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MADRAS RECORD OFFICE.

Government of Madras.

Finance DEPARTMENT.

G.O. No. 289 Press Mis.

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Dated 25-4-1962

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Not to be folded or roughly handled

Proceedings of the Madras Government, Financial Department, 15th April 1862.

No. 50. Proceedings of Government, dated 15th April 1862, No. 289.

With reference to the Notification published in the Fort Saint George Gazette, under date the 25th October last, and in modification of the course therein prescribed for the submission of Budget Estimates, His Excellency the Governor in Council resolves to direct all Heads of Departments and Officers who have to furnish Budget Estimates, to send them to *Government in the first instance*, so as to reach the Government Office by *the 1st November* in each year. After being passed by Government they will be forwarded to the Deputy Auditor and Accountant General so that the last shall reach him by the 15th December. They will be digested and arranged in the Account Office, and returned to Government in the proper Budget Forms by the 15th January; and the entire Budget will be transmitted to the Government of India by the first Steamer in February, or earlier if possible.

2. The Governor in Council takes this opportunity to direct the especial attention of all Officers concerned to the Extract from the Resolution of the Government of India in the Financial Department, dated 6th January last, No. 126, quoted in the margin; and to impress upon them again the importance and necessity of preparing their Budget Estimates both of receipts and expenditure with the greatest care and attention, and in full and accurate detail.

"His Excellency in Council takes this opportunity to urge the several local Governments and Administrations themselves to consider, and to impress upon every District Officer subordinate to them, that the Budget Estimate is an important document, not to be lightly given or lightly departed from, and that if in the first six months the results should differ from the expectations, endeavours must be made in the remainder of the year to bring the Actuals within the Estimates, and it must on no account be assumed that an incorrect Estimate is a matter of little importance, which may be set right by simply sending in a revised Estimate."

With respect to items in which there may be a *considerable difference* between the year estimated for and the year preceding it, or which may form a *new* charge or receipt, full explanation should be afforded of the cause of such variation or of the necessity of the charge; and the Government should not, as in some cases relating to the Budget for 1862-63, be obliged to seek for it by a reference to the Officer whose Estimate does not supply sufficient information regarding the item in question.

3. It is to be clearly understood that these orders do not in any way alter the channel through which the Estimates of Subordinate Officers are to be forwarded, as those of Collectors through the Board of Revenue, those of Judicial Officers in the Provinces through the Court of Sudr and Foujdaree Udalut and the like. Such Estimates must however be sent up to the Controlling authority in sufficient time to admit of their being examined, compiled and laid before Government in the usual form by the first of November. It will be the duty of those authorities to fix the date within which the estimates should be sent in to them and to see that they are punctually transmitted.

4. The above Orders relate only to the Civil Departments. They will be communicated to the Military Department, where it will be considered whether any change be necessary in the mode and time in and at which the Military Budget Estimates are sent in to Government.

(Signed) T. PYCROFT,
Chief Secretary.

Extd. F. Cartledge.

Financial Department.

PROCEEDINGS of the MADRAS GOVERNMENT.

dated 15 April 1892. No. 289.

The following Notification is published for the information and guidance of all officers employed to submit Budget Estimates.

Notification.

No. 70

With reference to the Notification (financial) No. 3 in the Fort St. George Gazette dated the 25th October last, and in modification of the course therein prescribed for the submission of Budget Estimates, His Excellency the Governor in Council directs, ~~that the Heads of Departments, and officers under them, in framing their Budget Estimates for the year~~

creations

distance, so as to reach the Government Office by the 1st. November in each year. After having been read by Govt. they are to be forwarded to the Deputy Collector and Accountant General for that the Estimate should be sent by the 15th December. They will be digested and arranged in the Accountant General's Office, and returned to Govt. on the proper Budget Form by the 15th January, and the entire Budget will be transmitted to the Govt. of India by the first Mail in February, or earlier if possible.

2. The Governor in Council takes this opportunity to draw the

the especial attention of all Officers concerned to the Extract from the Resolution of the Govt. of India in the Financial Department, dated 16th January last, No. 126, quoted in the margin, and to impress upon them the importance of the instructions contained in the 2nd Para. thereof, which are to be strictly observed. In case of any deficiency or surplus of Revenue, and Expenditure if for the Estimate are likely to differ from the expectations now entertained, the reasons for the variance must be explained in the remarks column of the Estimate, so that the Govt. may be enabled duly to distinguish between actual Estimates

the special attention of all officers concerned to the Extract from the Resolution of the Govt. of India in the Financial Department, dated 16th January last, No. 126, quoted in the margin, and to impress upon them the importance of the instructions contained in the 2nd Para. thereof, which are to be strictly observed. In case of any deficiency or surplus of Revenue, and Expenditure if for the Estimate are likely to differ from the expectations now entertained, the reasons for the variance must be explained in the remarks column of the Estimate, so that the Govt. may be enabled duly to distinguish between actual Estimates

Extract from the Resolution of the Government of India in the Financial Department, dated 16th January last, No. 126.

"The Governor in Council desires to impress upon all Administrators the necessity of framing their Estimates of Receipt and Expenditure for the ensuing year with the utmost care and attention, and in full possession of the actual circumstances which they are to provide. With respect to items in which there may be a considerable difference between the year for which the Estimate is framed and the year preceding it, or between the Estimate and the Actuals of the year for which it is framed, full explanation should be afforded of the cause of such variation or of the necessity of the charge; after the Govt.

Estimates

should not, as in some cases relating to the Budget for 1862/63, be subjected to secret scrutiny in reference to the officer who as Estimate does not supply sufficient information regarding the item in question.

3. Also to be clearly understood that these orders do not in any way alter the channel through which the Estimates of the Coordinate officers are to be forwarded, as those of Collectors through the Board of Revenue, those of Judicial officers, viz the Provincial through the Court of Sudder Dewanny Adawlut and the like. Such Estimates must however be sent up to the Controlling authority in sufficient time to admit of their being

Head of Dept
Comd of Ft
Rowan &
Sapient
Main
D P W
Insp Genl
P & T Insp Genl
Marine
Singh Officers
Govt Agent Chapman
Jamieson Hamilton
Telegraphs

being examined, compiled and laid before Govt in the usual form by the first of November. It will be the duty of those Heads of Depts to give the Estimates which the reports should be sent in to them, and to see that they are punctually transmitted

4 - The above orders will not only be communicated to the subsidiary Depts when it will be convenient whether any change is necessary in the mode and time of making the Annual Estimates and in order to fulfil the

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Fort 1862. Department

No. 289

PROCEEDINGS of the MADRAS GOVERNMENT.

Dated 8th April 1862

Issuing certain directions to all Heads of Departments and Officers who have to furnish Budget Estimates to Govt., to be observed in sending in their Estimates

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