

1913/192
Educational (189) Department.

ORDINARY MS.

G.O., No. 190

Dated 19-3-98

INDEXED.

14-19
[Despatch Abstract.]

Lawrence Asylum Press

Recording report of the
Agents to the Trustees of the ——— on the
accounts of the Press for 1896

19/3/98

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

[Ed. 5]
1,000-5-3-97.

Educational (1898) Department.

CURRENT No. 118

From the Secretary to the
Lawrence Asylum Recs.

No. 186

Dated 26 Jan 1898

Received 28 " "

Registered 28 " "

Enclosures

Spare copies.

SUBJECT.

Note. The statements have been checked as far as possible with the figures in the A.G.'s audit report printed in G.O. no 661 Ed. of 20th Nov. 97 4 in no 1529 97 in another file.

Submitting the Report of the Agents to the Trustees of the Lawrence Asylum Recs for 1896.

To

The Agents to the Trustees L.A.P. (v)

.. Committee of the L.A. Socy - thro' the A.G. Socy

.. A.G. Socy

7th R
Wm. 477 Ed of 11-8-88
connected papers to present
info. which will be dealt
22/2/98

BACK PAPERS.

G.O.	No.	Department.	Date.
	661	20-11-97	20-11-97
	506	6-9-97	6-9-97
	505	6-9-97	6-9-97
	345	4-6-97	4-6-97
	321	12-6-97	12-6-97
	110	24-2-97	24-2-97

FURTHER PAPERS.

G.O.	No.	Department.	Date.

CURRENT No. 118 Ed.

No. 136.

LAWRENCE ASYLUM PRESS,
MADRAS, 26th January 1898.

From

THE SECRETARY,

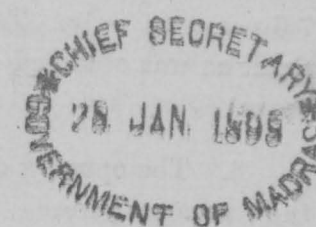
Lawrence Asylum Press,

Madras.

To

THE CHIEF SECRETARY TO GOVERNMENT,

Fort St. George.



SIR,

I have the honor to submit the Report of the Agents to the Trustees of the Lawrence Asylum Press on the Accounts of the Presses (Head Office and Ooty Branch) for 1896 in which the points to which attention is drawn in G.O., No. 661, of the 20th November 1897, Educational, are replied to. The Accountant-General was advised that the accounts now submitted were ready for audit on the 1st June 1897.

THE ACCOUNTS OF THE HEAD OFFICE FOR 1896.

2. The net out-turn, receipts and expenditure for the years 1896 and 1895 were as follows:—

	1896.	1895.
Out-turn ...	Rs. 1,49,629-2-2	Rs. 1,43,242-4-0
Receipts ...	„ 1,61,771-6-0	„ 1,44,019-2-5
Expenditure ...	„ 1,76,233-9-0	„ 1,57,182-2-5

Of the out-turn, work done for Government amounted to Rs. 13,001-2-4, a decrease of Rs. 2,869-12-8 as compared with the year preceding which showed Rs. 15,870-15-0 under the same head.

3. Of the out-turn there remained uncollected at the close of the year the sum of Rs. 43,813-0-10 which has been reduced to Rs. 12,415-3-4 by collections to the 31st of December 1897. There is an increase of out-turn over 1895 of Rs. 6,386-14-2, but the profits have fallen from Rs. 14,574-2-0 to Rs. 10,714-15-1.

4. The work done at the Head Office was as follows:—

	1896.	1895.
General work ...	Rs. 72,365- 0- 0	Rs. 1,12,124-15-10
Government work. „	13,001- 2- 4	„ 15,870-15- 0
Railway work ...	„ 64,262-15-10	„ 15,246- 5- 2
	<u>1,49,629- 2- 2</u>	<u>1,43,242- 4- 0</u>

5. The profits of the past 3 years average about 11 per cent., calculated on the expenditure of the year, but for 1896 they were 7.6 per cent. only. The Railway work has not yielded as large a profit as was obtained on similar works undertaken in the preceding years.

