

Educational (1896) Department.

ORDINARY MS.

G.O., No. 388

Dated 27th June 1896

INDEXED

[Despatch Abstract.]

NON-GAZETTED OFFICERS.

Informing the Financial department that there are no --- in the Educational department the record of whose services should be included in the "History of Services"; and stating that the grounds advanced by the Director of Public Instruction for the inclusion of Sub Assistant Inspectors do not appear to be sufficient to warrant any alteration in existing arrangements.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
C	976		1896				

No 4671-P

GOVERNMENT OF M-A-D-R-A-S-INDIA.

Finance and Commerce Department.

Pensions and Gratuities

RESOLUTION

Simla the 30th September 1895.

Read-

Home Department Resolution No 1-376-392 dated 23rd June 1890.

Home Department Resolution No 35-Public-1701-1719 dated 8th November 1893.

Letter to the Chief Commissioner of Assam No 851 dated 30th May 1895.

Resolution -In connection with the Resolution of the 8th November 1893 quoted in the preamble the Government of India have had under consideration the method of maintaining the record of services of non-gazetted officers and in especial the question whether it is necessary that all non-gazetted officers should be required to keep up service books.

2. Ordinarily the salaries of non-gazetted officers are included in the pay-bill of the office establishment to which they belong and it is necessary that they should ~~remain~~ maintain the service books prescribed in chapter XXXIX section 11 of the Civil Service Regulations as the most convenient way of securing a continuous record of the ~~record~~ the history of their official life. But in the cases indicated generally in Article 43 of the Civil Account Code in which the officers belong to establishments limited and fixed with reference to the requirements of a whole province their pay is drawn and audited in the same way as that of gazetted officers although they are not gazetted. The selection of the names of non-gazetted officers who are dealt with in this manner is left in each province to the discretion of the Accountant General. The Audit Registers maintained under this procedure contain all the information required for a continuous record of the officers' services and if such a record is compiled from the Registers there is no necessity for them also to keep service books which are besides not well suited

suitable to officers who are constantly being transferred from one place to another.

3. Two courses have been suggested for the maintenance of the record of services of non-gazetted officers belonging to this class, either that they should be included in the published history of services of gazetted officers or that the Accountant General should maintain a history of their services in the same form as the published history though not included in it. It appears to the Government of India that Local Governments and Administrations are in the best position to decide what classes of officers it will be convenient to include in the published histories and the Governor General in Council is accordingly pleased to authorize them to select for and include in the histories of services now maintained for gazetted officers the record of service of such non-gazetted officers as may appear to them desirable and convenient. In consequence of this extension of their scope the histories should in future be styled "Histories of Gazetted and other Officers". In the case of all non-gazetted officers not included in these histories service books must be maintained unless under the procedure followed in the Account Department in regard to the audit of their salaries arrangements can be made for keeping up service registers which will answer the purposes for which service books have been prescribed.

Ordered that a copy of this Resolution be forwarded to all Local Governments and Administrations all Departments of the Government of India the Comptroller and Auditor General all Accountants General and Comptrollers and the Heads of Departments under this Department for information.

(Sd.) A. Latham

Offg. Under Secretary to the Govt. of India.

[G.]
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2,000-15-8-05.

Financial Department.



PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read the following paper:—

From the Government of India, Finance and Commerce Department, dated 30 September 1895, No. 4671-P.

Order, dated 23 October 1895, No. 836.

The foregoing resolution will be referred to the Revenue, Judicial, Educational and Public Departments, for report as to the classes of officers the record of whose services should be included in the "History of Services". The total number of each class should be stated.

(True extract)

W. R. S.

*Ag. Under Secretary
for Chief Secretary*

To,

The Educational Department with a spare copy

"Public Department

"Revenue Department

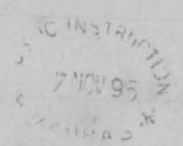
"Judicial Department.

5
801

1261

CURRENT NO. 1261
Government of {1895} Madras.

R. No. 15,031/95
R.R. No.



[G.]
[25 A.]
1,000-21-3-90.

Ed. DEPARTMENT.

C. Nos 1261 of 95 + 617 + 671 of 96

The Educational Dept

Encl. No 2650 of 6-11-95

Referred to the D.P.O. and the
Coms. for Govt. Exams. for report.

