

MADRAS RECORD OFFICE.

Government of Madras.

Financial DEPARTMENT.

G.O. No. 603

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Dated 8. 12.

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Not to be folded or roughly handled

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*Proceedings of the Madras Government, Financial Department,
8th December 1860.*

No. 26. Read the following Proceedings of Government in the Military Department, dated 29th November 1860, No. 4,339.

Communicating for information copy of a Military Despatch from the Secretary of State, relative to adhering to a certain form of Indent which has been sanctioned to preserve uniformity in the various Indents which are sent Home for supplies of Stores. } (Vide Proceedings Military Department, dated 29th November 1860, Nos. 620 and 621.)

No. 27. ORDER THEREON, 8th December 1860, No. 603.

Ordered that the packet of printed forms of Indent intended for the Mint Department, be forwarded to the Mint Master, together with a copy of the Military Despatch from the Secretary of State communicated with the foregoing Proceedings.

(Signed) T. PYCROFT,
Chief Secretary.

Exd. T. O'Connor.

MILITARY DEPARTMENT.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read the following :—

Military Despatch from the Right Honorable the Secretary of State for India, India Office, London, 24th October 1860, No. 161.

1. In order to preserve uniformity and regularity in the various Indents which are sent Home for Supplies of Stores, a form of Indent has been sanctioned, differing in some degree from those hitherto in use, and it is desired that such form may invariably be adhered to, discarding entirely any other mode of application and especially avoiding a practice which has of late years crept in, of making requisitions in the body of letters, which may be overlooked or misunderstood.

2. The columns (which sufficiently explain their own meaning,) must be filled up without alteration, and others are not to be substituted, confining any remarks that may be considered necessary to the column for that purpose, and which should contain every explanation that may guide in the supply and pattern of articles required.

3. Where an established proportion has not yet been fixed, it should consist of a three years' ordinary expenditure, and if the quantities in store at the date of requisition are added to the quantities due upon former Indents, the difference between the aggregate of those two columns and the established proportion, is the proper quantity to be asked for. This, if duly attended to, will always keep up an ample supply for general service; if, however, in exceptional instances, it may be desirable to exceed the established proportion, then the reason for so doing must be inserted in the column of remarks.

4. The columns printed in red, are to be left blank for filling up in England.

5. These printed forms of Indent have been despatched to your Presidency by the *The Peninsular and Oriental Company's Receipt* was forwarded by the Mail of 10th September. Overland Mail of the 4th September 1860, addressed to the Chief Secretary to Government, who will distribute them to the following Departments in the bundles as tied up, viz.,

Military.
Clothing.
Commissariat.
Public Works.
Mint.
Revenue (Stationery).
Medical.
Marine.

ORDER, No. 4339, 29th November 1860.

Ordered that the foregoing Despatch be communicated to the Public, Financial, Marine and Public Works Departments of the Secretariat, and to the Inspector General of Ordnance, Principal Inspector General Medical Department, Commissary General and Agent for Army Clothing, together with the Printed Forms of Indents appertaining to those Departments.

(True Extract.)

Marshall
Secretary to Government.

To the Public	Department	with	Forms of Indents for Stationery.			
„ Financial	„	with	do.	do.	„ Mint	Stores.
„ Marine	„	with	do.	do.	„ Marine	do.
„ Public Works	„	with	do.	do.	„ Public Works	do.
„ Inspector General of Ordnance	with	do.	do.	do.	„ Military	do.
„ Principal Inspector General Medical Department	do.	do.	do.	do.	„ Medical	do.
„ Commissary General	do.	do.	do.	do.	„ Commissariat	do.
„ Clothing Department	do.	do.	do.	do.	„ Clothing	do.

Exd. J. E. Cashart.

Financial 1860 Sept

For: 29th Nov in the
Friday 2nd 4339.

11/16/44
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29th Nov 2nd 1860.
1/11-3rd Dec 3

30 Jan 1860

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Copy for information
of a building, Decade
from the day of that, re-
lative to history, as a
certain form of such
which has been changed
to preserve uniformity
in the various judgements
which are sent home for
supplies of stores.

With an Order

Order thereon 8 December 1860. No 603.

Ordered that the
Packet of Printed Forms of
Jackets intended for the Militia
Department be forwarded to the
Militia Master, together with a
copy of the Military Department
from the Dept. of State, commu-
nicated with the foregoing
Proceedings.

[Signature]

To the Militia Master, 10th Dec.

26-27