6. The opening cash balance of the year was Rs. 22,067-15-11; the receipts were Rs. 1,61,771-6-0 and the disbursements Rs. 1,76,233-9-0 (inclusive of Rs. 335-3-6 paid on account of the Branch), as against Rs. 1,44,019-2-5 and Rs. 1,57,182-2-5 respectively during 1895; the closing balance was Rs. 7,605-12-11.

7. There were 9 apprentices at the commencement of the year; of these, 2 found employment in the South Indian Railway Company, and 4 enlisted in the 19th Regiment M. I.; there were 3 on the roll at the close of the year. They were employed as follows: 2 in the composing room and 1 in the stereo department. No lads were apprenticed during the year, as the question of the sale or lease of the Press was not disposed of.

THE ACCOUNTS OF THE BRANCH FOR 1896.

8. The net out-turn, receipts and expenditure for the years 1896 and 1895 were as follows:—

	1896.	1895.
Out-turn ...	Rs. 17,269-12-5	Rs. 20,806-6-4
Receipts ...	„ 16,666-4-5	„ 18,604-0-4
Expenditure ...	„ 16,653-2-0	„ 19,279-15-5

9. The cash balance at the close of 1896 was Rs. 1,358-7-3 against Rs. 1,345-4-10 in 1895.

10. Of the outstandings uncollected at the close of the year, viz., Rs. 6,384-13-10, Rs. 3,758-8-3 was collected up to 31st of December 1897.

11. The work done at the Branch was as follows:—

	1896.	1895.
General work ...	Rs. 5,627-12-11	Rs. 10,655-9-4
Government work ...	„ 8,459-2-2	„ 7,236-5-3
Municipal work ...	„ 3,182-13-4	„ 2,914-7-9
	<u>17,269-12-5</u>	<u>20,806-6-4</u>

GENERAL REMARKS.

12. The usual statements of Head Office and Branch are attached.

13. The strength of the establishments of the Press at Head

Office and Ooty Branch on 31st December 1896 and 1895 was as follow:—

	Head Office.		Ooty. Branch.	
	1896.	1895.	1896.	1895.
Secretary ...	1	1	1	1
Superintendent ...	1	1	1	1
Office ...	15	15	1	1
Composing Department ...	149	145	12	14
Type and Paper Stores ...	12	12	2	2
Machine Room ...	62	57	7	7
Binding and Ruling ...	89	74	7	7
Stereo Department ...	2	2	...	...
Mechanics, Carpenters, Lead Casting and Blacksmith ...	11	12	...	...
Peons ...	3	3	2	2
Menials ...	8	10	2	2
	<u>353</u>	<u>332</u>	<u>35</u>	<u>37</u>

14. During the year Rs. 15,000 was remitted to the Trustees of the Lawrence Asylum, and work to the value of Rs. 503-13-2 and Rs. 233-6-0 was done gratis for the Trustees at Head Office and the Branch respectively.

15. The points noticed by the Auditor in his Report embodied in G.O., No. 661, dated 20th November 1897, will receive attention in the preparation of future accounts; the granting of advances of pay of employes actually earned but not due until the 1st of the following month, which is the nature of the payments referred to by the Auditor, will be discontinued. The report called for on expenditure incurred on account of pensions will be submitted shortly.

I have the honor to be,

Sir,

Your most obedient servant,

Edward F. 16
Secretary.

DR.

