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MADRAS RECORD OFFICE.

Government of Madras.

DEPARTMENT.

G.O. No.	Press / Mis.
Dated	18 .

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Not to be folded or roughly handled

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Proceedings of the Madras Government, Financial Department, 25th August 1869.

No. 51. Read the following letter from the Accountant General, Madras, to the Chief Secretary to Government, Fort Saint George; dated — July 1869, No. 114.

Post-Audit Department.

I have the honour to bring the following matter to the notice of Government, and to request that, should His Excellency in Council see fit, the question referred to may be laid before the Government of India, with an expression of opinion on the part of the Madras Government.

2. By Government of India Order, No. 308, of the 1st May 1869, the old rule of giving an Uncovenanted Servant half the pay of the absentee for whom he acts was declared to be abolished, and, consequently, I am unable to recognise any arrangement made in an office since the 1st May last, which is founded on the old practice.

3. His Excellency in Council was pleased to rule, under date the 13th April last, that in every case in which extra expense is incurred in an office owing to the absence of a subordinate on leave, the sanction of Government should be obtained, and in another Order, dated 10th June 1869, that the application for such sanction should go through the Revenue Board.

4. Now, the effect of the Government of India Order of the 1st May last, if I interpret it rightly, will be to cause extra expense to the State in almost every instance, and therefore, whenever a subordinate in an office takes leave, an application to Government will be rendered necessary, thus increasing considerably the work, not only in the Mofussil Offices, but also in the Revenue Board Office, the Accountant General's Office, and the Secretariat.

5. Since, moreover, the old rule, to which I have referred, has been done away with by the Government of India Order, Acting Uncovenanted Servants must either receive no remuneration at all for performing extra work, or must be granted deputation allowance at twenty or fifty per cent., and, therefore, before the close of the year the extra charge to the State will probably be very great, there being already (since 1st June) twenty cases in which Government has been put to additional expense on account of absentees, and the average number of such cases per month in future being certain to be much in excess of the average for the past two months, as all arrangements made under the old rules before the issue of the new orders were undisturbed.

6. I think it doubtful whether the Government of India can be aware of the effect on the finances which this change of practice is likely to cause, and I, therefore, deem it right to bring the subject under the notice of Government, with a view to such further action being taken in the matter as may seem to them proper.

No. 52. ORDER THEREON, 25th August 1869, No. 381.

Under the circumstances brought to notice by the Accountant General in the foregoing letter, His Excellency the Governor in Council directs the publication, in six successive issues of the *Fort Saint George Gazette*, of the following Notification.

NOTIFICATION.

Adverting to the Notification published in the *Fort Saint George Gazette*, dated the 20th April 1869, page 562, His Excellency the Governor in Council resolves to intimate to all Heads of Departments that deputation allowance will not, in future, be granted to the substitute of an Uncovenanted Officer absent on "privilege leave," unless it is satisfactorily shown that the work performed by the absentee cannot be conducted, during his absence, without the appointment of a substitute. His Excellency in Council believes that, in every office in which there are two or more Clerks or Assistants, or Deputies performing similar duties, arrangements can, and may easily be made, to have the work of an absentee on "privilege leave" conducted without any addition to the office establishment.

2. His Excellency the Governor in Council further resolves to intimate that, when an Uncovenanted Officer proceeds on sick, private, or furlough leave, Heads of Departments will take care that any arrangements which they may consider it expedient to make for the performance of the absentee's duties shall not, in any case, be attended with greater expense than the amount forfeited by the absentee under the Uncovenanted Civil Service Rules.

(By order of His Excellency the Governor in Council.)

Chief Secretary.

To the Accountant General.

Exd. J. Wright.

Govt. of Madras
1869 August 28

FINANCIAL.

To

THE ACCOUNTANT GENERAL.

Dated August, 25th.

Recd.

G. O., 25th August 1869, No. 351.

AUGUST.
Nos. 51-52.

Directing the publication in the *Gazette* of a Notification regarding the grant of deputation allowance to the substitute of an Uncovenanted Officer absent on leave.

Post and Department.

No 114 Fort Saint George
Accountant General's Office
July 1869

From,

The Accountant General to the
Government of Madras

To,

The Acting Secretary to Government
Revenue Department

Sir,

I have the honor to bring the following matter to the notice of Government and to request that should His Excellency in Council see fit, the question referred to, may be laid before the Government of India with an expression of opinion on the part of the Madras Government.

