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MADRAS RECORD OFFICE.

Government of Madras.

Financial DEPARTMENT.

G.O. No.	<u>609</u>	Press Mis.
<u>60-61.</u>		
Dated	<u>18-8-</u>	<u>1862.</u>

60-615/6Not to be folded or roughly handledAS
4-7-39

*Proceedings of the Madras Government, Financial Department,
18th August 1862.*

No. 60. Read the following Extract from the Proceedings of the Government of India in the Financial Department, dated 19th July 1862, No. 4,928.

Read again the undermentioned Resolutions passed in this Department, authorizing the local Governments to sanction pensions and gratuities according to rule, and enjoining the submission of statements shewing the pensions and gratuities granted to Uncovenanted Servants during each quarter of the official year :—

No. 4,105, dated the 3rd May 1860.

No. 6,983, dated the 31st July 1860.

Nos. 10,317 to 10,325, dated the 7th August 1861.

Read the Circular order issued from this Department, on the 17th July 1861, directing the addition to each quarterly statement of a foot-note, shewing the difference between the Budget Grant and the actual expenditure on account of pensions and gratuities during the year.

RESOLUTION.—His Excellency the Governor General in Council observes that misapprehensions of the scope and objects of the orders above referred to have led to the incorporation in the quarterly returns of various pensions and gratuities granted by the local Governments which should properly have formed the subject of special reports, as well as to diversities in the forms of the returns and objectionable delays in their submission.

With a view to avoid the repetition of errors, and the voluminous correspondence to which they are apt to give rise, His Excellency in Council is pleased to lay down the following rules for the preparation and submission of quarterly pension and gratuity statements, and to request that they may be strictly observed in future.

Every local Government is required to submit within a month, after the termination of each quarter of the official year, two statements shewing separately the pensions and the gratuities sanctioned for Uncovenanted Servants during that period in the Civil Department, and in those Presidencies where the local Government conducts the Military as well as the Civil Administration, two similar statements of pensions and gratuities debitable to the Military Department.

It should be distinctly understood that the local Governments have been invested with power to award pensions and gratuities *according to rule only*, and the object of calling for periodical returns is to ascertain how that power is exercised. Cases may occur in which special circumstances warrant the grant of pension or gratuity beyond what the rules allow. Every such case should be reported specially to the Supreme Government, and its decision awaited before any special pension or gratuity is granted. When gratuity or pension less than what the rules allow is granted, the reasons for so doing should be briefly explained.

The statements will be submitted in the following forms:—

Statement of pensions sanctioned by the Government of _____ in the _____
Department, during the _____ quarter of _____

[illegible]

Proceedings of the Madras Government, Financial Department,
18th August 1862.

Statement of gratuities sanctioned by the Government of _____ in the
Department, during the _____ quarter of _____

Number.	Name of Recipient.	Designation and place of employment.	Character.	Period counted as service.			Salary at the time of discharge.			Amount of gratuity granted.			Remarks or explanations.
				Years.	Months.	Days.	Rs.	A.	P.	Rs.	A.	P.	

Regarding the preparation of the statements in detail no specific instructions can be given; but a separate column having been added for remarks with a view to superseding the necessity for further enquiry where entries are not explicit in themselves, as well as to obviate the inconvenience arising from the introduction of explanatory observations into columns intended for figures only, it is hoped that future statements will, in most respects, be sufficiently clear. As occasional inaccuracies or omissions may, however, in some cases, make further enquiry necessary, it is advisable that the entries in the statements should be consecutively numbered, and for this purpose a column of "Number" has been prefixed.

The statement must not contain any pensions or gratuities beyond those sanctioned by the local Government without reference to higher authority. It should not include pensions or gratuities, such as those granted under special orders of the Supreme Government to the men of a disbanded Regiment of Police.

The foot-note shewing the Budget grant and the expenditure therefrom may be discontinued, as it has been found possible to obtain the desired information without putting the local Governments to the trouble of furnishing it.

Ordered, that copies of the foregoing Resolution be forwarded, for information and guidance, to the Governments and the Civil Pay Masters in Bengal, Madras, Bombay, the North-Western Provinces and the Punjab, as well as to the Government of the Straits Settlements.

