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MADRAS RECORD OFFICE.

Government of Madras.

Financial DEPARTMENT.

G.O. No. Letter 456 1-2.	Press / Mis.
Dated 1-10-	1868.

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Not to be folded or roughly handled

Proceedings of the Madras Government, Financial Department, 1*st October* 1868.

No. 1. Read the following Extract from the Proceedings of the Government of India in the Home Department (Public), under date Simla, 19th August 1868, No. 54-3423.

Read again the rules regarding leave of absence to Covenanted Civil Servants, promulgated by the Financial Department under Notification, No. 533, dated the 16th June 1868.

Resolution.—Under Section 12 of the above Rules, it has become expedient to issue orders as to the manner of dealing with applications for furlough from officers of the Bengal Civil Service, or officers of the Madras or Bombay Civil Services employed directly under the Government of India, the Governor General in Council is accordingly pleased to lay down the following regulations for the disposal of such applications :—

I.—The Government of India will refuse furlough on private affairs to any officer when the exigencies of the public service require that he should continue at his post.

II.—The Local Governments and Administrations are empowered to grant leave on medical certificate. But the grant or cancelment of such leave, or any extension of the leave granted by the Local Government, as well as the return to duty of every officer to whom such leave has been granted, must be at once reported to the Government of India in the Home Department ; if the officer to whom such leave or extension of leave be granted belong to the Madras or Bombay Civil Service, similar reports will likewise be made to those Governments.

III.—A registry shall be kept at the office of the Secretary to the Government of India in the Home Department, of all grants of furlough on medical certificate or on private affairs, of all extensions of furlough, and of all returns to duty from furlough of any kind.

IV.—The Local Governments of Bengal, the North-Western Provinces and the Punjab, and all Chief Commissioners, and the Commissioner of Mysore, will receive and forward applications for furlough on private affairs to the Government of India.

V.—If the officer belongs to the Bombay or Madras Civil Service, the Government of India will, if no objection exists, forward his application for final disposal by the Governments of those Presidencies.

VI.—All applications for furlough, whether on medical certificate or private affairs, should be invariably accompanied by a certificate from the local Accountant General, showing that the applicant is entitled to the leave asked.

VII.—The term of a furlough can only be altered with the permission of the Government under which the applicant is serving.

VIII.—Every officer who obtains a furlough shall supply himself with a last pay certificate, and with a statement showing the pay which he is entitled to draw while absent. It shall be the duty of the local Accountant General to furnish these documents, and no furlough allowances will be payable without their production.

IX.—A statement of the officers absent on furlough, with the dates of the expiry of their respective furloughs, will be published quarterly in the *Gazette of India*, brought up to the 31st March, 30th June, 30th September, and 31st December of each year.

X.—Every officer to whom a furlough on private affairs is granted, must take such furlough, or the subsidiary leave given him in anticipation of it, within three months of the date on which the furlough was granted to him. If he do not so avail himself of it, or if he previously apply for its cancelment, the grant of furlough will be held to have lapsed, and the applicant will be liable to forfeit a portion of the furlough due to him, equal to the time between the date on which his furlough was available and that on which the grant lapsed or was cancelled.

XI.—Privilege leave will be granted by Local Governments, Chief Commissioners, the Departments under the Government of India, and the Commissioner of Mysore, to the officers serving under their orders.

Ordered that a copy of this Resolution be forwarded to the Governments of Bengal, North-Western Provinces, and Punjab ; the Chief Commissioners of Oudh, Central Provinces, and British Burmah ; the Resident at Hyderabad, and the Commissioner of Coorg ; also, for information to

the Governments of Madras and Bombay, with the intimation that the Rules laid down for Bengal may, if deemed advisable, be adopted also for observance in the Madras and Bombay Presidencies.

(True Extract).

(Signed) E. C. BAYLEY,
Secy. to the Govt. of India.

No. 2. To the Secretary to the Government of India, Home Department, dated Fort Saint George, 1st October 1868, No. 456.

With reference to the Rules regarding leave of absence to Covenanted Civil Servants published on the 16th June last, and to extract from the Proceedings of the Government of India, dated 19th August 1868, No. 54-3423, I am directed to transmit, for the approval and sanction of the Governor General in Council, Draft Rules providing for the manner in which applications for furlough from Officers of the Madras Civil Service serving under the Madras Government are to be dealt with.

2. I am to add that there are no Officers of the Bengal or Bombay Civil Service serving under the Madras Government, and that the Draft Rules therefore provide exclusively for Officers of the Madras Civil Service.

(Signed) R. S. ELLIS,
Chief Secretary.

FINANCIAL DEPARTMENT.

Fort Saint George, the 1st *October* 1868.

DRAFT RULES providing for the manner in which applications for furlough from Officers of the Madras Civil Service serving under the Madras Government are to be dealt with by that Government, requiring the sanction of the Governor General in Council, under Section XII of the Rules regarding leave of absence to Covenanted Civil Servants, promulgated by the Governmet of India on the 16th June 1868, No. 533, Financial Department.