LAWRENCE ASYLUM
BALANCE SHEET OR

1896.	Jan.	1	To LIABILITIES AT THIS DATE.	L. F.	RS.	A.	P.	RS.	A.	P.
			" Interest from Employes Securities					33,112	6	11
			" Sundries (Employes Securities)		36	2	7			
			" Do (for stock purchased)		1,850	0	0			
			" Do (for Impersonal Accounts)		18,945	12	6			
			" Suspense Account		5,988	11	11			
			" Personal Ledger Accounts		40	3	8			
					6,251	8	3			
					33,112	6	11			
	Dec.	31	To ASSETS AT THIS DATE:—					5,08,926	11	11
			" Cash and Drafts on hand							
			" With Bank of Madras		2,288	12	7			
			" Contingent Advance on hand		4,817	0	4			
			" STOCK ON HAND:—		500	0	0			
			" Postage Stamps							
			" Post cards printed		47	4	3			
			" Receipt Stamps		7	3	9			
			" STOCK:—		7	4	0			
			" Plant, &c., Dead Stock		2,27,665	10	10			
			" Stores Stationery		1,74,176	2	6			
			" Depository do		37,639	10	4			
			" War Office Forms		8,574	4	2			
			" Do Books		4,062	14	8			
					3,212	11	2			
					2,27,665	10	10			
			" Press Premises...							
			" Investment of Superannuation Fund		1,73,308	8	10			
			" Do Employes Securities		36,828	8	1			
			" Interest		1,850	0	0			
			" Interest from Superannuation Fund		34	4	6			
			" Lawrence Asylum Press, Ooty Branch, No. 1 Account		6,629	5	9			
			" Do do No. 2 do		8,700	0	0			
			" Deposit with Tender (Agent and Manager, Madras Railway Company)		152	15	6			
			" Rent		2,122	12	8			
			" Personal Ledger Accounts		154	0	0			
					43,813	0	10			
					5,08,926	11	11			
			" Balance					5,42,039	2	10
								8,419	3	4
			Rupees...					5,50,458	6	2

Chennatamungu Siva
Assistant Superintendent, Accounts Department,
L. A. Press, Madras.

PRESS, MADRAS.
ACCOUNT FOR 1896.

CR.

1896.	Jan.	1	By ASSETS AT THIS DATE...	L. F.	RS.	A.	P.	RS.	A.	P.
			" Cash and Drafts on hand		7,092	3	0	5,29,265	12	3
			" With Bank of Madras		14,475	12	11			
			" Contingent Advance on hand		500	0	0			
			" Stamps &c., on hand		33	5	6			
			" Stock		2,32,925	8	7			
			" Press Premises		1,73,166	2	5			
			" Investment of Superannuation Fund		36,828	8	1			
			" Do of Employes Securities		1,850	0	0			
			" Interest		34	4	6			
			" Interest from Superannuation Fund		4,610	10	8			
			" Lawrence Asylum Press, Ooty Branch No. 1 Account		10,500	0	0			
			" Do do No. 2 do		883	15	9			
			" Deposit with Tender (Agent & Manager, Madras Railway Co.)		2,122	12	8			
			" Rent		76	0	0			
			" Personal Ledger Accounts		44,166	8	2			
					5,29,265	12	3			
	Dec.	31	By LIABILITIES AT THIS DATE					21,192	9	11
			" Interest from Employes Securities		36	2	7			
			" Sundries (Employes Securities)		1,850	0	0			
			" Do (for stock purchased) England		2,880	1	0			
			" Do (for Impersonal Accounts)		10,394	15	9			
			" Suspense Account		40	3	8			
			" Personal Ledger Accounts		5,991	2	11			
					21,192	9	11			
			Rupees...					5,50,458	6	2

Chennatamungu Siva
Secretary,
L. A. Press Madras.

DR.

LAWRENCE ASYLUM PROFIT AND LOSS

1895.

Dec.

31

EXPENDITURE.

