close
97/251

Scott II-27—58,004—27-10-47.

Education and Public Health **(194 50.) Department.**

(Ms.) **SERIES.**

G.O. NO. 74, Education,

74

Dated 10-1-1950.

(1)

(34)

[Despatch Abstract.]

COLLEGES - Engineering College, Guindy - Economy in contingent expenditure - Special Officer's report - Orders passed.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G O.	No.	Department.	Date.

Finance (Exp-B)

(2)

Contingencies - Economy in expenditure.

Ref:- Special Officer's report in respect

x x x

(2) the Engineering College, Guindy.

A copy of each of the reports may be sent to E & P.H.Department for taking necessary action.

K.V.
12/11/48.

857603A

Fin u.o.97723EB-1
12-11-48

To

The Secretary to Government,
Finance Department,
Fort St.George, Madras.

Sir,

Sub: Economy in contingent expenditure.

Ref: G.O.No.857, Finance, dated 31-8-1948.

Re: The Engineering College, Guindy.

***

I have the honour to submit the Report in respect of the contingent expenditure incurred in the Engineering College, Guindy. The examination of the contingent registers, vouchers etc. of the above office was commenced on 2-11-1948 and completed on 4-11-1948.

2. The progress of contingent expenditure in the Engineering College, Guindy, during the last three years 1945-46 to 1947-48 was as follows:

Item of expenditure.	1945-46 Rs.	1946-47 Rs.	1947-48 Rs.
Apparatus and materials	27,626	53,236	2,81,429
Games	2,241	2,921	2,653
Books and periodicals	2,996	2,973	5,041
Workshop charges	23,798	21,177	24,893
Power house charges	25,999	25,751	25,816
Telephone charges Fees for University marks. Project course Cleaning charges Petty construction and repairs. Pay of menials Binding charges Survey camp Hospital necessaries. Printing and preparation of maps.	4,636	6,464	6,281
Dearness allowance	10,819	12,980	12,733
Other petty contingencies	5,654	14,773	9,643
	1,03,769	1,38,275	3,68,489

3. The following suggestions for effecting economy in contingent expenditure are submitted for consideration:

(1) Electric current: The Engineering College gets electric current in bulk from the Madras Electric Supply and pays for it at the rate of six pies per unit (in addition to rental for transmformers, indicators etc. and payments under the coal clause).

There is an electric pump at the College Estate and current is taken from a separate main for its consumption from the Madras Electric Supply at Rs.0-1-3 per unit. On an average about 1300 units of current are consumed by this pump and the extra payment at nine pies per unit (0-1-3 minus 0-0-6) comes to about Rs.60 or Rs.720/- per annum. It is understood that the pump is situated near the Todhunter Nagar Government Quarters and that it being away from the College, current is taken independantly from the Madras Electric Supply main, paying charge at a higher rate of Rs.0-1-3 per unit. It is stated that it is possible to run a line to the above pump from the College power house itself and thereby to avoid taking current for it independantly from the M.E.S. at a higher rate.

The Principal has agreed to examine the question in consultation with the Chief Engineer (Electrical).

(2) Centralisation of stores: There are at present five independent stores at the Engineering College, Guindy with a clerk for each (Mechanical, Workshop, Power House, Electrical and Telecommunication Departments). It is understood that there are several items of machinery in these stores which are required in common by more than one department and that it will conduce to economy in purchase of items of machinery and their use if a common store is maintained for all the five departments of the College. It will then not be necessary either to maintain separate stock register in each store

for the same type of articles or to have a saparate store clerk for each Department, big or small. Instead of five store clerks (as at present) it may be possible to manage the combined central store with a staff of one chief store clerk and three assistants (or a reduction of one store clerk); there will also be reduction in expenditure on purchase of stores and machinery as the surplus machinery of one department will be used by another or that the several articles will be put to more use than at present.

As has been proposed by me in the case of the Agricultural College at Coimbatore and the Medical College at Madras, a central store may be established also at the Engineering College, Guindy and economy in expenditure on staff and machinery effected. The Principal has promised to have this point examined in detail and to formulate and submit proposals to the Goverment through the Director of Public Instruction.

(3) Payment of bills for supplies: Large amounts are paid monthly to firms and contractors in the City and mufassal in respect of supplies of machinery, stores etc. made to the College. In all these cases, demand drafts are obtained and sent by registered post. On an average 30 to 40 drafts are sent by registered post in a month as above; in addition to ordinary postage an expenditure of Rs.10 p.m. is incurred on registration charges; money orders are sent at times for big amounts to local firms; (a sum of Rs.67-8-0 was sent to a firm in Mount Road, by money order); small amounts due to firms in Madras are invariably sent by money order. All these involve unnecessary and avoidable expenditure.

With a view to economy it is suggested that the procedure indicated below may be followed in regard to payment of bills:

(a) Bills for amounts exceeding Rs.50/-: Contingent bills may be endorsed for payment to the party concerned in the case of firms in the City or in the mufassal within the Province as laid down in Article 114, M.F.C.Vol.I.

(b) Bills for over Rs.25 and less than Rs.50/-: In the case of bills for over Rs.25 and less than Rs.50 demand drafts may be obtained as at present. They need not be sent by registered post but may be sent by ordinary post as is done by other offices. (Demand drafts are not negotiable except through recognised banks.) In the case of local firms, demand drafts may be sent through peons.

(c) Other bills for small amounts: In the case of local bills for small amounts it may be cheaper to send a peon to make payment when there are a number of such bills for payment than sending them by money order. There are two cycle peons at the College and they may be utilised for this purpose. In the case of mufassal bills the amounts may be sent by money order as at present.

The Principal has agreed to adopt the above procedure for payment of bills in future and to reduce the expenditure on registration charges and money order commission.

(4) Forms from the Government Press: Forms, registers etc. required for use in the Engineering College are at present sent by the Government Press by railway parcel, to Saidapet or Guindy railway station and bring them. A peon is sent to take delivery of them at the railway station and to bring them to the College. The above procedure involves expenditure on packing, railway freight, cart hire and cooly charges. There is a lorry at the Government Press which goes to the Stationery Stores at Guindy regularly to take paper bales etc. It is intended also to carry forms etc. to local offices in the City. It may be arranged that all forms etc. intended for the Engineering College, Guindy, are sent

through this lorry in one of its trips to Stationery Office and the unnecessary expenditure on packing, railway freight, cooly charges and cart hire avoided. A similar arrangement has been suggested by me in the case of the Office of the Collector, Chingleput, also.

(5) Waterman: A waterman is employed on a pay of Rs.15 plus Rs.18 (dearness allowance) p.m. for storing water in two drums at the College gate once or twice a day for the use of the students. In addition an expenditure of Rs.2 p.m. is incurred for supplying water to the hospital attached to the College. There are four gardeners and four sweepers in the College who all cannot be said to have enough work throughout the day. They may be utilised by turns to fill up the water drums and also to supply the small quantity of water required for use at the Hospital. If this is done, the services of the waterman employed on a pay of Rs.33 p.m.(including dearness allowance) may be dispensed with and the payment of Rs.2 for supplying water to the Hospital also discontinued.

(6) Petty cooly and cart hire: A large amount of expenditure is incurred monthly on the following classes of items of petty cooly and cart hire:

(i) Conveyance charges to clerks to go to Treasury:

(a) for cashing bills, remitting money and
(b) reconciliation of accounts.

(ii) Bus charges to peons to go to Treasury, to offices and firms in the City for delivering letters or for purchasing stores and electrical goods.

(iii) Cart hire for bringing stores and parcels from Saidapet or Guindy Railway station.

(iv) Lorry charges to bring logs of timber etc. from railway station or for getting diesel oil from the Burmah Shell Oil installation at Royapuram.

