[Mdl. / 6.]
500—24-8-97.

Educational (1898) Department.

ORDINARY MS.

G.O., No. 16

DATED 10.1.98

INDEXED. 3-3

W4 / 10-1-98

[Despatch Abstract.]

Calling for a report from the D.P.I on the suggestions made by the Board of Rev: with regard to the Examinations to be passed by Candidates for Copyists' appointments in Collectors' Offices

D / 10.1.98

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Educational

Government {1897} of Madras.

REVENUE.

1898
Educational Dept.
Enclos. No.
To
1.

Rec'd. 3 } Jan'y } 1898
Regd. 3 }

Enclosures

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To The D.P.I.

Order nos. CURRENT No.
Ro. 16 & 10-1-98.

The D.P.I. will be requested to report upon the Suggestions in paras. 3 to 5 of the Bdl Pro. No 4209 & 8-11-97

10/98

Public Wks. 366/97 &c.

G.O., No. 1037, 10th December 1897.

DECEMBER.

Copyists' Appointments.

Approving the Board's proposals for declaring certain appointments in the Collectors', Divisional and Taluk offices to be —, and stating that certain suggestions made by the Board with regard to the examinations to be passed by such copyists will be considered in the Educational Department.

GOVERNMENT OF MADRAS.

REVENUE DEPARTMENT.

Read—the following Proceedings of the Board of Revenue (Land Revenue), Mis. No. 4209, dated 8th November 1897 :—

Read—again the following G.O., Mis. No. 4993, Revenue, dated 23rd September 1897 :—

Read—Proceedings of the Board of Revenue (Land Revenue), Mis. No. 3078, dated 17th August 1897.

Abstract.—Submitting, for the orders of Government, letters from the Collectors of Bellary and South Arcot requesting the supply of type-writers to their offices.

Order—Mis. No. 4993, Revenue, dated 23rd September 1897.

The Board's presumption that the saving required by Government is a financial saving and not merely a reduction in the number of hands, is correct.

2. The Government is not prepared with the information before it, to relax the rule in the case of either of the offices referred to.

3. The Board's suggestion in the concluding portion of paragraph 3 of its Proceedings commends itself to Government.

4. The Board will also consider whether it is not advisable to declare a few appointments in each Collector's office to be copyists' appointments, so that, as examination rules do not apply to them, Collectors may have a wider field of selection and be able to secure the services of really good hands.

(True Extract.)

(Signed) F. J. WILSON,
for Ag. Secretary to Government.

Resolution—Mis. No. 4209, dated 8th November 1897.

Communicated to the Collectors of Bellary and South Arcot.

2. With reference to paragraph 4 of the Government Order read above, the Board submits a statement showing the existing scale of pay of clerks on Rs. 35 and below in the Collectors' and other offices. The Board would suggest that two appointments in Collectors' offices, one on Rs. 30 and another on Rs. 20, and one appointment on Rs. 15 in Divisional and in Taluk offices should be declared to be copyists' appointments. It is believed that full work for two copyists can always be found in a Collector's office; and in every office where a type-writing machine is in use it would be convenient to have at least two men who can work the machine. The advantage of a graduated scale of pay such as is now proposed is that copyists on the lower rates of pay would thereby be able to earn their promotion without having to pass higher examinations or to give up their special line of work.

	Rs.	Rs.	Rs.	Rs.	Rs.
Collectors' offices	35	30	25	20	15
	No.	No.	No.	No.	No.
1. Vernacular correspondence section	1	2	3	1	7
2. English correspondence section.	1	1	1	1	2
3. Account section	2	1	1	3 or 4	6 or 7
4. Treasury department			1	1	1
Sub-Collectors' offices			1	2	1
Head Assistant Collectors' offices				1	1
Deputy Collectors' offices				1	2
Taluk offices				2	6, 7 or 8

Note.—(1) The statement shows the scale generally allowed in the various offices.
(2) Shroffs have been excluded from the statement.

Moreover the Board understands that persons who can use a type-writing machine efficiently and can effect petty repairs to it will not readily accept a low salary outside Madras.

3. The Board is of opinion that candidates for copyists' appointments in Collectors' offices should, unless they are already in pensionable Government service, be required to have passed the Handwriting test together with the Intermediate test in Type-writing. With reference to G.O., No. 87, Educational, dated 11th February 1897, this is equivalent to declaring that each of the two appointments in question will be treated as a post of copyist and type-writing clerk. There is no near prospect of type-writing machines being introduced into Taluk or Divisional offices, but a provision might nevertheless be made to the effect that in filling up the copyist's place on Rs. 15 in such offices, preference should be given to applicants who have passed the Elementary Type-writing test besides the Handwriting test. This also is in accordance with G.O., No. 366, Educational, dated 1st July 1897.

4. To make the scheme practicable, it might be necessary to empower the Commissioner for Government Examinations to admit to the Type-writing, as well as to the Handwriting, test any persons who have not passed public examinations, but who are desirous of being employed as copyists in Government offices.

5. In this connection, the Board recommends that the Elementary, as well as the Intermediate, examination in Type-writing or the latter at least, should include some test of ability to look after type-writing machines and to execute petty repairs. Unless type-writing copyists employed in Collectors' offices are possessed of this necessary knowledge, the machines have to be sent to Madras for every trifling repair and are likely to get permanently out of order before long. It is, therefore, suggested that "care of the machine" should be made a part of the examinations in type-writing.

(True Copy and Extract.)

(Signed) R. C. C. CARR,
Secretary.

To the Collectors of Bellary and South Arcot.
" Secretary to Government, Revenue Department.

Order—No. 1037, Revenue, dated 10th December 1897.

Miscellaneous.

The Board's proposals in paragraph 2 of its Proceedings read above are approved.

2. The suggestions in paragraphs 3 to 5 of the Proceedings will be considered in the Educational Department.

(True Extract.)

for Ag. Secretary to Government.

To the Board of Revenue (Land Revenue).
" Educational Department.

Exd. A. F. Eccleston.

10 Copies.