Wings (By order)

Francis

As Under Secretary

Recd 30/10/95. Encl.
Proceedings, dated 23 Oct 1895
No. 836.

Subject

Re the method of maintaining
the records of services of non-
Gazetted Officers &c.

To
The Director of Pub Instr
The Coms. for Govt. Exams.

2097/95

Encl to C. No. 671 of 96



Note
To be passed on by the D.P.O.
to the Coms. for Govt. Exams.
& to be returned to Govt. by the
latter.

WA
31/10

Francis
2097/95

FOR ORDERS.

X G.O. no 503 Public & 12-7-90.

Please see the resolution of the
Govt. of I. & 30th Sept 1895, en-
closed in Cuo 1261 of 95. Of the
papers cited at the head thereof,
the resolution of June 1890 ordered
the abolition of service registers in
the case of gazetted officers and
the maintenance of the "History of
Services" instead; the resolution
of Nov. 93 ruled what appoint-
ments of uncovenanted officers
should be considered gazetted.
(vide G.O. no. 933 Pub. & 18th Nov. 1893)
In the resolution of Sept. 95
the Govt. of I. considers the question
of maintaining the record of services
of officers who are non-gazetted
and yet have their pay drawn and
audited like gazetted officers.
It will be seen from Art 43 of the
Civil Account Code that in some
provinces

provinces the pay of munsiffs, Tahsildars and other similar officers, belonging to the establishment limited and fixed with reference to the requirements of a whole province is drawn separately in the form prescribed for gazetted officers. The Govt of P. considers that the audit registers maintained in the case of these officers contain all the information required for a continuous record of their services and that, if such a record is compiled from the registers, there is no necessity for them ^{also} to keep service books which are allotted to officers who are liable to frequent transfers.

It is therefore suggested that either the histories of these officers should be included in the "History of Services" or that the Account Dept. should maintain a history of these officers in the same form as the published history. The final decision in the matter is left to Local Govts.

In Cno 1261795, the Finl. Dept asks what classes of Ed. officers should be included in

FOR ORDERS.

H. E. THE GOVERNOR.

THE HON'BLE MR. H. W. BLISS, C.I.E.

THE HON'BLE MR. J. GROSE, C.I.E.

in the "History of Services".

The D.P.O. and the Commissioner for Govt Exams, who have been referred to, report that there are no non-gazetted officers in the Dept who come under the category of officers contemplated in the Govt of P. resolution; the D.P.O. is however of opinion that Sub. Appt Inspectors of Schools should be allowed to draw their pay separately in the form prescribed for gazetted officers & their histories should be included in the "History of Services". He states that in the scheme for the reorganization of the Subordinate Ed. Service which he is going to submit, these Sub. Appt Inspectors will not be graded and their pay will not vary according to grade; still he is of opinion that they should be allowed to draw their pay on separate bill and requests Govt to sanction this arrangement. The D.P.O.'s proposal seems to be objectionable; it seems inexpedient that the Sub. Appt. Inspectors who will merge in the general Service

Service should in the matter of
 maintaining record of their service
 should be treated separately.
 Sub-registered therefore that the
 sub-registered officers in the
 that there are now gazetted
 officers in this dept. the history
 of their services should be in-
 cluded in the "History of Services"
 which has been approved by the
 Govt. and registered as a rule
 in proposal before the Secy of
 Registration in respect of Sub-Registration

7/6/96 12/6/96 18/6/96

Order No. 3388 D 27 June 1896
 The Secy of Reg. will be informed that
 the officers in the Blue Hill
 and those in the Blue Hill
 should be included in the "History of Services"
 as proposed by the Secy of Reg.
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 the officers in the Blue Hill
 and those in the Blue Hill
 should be included in the "History of Services"
 as proposed by the Secy of Reg.

28/6/96 27/7/96

Record of Services of non-gazetted officers.

20/6/96

H.M.

(For orders)

When given for copying
 When copied
 When signed

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READ AGAIN G.O., No.
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DATED

CURRENT No.

ENCLOSURES TO G. No

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESTACH
 IN ORIGINAL.

N.B.
 A = Copy in full.
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