A few instances of the four kinds mentioned above are given below:

Item (i)

3-4-47	Payment to two clerks to go to Treasury for cashing a bill	Rs.2 Rs.2 --- Rs.4 ---
22-8-47	To go to the Imperial Bank at MountRoad, Madras for remitting money to one clerk (and to another clerk	Rs.2-4 Rs.2-4
2-4-47	To go to the Imperial Bank for cashing a cheque	Rs.2-4
31-3-47	To go to the Accountant General's Office to get authorisation for scholarships	Rs.4
16-10-48	For cashing a bill for Rs.764-4 and for verification of statement of charges	Rs.2

Item (ii)

1-4-47	Conveyance charges to a peon for cashing a bill	0	4	0
3-6-47	Do. contingent bill	0	4	0
4-6-47	Do. W.T. bill	0	4	0
10-6-47	Do. to Press	0	10	0
25-4-47	Do. to Dy P.I's residence to deliver aletter	0	8	0
Do.	Do. to D.P.I's office	0	7	0
7-10-48	Do. to two peons to go to Treasury for cashing bills	0	8	0

Item (iii)

9-4-47	Cart hire from Saidapet railway station to College for getting 5 bundles	2	4	0
27-5-47	Do. for two bags of forms from Guindy railway station to College	2	8	0
6-6-47	Do. one bundle of books to Library	0	14	0
14-6-47	Do. 2 gunny bags from Saidapet railway station	0	14	0
17-7-47	Cooly for one bag from railway station	0	12	0
27-3-48	Cart hire for 7 parcels from railway station	2	6	0
14-8-47	For shifting drawing tables from A block to H block	1	0	0

Item (iv)

16-7-47	Cart hire from Central to Engineering College	19	0	0
	Cart hire for 10 logs of timber from railway station and for stacking them	75	0	0
	Cooly for unloading them	22	0	0
22-9-48	Hire for a lorry of S.R.V.S. for 7 hours	70	0	0
31-5-47	Cart hire for bringing 13 teak wood logs from Saidapet railway station	81	4	0
	Unloading	25	0	0
19-5-47	Do. for 249 mds. of teak wood	70	0	0
	Unloading	25	0	0

Item (i): There is a regular bus service available now near the College to go to the Treasury and it can be used for all purposes at a cheaper rate. Even if a conveyance is required to be used when cash is involved and when two clerks go, they need not each be paid cart hire of Rs.2 or Rs.2-4;both of them can go inone cart and reduce the expenditure.

I understand that the Principal has issued necessary instructions to reduce the expenditure under this head.

Item (ii): There are two cycles in the College and even so, bus fares are paid to the peons for going to the Treasury and other offices almost daily. It is explained that the cycles are not in working condition for several months and that they have not been repaired as the cost of repairs is likely to be heavy ~~and hence bus fares are paid to peons.~~ This does not seem to be a sufficient justification for paying bus fares to peons.

As laid down in Item 6 on p.29, M.F.C.Vol.II, if it would be more economical to condemn the two cycles and to buy new ones, steps may be taken immediately in that

direction and unnecessary expenditure on bus fares avoided. The Principal has taken up this question ~~also~~ for consideration.

Item (iii): There are two hand carts maintained in the College. They may be used with the help of the menials and coolies employed in the College for bringing samans from the railway station, and payment of cart hire in all possible cases avoided.

Item (iv): There is a hostel bus at the College for which the hire charges are only six annas a mile subject to a minimum of Rs.3/-. In addition Civil Supplies lorries are available for being used by other Departments on payment of hire of Re.1 a mile. It would seem to be more economical to use both the above facilities (than hiring private lorries or cars) and to reduce the expenditure on lorry and cart hire charges. The Principal proposes to issue a circular to all heads of departments in this regard and to avoid unnecessary expenditure.

(7) Cycle licenses: A license fee of Rs.2/1 is paid to the Corporation of Madras every half year for each of the two cycles in the College. The Corporation of Madras has exempted the cycles in the Secretariat from payment of half yearly tax. It is suggested that the Corporation of Madras may be requested to give exemption to the Government cycles in all other Government offices in the City.

(8) Hospital attached to the College: There are two beds in the Hospital for treating students and members of the staff who are admitted into the hospital as in-patients. When there are in-patients in the hospital the male nursing orderly and the sweeper attached to the hospital do night duty and are (each) paid an extra allowance of four annas and three annas respectively for each day. In August 1948 an expenditure

of Rs.6/2 was incurred on this account. Even so, no charge is levied and recovered from the in-patients. As they will be liable to pay hospital stoppages if they get admitted as in-patients in other hospitals, it would seem that a scale of fee may be prescribed and recovered from the in-patients admitted into this hospital also.

The Principal is of opinion that this proposal is not desirable as it will discourage the boys to get into the hospital as in-patients when they are sick. He however stated that he would put an end to the practice of payment of night duty allowance to the nursing orderly and the sweeper as they are whole time Government servants and are doing only their regular duties (when on night duty).

(9) College fees: The fees payable by students studying in the Engineering College are as follows:

	Per annum. Rs.
B.E.Class	216
L.C.E.Course	60
Overseers' course	36

The fee for B.E.Class was increased from Rs.180 to Rs.216 in 1947-48 but no such increase was made in other cases. All the three classes of students use more or less to the same extent, the laboratory, equipment, workshop, library etc. provided for in the College. The Principal considers that there is not much justification for such a wide disparity in the rates of fees levied for the three courses. He considers that the fee for L.C.E. and Overseers' Courses may be equitably increased to Rs.120 and Rs.90 p.a. respectively in all institutions (in the province) and that considering the prospects and scales of pay available to them on passing out of the College, the increases in the rate of fees proposed

by him are not excessive. It is understood that he has already written to the Director of Public Instruction about the necessity for the increase in rates of fees though he has not given him the details of increase to be made. The Government may examine this question in consultation with the Director of Public Instruction.

(10) Peons for officers: Each Gazetted Officer employed in the Engineering College is allowed a peon for his personal use. There are 5 Professors (excluding the Principal) and 9 Instructors and 3 Junior Instructors in this College. The Principal feels that there is no need to give each of the Instructors and Junior Instructors one personal peon since they have not got much of official work to transact and as they stay only for a short time in their office rooms being always engaged in their class rooms. He is of opinion that two of them may without inconvenience be allowed to occupy one room and a common peon allowed for use by both the Officers. In this way, he considers, that 6 posts of peons may be retrenched without affecting efficiency (9+3 = 12 divided by 2 = 6).

This is a matter affecting all Colleges (Educational, Medical etc.) in the Province and a question of policy is also involved. I submit it to the Government for such action as may be considered necessary in consultation with the Heads of Departments concerned.

(11) Caution money and electric current advance: A deposit of Rs.25 is taken from each student on admission into the Engineering College as caution money for breakages etc. In addition, a sum of Rs.12 p.a. is collected from each student residing in the hostel to cover electric current charges. At present these amounts are deposited in a current account with the Imperial Bank of India, Mount Road, Madras, in the

name of the Principal of the College. Withdrawals are made from it as and when necessary and payments made. It is understood that some amounts remain unclaimed for several years and even so they are lying undisposed of with the Bank.

Under item 11 (a) of Appendix 21 on p.165, M.F.C. Vol.II, all such moneys should be treated as Revenue Deposits and remitted into the Treasury. If this is done, amounts remaining unclaimed after five financial years will, under Article 271, M.F.C.Vol.I, automatically lapse to the Government. It is suggested that the above procedure may be followed in this College in future as is done in other Government Colleges. It is understood that the Accountant General has also raised this question.

The Principal has agreed to introduce the above system shortly.

(12) Electric current charges: The amount payable by each student residing in the hostel on account of electric current charges monthly is intimated by the Electrical Engineer and recovery is then made from out of the amount deposited by the student at the beginning of the year. It is understood that there is a lot of delay in such adjustment and that it ordinarily takes about three to four months to adjust each month's dues. The recovery due for the month of August 1948 has, it appears, been made only in the month of November '48. This procedure also involves delay in refunding the balance to a student when he leaves the College. In some cases, owing to the delay involved, amounts are not disbursed promptly and are left unclaimed. Such amounts are accumulating in the current account with the Imperial Bank.

To obviate all the above, it is suggested that a flat rate based on previous years' consumption may be fixed for recovery every month from each student towards electric current consumption charges. It will then be possible to adjust the recovery of electric current charges promptly at the close of each month without waiting for a communication from the Electrical Engineer and there will be no delay in closing the accounts and in refunding the balance to the students.

The Principal agrees with me that the above proposal is a desirable one and that it will also reduce the work alround as it will tend to prompt adjustment and recovery or refund. It is said that the electric current charges average from Re.1/- to Rs.1/4 per student for each month. If so, it would be safer to fix the flat rate at Rs.1-8-0 per mensem for each student and to increase the deposit amount recovered from each student (at the beginning of the academic year) from Rs.12 to Rs.18 p.a.).