To Stock :—	L. F.	RS.	A.	P.	RS.	A.	P.
" Balance of Stock on hand on 31st December 1895	48	2,32,925	8	7	3,04,118	8	6
" Merchandise purchased in England	24	5,451	9	8			
" Loss in English Exchange	37	5,310	8	0			
" Merchandise purchased in Madras	23	42,112	10	5			
" Charges Merchandise	14	4,497	2	2			
" Plant, Tools, Furniture, &c.,	12	13,821	1	8			
		3,04,118	8	6			
" WORKING EXPENSES :—							
" Establishment	4	46,686	5	0	54,530	11	3
" Extra Work	16	1,511	8	6			
" Advertising	17	279	1	0			
" Rent for Telephone	31	150	0	0			
" Repairs	30	331	14	1			
" Municipal taxes for House Water & Lighting cost & Trade	33	1,332	2	4			
" Postages	27	488	8	3			
" Receipt Stamps	19	30	10	0			
" Honorarium	30	450	0	0			
" Firewood for Engine and Stereo	5	1,749	11	1			
" Coal	34	66	9	11			
" Fire Insurance	33	1,250	0	0			
" Discount and Commission	2	16	12	8			
" Stationery supplied to the different Departments of the Press.	25	187	8	5			
		54,530	11	3			
" EXPENSES FOR MAINTAINING AND EDUCATING APPRENTICES					711	11	8
" Boarding of Apprentices	29	579	9	5			
" Outfit of Apprentices	34	12	0	0			
" Other charges on account of Apprentices	29	65	8	3			
" Periodicals	37	54	10	0			
		711	11	8			
" Amount writtenback	36	637	0	0			
" Books on Commission Sales	44	10,396	6	3			
" Pension to Superannuated Servants	18	2,673	4	10			
					13,706	11	10
By Balance (Gross Profit)					3,73,067	11	3
					10,714	15	1
" CHARITABLE CONTRIBUTIONS					3,83,782	10	4
" Principal and Secretary Lawrence Asylum Ooty for work done gratis	9	503	13	2			
" Lawrence Asylum Ooty Contributions	11	15,000	0	0	15,503	13	2
		15,503	13	2			
" Donation as per G. O. No. 701 dated 22nd October 1896	16	2,100	0	0			
" Advertising for Sale or Lease	39	1,530	5	3	3,630	5	3
					19,134	2	5

Rupees...

Lawrence Asylum Madras

Assistant Superintendent, Accounts Department,
L. A. Press, Madras.

PRESS, MADRAS. FOR 1896.

CR.

1896.
Dec.

31

INCOME.

By Presses, Job Work :—	L. F.	RS.	A.	P.	RS.	A.	P.
" Printing, including work done for Ooty Branch	51	...	...	...	42,274	3	10
" Card Press	52	26,729	10	10			
" Die Press	53	47	4	0			
" Printing and Paper, &c., (Miscellaneous)...	54	52	12	0			
		15,444	9	0			
		42,274	3	10			
" BINDING, JOB WORK	51	...	...	...	6,194	12	9
" STOCK :—	48	...	...	...	92,439	4	6
" Stores Stationery	55	10,581	12	3			
" Depository Stationery	...	1,353	2	8			
" Almanacs	...	4,648	14	4			
" Civil Lists	...	4,458	7	11			
" History of Services of Gazetted Officers	57	952	12	0			
" Mysore Directory	61	11	11	3			
" War Office Forms	57	2,069	8	3			
" Do. Books	58	1,134	0	10			
" Plant, Tools, Furniture, &c.	12	48	13	0			
" Charges, Merchandise	62	419	11	4			
" Packing	50	1,111	0	11			
" Postages	62	261	1	0			
" Stereo Blocks	59	1,015	12	11			
" School Diary and Time Table	...	7	0	0			
" Attendance and Fee Register	60	98	0	0			
" Madras Volunteer Guards Scoring Book	...	4	8	0			
" Madras Railway Contract	61	64,262	15	10			
		Rs. 2,222	3	5	92,439	4	6
" Books on Commission Sales	44	...	...	...	11,580	1	3
" BALANCE OF STOCK ON HAND AT THIS DATE :—	48	...	...	...	1,52,488	6	4
" Plant, &c., Dead Stock	...	1,74,176	2	6	2,27,665	10	10
" Stores Stationery	...	37,639	10	4			
" Depository Stationery	...	8,574	4	2			
" War Office Forms	...	4,062	14	8			
" Books	...	3,212	11	2			
		2,27,665	10	10			
" Discount and Commission	2	14	2	7			
" Interest	...	...	...	...			
" Rents	31	940	0	0			
" Petty Balances	...	1	1	9			
" Pensions to Superannuated Servants	18	2,673	4	10	3,628	9	2
					3,83,782	10	4
" Balance (Gross Profit)	...	...	...	...	10,714	15	1
" Balance (Over Expenditure)	...	...	...	...	8,419	3	4

Rupees...

