

80
E & P H (1940) Department.

Ms SERIES.

G.O. NO. 79 Edn

Dated 15.1.50

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Closed
to
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[Despatch Abstract.]

Sub : Typewriters - Additional Supply
Office of the D. P. H. Madras -
Sanctioned -

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

R.No.80922-1L.

Office of the Director of Public Health,
Madras, dated 29th Nov. 1949.

From

Dr. R. Subramanyam, M.P.H. (Harvard).,
Director of Public Health, Madras.

To
8 NOV 1949

The Secretary to Government,
Education & Public Health Department,
Fort St. George, Madras.

Sir,

Sub: Typewriters--Supply of to the Office of the
Director of Public Health, Madras--Govern-
ment sanction--requested:

The typing work in this office has considerably
increased in recent years consequent on the gradual expansion
of this Department and on the increase in the establishment
both in the mofussil and in this central office. On an
average, about 150 files per day are being sent to the
current section for typing. The steno-typists attached to
the Officers are able to give little assistance to the
current section as much of their time is taken in writing
short notes dictated by the officers and typing inspection
reports. They are often out of Headquarters accompanying
the Officers on tour. Even though files are typed by them
while at Headquarters or on camp, yet the relief given by
them to the current section is not adequate to meet the
situation. Excluding the steno-typists, there are only five
typists in this office and they find it hard to cope up with
the heavy work. Though there is a strong case for the
employment of two additional typists in this office and the
supply of two typewriters, yet in view of the present

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Three steneno-typists of this office have been promoted as Upper division clerks without any loss in their emoluments with reference to para 3(c) of G.O.No. 347 Finance dated 16-15-47. I propose to give them some typing work daily in addition to their clerical duties and to relieve the congestion in the current section to a certain extent. To this end, some additional typewriters are necessary. There is also a pressing need for a typewriter at the residence of the Director of Public Health where confidential and urgent official communications have to be typed out of office hours and during holidays and it is not possible to take a typewriter from the office to the residence everytime it is required. An ordinary typewriter is too cumbersome to be taken about in this manner or in camps. In the above circumstances, I request that Government may be pleased to sanction the supply of two Remington Portable Typewriters to this office at an early date, one of which may be with Elite types.

Yours faithfully,

Yours faithfully,
R. M. Tandy
Director of Public Health.

R. S. 29/11.

29/11/69.

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E & PH (e2)

15 ^{2h}
3/12
p-14

Sub: Typewriters - Supply to the Office of the
D.P.H., Madras - Govt sanction - requested.

Read :- From the D. P. H., Madras R.No. 80922-1L
dated 29-11-49.

Memo No. 93541.e2/49-1 Education dated 2.2.60

Referred to the Superintendent
of Stationery for remarks.

2124

J. The Super
 28 by
 unli cty
 11-1-204,

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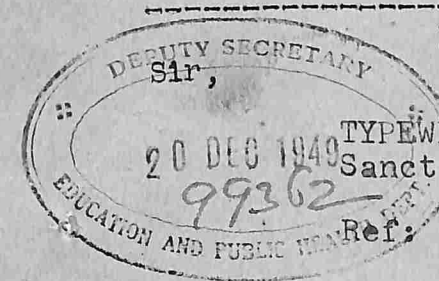
FROM: V.V. SUBRAMANIAN, ESQ, I.C.S
Superintendent of Stationery
Madras at Guindy
Madras.15.

7

To The Secretary to Government,
Education & P.H. Department,
Fort Saint George,
MADRAS-9.

No. B2. 35449/49

Dated 19-12-1949.



TYPEWRITERS - supply to the Director of Public Health Madras
Sanction of

Ref: Govt. Memo No. 93542 C2/49-1 Edn dated 2-12-1949.

Typewriters are available and two portable typewriters can be
supplied if Government are satisfied about the need and accord
sanction. /x

(Handwritten signature)

RJ:19-12. 19/12

FOR SUPERINTENDENT OF STATIONERY.

159

PRICE OF

...DEPARTMENT.

122

Branch

TO THE

MADRAS AT GOV

Grain du

~~Have the honour to invite~~

I am directed to invite

attention to Govt Enddt

No. 93541, dated 2.12.49 and

to request that the reply to it may be expedited
request that this reminder may be returned at once
with info. as to—

- (1) the stage at which the matter now is,
- (2) the date by which a reply may be expected,
and
- (3) the circumstances which have caused the
delay

Office E & PH sect

Station F.S.G.

Dated 15/12/49

SUBJECT

Signature _____

For ~~Agency~~ to Govt

Designation,
Education & Public Health
Dept.

Typewriter - supply to the office of the
D.P.H., Madras - Govt sanction -
requested.

[P.T.O.]

PM
15/12

B2 ✓

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Resubmitted

REPLY.

To THE Secy to Govt.
Edn & P. H. Dept.
Madras.

Sir.
Reply is being ^{ackd} sent ~~separately~~.

(C.W.)
for Secydr. of Stationery

C. NO 93542/49

E & PH (C2).

Sub: Typewriters - Additional Supply:
Office of the D. P. H., Madras - Sanctioned

Read: From the D. P. H. No. 80922-1L dated
29.11.49.
From the Supdt of Strg No. B2.35449/49
dated 19.12.49.

Order/Ms No. 79. Edn dated 10.1.50.

In the circumstances
stated by the D. P. H in his letter
read above, sanction is accorded
to the ~~additional~~ supply of two portable
typewriters for use in his office, ^{and}
The typewriters should
be in charge of qualified persons and
should be returned to the Supdt of Strg
when such persons cease to be available
or if for any other reason the machines are
no longer required.

no additional
posts will
be sanctioned
in this account

To
The D. P. H.
Madras
The S/S
SOS for S.F.

JB
27/12/49

JA
27/12/49

3571

May be sent to him for
acceptance

This P is
X imp-74
ES
28/12/49
A.S. 11
DS
AHS

The DPH's statement at 4 on p2 of
would seem to indicate that he will
come forward later with proposals
for the sanction of two posts addl. posts
of typists in his office. It therefore seems
necessary even now to inform the DPH

2
That the present sanction for the supply of two typewriters to his Office is subject definitely to the condition that hereinafter no claim for any additional posts of typists will be entertained by the Govt.

ES
28/12/49
The need for the typewriters asked for may, however, be accepted.

29.12.49
PT
30/12/49

Finance

Fin (Exp-B)

The draft order is accepted.

8/1/50

EPH

June
26
5.1.50

TO CO

AS2
D.S.
Add Secy
5/1/50
A-11-05

E & P H C 2 / 1093541/49

30-12-49



Sec. no. 51/EB-1
8.1.50

