

Educational (1897) Department.

ORDINARY MS.

G.O., No. 611

DATED 1-11-97

INDEXED.

[Despatch Abstract.]

Recording Pro: Inl. Deptt.: passing
orders on the subject of the supply
of stationery to officers of the
Educational Department.

BACK PAPERS.

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CN ^o	1366/97						

Educational Department
CURRENT NO 1230

Government {1897} of Madras. FINANCIAL.

Order N^o. 611 of 1-11-97
mis.

Recorded.

May 10

7/2
24/10/97

Recd.

27-10

1897.

Enclosures

Regd.

27-10.

Spare copies

G.O., No. 852, 12th October 1897.

OCTOBER.

Stationery.

Passing orders on the subject of the supply of — to officers of the Educational Department.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—the following papers:—

From F. C. HARRISON, Esq., Officiating Accountant-General, to the Chief Secretary to Government, dated Fort St. George, 31st May 1897, No. 1678.

I have the honour to submit the following for the consideration and orders of Government.

Officers of the Educational Department such as the heads of Government colleges and schools purchase articles of stationery required for their office and institutions in the local market instead of obtaining them through the Superintendent of Stationery as laid down in article 98 (f) of the Civil Account Code. On this being pointed to the Director of Public Instruction he states this is unavoidable as these officers are not included in either Appendix B or C of the Stationery Rules. In the circumstances perhaps it is the intention of Government that the Director of Public Instruction should supply his subordinates. Orders on the question are requested.

Endt. No. 1194.

Referred to the Superintendent of Stationery for favour of remarks.

(By order.)

5th June 1897.

(Signed) W. FRANCIS,
Acting Under Secretary.

From J. N. ATKINSON, Esq., I.C.S., Acting Superintendent of Stationery, to the Chief Secretary to Government, dated Madras, 19th June 1897, No. 1075.

With reference to your endorsement No. 1194, dated 5th June 1897, on letter No. 1678, dated 31st ultimo, from the Accountant-General (herewith returned), I have the honour to report that the marginally-noted officers of the Educational Department are now obtaining stationery from this office on payment of its value (*vide* Appendix C to the Stationery Rules), and that I see no objection to the heads of other Government colleges and schools obtaining their supplies similarly. Their indents will be complied with according to the stock in store without inconvenience to the officers entitled to free supply.

From the Officiating Accountant-General, dated 15th July 1897, No. P.A.D.—732.

Endt. No. 1747.

Forwarded to the Superintendent of Stationery, with the request that the letter from the Director of Public Instruction, No. 8155, dated 30th July 1897, may be expedited.

OOTACAMUND,
20th August 1897.

(Signed) J. F. PRICE,
Chief Secretary.

From J. THOMSON, Esq., I.C.S., Acting Superintendent of Stationery, to the Chief Secretary to Government, dated Madras, 4th September 1897, No. 1632.

In forwarding herewith, letters Nos. 8155 and 8161, dated 30th July 1897, from the Director of Public Instruction, Madras, together with their enclosures, I have the honour to state that I see no objection to the proposal made by the Accountant-General in his letter No. 2243, dated 22nd July 1897. All the officers of the Educational Department who now purchase stationery, some from this office and others from local markets, may be included in Appendix B to the Stationery Rules and supplied with stationery from this department, free of charge, as other Government officers.

2. If the above proposal is approved, a sufficient stock will be provided for issue. To facilitate the supply and to secure an efficient check over the expenditure, consolidated indents for each division or circle should be prepared and forwarded to this office, duly countersigned by the Director of Public Instruction. The stationery will then be packed up separately for each district and despatched to such officer at the head-quarter station as may be named by the Director. The distribution from head-quarters to the various institutions may be effected through the Sub-Assistant Inspectors whose constant travelling on inspection duty will enable them to do it with facility. This is the course followed in the Revenue, Judicial, Registration and other departments and has been found to be both expeditious and economical. The distribution to each individual institution—especially those situated in the interior of the districts—direct from Madras would involve much delay and expense.

ENCLOSURES.