(A true Extract.)

(Signed) E. DRUMMOND,
Secretary to the Govt. of India.

No. 61.

ORDER THEREON, 18th August 1862, No. 609.

Communicated to the Controller of Military Finance for information and guidance, and also to the Civil Pension Department.

(Signed) T. PYCROFT,
Chief Secretary.

No 1555.

To
The Civil Paymaster
Fort St George.
Sir

In continuation of this
Office letter No 3095 d: 19 Aug-63 I am
directed to request that you will
furnish to this Department a return of all
lapses of all service to their pensions
during the year 1863/64. This return
is to be supplemented by like returns
prepared quarterly up to 1st May
1865-

Yours
Sd/- 25 July 1864.

I have seen
Ed: H. Lushington
Secy to the Govt of India

1 True Copy

W. P. Marshall
Chief Assistant
Civil Paymaster

No. 4928

EXTRACT from the Proceedings of the Government of India, in the Financial Department, d. 19th July 1862.

READ again the under-mentioned Resolutions passed in this Department, authorizing the local Governments to sanction pensions and gratuities according to rule, and enjoining the submission of statements shewing the pensions and gratuities granted to Uncovenanted Servants during each quarter of the official year:—

No. 4105, dated the 3rd May 1860.

No. 6983, dated the 31st July 1860.

Nos. 10317 to 10325, dated the 7th August 1861.

Read the circular order issued from this Department, on the 17th July 1861, directing the addition to each quarterly statement of a foot-note, shewing the difference between the Budget Grant and the actual expenditure on account of pensions and gratuities during the year.

RESOLUTION.—His Excellency the Governor General in Council observes that misapprehensions of the scope and objects of the orders above referred to have led to the incorporation in the quarterly returns of various pensions and gratuities granted by the local Governments which should properly have formed the subject of special reports, as well as to diversities in the forms of the returns and objectionable delays in their submission.

With a view to avoid the repetition of errors, and the voluminous correspondence to which they are apt to give rise, His Excellency in Council is pleased to lay down the following rules for the preparation and submission of Quarterly Pension and Gratuity Statements, and to request that they may be strictly observed in future.

Every local Government is required to submit within a month, after the termination of each quarter of the official year, two statements shewing separately the pensions and the gratuities sanctioned for Uncovenanted Servants during that period in the Civil Department, and in those Presidencies where the local Government conducts the Military as well as the Civil Administration, two similar statements of pensions and gratuities debitable to the Military Department.

It should be distinctly understood that the local Governments have been invested with power to award pensions and gratuities *according to rule only*, and the object of calling for periodical returns is to ascertain how that power is exercised. Cases may occur in which special circumstances warrant the grant of pension or gratuity beyond what the rules allow. Every such case should be reported specially to the Supreme Government, and its decision awaited before any special pension or gratuity is granted. When gratuity or pension less than what the rules allow is granted, the reason for so doing should be briefly explained.

Number.	Name of Recipient.	Designation and place of employment.	Character.	Period counted as service.			Average monthly salary during the last five years of service.			Amount of monthly pension granted.	Date from which the pension is to take effect.	Remarks or explanations.
				Years.	Ms.	Days.	Rs.	A.	P.			
1	8	89	3	2	1		5		4		3	2

[illegible]

The statement must not contain any pensions or gratuities beyond those sanctioned by the local Government without reference to higher authority. It should not include pensions or gratuities, such as those granted under special orders of the Supreme Government to the men of a disbanded Regiment of Police.

ORDERED, that copies of the foregoing Resolution be forwarded, for information and guidance, to the Governments and the Civil Pay Masters in Bengal, Madras, Bombay, the North-Western Provinces and the Punjab, as well as to the Government of the Straits Settlements.

Emma Buchanan

ditto of 22. Aug.

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But the Resolution
that got long out
early ruled for the
Government & the
Union of the
States.

Witte au Ophob.

Communicated to
~~allilitary~~ allilitary
The Controller of allilitary
Finance for information
to the Civil Pension
Department.

7. ~~Walter D. D. D.~~
The Controller of the Treasury
- " - General Pension Dept.
- " - Military Dept.
(for information)