Lawrence Asylum Madras

Secretary,
L. A. Press, Madras.

DR.

LAWRENCE ASYLUM ABSTRACT OF THE CASH

Date.	PARTICULARS.	Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.		
			RS.	A.	P.	RS.	A.	P.	RS.	A.	P.
1896.	RECEIPTS.										
Jan. 1	To Balance on hand:—										
	" Cash and Drafts	35	7,092	3	0	500	0	0			
	" With Bank of Madras		14,475	12	11						
			21,567	15	11	500	0	0	22,067	15	11
Dec. 31	Total Receipts in the year:—										
	" Sale of Books on Commission	44	11,604	8	11						
	" L. A. Press, Ooty Branch No. 1 Account	6	1,800	0	0						
	" L. A. Press, Ooty Branch No. 2 Account	7	3,300	7	2						
	" Interest from Employés' Securities	41	50	9	5						
	" Interest from Superannuation Fund	38	654	9	9						
	" Rents	31	862	0	0						
	" Discount and Commission	2	14	2	7						
	" Establishment	4	13	6	7						
	" Extra Work	16	2	7	9						
	" Receipt Stamps	19	0	1	0						
	" Cash Sales	329	402	7	2						
	" Collection of Bills		1,30,241	1	8						
	" Collection without Bills		6,821	14	1						
	" Pensions to Superannuated Servants	18	3	9	11						
	" Deposit with Tender for Lease	39	6,000	0	0						
									1,61,771	6	0
	Rupees								1,83,839	5	11

Alvina Tammangundam

Assistant Superintendent, Accounts Department,
L. A. Press, Madras.

PRESS, MADRAS.

ACCOUNT FOR 1896.

CR.

Date.	PARTICULARS.	Ledger Folio	Amount as per Cash Book.			Amount as per Contingent Book.			Total.	Grand Total.		
			RS.	A.	P.	RS.	A.	P.	RS.	A.	P.	
1896	DISBURSEMENTS:											
Dec. 31	By Working Expenses:—	63	...	...	...	...	...	...	...	...	...	
"	Establishment	4	46,736	13	0	143	12	5	46,880	9	5	
"	Extra work	16	1,378	11	9	164	13	1	1,543	8	10	
"	Advertising	17	1,476	14	6	85	14	0	1,562	13	0	
"	Rent for Telephone	31	150	0	0	...	...	...	150	0	0	
"	Donation as per G. O. No. 701d/22nd Oct. 1896	...	2,100	0	0	...	...	...	2,100	0	0	
"	Repairs	30	244	4	9	113	14	10	358	3	7	
"	Municipal Taxes for House, Water and Lighting,	...	...	...	...	...	...	...	...	...	...	
"	Cart and Trade	33	1,813	8	0	12	12	0	1,826	4	0	
"	Postage on Letters	27	...	...	...	1,208	4	6	1,208	4	6	
"	Receipt Stamps	19	...	...	...	37	13	0	37	13	0	
"	Honorarium	30	450	0	0	...	...	...	450	0	0	
"	Fire Insurance	33	1,250	0	0	...	...	...	1,250	0	0	
"	Discount & Commission	2	...	...	...	14	12	8	14	12	8	
"	Firewood for Engine and Stereo	5	629	11	2	1,020	15	1	1,650	10	3	
"	Coal	34	62	8	4	4	1	7	66	9	11	
"	Law Charges	47	83	8	0	25	10	0	109	2	0	
			56,375	15	6	2,832	11	8	59,208	11	2	
"	Other Payments:—	63	...	...	...	...	...	...	...	...	...	
"	Expenses of maintaining and educating Apprentices	29	315	1	10	377	11	7	692	13	5	
"	Boarding of Apprentices	34	...	...	...	12	0	0	12	0	0	
"	Out-fit of do.	29	19	1	6	48	12	0	67	13	6	
"	Other charges on account of Apprentices	37	142	15	4	...	...	...	142	15	4	
"	Periodicals	...	...	...	...	...	...	...	...	...	...	
			477	2	8	438	7	7	915	10	3	
"	Pensions to Superannuated Servants	18	2,696	15	5	4	1	8	2,701	1	1	
"	Lawrence Asylum Press, Ooty Branch, No. 2 Account.	7	26	8	0	308	11	6	335	3	6	
"	Payments on Parties Account	...	570	11	3	1,085	8	6	1,656	3	9	
"	Lawrence Asylum, Ooty, Contribution	11	15,000	0	0	...	...	...	15,000	0	0	
"	Sale of Books on Commission	44	8,715	14	11	...	...	...	8,715	14	11	
"	Interest from Employés' Securities	41	34	1	5	7	8	0	41	9	5	
"	Press Premises	38	109	6	5	33	0	0	142	6	5	
"	Deposit with Tender for Lease	39	6,000	0	0	...	...	...	6,000	0	0	
			33,153	9	5	1,438	13	8	34,592	7	1	
"	Payments on account of Stock:—	...	...	...	...	...	...	...	...	...	...	
"	Merchandise purchased in England	24	8,425	5	4	...	...	...	8,425	5	4	
"	Loss in English Exchange	37	5,279	2	6	...	...	...	5,279	2	6	
"	Merchandise purchased in Madras	23	50,100	15	9	76	6	10	50,177	6	7	
"	Charges, Merchandise	14	3,515	13	9	908	3	0	4,424	0	9	
"	Plant, Tools, Furniture, &c.	12	12,992	11	1	218	2	3	13,210	13	4	
			80,314	0	5	1,202	12	1	81,516	12	6	
			1,70,320	12	0	5,912	13	0	1,76,233	9	0	
"	Balance on Hand:—	...	...	...	...	...	...	...	...	...	...	
"	Cash and Drafts	35	2,288	12	7	500	0	0	2,788	12	7	
"	With Bank of Madras	...	4,817	0	4	...	...	...	4,817	0	4	
			7,105	12	11	500	0	0	7,605	12	11	
	Rupees...	...	...	...	...	...	...	...	1,83,839	5	11	

