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MADRAS RECORD OFFICE.

Government of Madras.

Financial DEPARTMENT.

G.O. No.	269.	Press / Mis.
6-7.		
Dated	5-7-	1871.

6-7 8/9

Not to be folded or roughly handled

11/11/39

No. 6. Read the following Resolution of the Government of India in the Financial Department, dated Simla, 23rd May 1871, No. 402:—

The Governor-General in Council is pleased to issue the following instructions for restricting expenditure in India for European or American stores, including books and maps, and for ensuring the debit to provincial services or local funds of supplies which may be provided for them by the India Office.

2. With respect to books it is laid down in a Despatch from the Secretary of State for India, No. 4, dated 4th January 1870, that, when supplies of these* are obtained from England, they should be procured, in accordance with existing rule, through the India Office, and not direct from firms in England.

*School-books for the Educational Department, law books, periodicals, and other books of reference, including official publications, bearing on the work of the particular department which requires them.

3. In the course of 1870-71, the Government of India reported to the Secretary of State that it had allowed exemptions from this rule in favour of the Trigonometrical and Geological Surveys and the Indian Museum, on the ground of the necessity of their being supplied with certain publications at the earliest possible date, and of the delays which would seriously hamper the business of the departments (particularly the Trigonometrical Survey) if the ordinary routine for indents for Europe stores had to be observed by the departments in getting such supplies through the India Office.

4. On a similar ground of delay involved in the ordinary routine, and of the more economical arrangements which (it was held by the Punjab Government) could be made if the Book Depôt of that Government were allowed to deal direct with firms in England, the Government of India asked the Secretary of State to exempt the depôt from the operation of his Despatch dated 4th January 1870.

5. In his replies to these representations the Secretary of State declined to modify his orders, and requested the Government of India to take measures for carrying out, in all cases, the instructions contained in the Despatch of 4th January 1870, arrangements having been "made with Messrs. Allen and Company for the supply of all books required for India with the greatest possible despatch, and on terms even more favourable than those stated in paragraph 4 of my Despatch above referred to."

6. To obviate the delay inseparable from indents at fixed periods, the Secretary of State directed, as a preferable course, that, when the supply of books required by a department has been sanctioned by the Government of India, or by a Local Government, a requisition for them should be forwarded in a Secretary's letter to the Financial Secretary in the India Office.

7. By the introduction of the scheme of provincial services, it has become necessary for the Governor-General in Council to add to these directions that the application to the Financial Secretary in the India Office for books for the departments of education, police, sanitation, vaccination, jails, or any other branch appertaining to provincial services or local funds, should be addressed in a letter separate from any pertaining to imperial services in India; and that a copy of the application relating to provincial services should be furnished to the local Accountants-General, who should report annually to the Government of India in

this department the instances in which it may be probable that the India Office has omitted to debit in the remittance account with India the cost of any supplies for provincial services or local funds. In debiting such cost to the provincial service or local fund concerned, the local Accountants-General will add thereto the amount of loss by exchange on the Secretary of State's bills on India, which will have been incurred in paying for the supplies.

8. These instructions provide for the bulk of the possible supplies of books from England. The remaining supplies, or those chargeable to imperial services in India, will consist, *firstly*, of regimental school-books which are charged in the Military Department; *secondly*, periodical or official publications which should, in all cases, be obtained through the India Office; *thirdly*, books of reference which, however useful or desirable, can await the regular course of supply prescribed in the sixth paragraph of this resolution; and *fourthly*, other books of reference, urgently wanted for a particular occasion of adequate importance, but which are not obtainable for that occasion, from any other Government Office.

9. The indents for the first kind of supply, or regimental school-books, are regulated under rules in the Military Department; the requisitions for the second and third kinds will be made by the Local Governments, or (for establishments under the Government of India) by the Administrative Departments of that Government, with the same attention to economy, and jealousy of needless requisitions, as if the expenditure for the supplies continued to be charged in their respective budgets; while those authorities or heads of departments, to whom they may delegate their power, will sanction, as a contingency, the expenditure for the fourth kind of supply, that is, for petty purchases in this country.

10. These directions apply equally to the supplies of books for provincial services, with the following modifications respecting books for the Education Department, viz.:—

I.—The several book depôts which are managed by Government officers should get their regular supplies of English books and maps through the India Office.

II.—In all cases in which the authorities who are competent to spend the allowance to a college or school, for a library or for prizes, can arrange for the cheapest mode of supply, viz., by a timely requisition for books from England, an order for the books should not be given to any firm in India or in England, but an application for them should be submitted through the Local Government to the India Office, in the manner prescribed in the seventh paragraph of this resolution.