(13) Unclaimed students' deposits: Before the starting of the Engineering College Co-operative Society, the Library was taking deposits from students and purchasing and supplying books, stationery etc. required by them. As a result of these purchases, there is a sum of Rs.10,047 lying in deposit for the last 12 years (kept in current account with the Imperial Bank of India, First Line Beach, Madras). The Principal proposes to utilise the amount for providing some amenities for the students with proper sanction. He has promised to address the Government in the matter through the Director of Public Instruction.

(14) Indent for stores: Under the existing rules a forecast of stores to be purchased during the next

financial year has to be sent to the Director of Public Instruction in the month of July of each year. The Principal says that the Heads of Departments send their forecasts of stores in a rush at the last moment and that he is forced to transmit them to the Director of Public Instruction without adequate scrutiny and that it often leads to articles being indented for in excess of requirements. He feels that economy can be effected if only indents or forecasts are sent to him by Heads of Departments sufficiently in advance at intervals spread over the year and that if it be made the rule that only forecasts fully scrutinised and approved by him ~~alone~~ should be included in the annual forecast there will be an adequate check against unnecessary items being indented for and economy in expenditure effected thereby. He is of opinion that according to the procedure followed at present it sometimes happens that articles not actually required in the near future are included in the forecast and indented for and supply obtained and that such articles remain unused for a long time involving wasteful expenditure.

He proposes to issue a circular to all Heads of Departments under him in this regard.

This is a general question affecting all Departments who send forecasts and indents and obtain European and Indian Stores for large amounts annually. It is necessary that suitable steps should be taken to ensure that only articles that are required for use immediately are obtained and that articles should not be obtained because they are available with the Military Disposals at cheap rates or on the ground that there is a possibility of their being required for use at some remote date. The Government may have the question examined as a general rule one (affecting all Departments

and arrange to ~~have~~ issue necessary instructions to all Heads of Departments, to avoid wasteful expenditure on purchase of stores.

4. The total expenditure incurred on 'apparatus and materials' in this College during the year 1947-48 was Rs.2,81,429. Of this amount, a major portion or nearly 70% viz. Rs.1,99,732 was incurred in the month of March '48. In other words, there was a rush of expenditure in March. This is contrary to the instructions issued in Article 39, M.F.C. Vol.I. and should be avoided.

(The above Report hasbeen shown to the Principal for perusal before submission to the Government).

Yours faithfully,

C. Krishnaswamy

Special Officer for Contingencies.

Madras,
10-11-48.

17/E.Ph (A)

Memo. No. 85603A-1/48 Edn dated 2-12-48.

Sub: College - Engg., Guindy - Economy in contingent expte.

A copy of the report of the Spl. Officer in respect of the contingent expte. incurred in the Engg. College, Guindy is forwarded to the D.P.I. for remarks ~~etc~~.

To the D.P.I. (with copy of P 3-16 c/) 1-12-48

Copy to the Principal, Engg. College, Guindy (with copy report)

61 2/12

K.W.S.T. 9/12

Nov 1/12/48

DSM 1/12/48

3 Spl. Contingent report may be kept in view

18

19 E.P.H.(A)

Memo. No. 85603A-2/48AEdn dated 1-12-48.

Sub: College - Engg, Guidy - Economy in contingent expte.

Ref: Memo. No. 85603A-1/48AEdn. d. 2.12.48.

The D.P.I. is requested to expedite his reply to the memo read above.

To the D.P.I. 6 31-1-49

DAM 1/2/49

154

(29)

155

Extract of letter No. 5009---C.1/49 dated 26th July, '49 from the Director of Industries and Commerce, Chepauk, Madras to the Secretary to Government, Development Department.

Sub: Education - Industrial - Arthur Hope Polytechnic, Coimbatore - Rates of fees for diploma and certificate courses - Revision - Proposals.

Ref: Government Memorandum No. 62521--D1/49--2, Deve--lopment, dated 24---6---1949.

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xxx xxxx xxx

xxx xxxx xxx

At present a fee of Rs. 36/- per annum is charged for the diploma courses in the Polytechnics and for the sake of uniformity I suggested that the fee levied for the Automobile Engineering course in the Arthur Hope Polytechnic, Coimbatore be revised to the same level with effect from the current session. There has of late been consi--derable rush for admission to the Diploma courses in the Polytechnics and I have no objection, if Government so desire, to increasing the fee for the diploma courses to Rs. 72/- per annum. If Government decided upon the increased rate, I submit that effect may be given to the revision from the 1950--51 session and such of those who are under training includ-ing those admitted during the current session, may continue to pay fees at the existing rate of Rs. 36/- per annum in all Polytechnics until they complete their courses of study.

SDS/12.11 xx /true Copy/ xxx Superintendent

C.F. 32.

Education Department

From (Name) The Director of Public Instruction, Madras.

Designation

Station

ASST. SECRETARY TO GOVERNMENT EDUCATION AND PUBLIC HEALTH DEPTT.

Received ..... Registered .....

To

The Secretary to Government,
Education and Public
Health Department
Madras.

Enclosures :

No. Rc 598 A2/48 dated 12-2-1949. 194 .

Sir,

12444
E.P.H.-(A)

The D.P.I. may be requested on 25.4.49.

18-2-49

Sub: College - Engineering College, Guindy - Economy in contingent Expenditure

Ref: Government Memo No. 85603-A2/48 A Education dated 1-2-49

@@@@@

The matter is under correspondence with the Principal College of Engineering Guindy and a reply will be submitted on receipt of necessary particulars from him.

Yours faithfully,

For Director of Public Instruction

MSR 15/2

16/2

E.P.H.(A)

Sub: Hostel - Govt. Arts College, Amentapuram - Messes Shaikh, Hostel - Payment of rent - Sanction accorded.

Ref: Govt. Memo No. 85603-A2/48 dated 16.12.48.

No Govt. officers has been occupying the Govt. quarters allotted to the Principal, Govt. Arts College, Amentapuram by the Executive Engineer, Electricity Undertaking for use as Messes Shaikh Hostel in contemplation of the sanction accorded by the Government to the levy of rent for the said quarters at Rs 149 p.m. from 17.9.48 vide Memo No. 85603-2 dated 24.12.48 from the D.P.I.

Note: No. to be accepted.

24.12.48

(3) 23

E.P.H.(A)

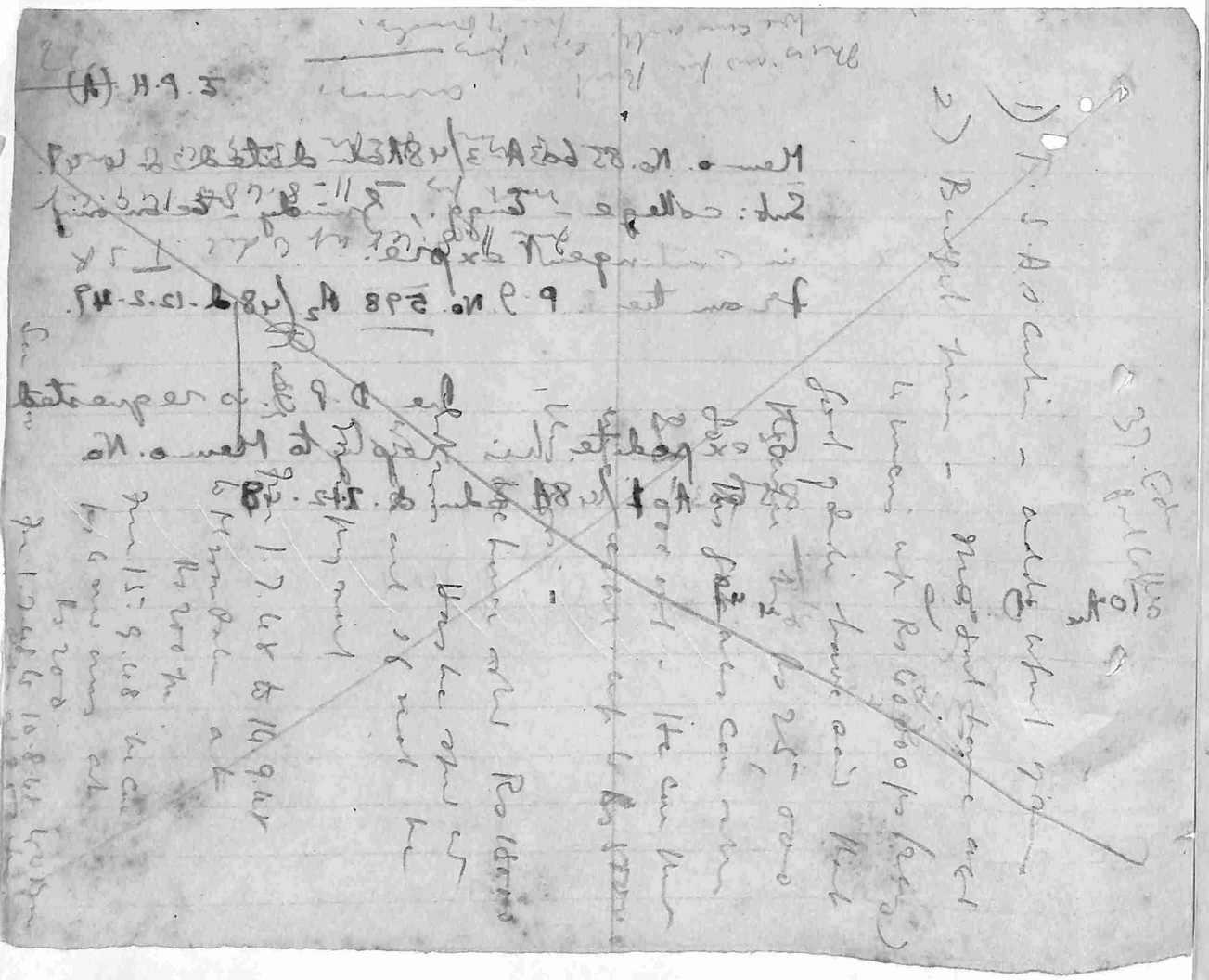
Memo. No. 85603A-3/48 Edn dated 26-4-49.
Sub: college - Engg., Sundy - Economy in Contingent expdr.
From the D.P.I. No. 598 A2/48 d. 12.2.49.

