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MADRAS RECORD OFFICE.

Government of Madras.

Financial DEPARTMENT.G.O. No. 463Press
Mis.

Dated

13-9- 1861.21-226/7Not to be folded or roughly handled

No. 21. Read the following Extract from the Proceedings of the Government of India in the Financial Department, dated 19th July 1861, No. 10,018.

Read letter from the Board of Audit; to C. H. LUSHINGTON, Esq., Secretary to the Government of India, Financial Department, dated Fort William, 13th July 1861, No. 76.

We have the honor to submit the accompanying draft of Rules for the transfer to Civil Treasuries of Military Departmental Receipts, and the custody of Government Promissory Notes deposited by contractors and others with the Executive Officers of the Military Department; and to solicit the sanction of Government for the change of practice therein prescribed, and for the issue of any subsidiary orders by the Chiefs of the Civil and Military Departments respectively that may be found necessary to give effect to the proposed change.

FINANCIAL DEPARTMENT, FORT WILLIAM, THE 19TH JULY 1861.

RESOLUTION.—His Excellency the Governor General in Council is pleased to approve of the Rules proposed by the Board of Audit, for the transfer to Civil Treasuries of Military Departmental Receipts, and the custody of Government Promissory Notes deposited by contractors and others with the Executive Officers of the Military Department. His Excellency sanctions the change of practice therein presented, and authorizes the Chiefs of the Civil and Military Departments, respectively, to issue such subsidiary orders as may be necessary to give effect to the proposed change.

Ordered, that a copy of the above be forwarded to the Audit Board, for information and guidance; the Auditor General and all Deputy Auditors and Accountants General; also that a copy of the above be forwarded to all the Local Governments and Administrations.

(A true Extract.)

(Signed) C. HUGH LUSHINGTON,
Secy. to the Government of India.

Rules for the transfer to Civil Treasuries of Military Departmental Receipts and Cash Security Deposits, and for the custody of Loan papers taken as security by Departmental Officers.

I.—CASH RECEIPTS.

1. Receipts on account of sale of stock and unserviceable articles, recoveries of retrenchments, and all other miscellaneous receipts, brought to credit in the Departmental accounts as Military receipts, shall as a general rule, if received in cash be at once paid by Executive Officers to the Civil Treasuries within their respective ranges, in the accounts of which they will be credited as "Military Remittances." The receiving Officer will grant an acknowledgment (in duplicate) in the following form:—

Cash Receipt—Military Departmental Receipts.

Received from the Executive Officer at _____

the sum of Rupees _____

for credit to "Military Remittances," on account of Departmental Receipts.

Collector of _____

This acknowledgment will be the voucher in support of the debit to "Military Remittances," in the Executive Officer's Account Current. The original receipt will be forwarded with that account, and the duplicate recorded in the office of the Executive Officer.

2. Cash tendered by any parties to a Civil Treasury on the public account in the Military Department will be accepted by the Officer in charge of the Treasury and credited under "Military Remittances," for eventual adjustment in the Military Accountant's office, the usual receipt being granted by the receiving Officer.

*Proceedings of the Madras Government, Financial Department,
13th September 1861.*

When the payment of the cash into the Civil Treasury by the Depositor is impracticable on account of the distance of the Civil Treasury or other cause, the cash deposit will be received by the Receiver of the Civil Treasury, and brought to credit in his account under the head of "Deposits," for the use of the Civil Treasury under the provisions of Rule 1.

The Deputy Auditor and Accountant General of each Government will include in his Statement of Receipts and Advances of the Military Department the Receipts and abovementioned for check and adjustment. This Statement must be forwarded by the Auditor and Accountant General at the earliest practicable date to the "Military int.," as heretofore.

III.—GOVERNMENT LOAN PAPER SECURITY DEPOSITS.

All Government Papers lodged in deposit with any Military Department of Government the public service will be endorsed over to the respective Executive Officers, (or to Departmental Officer as may from time to time be prescribed in the orders of the Military Department), under their official designations, and not under their individual names.

