

3W
So. II. II-25-104-100 4-11-4
Education (1950) Department

Ms. SERIES. 1745

G.O. NO. 2433

Dated

30-8-50

PP 1-3-A
2

[Editorial p. 3]

[Despatch Abstract.]

Forms Special to the Stationery Office. A
Renumbering and Standardization. Sanctioned

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.



Register No. 20810



S.O. 201

S. Ramachandran, Esq.,
Bar-At-Law, I.C.S.,
Superintendent of Stationery,
Madras.15.

To
The Secretary to Government,
Education Department,
Madras.

Sir,

F.17725/50, dated 19-7-50.

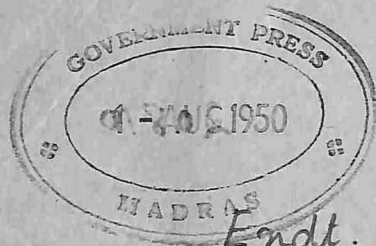
Sub: Forms--Special to the Stationery office--
Standardization--revision and renumbering--
orders of Government--Requested.

Forms special to Stationery office were last revised under orders of Government in G.O. No. Ms.2882, Education, dated 8-12-1937. The list requires complete revision consequent on the deletion of certain forms that are not in use and the addition of forms and registers considered essential for the quick disposal of routine work which require standardization. I submit herewith a list of 60 forms with instructions as to use, particulars regarding size and substance of the paper to be used for them, mode of binding etc. in case when they are required to be supplied in books.

I request that early orders of Government may kindly be passed to enable the Superintendent, Government Press to include the revised list in the Stationery Manual Volume III now under revision.

Copy to the Superintendent, Government Press with the revised list & specimen forms for information.

P.T.O.



99016

Education
E

Enclt. No. 20810 E/50-1 Edn. dated 21.7.50.



Referred to the Superintendent,
Government Press for remarks.

N. V. Srinivasan
Assistant Secretary to Govt.
Education Dept.

28/7/50.

28/7

Government Press.

Endorsement No. S.O. 301/50, dated 23-8-1950.

Returned.

2. I have no objection for the standardization of these forms and inclusion in the Printing Manual, Part III now under preparation.

3. There are 38 items in the existing list of "S.Sty." forms, out of which 11 items have been deleted now and 33 new items added bringing the total no. of items in the new list to 60.

Madras,
23rd August 1950.

Superintendent.

C.No. 20810 E/50.

Edn/5

Sub: Forms - Special to the Stationery
Office - Revision, Renumbering and Standardization
Sanctioned.

p.18 ① Ref: G.O. Ms. No. 2882 Edn 8.8.12.3
From the Suptt. of Stationery F. 17725/
8.19.7.50.
From the S.G.P. Enclt. No. S.O. 301/50
dated 23.8.50

40/30/5

p1 cf

p2 cf

Order / Ms. No. 2433 Edn. dated 30/8/50.

The Government approve the
proposal of the Superintendent of Stationery
to revise, renumber and standardize the sixty
forms specified in the appended list as forms
special to the Stationery office.

flag A

To Suptt. Govt. Press
(with encl) A

To Suptt. of Stationery
25/c.

Note: There are now 38 items in the
existing list of which 11 items have been deleted and
33 new items have been added bringing the total
no. of items to 60. The S.G.P. has no objection
for the standardization of these forms. The draft
order above is submitted for approval.

26.8.50

28.8.50

29/8/50