The D.P.I. is requested to expedite his reply to Memo. No. 85603A-1/48A Edn. d. 2.12.48.

p17cf.

To the D.P.I. 6/26.4.49

26/4/49



C.F. 32.

Education Department

From (Name)

Designation The Director of Public Instruction,

Station Madras.

Received Registered

To

The Secretary to Government,
Education & Public Health Dept.
Madras.

Enclosures:

Rc. No. 598 A2/48 dated 29--4-- 194 9.

Sir,

Sub:- College - Engineering - Guindy - Economy in contingent expenditure - remarks offered on the Special Officer's report.

Ref:- Govt. Memo 85603-A1/48 Edn., dated 2--12--48.

****

In submitting herewith a copy of the remarks of the Principal, College of Engineering, Guindy, on the report of the Special Officer for Contingencies, I have the honour to state that in respect of suggestions contained in paras 3 (3) b, 3 (3) (c), 3 (4), 3 (5), 3 (6), 3 (7), 3 (8), and 4 of the Special Officer's report, no remarks are called for as the Principal has already taken action on the lines suggested by the Special Officer.

Para 3 (1) Electric Current :- A further report will be submitted in due course.

Para 3 (2) Centralisation of Stores:- I agree with the Principal that for the reasons explained by him in his letter under reference, the Special Officer's recommendation cannot be given effect to in regard to the Centralisation of Stores.

Para 3 (3) (a): Endorsing Contingent bills for amounts over Rs. 50/- :- The Principal is being instructed to follow the suggestion made by the Special Officer in this regard.

Para 3 (12) Electric Current Charges:- The Principal is agreeable to the suggestion that the Electric Current charges may be fixed at a flat rate based on the previous year's consumption. He is being instructed to take necessary steps in this direction in consultation with the Electrical Engineer.

Para 3 (13) Unclaimed Students' deposits:- As the matter is still under correspondence with the Principal, Engineering College, Guindy, Government will be addressed separately on this point, in due course.

Para 3 (9) College Fees :- In regard to the question of raising the tuition fee for Overseer Course, I may state that unless the fee is raised in Govt. Polytechnics also, it is not desirable to enhance the rate in the case of the College of Engineering, Guindy, alone.

So far as the L.C.E. Course is concerned, this course stands abolished from the beginning of the current year. The students admitted to this course in 1947-48 would finish their 3 Year Course by the end of 1949-50. It is, therefore, unnecessary to enhance the rate of fees at present.

Para 3 (10) - Peons for Officers:- The suggestion of the Principal to retrench 6 posts of Peons may be accepted.

Yours faithfully,

For Director of Public Instruction.

MDS

3/5

Copy to the Principal, College of Engineering, Guindy.

Roc.2-113-A/48.

College of Engineering, Guindy, Madras:15, Dated: 5--3--1949.

To

The Director of Public Instruction,
MADRAS.

Sir,

Ref: Your Roc.No.598-A2/48 dated 20.12.48 calling for remarks on the report of the Special Officer for observing economy in contingent expenditure of this College.

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Before furnishing my remarks on the report of the Special Officer, I had to ascertain from the respective Heads of Departments as to the feasibility or otherwise of carrying out the various suggestions given by the Special Officer and naturally therefore some delay was inevitable in furnishing reply to the communication of the Government. The Heads of Departments in this College are engaged mostly in the development of laboratories, imparting instruction to the several students, both practical and theoritical, experimenting in research work and the like so much so that they have no leisure to attend to correspondence work except on holidays when they have no other work connected with the College. As a matter of fact, the Professor of Electrical Engineering who is also in charge of Professor of Tele-Communication Engineering has not found time to submit his views in the matter inspite of reminders. In these circumstances, the delay in replying to important communications of the kind becomes unavoidable, despite my efforts to avoid it as far as possible and this may kindly be condoned.

2. My remarks on the various suggestions given by the Special Officer in paras 3 and 4 are furnished below seriatum:-

Para 3(1) Electric Current:

The pump motors are 440 volts A.C. motors and the A.C. supply (alternating current) that is available from the Engineering College is only 230 volts and hence the supply to these motors has to be independently taken from the M.E.S. mains in the Teachers' College compound at the minimum rate for that kind of supply. A second hand 5000-440 volts transformer was obtained recently and is now under installation exclusively for the running of some motors in the workshop obtained from the Disposals. If the capacity of the transformer could stand this additional load as well, the Electrical Engineer General will be addressed to take up the question of running a set of power line from the Engineering College to the pump house after scrutinising the comparative costs, as it is found that the report of the Special Officer is based on the basic cost of Rs.0.0.6 per unit of the high tension bulk supply whereas the cost per unit of the low tension supply which is actually available for use after conversion works out to just over Rs.0.1.0 per unit.

Para 3(2) Centralisation of stores:

The Heads of Departments are not in favour of having a central stores for the College for the following reasons:-

The stores and tools required for each Department are special and varied for the department concerned. The working of each department is such that tools have to be issued and taken back throughout the day and in the case of consumable stores, it is not possible to regulate the issues to fixed hours, as the articles required depend on the nature of the work taken up or the emergency work that is handled at the moment. If all the stores including valuable stores are maintained in the central stores, the instructional side would suffer, as the students have to go to the central stores to draw everything they require. Under such circumstances, it is necessary that each department should have separate stores of its own with a Store-Keeper and hence centralising of stores in a place like this is not feasible. The present arrangement may be allowed to continue.

P.T.O.

Para 3(3)(a) Payment of bills for supplies - Bills for amount exceeding Rs.50/-

Most of the bills exceed Rs.50/- and the procedure suggested by the Special Officer would involve additional clerical work for the existing inadequate ministerial staff, besides the use of large number of contingent bill forms. The present practice of obtaining drafts in one bill from the Treasury followed at present in this College may be continued. To a similar query from the Accountant-General, Madras on a previous occasion, the above procedure had been explained and he has not raised any objection therefor.

Para 3(3)(b): Bills for over Rs.25 and less than Rs.50/-.

The demand drafts obtained for the amounts are being sent by ordinary post only instead of by registered post as suggested by the special Officer. They are sent through peons to local firms.

Para 3(3)(c) Other bills for small amounts:

The suggestions of the Special Officer are being followed.

Para 3(4) Forms from the Government Press:

The Superintendent, Government Press, Madras has already been addressed in the matter. The procedure suggested by the Special Officer will be followed in future.

