

Edn (1940) Department.

Ms SERIES.

G.O. NO.

610 Edn

Dated

25-2-50.

closed
so
Inpctn

cf. 290-A

(8)

[Despatch Abstract.]

Books and Publications - Destruction
of reference copies of superseded publication
and sale as waste paper - orders passed

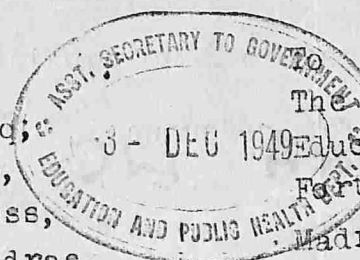
Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

From
R. Siddique, Esq.,
Superintendent,
Government Press,
Mount Road, Madras.



The Secretary to Government,
Education and Public Health Department,
Fort St. George,
Madras.

No. M.R/P.S. Dated 29-11-49

Sir,

Sub:-Destruction of reference copies of superseded publications-
orders requested.

94630

5 Copies each of the superseded publications kept in this
office for reference for the past many years are occupying considerable
space and breeding white ants. As there has not been a single instance
of calling for a particular copy of a superseded publication, and as this
office is confronted with the acute problem of space for the incoming new
publications, orders may kindly be issued to destroy those publications
and sell them as waste paper retaining one copy in each for reference, if
necessary.

P.T.O.

23

If approved, one copy each of the publications to be superseded hereafter will alone be kept for reference.

Early orders are requested.

R.S.R.

R. L. Digne
1/2/4
Superintendent.

Tm

Fr

The Asst Secy Gen
3rd Floor

2.

The S. C. P.

29
13/12

Despatch of refu copies of
superseded publications. Refu you
letter no MR/PS of 29/11/4

Sealed
13/12/4
and
sent
11/12/4

With you please refer me
to the order under which 5 copies
of the superseded publications have been
kept in your office for reference.

PCVLC
17/12/4
9/12/4

10/12/4

3
E. Lu 3
2

M2 3

Sup 2 2 100A 21C
222 212 8

9.2.2 21C

For destruction of reference copies of
publications. 19/1/50

For destruction of reference copies of
publications. 19/1/50

10/1

27

2

18/1/50

18/1/50

18/1/50



No. M.R./R-6415

Government Press,
Madras, 12-1-1950.

Note for the Assistant Secretary to Government,
Education and Public Health Department,
Fort St. George, Madras.

Sub: Destruction of reference copies of superseded
publications.

Ref: Post copy of your telephonic message dated
12-12-1949. P. 30/10

4381

An extract of para 168 (a) of the Madras
Government Press Office Manual is herewith sent..

R. L. S. S. S.
16.1.50

Superintendent.

ENCLOSURE.

EXTRACT OF PARA 168 (a) OF THE MADRAS
GOVERNMENT PRESS, OFFICE MANUAL.

168 (a) - List of superseded publications:-

A list of publications such as Acts, Codes, Manuals
etc., which have been superseded or have become useless from
deterioration, shall be submitted to Superintendent quarterly
on the 16th of January, April, July and October with their
money value. If the write off is within the powers of the
Superintendent they shall be destroyed as directed after
retaining at least 20 copies of the superseded acts in
English and 5 copies of other publications and in other
cases the orders of Government shall be obtained.

18/1/50

7

$\frac{JV}{31.1}$

$$\frac{IV}{31.1}$$
$$\begin{array}{r} 81 \\ 28 \overline{) 2248} \\ \underline{224} \\ 8 \end{array}$$
$$\frac{287.150}{\text{m}}$$

20

From
Janab R. Siddique,
Superintendent,
Government Press,
Mount Road, Madras.

To
The Secretary to Government,
Education & Public Health Department,
Fort St. George,
Madras.



No. 12702/MR/PS, dated 7-2-50.

Sub: Destruction of reference copies of superseded publications - orders requested.

Ref: Government Memorandum No. 94630 C2/49-1 Education, dated 31-1-1950.

The lists of superseded publications required have been furnished with this office references seeking orders of the Government from time to time writing off their value from the accounts and are already contained in the annexures to the G.Os. issued on each reference as may be seen from G.O. Nos. 85 Fdn., dated 24-1-44, 2145 Fdn., dated 6-10-47, and 130 Fdn., dated 18-1-46. My letter MR/PS dated 29-11-49 was only a request to Government for the relaxation of the provisions in para 168 (a) of the Government Press Office Manual in respect of such of those publications which have been retained for reference since the inception of the Government Press and demands for which have not so far been received from any department though several years have elapsed since their supersession. It is submitted that the cost of these publications has already been written off by Government from time to time in the G.Os. ordering their supersession. In view of this, there does not appear to be any need for considering their cost once again. I request ^{therefore} early orders of Government on the destruction of the superseded publications and Acts retained in accordance with the existing provision in para 168 (a) of the Government Press Office Manual, without retaining even one copy in each as mentioned in my letter No. MR/PS dated 29-11-49.

A.V.C.

R. Siddique
9-2-50
Superintendent.

C.No. 94630 C/49.

Sub: Books and Publications - Stationery - Destruction of reference

copies of superseded publications and sale as ~~waste~~ waste papers - orders - passed.

Ref: From the S.G.P. No. MR/P.S. 8 29.11.49

From the S.G.P. No. 12702 MR/P.S. 8 2.2.50.

Order JMs No 610 Edn d 25.2.50

In the circumstances stated by the S.G.P. in the references cited above, the Govt. approve ^{his} ~~the~~ proposal ~~of the S.G.P.~~ that all the copies of superseded publications which were ordered to be retained for reference in past years and whose book value has already been written off, may be destroyed and sold as waste paper.

The Supt. Govt. Press
Madras.



Finance need not see as the book value of these publications have already been written off.

Note: Under para 168(a) of the Govt. Press office manual (extracted on p. 5 of) 5 copies each of the superseded publications ^{have been} ~~are~~ retained in the Govt. Press for reference ^{in past yrs.} For ^{the past} ~~the past~~ so many years, a large no. of these copies have accumulated in the Press. It is stated that there has not been a single instance of calling for any of these superseded publications, and much space is occupied by these publications without any purpose. In the circumstances there seems no necessity to keep them any longer. The draft above is subd. for approval. Fin may see.

May be perused.

Fin (Heath)

2/12

Exp-H Sept (C)

May come

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old 22-25

22-25

$\frac{25}{25}$

25/25

0501 15 1

Book 100

book 100

1001 15 1

1001 15 1