Clifford

Secretary,
L. A. Press, Madras.

LAWRENCE ASYLUM BALANCE SHEET OR

1896.			L. F.	RS.	A.	P.	RS.	A.	P.
January.	1	TO LIABILITIES AT THIS DATE:—							
		„ Lawrence Asylum Press, Madras No. 1 Account					11,446	14	7
		„ Do. „ „ 2 „		10,500	0	0			
		„ Personal Ledger Accounts		883	15	9			
				62	14	10			
				11,446	14	7			
		„ Extraordinary Charges for the 11th Annual write off as per H. O. Letter No. ⁴ O. B., dated 6th January 1887	21				300	0	0
Dec.	31	„ ASSETS AT THIS DATE:—							
		„ Cash on hand					28,454	9	9
				63	2	8			
		„ Cash with Bank of Madras, Ootacamund		1,246	9	10			
		„ Contingent Advance	2	1,309	12	6			
		„ STOCK ON HAND:—	2	48	10	9			
		„ Postage Stamps							
		„ Receipt Stamps	6				0	12	6
			6				0	1	0
		„ Stock		0	13	6			
		„ Plant, &c., Dead Stock		20,172	2	9			
		„ Stationery, Printing and Depository	19	17,255	9	5			
			19	2,916	9	4			
				20,172	2	9			
		„ Extraordinary Charges in suspense incidental to the opening of the Branch	21	538	4	5			
		„ Personal Ledger Accounts	358	6,384	13	10			
				28,454	9	9			
		Rupees					40,201	8	4

PRESS, OOTY BRANCH. ACCOUNT FOR 1896.