Para 3(5) Waterman:

The services of the waterman of the college who was a whole-time servant were already dispensed with from 1.12.48 as suggested by the Special Officer and the water is being supplied by the gardeners, in turn without extra cost to the state-(please see in this connection para 4 of my letter Rc.No.2-113-A/48 dated 1.12.48 on the subject which has a bearing on your Rc.592-A2/48 dated 7.12.48). The payment of Rs.2/- p.m. for supplying water to the dispensary was also discontinued and one of the gardeners is supplying water to the Hospital without extra cost.

Para 3(6) Petty cooly and cart hire:

Item(i): Conveyance charges of members of office establishment for the encashment of bills etc. are minimised as far as possible as suggested by the Special Officer.

Item(ii): The services of cycle peons are being utilised as far as possible for going to Treasury and other offices, thus avoiding payment of bus charges for such journeys.

Item (iii): The hand drawn carts are being used for sending and bringing articles from the Railway Stations and Local Firms with the help of the menials employed in this College as suggested by the Special Officer. But these menials have represented that it would be very difficult to attend to this work also in addition to their legitimate duties and that they might be paid charges towards their mid-day meals, as they have to walk long distances whenever they go to local firms to get articles. Accordingly recommendation was made to the Director of Public Instruction in this office Roc.No.2-113A/48 dated 1.12.48 to sanction permission for incurring an expenditure of Rs.0.10.0 for each menial sent to the city for clearing goods from the office contingencies in as much as this procedure results in large savings to Government under conveyance charges. Orders of the Director of Public Instruction on this recommendation are still awaited.(This bears on the Director of Public Instruction's office Rc.No.592-A2/48 dated 7.12.48).

Item(iv): Steps will be taken to avoid unnecessary expenditure on bus and lorry hire by following the procedure suggested by the Special Officer. Necessary instructions have been issued to the Heads of Departments in the college on the subject.

Para 3(7): Cycle licenses:

The Corporation of Madras has been addressed in the matter and its reply will be submitted separately.

Contd.

Para 3(8) Hospital attached to the College:

The practice of payment of night duty allowance to the nursing orderly and the sweeper of the Hospital has been discontinued and the duty allowance is not being paid from the month of October 1948.

Para 3(9) College Fees:

Proposals for the enhancement of tuition fees of the Overseer Class students from Rs.36/- to Rs.100/- per annum were already submitted to the Director of Public Instruction, Madras in this office Roc.3-SK/47 dated 19.10.48 and orders thereon are awaited.

Para 3(10) Peons for Officers:

The Special Officer has correctly stated my views in the matter. I am of opinion that economy without sacrificing efficiency may be affected by adopting the procedure explained therein.

Para 3(11) Caution money and Electric current advance:

Steps are being taken to draw the caution money from the Imperial Bank of India and deposit it in the Treasury under "Revenue Deposits". This point was also raised by the Accountant-General, Madras and Director of Public Instruction, Madras in their audit reports of the workshop and of the college respectively for 1947-48.

As regards electric current charges, it is suggested in Para 3(1) supra to collect the current consumption charges from the students at a flat rate instead of collecting advances. If this is approved, the question of remitting the amount under "Revenue Deposit" does not arise, as the unclaimed amount pertaining to the previous years will be credited to Government as unclaimed.

Para 3(12) Electric current charges:

Instead of an advance, a flat rate fixed by the Electrical Engineer may be collected. The flat rate should in all cases cover the electric lighting charges so that Government may not be the losers under this head. If the suggestion is accepted, the Electrical Engineer will be addressed to fix a flat rate. The unclaimed amount under this head that is kept in the Bank for the past several years can, with advantage, be surrendered to Government, as it is not possible to disburse the same to the parties concerned after the lapse of such a long period, for want of their present addresses. If this view is accepted, the amount lying in the Bank unclaimed under this head will be withdrawn and credited to Government on the receipt of orders to that effect.

Para 3(13) Unclaimed students' deposit:

Proposals have already been submitted to the Director of Public Instruction, Madras for the utilisation of this amount to improve the amenetie for the college students, as it is but reasonable that the amount realised from the deposits made by them should be spent for their benefit.-(please see ~~this matter in my letter Rc.No.2-113-A2/48~~ the Director of Public Instruction's Rc.No.866-A2/48 dated 4.1.49). Reply to the Director of Public Instruction's Proceedings is being submitted separately.

Para 3(14) Indent for stores:

Necessary instructions have been issued to the Heads of Departments in the college on the subject and steps will be taken to observe economy as far as possible consistent with efficiency.

Para 4:

(b) Most of the bills relate to allotments under Europe stores to be

PTO.

got in India, and special allotments for the various departments of the college. The supplying firms, though guarantee the supply of the stores sufficiently early, could not do so on account of transport difficulties, delay in obtaining licences etc. Further, adjustments relating to inter-departmental transactions are known only during the latter part of the year and they have also to be brought to account. Some delay is also caused in obtaining the orders of the competent authority for the incurring of the expenditure. In an institution like this, which has large amounts to spend for the purchase of valuable stores to be obtained from within and outside India, such a rush of expenditure towards the close of the year is inevitable and could not be avoided, inspite of precautions. However, every effort will be made to minimise this rush of expenditure as far as possible.

PRINCIPAL.

VS/5.3.49.

EDUCATION DEPARTMENT

FROM

THE DIRECTOR OF PUBLIC INSTRUCTION, MADRAS

To

The Secretary to Government,
Education and Public Health Department
Madras.

Rc.856 A2/48 dated 23-5-49

ASST. SECRETARY TO GOVERNMENT
29 MAY 1
EDUCATION AND PUBLIC HEALTH DEPT.

41066

Sub:-COLLEGE OF ENGINEERING, GUINDY--Students deposit amount utilisation of the amount in the--for providing amenetiies for the College students--approved.

Ref:--Government Memorandum 85603 A1/48-A Edn. dated 2-12-48

With reference to paragraph 3(13) of the report of the Special Officer for contingencies communicated with the Government Memorandum quoted above I have the honour to forward herewith for the information of the Government copies of the letters Roc.2-172A/48 dated 2-12-48 and 16-3-49 from the Principal, College of Engineering Guindy submitting proposals for the utilisation of the sum of Rs. 10047-7-10 in the students deposit account for providing certain essential amenetiies for the students of the College. In view of the circumstances explained by the Principal, I have approved his proposal to utilise the amount in the student's deposit account for providing the necessary furniture and other amenetiies in the Assembly Hall and Common Room of the College as detailed in the Principal's letter dated 16-3-49.

2. The furniture and other equipments on purchase will be treated as the property of the College and brought into account accordingly.

Yours faithfully,

For Director of Public Instruction

Copy to the Principal, College of Engineering, Guindy.

Clb.25-5-49

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COPY OF LETTER Roc.2-172 A/48 dated 2-12-48 from the Principal, to the Director of Public Instruction.

Sub:--Utilisation of the students' deposit amount for the implementation of ameneties for the college students --Permission requesting.

There is a balance of Rs.10047-7-10 in the students' deposit account and it is deposited in the Imperial Bank of India. This amount represents the profits and interest derived from the amounts invested by the College students in the students' deposit account for the supply of instruments, books etc., required by them. This account was finally closed and the college Co-operative Society was opened during the year 1938. This amount has been entirely contributed by past students and as such, it is considered that it is only fair that these profits should be utilised for the implementation of the ameneties for the students in the College.

2. One of the long felt wants by the staff and students is a suitable assembly hall and it has not been provided in the original plan of the College. With some difficulty and with a little re-organisation, one of the halls has, of late, been set apart for having visual education shows, lectures by eminent personages invited for the purpose and as an assembly hall. The students of this college have also a tradition for histonic talents and the hall is also used for enacting dramas. Keen interest is being taken in these activities by several students. Part of the hall is used as a common room where news-papers and magazines are read and in-door games are played. Several items of equipment such as stage fixtures, seating accommodation for the students and staff, provision of electric lights and fans, equipment for public address etc., have to be supplied for this Drama Hall. For want of chairs, chairs had to be hired on different occasions from the local lending shops and this expenditure could be avoided if sufficient number of seats are purchased. It is therefore requested that permission may kindly be accorded to utilise this students' deposit amount towards providing various ameneties for the college students as and when needed.

3. An amount of Rs.601-10-9 has so far been spent from this account towards the purchase of a curtain for the stage, rent for the chairs hired from a local supplying firm for functions and for sundry small expenses. My action in having incurred these expenses may kindly be approved.

(sd)x x x x x x
Principal.