2 By Government of India Order No 308 of the 1st May 1869, the old rule of giving an Uncovenanted Servant half the pay of the absentee for whom he acts, was declared to be abolished and Consequently I am unable to recognize any Arrangement made in an Office since the 1st May last which is founded on the old practice.

3 His Excellency in Council was pleased to rule under date the 13th April last that in every Case in which Extra Expense is incurred in an Office owing to the absence

5f

of a subordinate on leave, the sanction of Government should be obtained and in another order dated 10th June 1869, that the application for such sanction should go through the Revenue Board.

4 Now the effect of the Government of India Order of the 1st May last, if I interpret it rightly, will be to cause extra expense to the State in almost every instance and therefore whenever a subordinate in an office takes leave, an application to Government will be rendered necessary, thus increasing considerably the work not only in the Mofussil Offices, but also in the Revenue Board office, the Accountant General's Office and the Secretariat.

5 Since moreover the old rule to which I have referred has been done away with by the Government of India Order, acting uncovenanted Servants must either receive no remuneration at all for performing extra work, or must be granted deputation allowance at 20 or 50 per cent and therefore before the close of the year the extra charge to the State will probably be very great, there being already since 1st June twenty cases in which Government has been put to additional expense on account of absentees, and the average number of such cases per month in future being certain to be much in excess of the average for the past two

two months as all arrangements made under the old rules before the issue of the new orders were undisturbed

6 I think it doubtful whether the Government of India can be aware of the effect on the finances which this change of practice is likely to cause, and I therefore deem it right to bring the subject under the notice of Government with a view to such further action being taken in the matter as may seem to them proper.

I have the honor to be
Sir
Your most Obedient Servant

F. Auchinleck
Accountant General.

Forwarded

Financial Department.

Memorandum on a letter from the Accountant General. Madras dated July. 1869. No. 114.

The Officiating Accountant General, British Burmah having, under date the 31st October 1868 enquired of the Financial Department of the Government of India, whether the substitute of an Uncovenanted Ministerial Officer absent on "privilege leave" shall be allowed full salary during the permanent incumbent's absence, in the event of a substitute not being obtainable on less pay or only acting allowance under the rules applicable to

communicating the foregoing ruling, the Officiating Accountant General, British Burmah was informed "that if in the particular case referred to in his letter, the acting allowance sanctioned in the Resolution was not sufficient to procure a substitute, the privilege leave applied for must be refused as incompatible with the exigencies of the public service."

3. Since the receipt of the foregoing Ruling and Order, the Government of India communicated a letter addressed to the Accountant General, Punjab, in which they informed him that Local Governments can impose a restriction to prevent the incurring of unnecessary

dated 13th March 1869.

unnecessary expenditure.

In consequence of this the following Notification was published by this Government in the Gazette on the 13th April last.

"His Excellency the Governor in Council resolves to direct that whenever leave is granted to an Uncovenanted Officer under circumstances requiring that extra expense should be incurred for a substitute, the sanction of Government for such an arrangement should be previously obtained by the Head of the Office."

"The application for sanction must be forwarded through the Accountant General, who will submit it to Government with his observations."

4. On the 1st May last the

to officers of that class, His Excellency the Governor General in Council was pleased under date the 6th January 1869, to rule, in supersession of all previous Orders on the subject, "that an Uncovenanted Officer officiating for another Uncovenanted officer, shall be allowed in addition to the full salary of his own appointment, a deputation allowance calculated at the following rates, viz:- "at the rate of 20 per cent upon the monthly salary of the appointment officiated in, in all cases in which the salary of such appointment shall not exceed Rs 2000 per mensem, and in respect to

Resolution No 122.

to all appointments of which the salary shall be more than Rs 2,000 per mensem, at the rate of 20 per cent upon Rs 2,000, and 10 per cent on the remainder."

"When the officiating officer is one who holds no substantive appointment, the deputation allowance shall be at the rate of 50 per cent on the salary of the appointment officiated in. These acting allowances will be granted only when it is found necessary formally to appoint a substitute for an absentee. It is not intended that any change of practice should be made."

2. In the order communicating

the Government of India informed the Accountant General Bombay that "the old rules for the grant of acting allowance to Uncovenanted Servants have been abolished, and that the acting allowance of the substitute of an Uncovenanted Servant on a salary of less than Rs 100 per mensem, should always be regulated if practicable, by the Resolution No 122. passed[x] on the 6th January 1869, whenever it is necessary formally to appoint a substitute for the absentee."

Letter No 308

[x] vide para 1 of this memorandum.