1896.			L. F.	RS.	A.	P.	RS.	A.	P.
January.	1	BY ASSETS AT THIS DATE:—							
		„ Cash and Drafts		38	6	6			
		„ Bank of Madras		1,256	14	4			
		„ Contingent Advance		50	0	0			
		„ STOCK ON HAND:—							
		„ Postage Stamps					2	11	3
		„ Receipt Stamps					0	12	0
				23,091	1	4			
		„ Stock							
		„ Plant &c. Dead Stock					18,147	12	10
		„ Stationery, Printing and Depository					4,943	4	6
				23,091	1	4			
		„ Extraordinary charges in suspense incidental to the opening of the Branch		838	4	5			
				5,831	9	1			
		„ Personal Ledger Accounts:—		31,109	10	11			
							8,863	7	0
		„ LIABILITIES AT THIS DATE:—							
		„ L. A. Press, No. 1 Account		8	8,700	0	0		
		„ Do. „ 2 „		9	152	15	6		
		„ Personal Ledger Accounts		358	10	4	6		
		„ Suspense Account		358	0	3	0		
				8,863	7	0			
							39,973	1	11
							228	6	5
		„ Balance (Net Profit)							
		Rupees					40,201	8	4

LAWRENCE ASYLUM PRESS,
OOTY BRANCH OOTACAMUND.
8th June 1897.

(Signed.) A. D. CARDIS,
Assistant Superintendent,
L. A. Press O. B.

(Signed.) A. M. JONES,
Secretary,
L. A. Press O. B.

LAWRENCE ASYLUM
PROFIT AND LOSS ACCOUNT

		EXPENDITURE.				PROFIT AND LOSS ACCOUNT			
Dec.			L. F.	RS.	A.	P.	RS.	A.	P.
	31	To Stock :—							
		„ Balance of Stock on hand on 31st December 1895					26,161	4	1
		„ Merchandise purchased		23,091	1	4			
		„ Plant, Tools, Furniture, &c. of the Press	10	2,181	8	2			
		„ Charges, Merchandise	7	41	2	0			
			22	847	8	7			
				26,161	4	1			
		„ WORKING EXPENSES :—							
		„ Establishment	20				9,692	8	8
		„ Extra work	3	7,975	6	7			
		„ Receipt Stamps	4	238	13	10			
		„ Postages	6	8	11	0			
		„ Secretary's allowance	6	43	1	3			
		„ Rent of Premises	3	600	0	0			
		„ Trade Tax	4	600	0	0			
		„ Repairs	16	25	0	0			
		„ Discount and Commission	7	1	4	0			
		„ Audit fees (moiety)	282	0	4	0			
			281	200	0	0			
				9,692	8	8			
		„ Amount written back		0	0	0	25	0	0
		„ Balance (Gross Profit)	11	0	0	0	1,589	2	5
							37,467	15	2
		„ Law charges		327	6	0			
		„ Amount made good to Mr. A. J. D'Rozario	16	600	0	0			
		„ Audit fees (another moiety)		281	0	0			
		„ Principal & Secretary Lawrence Asylum for work done gratis.	281	200	0	0			
			49	233	6	0	1,360	12	0
		„ Balance (Net Profit)					228	6	5

LAWRENCE ASYLUM PRESS,
OOTY BRANCH OOTACAMUND.
8th June 1897.

(Signed.) A. D. CARDIS,
Assistant Superintendent,
L. A. Press, O. B.

PRESS, OOTY BRANCH.
FOR 1896.

1896.		INCOME.				L. F.	RS.	A.	P.	RS.	A.	P.
Dec.	31	By Presses, Job Work	...	...	...	18	...	...	...	11,596	5	6
		" Printing	...	...	...	12	11,377	4	1			
		" Die Press	...	...	...	14	94	4	9			
		" Card Press	...	...	...	14	76	12	0			
		" Miscellaneous	...	...	...	15	48	0	8			
							11,596	5	6			
		" Binding	...	...	...	12	...	...	...	1,800	3	0
		" Stationery, Printing	...	...	...	13	...	...	...	1,416	11	4
		" Do. Depository	...	...	...	13	...	...	...	2,459	1	10
		" Charges, Merchandise	...	...	...	22	...	...	...	17	14	3
		" Packing	...	...	...	15	...	...	...	4	8	6
										17,294	12	5
		" Discount and Commission	...	...	...	282	...	...	...	1	0	0
		" Balance of Stock on hand at this date:—	...	...	...	...	17,255	9	5	20,172	2	9
		" Plant, &c., Dead Stock	...	...	...	...	2,916	9	4			
		" Stationery, (Printing and Depository)	...	...	...	...	20,172	2	9			
										37,467	15	2
		" Balance (Gross Profit) ...	...	...	...	...	...	...	...	1,589	2	5
										1,589	2	5

(Signed.) A. M. JONES,
Secretary,
L. A. Press, O B.

