

Educational (1897) Department.

ORDINARY MS.

G.O., No. 267

Dated 6. 5. 97

INDEXED.

4-5

32/10/97

[Despatch Abstract.]

Approving the proposal of the D.S. for the
employment of a second assistant master in
the Govt School of Commerce, Calcutta, but
considering that a salary of Rs 50 p.m.
will suffice

J
8/5/97

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

C 5/5797
R 6/5797
Local & Munl. (1897) Department.

CURRENT No. *417*

Order.
mis

Nº 267, 86 May 1897.
From
The Director of Public Instruction, Madras.
The Secretary to Government, L&M Department, (thru the Assistant General)
No. 271
the
Dated 24 March 1897.
Received
Registered
Enclosures *Two - 1 Proposition statement in duplicate.*
Spare copies nil.

The proposal of the D.P.S. for the employment of a second art. master is approved, the proposition State-ment will be transferred to the
Final Depl.

What is the financial position of the school.

SUBJECT.

The school is maintained at an annual cost of Rs 2500 to Govt. It is not known whether any fees are levied; if fees are levied the amount will be trifling. There are only two masters now - the A Headmaster on Rs 140 & an asst on Rs 70 a month - vide G.O. 34 June 8, 16th July 95.

Requesting sanction for the appointment of a second assistant in the Govt School of Commerce, Calicut on a salary of Rs. 70 per mensem from 1st May 1897.

To

The D.P.S. as the cost is not useful
Final 246-100 but an art. on Rs 50 with post 66
Office



BACK PAPERS.

G.O.	No.	Department.	Date.
	34	Finl	16.1.95
	979	B	21.12.94
	790	Finl	17.12.94

FURTHER PAPERS.

G.O.	No.	Department.	Date.

No 576

The School of Commerce,
Calicut, 15th February 1897.

From

The Headmaster,

The School of Commerce, Calicut.

To

The Director of Public Instruction,

Madras.

Sir,

With reference to your Proceedings No 1351 of 11th instant, I have the honour to solicit that you may be pleased to obtain the sanction of Government for the appointment of a second Assistant in the School of Commerce Calicut on a salary of Rs. 70 per mensem, for which provision has been made in the Budget for 1897-98.

2. The school was started in February 1895 with two masters including myself. In 1895 only four subjects viz, Book-keeping, Correspondence, Banking, and Short-hand were taught; whereas now classes have been started in Commercial Geography and Type-writing thus increasing the number of subjects from 4 to 6. In 1895 we taught only up to the Intermediate Standard whereas now we teach up to the Advanced standard and prepare pupils for the Diploma. Advanced classes are now held in Book-keeping, Correspondence and Short-hand; and an advanced Commercial Geography class will be formed next session.

3. When the school was started we had Intermediate classes in four subjects, besides an Elementary class in one of these subjects. Whereas from the next term we shall have four advanced classes 6 Intermediate classes and at least 3, if not 6 Elementary classes making a total of 13 or 16 classes as against the 5 classes of 1895.

4. As the majority of our students are clerks or pupils of other schools our classes cannot be held after 9 A.M. or ~~between~~ ^{before} 5 P.M. which gives us four hours a day. The maximum number of hours that each master can teach is therefore 20 hours per week. Three teachers are therefore required for teaching 60 hours a week. From the statement in the next paragraph it will be seen that the 6 subjects require not less than 60 hours a week.

5. The number of hours per week required for teaching the

several classes is shown below:-

Subject	Elementary Class Hours	Intermediate Class Hours	Advanced Class Hours	Total Hours
Book-keeping	2	3	5	10
Correspondence	2	3	5	10
Banking	2	3		5
Commercial Geography	2	3	5	10
Short-hand	5	5	5	15
Type-writing	5	5		10
Total	18	22	20	60

The Intermediate Commercial Geography class really requires 2 hours more-i.e. 5 hours a week. The Type-writing classes require 20 hours a week-i.e. 10 hours more than allowed in the above scheme. This means we require 72 hours of teaching-i.e. 12 hours extra. This I hope to make up partly by teaching Type-writing to one batch from 4 to 5 P M if that batch consists of unemployed students. The number of students that can be admitted into the Type-writing class has to be limited by the number of machines available and the number of hours that the Instructor can be spared for it as explained in my letter No 563 of 8th instant. The Elementary classes in Book-keeping, Correspondence and Banking are essential only during the spring term and may be dispensed with during the other term-which will set free 6 hours per week during one session.

6. In 1895 nearly every class was divided into two sections a morning and an evening section or an evening and a night section. Officials desirous of learning a particular subject had therefore the option of joining the morning or the evening or the night section as best suited their convenience or the demands of their office work. It has not been practicable to afford this facility to students since July 1896 the commencement of the present school year.

7. Three teachers are needed to hold a class for each grade of every one of the six subjects.

8. The vacancy will have to be advertised and applications invited after Government sanction is obtained.

I have &c &c
/Sd/ K. Subramaniaiyar
Headmaster.

/True Copy/

S. Duncan
Director of Public Instruction.

CURRENT No. 417

OFFICE OF THE DIRECTOR OF

PUBLIC INSTRUCTION,

Madras, 24th March 1897



No. 3271

From

THE HONOURABLE MR. D. DUNCAN, M.A., D. Sc., LL.D.,

DIRECTOR OF PUBLIC INSTRUCTION,

Madras,

To

The Secretary to Government,

Local & Municipal Department,

Fort St. George.

(through the Accountant-General, Madras).

SIR,

I have the honour to request that you will be so good as to obtain the sanction of Government for the appointment of a second assistant master in the School of Commerce, Calicut, on Rs. 70 per mensem with effect from 1st May 1897. The necessity for the entertainment of a second assistant is fully explained in the enclosed copy of letter from the Head-master No. 576, dated, 15th February 1897, from which Government will be pleased to observe that not only has the number of subjects taught in the school increased from four to six, but the total number of classes in the several subjects will have advanced from five to thirteen by the beginning of the next term. The two teachers now on the staff will, therefore, be no longer able to cope with the increased work in the school without another assistant. The salary of this assistant has been fixed at Rs. 70, that is, the same as that of the first assistant, because this new assistant should be one as well qualified for his work as the present assistant, and should be able to take an equally important part in the teaching of nearly every one of the subjects included under the head of Commerce. Provision has been

1897

Sd/ Dept.

Encls. No. 1

To

417

made in the budget for 1897-98 for the salary.

2. The necessary proposition statement is submitted in duplicate.

I have the honour to be,

Sir,

Your most obedient servant,

J. J. J.

Director of Public Instruction.

When given for copying

When copied

When examined

When signed

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READ AGAIN G.O., No.

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DATED

CURRENT No.

ENCLOSURES TO C. No

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

N.B.

A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
Q = Copy heading only.

Director of Public Instruction.