III.—Bills for the cost of European publications purchased in this country, and not falling under clauses I. and II., may be passed for establishments of the Government of India by the Administrative Secretariats in the proper departments, and for other establishments, under any rules to be laid down by the Local Government, which may be consistent with the general principle that books procured from England, to the Order of Government officers, should be got through the India Office, and that, in all practicable cases, this, the cheapest mode of supply of such books, should be preferred to local purchases.

Proceedings of the Madras Government, Financial Department,
5th July 1871.

11. For other articles of European or American manufacture, the following rules will be observed:—

I.—Valuable stores, such as machinery, important stores, or those of which the consumption is large, and other stores of customary supply from England, of which a stock has to be kept, should be obtained through the India Office, and not direct from the manufacturers in England. Such stores should not be purchased in India, except, *firstly* (under sanction of the Government of India or the Local Government, as the case may be), when stores indented for from England have not arrived, and inconvenience to the public service is anticipated from any delay in the supply; *secondly*, under sanction of the head of department when small supplies of stores, usually procured from England, are urgently necessary.

II.—Purchases in this country are permitted, *firstly*, of perishable articles; *secondly*, of articles of occasional and uncertain consumption, in respect of which, if a department had to depend on England for its supply, it would have to retain a stock of every article that could possibly be wanted, notwithstanding the uncertain and casual demand for it. The Government of India, in its administrative departments, will define the articles which come under this rule, on the recommendation of Local Governments or heads of departments, and on the basis of the actual expenditure for a sufficient number of years. The orders passed should be communicated to the Financial Department for information and for report to the Secretary of State for India.

III.—Printing materials do not come within clause II., nor do they fall completely under clause I. Whenever they are obtained from England they should be got through the Secretary of State; and local purchases of European printing materials for regular or extensive renewals should be avoided by timely application for the stores from England.

12. Rules for ensuring the debit to provincial services or local funds of public works stores supplied from Europe already exist; and if they require to be supplemented in furtherance of the rule in paragraph 11, Section 2 of this resolution, needful orders will be issued in that department.

13. For hospitals and dispensaries, which are now merged in provincial services, Europe stores are obtained on indent of the Military Department, the services being charged with the supply. This course will continue, and indents for medical stores, separate from the usual annual indents for such stores, will not be forwarded to the Secretary of State by Local Governments.

14. In the Police Department, the procedure of the Local Governments is not uniform. In the Bombay Presidency Police clothing has, of late, been obtained from England through the India Office. In the Central Provinces, and it is believed in the Madras Presidency, the cloth for part of the uniform is obtained from the manufacturers in England. In all the provinces where this course obtains, the Local Governments and Administrations should arrange for complying with the imperative orders of the Secretary of State, and (as in the Bombay Presidency) obtain the cloth and other materials through the India Office, instead of direct from the firms. As a preliminary step, priced samples of the

cloth and other materials should be sent for his decision on the rates at which the India Office will obtain the articles.

15. For the Education Department, the instructions in paragraph 10, and for jails the general instructions in paragraph 11, are sufficient.

16. As with the application for books for the Education Department (paragraph 7 of this resolution), so with stores for other civil provincial services—the indents on the Secretary of State for stores for those services should be kept distinct from indents for imperial stores; and a copy or sufficient abstract of the first-mentioned indents should, at the time of their transmission to the Secretary of State, be sent to the local Accountants-General as a check upon any possible omissions by the India Office to debit the cost of the supplies in the remittance account with India.

17. Indents in the Civil Department for stores for imperial services, or applications to the Financial Secretary in the India Office for books for those services, should be superscribed Imperial Service.

ORDER.—Ordered that a copy of this resolution be sent to the Foreign, Home, Military, and Public Works Departments; the Local Governments; the Comptroller-General; the several Accountants-General; and the Deputy Accountants-General in independent charge.

Also, that it be reported to the Right Honourable the Secretary of State for India.

(Signed) R. B. CHAPMAN,
Secy. to the Govt. of India.

No. 7. ORDER THEREON, 5th July 1871, No. 269.

Communicated to the several Departments of the Secretariat.

(True Extract.)

Acting Chief Secretary.

To the Revenue Department.
,, Military ,,
,, Public Works ,,

Exd. J. Wright.

Govt. of India, Madras, &c.

FINANCIAL.

To

THE REVENUE DEPARTMENT,
&c., &c., &c.

Dated July, 5th.

Recd. Read.

G. O., 5th July 1871, *No.* 269.

JULY.
Nos. 6-7.