DR.

LAWRENCE ASYLUM ABSTRACT OF CASH

Date.	PARTICULARS.						Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.			
1896.	RECEIPTS.																
Jan.	1	To BALANCE ...	...	...	...	...		RS.	A.	P.	RS.	A.	P.	RS.	A.	P.	
		" Cash and Drafts ...	...	...	...	...		...	...	...	...	...	...	1,345	4	10	
		" With Bank of Madras, Ootacamund ...	...	...	...	...		38	6	6	50	0	0				
			...	...	...	...		1,256	14	4	...	...	...				
			...	...	...	...		1,295	4	10	50	0	0				
Dec.	31	" TOTAL RECEIPTS DURING THE YEAR:—	...	...	...	...		...	...	...	...	...	...	16,666	4	5	
		" Lawrence Asylum Press, No. 2 Account	...	9	...	...		58	11	0	...	...	...				
		" Collection with Bills	...	...	...	...		16,361	7	3							
		" Do. without Bills	...	...	...	...		115	2	9							
		" Discount and Commission	...	...	...	...	282	0	4	0							
		" Cash Sales	...	...	...	...	348	130	11	5							
			...	...	...	...		16,666	4	5							

LAWRENCE ASYLUM PRESS,
OOTY BRANCH OOTACAMUND.
8th June 1897.

(Signed.) A. D. CARDIS.
Asst. Superintendent.
L. A. Press, O. B.

CR.

PRESS, OOTY BRANCH. ACCOUNT FOR 1896.

ACCOUNT FOR 1896.																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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(Signed) A. M. JONES.
Secretary,
L. A. Press, O. B.

Educational Dept.



Memorandum No. 702, 7/16-3-1898

Read the following paper:—

The Secretary, Lawrence
Asylum Press, Madras,
is requested to be so good
as to forward, at an
early date, four spare
copies of his letter No. 130,
dated 26th January 1898,
and its enclosure.

To the Secy, L. A. Press,
Madras.

WJ
15/3/98
22/3/98
15-3

Note.—The spare copies are
required for communication

WJ
16/3/98
Return to me
WJ
15/4/98

Educational (1898) Department.

CURRENT No. 382,

From

The Secretary
Lawrence A. J. Press.

Order

No. 390

Dated 18 }
Received 18 } 3. 28
Registered 19 }
Enclosures 1 with 3-s.c.
Spare copies.

SUBJECT.

Forwarding 4 Copies of his
press letter no 136 of 26.1.98
in accordance with memo
no 702 of the 16th instant

BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

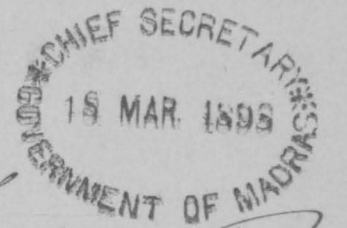
384

Lawrence Kelym Press
Madras 18 March 98

N. 390.

From

The Secretary
Lawrence Kelym Press
Madras.



To

The Chief Secretary
to Government (Education),
Fort St George

Sir,

Agreeably to your Memorandum
N. 702 of the 16th Instant I have
the honor to enclose four copies
of this Press letter N. 136 dated
26th January 1898.

I have the honor to be
Sir

Yours Obedt Servt

Edmund Forth
Secretary

When given for copying 19/4/88
When copied 10/5/88 189
When examined
When signed

READ AGAIN G.O., No. , DATED
139 ,

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPER NOT FILED UP, BRING MOUNT FOR DISPATCH
ORIGINAL.

N.B.—
A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
Q = Copy heading only.