/True copy/

Copy of letter No.2-172A/48 dated 16-3-49 from the Principal, to the Director of Public Instruction.

Sub:--Your Rc.No.856-A2/48 dated 4-1-49 regarding utilisation of the students' deposit amount for the implimentation of ameneties for the college students.

As already stated in my previous letter Rc.No.2-172 A/48 dated 2-12-48, the amount deposited in the Imperial Bank of India under "students deposit account" represents the profit and interest derived from the amounts invested by the College students in the student deposit account for the supply of instruments, books etc., required by them. In 1938 the students Co-operative Society was formed and the above work was taken over by this Society. The capital required by the Society was raised by the share capital subscribed by the students. It is not known under what circumstances my predecessors allowed this amount to remain in the Imperial Bank without being used from 1938 onwards. After I took charge as Principal of this College during the last week of May 1948, I came to know that there was such an amount lying in the Imperial Bank of India in the Current Account unused for the past several years, even witho t interest, since the Bank does not allow any interest on current deposits. So when the Director of Public Instructions visited this College on 4-8-48 and even afterwards I discussed this matter with him as to how best this amount could be spent for improving the ameneties of the students in this College and told him that I would submit proposals for the utilisation of

this amount, as it is but fair that these profits should go to the students by way of implementation of their ameneties, in as much as it was contributed entirely by the past students of this College. Hence the necessity for my proposals for the utilisation of this amount.

2. The following are the details of ameneties proposed to be provided for the students of this College out of this amount:--

Supply of equipment to the Assembly hall and Common Room

As already pointed out in my previous letter Rc.No.2-172A/48 dated 2-12-48, one of the long felt wants by the staff and students of this College is a suitable Assembly Hall and provision for it was not made in the original plan of the College. With some difficulty and with a little reorganisation, one of the halls has recently been set apart for having Visual Education Shows, lectures by eminent personages invited for the purpose and as an Assembly Hall. The Students have also a tradition for histronic talents and the hall is also used for enacting dramas. Part of the hall is used as a Common Room where newspapers and magazines are read and indoor games are played. Students are taking keen interest in all these activities. But several items of expenditure such as stage fixtures, seating accommodation for the students and staff, provision of fans and lights equipment for public addresses have to be supplied for this hall. For want of chairs, chairs had to be hired on different occasions from the local lending shops and this expenditure could be avoided if sufficient number of seats are purchased. There are over 1000 students in this College with about 60 members of teaching staff. It is therefore proposed to purchase the following articles for the use of this hall:

1. Seats for about 500 students arranged in blocks at the rate of 7 seats for each block as per sketch enclosed(This work can be done in the workshop of this College during summer vacation)

2. Radiogram 1

3. Loud Speaker 2

4. Curtains etc., for the stage

5. Stage front

6. Microphones

7. Improvements to the Common room by providing the following articles:--

Chairs	20
Stools	12
Coat Hangers	4
Drinking water filter with tumbler stand	2
Wash stand with mirror etc.,	1
Additional fan and light points	
Wooden Screen	1

8. Amplifier 1

3. The cost of the above articles comes to Rs.10042/- as detailed below:--

1. Seats for studnets each block containing seven seats costs about Rs.60/- Total cost for 525 students comes to Rs.4500/-

2. Radiogram	1800/-
3. Loud Speakers 2	380
4. Amount already spent for the purchase of curtains and hire for chairs etc.,	602/-(in round figures)
5. Stage fixtures	300/-
6. Microphones 3	600/-
7. Improvements to the Common room	1000/-
8. Amplifier	600/-
9. Contingencies and other minor items	260/-
Total	10,042/-

There is at present an amount of Rs.10047-7-10 in the Bank under this head including item II above which was already spent. It is therefore ~~xxx~~ requested that permission may kindly be accorded for the purchase of the above articles for improving the ameneties for the students of this College.

(sd)x x x x x x x x x x

Principal.

/True copy/

For Director of Public Instruction

Clb.25-5-49

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(V)

R.C.NO. ~~598~~ A.2/48

Office of the
Director of Public Instruction,
Madras, Dated 10--6--1949.

From

The Director of Public Instruction,
Madras.

To

The Secretary to Government,
Education and Public Health Department.

Sir,

SUBJECT: College - Engineering College, Guindy - Economy in contingent expenditure - Remarks of the Special Officer for contingencies.

45737

R E F: Government Memorandum No.85603-A.1/48-A Education dated 2-12-1948.

IN continuation of my letter R.C.No.598-A.2/48 Dated 29-4-1949 I enclose herewith a copy of the letter R.C.No.2-113-A/48 dated 27-5-1949 from the Principal, College of Engineering, Guindy regarding item 3(1) of the Special Officer's report. In view of the reasons stated by the Principal the existing practice may be allowed to continue.

Yours faithfully,

for Director of Public Instruction.

RVR 13/6/-

Copy of letter ROC.No.2-113-A/48 Dated 27-5-1949 of the Principal, College of Engineering, Guindy to the Director of Public Instruction, Madras.

Ref: Your R.C.No.598-A.2/48 dated 29-4-49 regarding further report para 3-1 of the Special Officer's report about Electric current.

The Special Officer has compared the bulk rate of High tension supply and the low tension supply rate. The High tension supply is at a voltage which could be utilised only after conversion by transformers to a lower voltage which is known as the low tension supply. The rate pointed out by the Special Officer as 1/2 anna per unit is as per Tariff which does not include the various other items like coal, surcharge, meter rent etc. which are being charged. Including these items the cost per unit is actually near about 0-1-3 if not more as could be seen in the specimen bill of a particular month shown below. It may be noted that this is for the units read at the M.E.S. incoming terminals. The units available after convertion by the transformer will be less due to conversion losses and there are other losses due to transmission etc. The cost of the actual supply available for use will hence be never less than

0-1-3-

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O-1-3 and it is therefore considered cheaper to continue the existing arrangement of taking a low tension supply independantly from the Madras Electric Supply main for the Electric pumps in the Teachers' College estate.

Bill for September 1948:-

	Rs.	A.	P.
1. Cost of 26382 units at ½ anna per unit.	824	7	0
2. 9I KVA of Max. demand at Rs.4/- per K.V.A.	364	0	0
3. Adjustement under coal clause	1,121	4	0
4. Rental of meters etc.	15	0	0
5. Rental of transformers	25	0	0
Total:	2,349	11	0

The ultimate cost per unit for September 1948 Rs.O-1-5.

(TRUE COPY)

for Director of Public Instruction.

Education Department.

From

The Director of Public Instruction,
Madras.

To

The Joint Secretary to Government,
Education and Public Health Department,
Madras.

Sir,

R.C.No.598-A2/48 dated 2-7-1949.

Sub: College Engineering College, Guindy - Economy in Contingent expenditure - Electric current charges - Fixation of flat rate to be recovered from the residential scholarships.

Ref: Government Memorandum No.85603-A1/48-A Edn dated 2-12-1948.
2) My letter R.C.No.598-A2/48 dated 29-6-1949.

In continuation of paragraph 3 (12) of my letter referred to above, I submit herewith a copy of the letter No.Con.5/49 dated 14-6-1949 from the Principal, Engineering College, Guindy and request that Government may kindly approve the proposal of the Principal to collect lighting charges at a flat rate of Rs.18/- per annum from each student.

Yours faithfully,

for Director of Public Instruction.

BR,6-7.

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: 2 :

0-1-3 and it is therefore considered cheaper to continue the existing arrangement of taking a low tension supply independently from the Madras Electric Supply main for the Electric pumps in the Teachers' College estate.

Bill for September 1948:-

	Rs.	A.	P.
1. Cost of 26382 units at ½ anna per unit.	824	7	0
2. 91 KVA of Max. demand at Rs.4/- per K.V.A.	364	0	0
3. Adjustement under coal clause	1,121	4	0
4. Rental of meters etc.	15	0	0
5. Rental of transformers	25	0	0
Total:	2,349	11	0

The ultimate cost per unit for September 1948 Rs.0-1-5.

(TRUE COPY)

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Copy of Letter Conf.5/49 dated 14-6-1949 of the Principal, College of Engineering, Guindy, Madras.15 to the Director of Public Instruction, Madras.

Sub: Fixation of flat rate ~~of~~ to be ~~to~~ recovered from the residential scholars for power consumed.
Ref: Your Proceedings 598-A2/48 dated 29-4-1949.

