M.R.O. 1—77,006—8-6-37.

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(2) Date of repair 5-10-39

(3) Initials of the Reference

MADRAS RECORD OFFICE.

Government of Madras.

Financial DEPARTMENT.

G.O. No. 418 Press Mis.

27-28

Dated 11—9— 1868.

4/4

27-28

Not to be folded or roughly handled

Proceedings of the Madras Government, Financial Department,
11th September 1868.

Read the following :—

No. 27. From the Comptroller General of Accounts, to all Accountants General ; dated Calcutta, 21st August 1868, No. 77 (Circular).

With the view to facilitate the disposal of applications for leave under the new rules regulating leave of absence to Covenanted Civil Servants, published in the *Gazette of India* of the 20th ultimo, I have the honor to request that you will open a separate Register in your office, in the accompanying form, and record therein the detailed information prescribed.

2. It is intended that a folio should be assigned to each Officer in this Register, and, on the folio in any case being filled up, that the record of the Officer's service and leave should be carried on to a fresh folio.

3. I would recommend that the Registers, which should be strongly bound, should not be made very bulky, not exceeding say 200 folios, and that there should be a separate Index embracing all the volumes of the Register.

No. 417.

Copy forwarded to the Secretary to the Government of Madras for information

(Signed) H. DEY,
for *Depy. Comptr. Genl. of Accounts.*

No. 28. ORDER THEREON, 11th September 1868, No. 418.

To be recorded.

(True Extract).

R. S. ELLIS,
Chief Secretary

Rgd, J, H. Burns.

Govt. of Madras.

FINANCIAL.

D. September, 11th. No. 419.

Encl.

O. I., 11th September 1868, No. 418.

SEPTEMBER.

Nos. 27—28.

Absentee Rules.—Circular of the Comptroller General of Accounts, directing that separate Registers should be opened in the offices of the several Accountants General, for recording leave of absence, &c., to Covenanted Civil Servants under the new rules, recorded.

2 f

SEPARATE REGISTERS TO BE OPENED FOR RECORDING LEAVE OF ABSENCE, &c., TO COVENANTED CIVIL SERVANTS UNDER THE NEW RULES.

Office of Comptroller General of Accounts,

CENTRAL ACCOUNTS BRANCH;

Calcutta, the 21st August 1868.

CIRCULAR No. 77.

FROM

THE COMPTROLLER GENERAL OF ACCOUNTS,

To

ALL ACCOUNTANTS GENERAL.

SIR,

With the view to facilitate the disposal of applications for leave under the new rules regulating leave of absence to Covenanted Civil Servants, published in the *Gazette of India* of the 20th ultimo, I have the honor to request that you will open a separate Register in your Office in the accompanying form, and record therein the detailed information prescribed.

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3. I would recommend that the Registers, which should be strongly bound, should not be made very bulky, not exceeding say 200 folios, and that there should be a separate Index embracing all the volumes of the Register.

I have the honor to be,

SIR,

Your obedient Servant,

E. F. HARRISON,

Comptroller General of Accounts.

No. 417.

Copy forwarded to the *Secretary to the Government of Madras* for information.

2 Deputy Comptroller General of Accounts.

(With 1 spare copy)

Office Supdt. Govt. Printing.—No. 5881 C. G. A.—22-8-68.—100.

Date of entering Service

Age at time of entering Service

LEAVE OF ABSENCE.			REMARKS.
FURLOUGH.	SPECIAL.	PRIVILEGE.	

NAME

Date of entering Service

Age at time of entering Service

DATE.	APPOINTMENT.	SALARY.			LEAVE OF ABSENCE.			REMARKS.
		SUBSTANTIVE.	ACTING.	TOTAL.	FURLOUGH.	SPECIAL.	PRIVILEGE.	

NAME

Date.	Appointment.	Salary.					
		Substantive.		Acting.		Total.	