I. The Madras Government is empowered to grant furlough.

II. A registry shall be kept at the office of the Chief Secretary to Government of all grants or extensions of furlough and of all returns to duty from furlough.

III. Every application for furlough must be made publicly through the proper channel in the Department to which the applicant may belong, and will be finally submitted to Government, through the Accountant General, who will certify upon it, by endorsement, whether the applicant is eligible to the leave applied for or not.

IV. The term of a furlough can only be altered with the permission of the Government.

V. Every Officer who obtains a furlough shall supply himself with a last pay certificate and with a statement showing the pay which he is entitled to draw while absent. It shall be the duty of the Accountant General to furnish these documents, and no furlough allowances will be payable without their production.

VI. A statement of the Officers absent on furlough, with the dates of the expiry of their respective furloughs, will be published quarterly in the *Fort Saint George Gazette*, brought up to the 31st March, 30th June, 30th September, and 31st December of each year.

VII. Every Officer applying for furlough must at the same time state the probable date on which he intends to avail himself of it; and, should he not so avail himself of it within 30 days of such date, the grant of such furlough will be held to have lapsed.

(By order of the Governor in Council).

(Signed) R. S. ELLIS,
Chief Secretary.

Financial Department. 13

No. 413.

From the Secry to the Govt of India - Home Dept

Dated 19 August 1868.

FOR ORDERS. -

I think that rules may sanction
suggest with advantage be
promulgated & published by
this Govt. - the Chief Secretary
might prepare & submit a
draft. -

G. A. N.

No. 54
3423.

Extract from the Proceedings of the Government of India in the Home Department (Public),— under date Simla, the 19th August 1868.

READ again the Rules regarding leave of absence to Covenanted Civil Servants, promulgated by the Financial Department under Notification No. 533, dated the 16th June 1868.

RESOLUTION.—Under Section 12 of the above Rules, it has become expedient to issue orders as to the manner of dealing with applications for furlough from officers of the Bengal Civil Service, or officers of the Madras or Bombay Civil Services employed directly under the Government of India, the Governor General in Council is accordingly pleased to lay down the following Regulations for the disposal of such applications:—

I. The Government of India will refuse furlough on private affairs to any officer when the exigencies of the public service require that he should continue at his post.

II. The Local Governments and Administrations are empowered to grant leave on medical certificate. But the grant or cancelment of such leave, or any extension of the leave granted by the Local Government, as well as the return to duty of every officer to whom such leave has been granted, must be at once reported to the Government of India in the Home Department; if the officer to whom such leave or extension may be granted belong to the Madras or Bombay Civil Service, similar reports will likewise be made to those Governments.

III. A registry shall be kept at the Office of the Secretary to the Government of India in the Home Department, of all grants of furlough on medical certificate or on private affairs, of all extensions of furlough, and of all returns to duty from furlough of any kind.

IV. The Local Governments of Bengal, the North-Western Provinces and the Punjab, and all Chief Commissioners, and the Commissioner of Mysore will receive and forward applications for furlough on private affairs to the Government of India.

V. If the officer belongs to the Bombay or Madras Civil Service, the Government of India will, if no objection exists, forward his application for final disposal by the Governments of those Presidencies.

VI. All applications for furlough, whether on medical certificate or private affairs, should be invariably accompanied by a certificate from the local Accountant General, showing that the applicant is entitled to the leave asked.

VII. The term of a furlough can only be altered with the permission of the Government under which the applicant is serving.

VIII. Every officer who obtains a furlough shall supply himself with a last pay certificate, and with a statement showing the pay which he is entitled to draw while absent. It shall be the duty of the local Accountant General to furnish these documents, and no furlough allowances will be payable without their production.

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X. Every officer to whom a furlough on private affairs is granted, must take such furlough, or the subsidiary leave given him in anticipation of it, within three months of the date on which the furlough was granted to him. If he do not so avail himself of it, or if he previously apply for its cancelment, the grant of furlough will be held to have lapsed, and the applicant will be liable to forfeit a portion of the furlough due to him, equal to the time between the date on which his furlough was available and that on which the grant lapsed or was cancelled.

XI. Privilege leave will be granted by Local Governments, Chief Commissioners, the Departments under the Government of India, and the Commissioner of Mysore, to the officers serving under their orders.

ORDERED, that a copy of this Resolution be forwarded to the Governments of Bengal, North-Western Provinces, and Punjab; the Chief Commissioners of Oudh, Central Provinces, and British Burmah; the Resident at Hyderabad, and the Commissioner of Coorg; also, for information to the Governments of Madras and Bombay (with the intimation that the Rules laid down for Bengal may, if deemed advisable, be adopted also for observance in the Madras and Bombay Presidencies).

(True Extract)

Secretary to the Govt. of India.

No. 1127.—17-8-68.—125.

