

Edn (1950) Department.

141 SERIES.

G.O. NO. 3077 Edn

Closed

Dated 17 — 11 — 1950

[Despatch Abstract.]

Sub: - Stationery Manual - Vol I & II - Review
and reprinting - Special Staff further
Continuance - Sanctioned.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

From
Sri T.S. Ramachandran, I.C.S.,
Superintendent of Stationery,
Madras.

To
The Secretary to Government,
Education Department,
Madras.

Sir,

F. 39483/50 dated 30th October, 1950.



BOOKS AND PUBLICATIONS - Stationery Manuals - Revision and Reprinting

G.O. No. Ms. 2507 Education, dated 7-9-1950. P-54 (A)

Government in their order read above have sanctioned the continuance of the special staff for the revision of the Stationery Manual till 31-10-1950. Inspite of reminders from this office and the special reminder from the Education Department - vide - Memo No. 32651-E/50-1 Education, dated 25-10-1950, the following officers have not returned the departmental appendices.

- | | | |
|---|-----|---------------------|
| 1. Chief Conservator of Forests, Madras. | | |
| 2. Director of Fisheries. | | Scale of supply of |
| 3. Surgeon General with the Government of Madras. | | clothing. |
| 4. Board of Revenue. | | |
| 5. Director of Harijan Welfare | ... | (Scale of supply of |
| | | Stationery). |
| 6. Collector of Vishakapatnam. | | |
| 7. -do- Cocanada | | Scale of supply of |
| 8. -do- Malabar | | clothing. |

In addition to the above, the Board of Revenue have forwarded the departmental appendices relating to the scale of supply of stationery to 26 Collectors of this Province with their L.Dis. P. 2934/50 dated 27-10-1950 with instructions to them to send their replies direct to me. Hence it may not be possible to complete the revision work on or before 31-10-1950 as ordered in G.O. Ms. No. 2507, Education, dated 7-9-1950.

The following special staff was sanctioned in G.O. No. 2588 Education, dated 22-7-1949 for the revision of the Stationery Manuals.

1. One office Assistant.
2. One Upper Division Clerk.

As there is not much of correspondence work, the post of Upper Division Clerk may be abolished with effect from 1-11-1950.

I request that Government would be pleased to sanction the continuance of the post of the office Assistant till 30th November, 1950 to enable me to consolidate the reports and send my final report with the draft of the revised Stationery Manual, Volume II.

This post will be abolished even earlier if replies are received from the officers promptly. I am continuing the appointment of the office Assistant in anticipation of sanction of Government from 1st November, 1950.

I request also that Government would be pleased to instruct the offices again to return the departmental appendices without delay.

GRB.30-10.

For SUPERINTENDENT OF STATIONERY.

30/10/50

Sl

Sub :- Stationery Manual - Vol II Parts I & II -
Revision and reprinting -

p-19

Read :- From the Supdt of Stoy No. F. 39483/50
dated 30-10-1950

p-34 (5)

Gout memo No. 32651 E/50-1 Edm 25-10-1950

Memo No 33799 E/50-1 Education dated 6-11-50

The attention of the
..... is invited to Gout memorandum
No. 32651 E/50-1 Education dated 25-10-1950
and he is requested to expedite the return
of the departmental appendices to the Superintendent
of Stationery as the publication of the
Manual is delayed

p-34 (5)

Avd 6/11/50

- To
- The Chief Conservator of Forests, Madras.
 - The Director of Fisheries.
 - The Surgeon General with the Govt of Madras.
 - The Board of Revenue
 - p-19 The Director of Harijan Welfare.
 - The Collector of Varkhapatnam
 - The Collector of Coayada
 - The Collector of Malabar.
 - Copy to the Supdt of Stoy.

mm
4/11/50

Sps
3-10-50
50
3/11/50

Two Drafts

Page I

Education Department

Sub :- Stationery Manual - Volume I and II -
Revision and reprinting - Special Staff.
Further Continuance sanctioned.

Read also :- From the supdt of Stry No. F. 39483/50
dated 30.10.1950.

Read also :- ^{again} G.O. Ms No. 2388 Edn dated 22.7.1949
G.O. Ms. No. 2507 Edn dated 7.9.1950

Order/Ms No 3077 Education dated 17.11.50

Sanction is accorded to the
Continuance of one Office Assistant employed
under G.O. Ms. No. 2388 Edn. dated 22.7.1949
for a period of one month ^{from} ~~beyond~~ 31.10.1950
or till the work of revision and reprinting
is completed, whichever is earlier. The post
of Upper Division ^{clerk} employed under the ~~above~~
G.O. should be abolished with effect from
1-11-1950.

2. The action of the Superintendent
of Stationery in having continued the ~~post~~
appointment of ~~one~~ ^{the} Office Assistant referred
in para 1 above, in anticipation of the sanction
of Govt, from 1-11-1950, is approved.

To
✓ The Supdt of Stry.
✓ The A. G. Secy Fin
S. Cs for S.F.

^{18/11}
JMS
4/11/50
50
3/11/50

(710)

Sub:- Stationery Manual, Volume II - Parts I and II -
Revision and reprinting - Special staff - Conti-
nuance - Sanction of.

Read:- From the Supdt. of Stationery, No. F.39483/50
dated 30-10-1950.

Please see the letter from the Superintendent of
Stationery in the current file. ~~The proposal of the~~
~~Superintendent of Stationery to the continuance of the~~
~~Office Assistant for the period till 30-11-1950 (one month~~
~~from 1-11-1950) referred to in his letter, may in the cir-~~
~~cumstances stated be accepted.~~ The draft order below is
for approval.

2. As regards 'M' on page 1 c.f., a draft memo. is
submitted for approval. After issue of the memo, the file
may be sent to Finance for acceptance of the draft order.



Edm VO 33790E/50-2
7. 11-50

8/3
3/11/50
50
3 11 50

4/11/50 (air Memo)

Finance

[Signed as memo NO. 33790E/50-1 Edm dt 6.11.50]

Fin(E III)

The letter from the Supdt. of Stationery
on p.1c.7 and the note of Edm. above may be
perused.

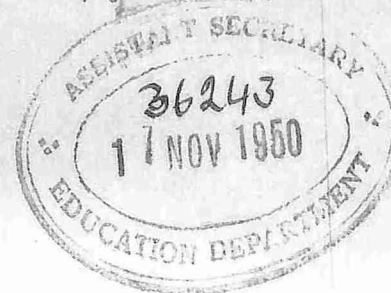
In the circumstances explained in paras 1 and
2 on p.1c.7, the draft order below may
be accepted.

15.11.50

Edm.

13-11-50
14/11/50

Fin VO 92793E III/507
15-11-50



Done
17/11/50

8/