From J. B. BILDERBECK, Esq., M.A., Acting Director of Public Instruction, to the Chief Secretary to Government (through the Superintendent of Stationery), dated Madras, 30th July 1897, No. 8155.

I have the honour to submit a letter No. 2243, dated 22nd July 1897, addressed to you through this office by the Accountant-General, and to offer the following remarks on the question raised therein.

2. Article 98 (f) of the Civil Account Code prohibits the local purchase of articles of stationery *usually* supplied by the Stationery office, unless the special sanction of Government is obtained for the same. According to the Stationery Rules—the second, or the latest, edition of which was published in 1895, three years after the fifth edition of the Civil Account Code was issued—the Director of Public Instruction, the Registrar of Books, the Principals, College of Engineering and Medical College, the Superintendent, Reformatory School, Chingleput, and the Curator, Oriental Manuscripts Library, are the only officers in the department who are included in Appendix B and are thus entitled to get their supply of stationery from the Stationery office *free of charge*, while the Inspectors and Inspectresses of Schools, the Principals, Presidency, Law and Teachers' Colleges, and the Superintendent, School of Arts, are included in Appendix C which comprises officers and offices entitled to obtain from the Stationery office, on payment or book adjustment of value, such articles as they

may require, subject to the proviso mentioned in Rule 5. As a matter of fact some of the last-mentioned officers, and also the Assistant and Sub-Assistant Inspectors and the heads of all institutions other than those named above (numbering 324 in the current year), procure in the local markets all the stationery they require. The Accountant-General, on the other hand, would appear to advise the inclusion in Appendix B of all offices and institutions under the control of this department and the transfer to the account of the Stationery office of the allotment of Rs. 7,635 provided in the current year's educational budget for purchase of stationery.

3. The arrangement proposed by the Accountant-General has, no doubt, much to be said in its favour, and I shall raise no objection to it, provided that the Superintendent of Stationery can unconditionally guarantee the supply of *all* the articles of stationery required and will undertake to despatch the supplies to each school or office, as the case may be, *direct*. It seems to me that, if the privilege of purchasing articles of stationery in the local market is to be totally withdrawn from all the officers of the department, the Stationery office should be prepared to supply all the stationery indented for by each office and institution consistently with the Stationery Rules, or, in other words, that all the officers and offices in this department should be included in Appendix B and not in Appendix C. Further, I understand that it is now the practice in the Stationery office to despatch all articles direct to the officers or offices indenting for them, and I wish to point out that, unless this practice be extended to all the officers or offices in this department, the duty of distributing the articles supplied must be thrown either upon my own office or the offices of the Inspectors, Assistant and Sub-Assistant Inspectors, which, besides being productive of much delay and inconvenience, would greatly increase the work of these offices.

4. If, however, the Superintendent of Stationery cannot undertake to supply all the articles required *unconditionally* and to despatch them *direct* to their destination, I should then recommend that only the officers and offices named in the margin be added to Appendix B, and that all the Government lower secondary and primary schools for boys and girls, which, as has been said, at present number 324, be permitted to procure the necessary stationery locally. As the budget allotment on account of stationery, &c., for each school is very small in amount, the pecuniary gain to Government that might follow, if the articles required be obtained from the Stationery office instead of being purchased in local markets, would be infinitesimal or, at all events, entirely disproportionate to the increased amount of work that would be thrown upon this office and upon some of the offices of the inspecting staff, especially those of the Sub-Assistants.

5. The Accountant-General's suggestion that the whole or any portion of the allotment made in the educational budget for the current year for local purchases of stationery should be transferred to the account of the Stationery office cannot, I submit, be acted upon during the current year, as several of the officers who are not now included in Appendix B must have already taken steps to procure the necessary articles of stationery in local markets. The change in the system of supply, if approved, may be allowed to take effect from the beginning of the next financial year. As the preparation of the departmental budget estimate for the next year is to be taken in hand shortly, I solicit the favour of early orders of Government on this correspondence.

From F. C. HARRISON, Esq., Officiating Accountant General, to the Chief Secretary to Government (through the Superintendent of Stationery and the Director of Public Instruction), dated Fort St. George, 22nd July 1897, No. 2243.