Financial Department

Draft rules providing for the manner in which applications for furlough from Officers of the Madras Civil Service serving under the Madras Government are to be dealt with by that Government, requiring the sanction of the Governor General in Council under Section XII of the Rules regarding leave of absence to Covenanted Civil Servants, promulgated by the Government of India on the 16th June 1868 No. 533. Financial Department.

I. The Madras Government is empowered to grant furlough.

II A registry shall be kept at the office of the Chief Secretary to Government, of all grants or extensions of furlough, and of all returns to duty

duty from furlough.

III. Every application for furlough must be made publicly through the proper channel in the Department to which the applicant may belong, and will be finally submitted to Government, through the Accountant General, who will certify upon it by endorsement, whether the applicant is eligible to the leave applied for, or not.

IV. The term of a furlough can only be altered with the permission of the Government.

V. Every officer who obtains a furlough shall supply himself with a last pay Certificate, and with a Statement shewing

shewing the pay which he is entitled to draw while absent. It shall be the duty of the Accountant General to furnish these documents and no furlough allowances will be payable without their production.

VI. A Statement of the officers absent on furlough, with the dates of the expiry of their respective furloughs, will be published quarterly in the Fort St. George Gazette, brought up to the 31st March, 30th June, 30th September, and 31st December of each year

VII. Every Officer applying for furlough must at the same time state the probable date on which he intends to

avail

avail himself of it, and should he not so avail himself of it within 30 days of such date, the grant of such furlough will be held to have lapsed, and under no circumstances can such furlough be taken after the expiration of three months from the date of its being granted.

Furlough Rules.

Not the points

Memo: on the Government of India Rules of the 19th August 1868.

Mr. Martin has obligingly assisted in the preparation of this Memo - B.H.

Rule I. Superfluous. Section XIII of the New Furlough Rules fully meets the cases alluded to.

II. Unnecessary for Madras with the exception of the words entered as Section I of the separate draft. The Madras Government will grant furlough both on private affairs and on Medical Certificate, both of which are included in the word "furlough".

III. Retained, modified, as Section II of the separate draft.

IV. Unnecessary for Madras.

V. Do. —— do.

VI. Modified, as Section III of the separate draft.

The

the existing practice at this Presidency, according to which the application is finally submitted to Government with the report of the Accountant General or Examiner of Claims appears far preferable to the rule proposed by the Government of India, which would cause much inconvenience and delay, especially in cases where the leave is on Medical Certificate, the applicant being obliged to wait for the necessary document from the Accountant General, before he could send in his application for furlough.

VII. Retained, slightly modified, as section IV of the separate draft.

VIII. Retained as section V of the separate draft.

Retained

IX. Retained with the substitution of "the Fort St. George Gazette" for "the Gazette of India" as section VI of the separate draft.

X. A new section (VII) of the separate draft is suggested in lieu of this. It seems very desirable that the Government should know about the time that the applicant for a furlough, intends to take it, that they may make arrangements accordingly. There seems no necessity in this Presidency for the penal provision of this section.

XI. Unnecessary for Madras, the local Government having already the power to grant privilege leave to its own servants.

Note-

Note- The separate draft refers to applications for furlough only- The rules for dealing with applications for this description of leave alone require the sanction of the Government of India under Section XII of the Furlough Rules. Special leave (Section XXIII) may be granted at the discretion of the local Government, and as Privilege is not mentioned in Section XII, and the local Government have (Section XX) the power to grant it in instalments, it may be assumed that they need no further authority as regards privilege leave.

Supposing

15

Supposing the separate draft rules to be approved and sanctioned by the Government of India, the Madras Government might of course, of its own authority, declare sections III, IV, and VII applicable to servants applying for Special or Privilege leave.

There are no Officers of the Bengal or Bombay Civil Services, serving under this Government, the Finance Department to which Mr Lodwick belongs, being under the Government of India. It does not therefore seem necessary in our rules to provide for any others than Madras Civil Servants.

dispd/ to with the Rules.

Financial Department.

No. 456.

To

The Secretary to the Government
of India.
Home Department.

Sir,

With reference to the Rules regarding Leave of Absence to Covenanted Civil Servants published on the 16th June last, and to extract from the Proceedings of the Govt of India dated the 19th ~~Ultimo~~ Aug 1868. No. 54/3423, I am directed to transmit for the approval & sanction of the Governor Genl in Council Draft rules providing for the manner in which

applications

applications for fur-
lough from Officers
of the Madras Civil
Service serving under
the Madras Govt
are to be dealt with.

2 I am to add
that there are no
officers of the Bengal
or Bombay Civil
Service serving
under the Madras
Govt. and that the
Draft rules therefore
provide exclusively
for Officers of the
Madras Civil
Service.

Fort St George
1 Oct 68.

Orig

Fin. 1868. Department

No. 456.

To

The Secretary to the
Government of India
Home Department.

Dated 1st October 1868.