Communicating Resolution of the Supreme Government containing instructions for restricting expenditure in India for European or American stores, including books and maps, and for ensuring the debit to provincial services or local funds of supplies which may be provided for them by the India Office.

No. 402.

GOVERNMENT OF INDIA.

FINANCIAL DEPARTMENT.

RESOLUTION.

SIMLA, THE 23 MAY 1871.

THE Governor General in Council is pleased to issue the following instructions for restricting expenditure in India for European or American stores, including books and maps, and for ensuring the debit to provincial services or local funds of supplies which may be provided for them by the India Office.

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* School books for the Educational Department, law books, periodicals, and other books of reference, including official publications, bearing on the work of the particular department which requires them.

3. In the course of 1870-71, the Government of India reported to the Secretary of State that it had allowed exemptions from this rule in favor of the Trigonometrical and Geological Surveys and the Indian Museum, on the ground of the necessity of their being supplied with certain publications at the earliest possible date, and of the delays which would seriously hamper the business of the departments (particularly the Trigonometrical Survey) if the ordinary routine for indents for Europe stores had to be observed by the departments in getting such supplies through the India Office.

4. On a similar ground of delay involved in the ordinary routine, and of the more economical arrangements which (it was held by the Punjab Government) could be made if the book depôt of that Government were allowed to deal direct with firms in England, the Government of India asked the Secretary of State to exempt the depôt from the operation of his despatch dated 4th January 1870.

5. In his replies to these representations the Secretary of State declined to modify his orders, and requested the Government of India to take measures for carrying out, in all cases, the instructions contained in the despatch of 4th January 1870,—arrangements having been "made with Messrs. Allen and Company for the supply of all books required for India with the greatest possible despatch, and on terms even more favorable than those stated in paragraph 4 of my despatch above referred to."

6. To obviate the delay inseparable from indents at fixed periods, the Secretary of State directed, as a preferable course, that, when the supply

of books required by a department has been sanctioned by the Government of India, or by a Local Government, a requisition for them should be forwarded in a Secretary's letter to the Financial Secretary in the India Office.

7. By the introduction of the scheme of provincial services, it has become necessary for the Governor General in Council to add to these directions that the application to the Financial Secretary in the India Office for books for the departments of education, police, sanitation, vaccination, jails, or any other branch appertaining to provincial services or local funds, should be addressed in a letter separate from any pertaining to imperial services in India; and that a copy of the application relating to provincial services should be furnished to the local Accountants General, who should report annually to the Government of India in this Department the instances in which it may be probable that the India Office has omitted to debit in the remittance account with India the cost of any supplies for provincial services or local funds. In debiting such cost to the provincial service or local fund concerned, the local Accountants General will add thereto the amount of loss by exchange on the Secretary of State's bills on India, which will have been incurred in paying for the supplies.

8. These instructions provide for the bulk of the possible supplies of books from England. The remaining supplies, or those chargeable to imperial services in India, will consist, *firstly*, of regimental school-books which are charged in the Military Department; *secondly*, periodical or official publications which should, in all cases, be obtained through the India Office; *thirdly*, books of reference which, however useful or desirable, can await the regular course of supply prescribed in the sixth paragraph of this resolution; and *fourthly*, other books of reference, urgently wanted for a particular occasion of adequate importance, but which are not obtainable for that occasion, from any other Government Office.

9. The indents for the first kind of supply, or regimental school-books, are regulated under rules in the Military Department; the requisitions for the second and third kinds will be made by the Local Governments, or (for establishments under the Government of India) by the Administrative Departments of that Government, with the same attention to economy, and jealousy of needless requisitions, as if the expenditure for the supplies continued to be charged in their respective budgets; while those authorities or heads of departments, to whom they may delegate their power, will sanction, as a contingency, the expenditure for the fourth kind of supply, that is, for petty purchases in this country.

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Also, that it be reported to the Right Hon'ble the Secretary of State for India.

R. B. CHAPMAN,
Secy. to the Govt. of India.

Asst. Secy. to the Govt. of India.

GOVERNMENT OF INDIA.

FINANCIAL DEPARTMENT.

To

No. 402.

Dated Simla, *May* 1871.

Received

Govt. of {1871} Madras.

Financial

To The Revenue Department.
Sea.

Dated July 5.
Recd. Encl.

G. O. 5 July, 1871, No 267.

Nos. 6-7.

Forwarding Resn of the Supreme Govt containing instructions for restricting Expenditure in India for European or American Stores, including books and maps for ensuring the debit to provincial Services or Local funds of supplies which may be provided for them by the India Office.