the honor to state that to enable me to meet their wishes, it will be necessary to strengthen my establishment.

2. Until the Orders of the Government of India are obtained, upon the reference which the Government purpose to make in connexion with the forms received with the Resolution of the Government of India of 10th November 1871 No. 4803 Financial Department, it is impossible to say at once the additional establishment that will be necessary. I therefore request that I may be allowed to entertain such hands as are now required a revised scale being submitted hereafter if necessary, when some experience has been gained of the duties required to be performed.

3 Although there is some slight additional work in regard to the Account for Provincial Services, the bulk of the work

for

for which the additional hands are applied for is in connexion with the new Local Fund Accounts. I enclose a Memorandum shewing the Establishment required and the duties to be discharged by the same.

4. As the Government are aware the salaries in the account and audit Offices are in grades, but for the proposed Esta-blishment I have assigned fixed salaries, in order that the amount may be properly apportioned to Circles.

5. The monthly abstracts shewing the amounts under major heads have to be despatched to the Financial Secretary on the 24th of every month and the detailed General Abstract on the 28th and as the amount of the receipts and charges for Provincial Special and Local Funds must be shewn in the abovementioned abstracts, it becomes necessary for all the accounts to be received, examined, posted, and additioned by the former date in order that the abstracts may be got ready. I trust therefore that Government will accord their sanction to the Establishment now proposed, as it will be difficult to bring up the accounts on due dates if there be a curtailment in the number of hands.

6. I beg that early orders may be passed on this letter, as the Establishment is hard pressed to prepare the accounts for the Local Government for November.

Ganjam. South Canara.

7. I take this opportunity of mentioning that the accounts for November will not be ready by the 10th Instant the accounts of the Districts noted marginally not having yet come in but every effort has been, and will continue to be made to send the accounts in as early as possible after that date.

8 The accounts for December are now due and must be taken in hand also.

9. I await the orders of Government on para 6 of letter of the Financial Secretary of 20th January 1871 No 414 regarding the accounts for Provincial Services for the Government of India, on which no instructions have been issued.—

The ordinary monthly acct. will be sent

I have the honour to be
Sir
Your Obedient Servant
W Chadwick
Ag. Account. General.—

Comp. 1871

2. With reference to para 9 he is informed that the Govt. pay non charitable ordinary monthly accounts should be sent to the Govt. of India

AG

Accountant General [illegible] 1/10
Board of Revenue's dispo 24/1/72

Govt. of {1871} Madras.

Financial

To the Accountant General.

Dated Jany. 16.
Recd Read

G. O. 16 January —, 1872. No. 37

Nos. 42 44

Issuing orders with reference to the Establishment proposed for the Accountant General in connection with the Local Fund Accounts.