With reference to your memorandum No. 1461, dated the 13th July 1897, I have the honour to state that this office has no objection to urge against the inclusion in Appendix B to the Stationery Rules of the officers mentioned therein.* I beg, at the same time, to point out that there are other officers in the Educational Department who purchase stationery articles locally, whom it may be advisable to include in Appendix B, so that local purchases of stationery by them may be avoided.

These officers are Assistant and Sub-Assistant Inspectors of Schools, Inspecting Schoolmaster of Muhammadan Schools, and the Secretary to the Board of Examiners for Teachers' Certificates.

In case Government sanctions the above proposal, the sum of Rs. 7,635 provided in the budget against "Education" under "Stationery purchased in the country" may be transferred to the allotment of the Stationery office.

The enclosed papers are herewith returned.

From J. B. BILDERBECK, Esq., M.A., Acting Director of Public Instruction, to the Secretary to Government, Educational Department, dated Madras, 30th July 1897, No. 8161.

In submitting the enclosed letter addressed to Government through this office by the Acting Government Agent, Ganjam, R.C. No. 201-Ag., together with copy of a letter from the Accountant-General, No. I.A.C.B.—199-G.T., dated 5th June 1897, I beg to invite your attention to my letter to the Chief Secretary to Government, No. 8155, dated 30th July 1897, submitted through the Superintendent of Stationery, and to request that the early sanction of Government may be obtained for the expenditure on stationery referred to in the above mentioned letter.

From H. D. TAYLOR, Esq., Acting Agent to the Governor in Ganjam, to the Secretary to Government, Educational Department (through the Director of Public Instruction), dated Camp, Dayigam, 14th May 1897, R.C. No. 201-Ag.

I have the honour to request you will be good enough to obtain Government sanction for the sum of Rs. 206-4-4 incurred by the Special Assistant Agent in January last on account of the purchase, in the local bazaar of stationery required for the hill schools under him, as the Accountant-General says that such purchases are inadmissible under rule (f) to article 98 of the Civil Account Code. Hitherto such local purchases have continually been made by the Special Assistant Agent and no objection was ever raised by the Accountant-General.

From W. H. MICHAEL, Esq., Deputy Accountant-General, to the Director of Public Instruction, dated Madras, 5th June 1897, No. I.A.C.B.—199-G.T.

With reference to your endorsement No. 5939, dated 2nd June 1897, on letter from the Agent to the Governor, Ganjam, addressed to Government through you, I have the honour to state that the objection cannot be withdrawn until Government passes final orders on the question which has been referred to it by this office.

Memorandum from the Chief Secretary to Government, dated 13th July 1897, No. 1461.

ORDER—No. 852, Financial, dated 12th October 1897.

The following officers of the Educational Department will, from and after the 1st April 1898, be included in Appendix B to the Stationery Rules, *i.e.*, will be authorized to indent on the Superintendent of Stationery and obtain their supplies of stationery free of charge:—

Inspectors and Inspectresses of Government Schools.
Assistant and Sub-Assistant Inspectors of Schools.
Inspecting Schoolmaster of Muhammadan Schools.
Secretary to the Board of Examiners for Teachers' Certificates.
Principals and Headmasters of all Government Colleges and Schools.
The Superintendent, School of Arts.

2. The procedure detailed in paragraph 2 of the letter from the Superintendent of Stationery, No. 1632, dated 4th September 1897, as regards indents for and distribution of the stationery will be followed.

3. The Superintendent of Stationery will be requested to submit for approval a draft of the necessary corrections to be made in the Stationery Rules.

4. The expenditure of Rs. 206-4-4 incurred by the Special Assistant Agent, Ganjam, in the local purchase of stationery for hill schools in January 1897, is sanctioned.

(True Extract.)

McConchman

for Chief Secretary.

To the Superintendent of Stationery.

„ Accountant-General.

„ Director of Public Instruction.

Copy to the Educational Department. ✓

Exd. C. M. Thumbuswamy.

When given for copying _____
When copied _____
When examined _____
When signed _____

189 .

READ AGAIN G.O., No
189 .

DATED

CURRENT No.

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT.

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

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