In his letter No.955/II-6-49 (Copy enclosed) the Assistant Engineer (Electrical) city who was addressed to fix a flat rate to be recovered annually from the residential scholars, has suggested a flat rate of Rs.18/- per student per year. I request that permission may kindly be accorded for the ~~xxxxxxx~~ adoption of the rate proposed by the Assistant Electrical Engineer with effect from the academic year 1949-50.

Copy of the letter from the Assistant Engineer(Elentrical) city, 37/38 Thambu Chetty Street, G.T. Madras to the Principal, College of Engineering, Guindy.

Ref: Your letter No.CM.6/49 dated 3-5-1949.
Sub: Fixation of flat rate of lighting charge per year to be recovered from students occupying rooms in the College blocks.

With the total No. of students given by you in your above reference for the years 1947-48 and 1948-49, the average consumption per month by each student, incluside of Malabar Hostel, Mess House, Brahmin Hostel and hostel Managers' Office, has been worked out. The amount of Rs.1-8-0 per student per month suggested by you is quite reasonable. Hence I suggest that flat rate of Rs.18/- per student per year, could be fixed.

Sd. T.S. Chokanadhah,
Assistant Engineer (Electrical).

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for Director of Public Instruction.

46

47 A.

Rc. 856 A2/48.

Office of the Director of Public Instruction, Madras dated 25-8-49.

From

The Director of Public Instruction,
Madras.

1 - SEP 1949
66765

To

The Secretary to Government,
Education and Public Health Department.

Sir,

Sub: College of Engineering, Guindy--Students deposit amount--Utilisation of the amount for providing amenties for the College students.

Ref: This office letter Rc. No. 856 A2/48 dated 23-5-49.

Orders, if any, passed on the reference quoted above may be communicated to me.

for Director of Public Instruction.

K.K.29-8.

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E.P.H. (A)

(26)

Memo. No. 85603 A-7/48 A Edu dated 27-10-49.

Sub: Overseer Course - Increase in tuition fees.

It has been suggested that the tuition fees of Rs 36/- p.a. now being levied from students taking the Overseer course in the Engg. College, Guindy and in the Govt. Polytechnics is too low and that it may be raised to at least Rs 60/- p.a. The D.g.I.&C. is requested to offer his remarks in the matter at a very early date.

To the D.g.I.&C.

for 28/10/49.

Roc.No.598 A2/48 .

Office of the Director of Public Instruction, Madras.
Dated 19-10-1949.

From

The Director of Public Instruction,
Madras.

To

The Secretary to Government,
Education and Public Health Department.

Sir,

Sub: College - Engineering College, Guindy - Economy in contingent expenditure - Electric current charges - Fixation of flat rate to be recovered from the residential scholars.

Ref: 1. Government Memo.No.85603 A1/48 A Edn. dated 2-12-48.
2. My letter Rc.No.598 A2/48 dated 2-7-1949.

I invite your kind attention to my letter Rc.No.598 A2/48 dated 2-7-1949 and request you to be good enough to pass early orders on the subject. In anticipation of Government approval of my proposal, I am instructing the ~~Principal~~ Principal, College of Engineering, Guindy to collect lighting charges at a flat rate of Rs.18/- per annum from each student.

Yours faithfully,

for Director of Public Instruction.

Copy to the Principal, College of Engineering, Guindy for information and necessary action.

VS.24.10.

52

Madras.

To

The Secretary to Government,
Education and Public Health Department.

89168

No. 5009---C.1/49 dated 11---11---1949.

Sir,

Sub:- Education - Industrial - Polytechnics - Overseers Course - Increase in tuition fees - Remarks - Submitting.

pg 9 ante

Ref:- Government Memorandum No. 85603--A7/48-2, Education, dated 27th October, 1949.

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pg 55 infra

In my letter No. 5009---C.1/49 dated 26--7--1949 (extract enclosed) to Government in the Development Department, I have proposed, amongst other things, that the tuition fees charged in respect of all diploma courses in Polytechnics including the Overseers course, might be increased, if Government so desired, from Rs. 36/- to Rs. 72/- per annum commencing from the 1950--51 session. Orders of Government are awaited on this question. I may add that in the Victoria Jubilee Technical Institute, Bombay the annual fees is Rs. 130/- for Bombay students and Rs. 180/- for non-Bombay students for Diploma Courses and that in the College of Engineering, Guindy the fees for the upper subordinate class used to be Rs. 70/- per year.

12.11.49

for Joint Director of Industries and Commerce, Madras.

SDS/12.11.

E.&.P.H.(A)Deptt.

Sub:- COLLEGES - Engg. College, Guindy - Economy in contingent expre - Spl. Officer's report - Orders passed.

Ref:- From the Spl. Officer for contingencies dt.10-11-48.
From the D.P.I.No. 598 A2/48 dt. 29-4-49, 23-5-49 10-6-49, ~~22-7-49~~ and 19-10-49.

Order (Ms) No. 74 Edn., dt. 10-12-50.

The Government have considered the report of the Spl. Officer for contingencies on measures that may be adopted for effecting economy in the contingent expre. of the Engg. College, Guindy, and the letters of the D.P.I. cited above containing his remarks on the various points and pass the following orders.—

Para 3 (1) of the Spl.Officer's report, Electric Current:

In the circumstances stated by the Principal, Engg. College Guindy, in his letter No 2-113-A/48 dt. 27-5-49 the existing practice may be continued.

Para 3(2) of the Spl. Officer's report, Centralisation of Stores:

The Govt. agree with the views of the Principal and the D.P.I. that the Spl. Officer's recommendation cannot be given effect to.

Para 3 (9) of the Spl. Officer's report. Tuition fees:

Orders are being issued in the Development Dept. raising the rate of tuition fee for all Diploma courses in the Polytechnics from Rs.36/- p.a. to Rs.72 p.a. from the year 1950-51, except in the case of the Sound Engg. Diploma course for which the present fee of Rs.100/- will be retained. The Govt. direct that the tuition fee leviable from the overseer class students in the Engg.College, Guindy, be also raised from Rs.36/- p.a. to Rs.72/- p.a. with effect from the beginning of the academic year 1950-51.

Para 3(10) of the Spl.Officer's report, Reduction in No. of Peons:

The Govt.direct that six posts of peons be retrenched as suggested.

Para 3 (12) of the Spl.Officer's repot. Electric Current Charges:

The Govt. approve the proposal of the Principal to collect lighting charges from the hostel students at a flat rate of Rs.18/- from each student.

P.T.O.

58

Para 3 (13) of the Spl.Officer's report, Unclaimed Students Deposits:

The Govt.approve the action of the D.P.I. in permitting the Principal to utilise the amount in the students' deposit account for providing the necessary furniture for and other amenities in the Assembly Hall and Common room of the college.

To The D.P.I.
" " A.G.thro' Finance
" " Fin.Dept.
S/C 7

E. & P. H. Dept. (A)

Sub:- Colleges - Engineering College, Guindy - Economy in contingent expenditure.

Ref:- From the Special Officer for Contingencies, dated 10-11-1948.
From the D.P.I., No.598-A2/48, dated 29-4-49, 23-5-49, 10-6-49 and 2-7-49.

The report of the Special Officer for ----- Contingencies on measures that may be adopted for effecting economy in the contingent expenditure of the Engg. College, Guindy, is on p.3-16 c.f. The remarks of the D.P.I. and the Principal, Engg. College, Guindy, in the matter are contained in the letters at p.25-45 c.f.

Para 3(1) of the Special Officer's report:-

Electric current:- The remarks of the Principal, Engg. College, Guindy are contained in his letter dated 27-5-49 on p.39-41 c.f. In the circumstances stated by the Principal, the D.P.I. recommends that the existing practice may be continued. The Director's recommendation may be accepted.

Para 3(2) of the Special Officer's report:-

Centralisation of Stores:- The remarks of the Principal are contained in para 2(b) of his letter dated 5-3-49 on p.27 c.f. The D.P.I. agrees with the Principal that, for the reasons stated by him, the Special Officer's recommendation cannot be given effect to. The Director's view may be accepted by the Govt.

Para 3(3)(a)of the S.O.'s report:- Payment of bills for supplies:- The D.P.I. states that the Principal is being instructed to follow the suggestion made by the S.O. in this regard. So, no further action is necessary.