Government Promissory Notes deposited for a period not exceeding six months will be by the Executive Officer as at present.

Promissory Notes deposited for more than six months will be forwarded by the Executive at the time of deposit to the Sub-Treasurer, by whom the receipt of the Notes will be acknowledged. This acknowledgment must be transmitted to the Sub-Treasurer duly endorsed by the Executive Officer when the return of the Security Deposit is required.

Government Loan Papers received in deposit will in future be omitted from the Current of Executive Officers, and a Register in the form annexed, of all such deposits from and returned to Depositors, will be kept in the office of the Executive Officer.

this Register, in which must be specified the loan papers forwarded to, and received by the Sub-Treasurer with dates of despatch and receipt, will be furnished at the close of each month to the Controller of Military Finance, for his information, and for check with a Register of Promissory Notes received and returned during the same month at the General Treasury, and will be furnished to the Controller by the Sub-Treasurer.

(FORM.)

Government Loan Paper Security Deposits received and returned by the Executive
officer at _____ during the month of _____

36.

(True Copy.)

(Signed) C. HUGH LUSHINGTON,
Secy. to the Government of India.

*Proceedings of the Madras Government, Financial Department,
13th September 1861.*

No. 22.

ORDER THEREON, 13th September 1861, No. 463.

Communicated to the Military Department.

(Signed) J. D. SIM,
Secretary to Government.

*RULES for the transfer to Civil Treasuries of Military Departmental Receipts and
Cash Security Deposits, and for the Custody of Loan Papers taken as security
by Departmental Officers.*

I.—CASH RECEIPTS.

1. RECEIPTS on account of sale of stock and unserviceable articles, recoveries of retrenchments, and all other miscellaneous receipts, brought to credit in the Departmental accounts as Military receipts, shall as a general rule, if received in cash be at once paid by Executive Officers into the Civil Treasuries within their respective ranges, in the accounts of which they will be credited as "Military Remittances."—The receiving Officer will grant an acknowledgment (in duplicate) in the following form:—

Cash Receipt—Military Departmental Receipts.

RECEIVED from the Executive Officer at _____

the Sum of Rupees _____

for credit to "Military Remittances," on account of Departmental Receipts.

Collector of _____

This acknowledgment will be the voucher in support of the debit to "Military Remittances," in the Executive Officer's Account Current. The original receipt will be forwarded with that account, and the duplicate recorded in the office of the Executive Officer.

2. Cash tendered by any parties to a Civil Treasury on the public account in the Military Department will be accepted by the Officer in charge of the Treasury and credited under "Military Remittances," for eventual adjustment in the Military Accountant's office, the usual receipt being granted by the receiving Officer.

3. Whenever the party tendering money may desire to have it brought to credit in the Accounts of any particular Executive Officer, he must obtain from the Civil Treasury a "Service Transfer Receipt" in the prescribed form in exchange for the cash; and forward the Transfer Receipt so obtained to the Executive Officer concerned for adjustment.

4. Should the payment into the Civil Treasury of the cash brought to credit as Departmental receipts by the Executive Officer be in any case

impracticable or inexpedient, the Executive Officer will then forward to the Officer in charge of the Civil Treasury a Transfer Receipt in the following form:—

Transfer Receipt—(Military Departmental Receipts.)

RECEIVED from the Collector of _____
the Sum of Rupees _____
being in part of [Commissary General's] letter of credit in my favor, No. _____ dated _____

Executive Officer.

NOTE.—The above sum has been brought to credit in my account for this month as a Receipt of the "Military Department," and must be credited in the Civil Treasury Account under "Military Remittances," by transfer debit to the same head of Account as an advance to the Military Department in part of my letter of credit as above.

Executive Officer.