5. The Collector of Trichinopoly having in May last requested sanction through the Accountant General, for the extra expenditure necessary in consequence of the grant of privilege leave to the Huzzoor Sheristadar and a Vernacular Clerk, the following Order was passed upon his letter in the Revenue Department.

10th June 1869. No 1849.

"Mr Bambury should have submitted his letter through the Board of Revenue. The Board will now be requested to issue instructions to the Collectors, as to the course which should be followed by them in similar cases, and to inform them that the Government will not sanction the extra expenditure to the State as a matter of course. The Government of India evidently intend to provide only for exceptional cases in which the employment of a substitute may be unavoidable. The former practice

practice requiring the other servants in the Establishment to conduct the duties of public servants absent on privilege leave, should still be the rule, and the employment of an acting incumbent, the exception."

6. The Accountant General, Madras, referring to the foregoing orders brings to notice that since the issue of the rule quoted in paragraph 4 of this Memorandum, he is unable to recognize any arrangement made in an office, founded on the old practice, that the effect of that ruling will be to cause expense to the State in almost every instance, and therefore when a subordinate in an office takes leave, an application

Letter. July 89. No 114.

application to Government will be rendered necessary, thus increasing considerably the work not only in the Collectors' offices, but also in the Revenue Board, the Accountant General's, and the Secretariat offices. He then points out that since the 1st June last there have been twenty cases in which the Government have been put to additional expense on account of absentees, and that the average number of cases per month, in future, will be in excess of the average for the past two months; and he adds,

"I think it doubtful whether the Government of India can be aware of the effect on the finances

...finances, which this change of practice is likely to cause, and I therefore deem it right to bring the subject under the notice of Government with a view to such further action being taken in the matter, as may seem to them proper."

7. It is obvious from the Orders of the Government of India, referred to in this Memorandum, that it was not their intention in passing the ruling dated 6th January 1869. No 122, that the State should incur extra expense in every case.

The cases in which such expenditure might be incurred were only those in which it is "found necessary formally to appoint a substitute for an absentee." In nine cases out of ten it is not likely that such formal appointments will be necessary, as in every office where there are more than two Clerks, or Assistants, or Deputies performing similar duties, arrangements can, and may easily be made, to have the work of the office conducted for a month or more without the smallest inconvenience.

8. It seems desirable therefore that a further notification should be issued intimating to all Heads of Departments, that deputation allowance will not be granted to the substitute of an absentee on privilege leave, unless it is satisfactorily

satisfactorily shown that the work performed by the absentee, cannot be conducted, during his absence, without the appointment of a substitute.

AH

I would do as the C.S. above proposes. WOH

I quite agree

Deputation allowance to Subordinates in the Uncovenanted Service

7

a 12/8.
12/8

Financial Department.

PROCEEDINGS of the MADRAS GOVERNMENT.

Read the following letter from the Accountant General, Madras. (Here enter 3rd Aug/69. No 114)

Order thereon 25th August 1869. No 381

Under the circumstances brought to notice by the Accountant in the foregoing letter, His Excellency the Governor in Council directs the publication in six successive issues of the Fort St George Gazette of the following Notification.

WOH

Notification

Adverting to the Notification

Notification published in the Fort St. George Gazette, dated the 20th April 1869 page 562, His Excellency the Governor in Council resolves to intimate to all Heads of Departments that deputation allowance will not, in future, be granted to the substitute of an Uncovenanted Officer absent on "privilege leave", unless it is satisfactorily shown that the work performed by the absentee cannot be conducted, during his absence, without the appointment of a substitute. His Excellency in Council believes that in every office in which

which there are two or more Clerks or Assistants or deputies performing similar duties, arrangements can, & may be easily made, to have the work of an absentee on "privilege leave" conducted without any addition to the Establishment & the least inconvenience.

2. His Excellency the Governor in Council further resolves to intimate that, when an Uncovenanted Officer proceeds on sick, private, or furlough leave, Heads of Departments will take care that any arrangements which they may consider it expedient to make for the performance of the absentee's duties shall not, in any case, be attended with greater expense

Govt. of {186} Madras.

Final

To

The Accountant Genl.

Dated Augt. 25 } 1869, No. 381.
Recd.

Nos. 51. 52.

Directing the publication in the Gazette of a Notification regarding the grant of dispensation of the Subscription in consequence of the Subscriber is an uncovenanted officer absent on leave.

Sanctioned
21 August 1869

Secretary to Govt.

To the Accountant General

(8)

Extract from the Account forwarded by the Accountant under the M.C.S. Rules.