Para 3(3)(b) of the S.O.'s report:- The Principal has already taken action on the lines suggested. No further action is necessary.

Para 3(3)(c) of the S.O.'s report:- The Principal

states that the suggestions of the S.O. are being followed. So, no further action is necessary.

Para 3(4) of the S.O.'s report:- Forms from the Govt. Press:- The Principal states that the procedure suggested by the Spl. Officer will be followed in future.

Para 3(5) of the S.O.'s report:- Waterman: The Principal has already taken action on the lines suggested. No further action is necessary.

Para 3(6) of the S.O.'s report:- Petty cooly and cart hire:- The Principal is following the suggestions of the Special Officer. So, no further action is necessary.

Para 3(7) of the S.O.'s report:- Cycle licences:- The Principal is taking necessary action in the matter. No further action is necessary.

Para 3(8) of the S.O.'s report:- Hospital attached to the College:- The Principal has discontinued the practice of paying night duty allowance to the nursing orderly and the sweeper of the Hospital. So no further action is necessary.

Para 3(9) of the S.O.'s report: Tuition fees: The D.P.I. states that the L.C.E. course stands abolished from the beginning of the current year and that, therefore, it is ~~necessary~~ unnecessary to enhance the rate of fees at present. The Director's view may be accepted by the Govt.

So far as the Overseer course is concerned, the Director states that unless the fee is raised in Govt. Polytechnics also, it is not desirable to enhance the fee in the case of the Engg. College, Guindy, alone. The tuition fee of Rs.36/- per annum seems to be too low. Further, there is absolutely no dearth of candidates applying for this course. For the 100 seats in the Overseer course in the Guindy College it is understood that there were 500 applications. It seems reasonable to raise the fee to Rs.60/- p.a. from next year. The remarks of Development may be invited u.o. in regard to Polytechnics.

Para 3(10) of the Special Officer's report:- Peons for officers:- The Director recommends that the P.T.O.

suggestion of the Principal to retrench six posts of peons may be accepted ~~to~~. This may be agreed to.

Para 3(11) of the S.O.'s report:- caution money: The Principal is taking necessary action in the matter.

Para 3(12) of the S.O.'s report: Electric current charges:- The Principal proposes to collect lighting charges from the hostel students at a flat rate of Rs.18/- p.a. from each student. The D.P.I. requests that the proposal may be approved. The Director's suggestion may be approved.

Para 3(13) of the S.O.'s report: unclaimed students' deposits:- The D.P.I. has approved the proposal of the Principal to utilise the amount in the students' deposit account for providing the necessary furniture and other amenities in the Assembly Hall and common room of the College. The Director's action may be approved by the Govt.

Para 3(14) of the S.O.'s report: Indent for Stores. The Principal is taking necessary action in the matter.

Para 4 of the S.O.'s report: The Principal is taking necessary action in the matter.

The file may be sent to Dev. and Finance u.o. for remarks.

E.f.d.u.o.85603A-4/48A dated 28.9.49

ASSISTANT SECRETARY TO GOVERNMENT 6406 28 SEP 1949 FINANCE DEPARTMENT

Fin (EB)

Notes on ff 1-3 above may be perused. The remarks of Dev. regarding the proposal at M on f 2 above may be awaited. ~~are necessary in the first instance.~~

The proposals at A, B & C ~~on ff 1-3~~ above may be accepted in this Dept. As regards the other points, no special remarks are called

(In the present case, ~~where~~ in which a number of recommendations of the Special officer have been examined, it would have ~~been better~~ if Sectional note had been prepared)

29.9.49 29/9/49 30.9.49 4.10.49.

E+P.H.

5 - OCT 1949

Fin no 640675B-1
4.10.49

Dev may now see the case with reference to M on page 2 ante.

Dev 100575 D I/49
11-10-49 76273
E-P-H-a-0-85603A-5/48A
dated 10.10.49

4/10/49.

~~Develop Dept. D.I.~~

FOAS

The notes of E.P.H. and Finance on pp 1-4 above may be perused. The file has been sent to this Dept for remarks regarding 'M' on p 2 above - E.P.H may perhaps be requested to consult the D.I.E. in the matter and let this Dept see the file after his reply is received.

After orders are passed the file may be returned to E.P.H.

13/10/49 13.10.49

Develop Dept E P H
Tue 18/10/49

Develop no.
No/ 100575- D. I/49.
14-10-49

Edn and P.H. Dept

17 OCT 1949
80046

The tuition fee of Rs 86/- was originally fixed by Govt. Neither the D.P.I nor the Director of Industries and Commerce was consulted. It is understood that there was great rush for admissions into the ~~Overseas~~ class in the Polytechnics also. There seems to be no need to consult the Director of Industries and Commerce now. On the very face of it Rs 86/- for a year is very low.

Finance may see before circulation.

E-P-H-a-0-85603A-6/48A
dated 18-10-49

17/10/49 18/10/49 | Fin

17/10/49.

7-in (Sap B)

(Dev. 7-in note on pp 3-4 above)

The further notes may be perused. This Dept need not object to the proposal to raise the tuition fees from Rs. 36 to Rs. 60 per annum for overseer's course both in the Engineering College, Guindy, and in Govt. Polytechnics. It seems preferable to obtain the remarks of the D.I & C., as suggested by Dev Dept, in respect of Polytechnics. This is, however, a point to be settled by E.P.H. in consultation with Development.

20 Oct 49 20-10-49 E.P.H.

22-10-49

22 OCT 1949
8815

Fin no 640675B-1

A draft memo to the D.I.&C. is submitted for approval.

25.10.49.

27/10/49

49 cf 53 cf

26/10/49. [Memo no. 85603 A-7/48-A dtd 27.10.49 Com 89168/49. from the Director of Industries & Commerce. no. 5009-C1/49 & 11.11.49

Please see the letter at p 53 cf. The D.I.&C has already suggested to the Dev Dept that the tuition fees charged for the diploma Courses in the Polytechnics may be increased from Rs 36 p.a to Rs 72 p.a. Commencing from 1950-51 session. and that the orders of the Govt are awaited. The file may be sent to Dev. for remarks w.r.t. their note at p 4 ante

15/12/49 15/12/49 122186

E-P-H-a-0-85603A-8/48A

dated 16-12-49

17 DEC 1949

15/12/49

Dev — D.I.

this Dept previously noted at p. 4 above. The further notes of E.P.H at

6

A IEB

-pp 4-5 above and the letter from the D.I.E. at p.53 of may be perused. The proposal of the D.I.E. to raise the rate of fee for all Diploma Courses in the Polytechnics from Rs 36 per annum to Rs 72 per annum from the year 1950-51 (except in the case of the Sound Engineering Diploma Course for which the fee of Rs 100 will be retained as at present) has been approved in circulation (and orders will issue shortly in a separate file in this dept) with these remarks the file may be returned to Edn. & P.H.

vide order at L. on p.12 of 9. L.F(62(3)-D.I/49 (received in Dec)

6/1/50 Edn & P.H. Dept No. 122186-D.I/49-1 dt 19/12/49

Edn & P.H. A (A)

19/12/49

The file deals with the recommendations of the Spl.Officer for Contingencies in regard to the Engineering College, Guindy. The recommendations were examined in consultation with the Principal of the College, the D.P.I. and the Fin. Dept. The Principal has already taken action on certain recommendations. The points on which orders of Government are necessary are embodied in the draft order placed below. Fin. may see before circulation.

A

6 28-12-49 28/12/49.

29/12/49 Finance E.P.H.-u.o. 85603A-9/48A dated 29-12-49

(Fin (Exp-B)

(Previous fin notes on p.p 3-4 & 5 above).

The further notes may be perused. The draft order below may be accepted and the case returned to EPH.

99398 20 DEC 1949 FINANCE DEPARTMENT

89018 30 DEC 1949 ADDITIONAL DEPUTY SECRETARY FINANCE DEPARTMENT

4-1-50 5/1/50 D.S./EPH 5/1/50 Exp. B

Fin.-u.o. 89018/EB-1 5-1-50.

85603A/48

7

(3)

Edn and P.H.Dept A.

Please see this dept's note at A on the previous page. The file may be circulated to F.D. (PW) for approval of the draft order.

1461

SECRETARIAT, FEN. AND P.H. DEPT. JAN 1950 GOVERNMENT OF MADRAS

6/1/50.

DM 7/1/50 S 7/1 F.D.(PW)

14.7 (P.W)

9.1