5. The Officer in charge of the Civil Treasury will note the transaction on the letter of credit referred to in the receipt, make the necessary entries in his Accounts, and forward by the same day's dāk a counter-receipt (in duplicate) in the following form:—

Civil Treasury Acknowledgment—(Military Departmental Receipts.)

RECEIVED from the Executive Officer at _____
the Sum of Rupees _____
by transfer debit to "Military Remittances."

Collector of

6. The Executive Officer on receipt of this acknowledgment will debit the amount to "Military Remittances," and simultaneously credit on the opposite side of his account the same amount as an advance from the Civil Treasury in part of his letter of credit. The original Civil Treasury acknowledgment must be forwarded with the Executive Officer's Account Current as a voucher in support of the debit, and the duplicate recorded in his office.

II.—CASH SECURITY DEPOSITS.

7. Deposits of cash made in favor of Departmental Executive Officers, shall, whenever practicable, be paid by the Depositor to the Officer in charge of the nearest Civil Treasury, who will grant a receipt for the same in the following form:—

Cash Receipts—(Military Deposits.)

RECEIVED from _____
the Sum of Rupees _____
to be held as a Military Deposit in favor of the Executive Officer at _____

Collector of

This Receipt when produced by the Depositor shall be accepted by the Departmental Executive Officer in lieu of cash. For the refund of the Deposit, the Executive Officer will write on the back of the receipt an order for the refund of the amount and deliver it to the Depositor, who will himself realize the amount from the Civil Treasury.

8. The Officer in charge of the Civil Treasury will credit all such cash receipts under the head of "Military Deposits," subordinate to "Military Remittances," and debit refunds to the same head of account for adjustment in the Military Department.

9. When the payment of the Cash into the Civil Treasury by the Depositor is impracticable, from the distance of the Civil Treasury or other cause, the Cash Deposit will be received by the Executive Officer and brought to credit in his account under the head of "Deposits," for remittance to the Civil Treasury under the provisions of Rule 1.

10. The Deputy Auditor and Accountant General of each Government will include in his Monthly Statement of Receipts and Advances of the Military Department the Receipts and Transfers abovementioned for check and adjustment. This Statement must be forwarded by the Deputy Auditor and Accountant General at the earliest practicable date to the "Military Accountant," as heretofore.

III.—GOVERNMENT LOAN PAPER SECURITY DEPOSITS.

11. All Government Papers lodged in deposit with any Military Department of Government for the public service will be endorsed over to the respective Executive Officers, (or to such Departmental Officer as may from time to time be prescribed in the orders of the Military Finance Department,) under their official designations, and not under their individual names.

(True Copy)

W. H. D. S. Secy to the Govt. of India. -

No

EXTRACT from the Proceedings of the Government of India, in the Financial Department, d. 19th July 1861.

READ the following :

SIR,

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FINANCIAL DEPARTMENT, FORT WILLIAM, THE 19TH JULY 1861.

Resolution.

HIS Excellency the Governor General in Council is pleased to approve of the Rules proposed by the Board of Audit, for the transfer to Civil Treasuries of Military Departmental Receipts, and the custody of Government Promissory Notes deposited by contractors and others with the Executive Officers of the Military Department. His Excellency sanctions the change of practice therein presented, and authorizes the Chiefs of the Civil and Military Departments, respectively, to issue such subsidiary orders as may be necessary to give effect to the proposed change.

ORDERED, that a copy of the above be forwarded to the Audit Board, for information and guidance; the Auditor General and all Deputy Auditors and Accountants General; also that a copy of the above be forwarded to all the Local Governments and Administrations.

(A true Extract)

Transcript 1861 20/12

From

The Secretary to the Society
of Friends, 72 St. 10018

8/10 to July 1861.
2/2nd 1861.

Dec 15-2 1861.

No 507

copy -
5/10/1861

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See Memoir 13th July 1861. No 110
The Secretary to the Society
of Friends, 72 St. 10018

1861

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of Friends, 72 St. 10018