97—101,000—4-11-48.

1/16/6 ①

## Education (1950) Department.

MS SERIES.

G.O. NO. 2416 Edn.

Dated 29. 8 1950

35

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[Despatch Abstract.]

Adult Education - Mobile Units - Staff - Sanctioned

## Back Papers.

| G.O. | No. | Department. | Date. | G.O. | No. | Department. | Date. |
|---|---|---|---|---|---|---|---|
|  |  |  |  |  |  |  |  |

## Further Papers.

| G.O. | No. | Department. | Date. | G.O. | No. | Department. | Date. |
|---|---|---|---|---|---|---|---|
| G.O. Rt. | 363 | Edn. | 14.8.57 |  |  |  |  |
| Ms | 1701 | Edn | 13.9.56 |  |  |  |  |
| Ms | 1012 | Edn | 19.5.56 |  |  |  |  |

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Rc.12/SE/50.

Office of the
Director of Public Instruction,
Madras, Dt. 11-4-1950.

(2)

12 APR 1950

From
The Director of Public Instruction,
MADRAS.

To
The Secretary to Government,
Department of Education,
Fort St. George, MADRAS.

6809

Sir,

Sub: Staff required for Social Education Mobile Units.

Ref: G.O.No. Ms. 3876 Edn., dated 19th December 1949.

Five well-equipped mobile units for social education purposes will shortly be put in commission, four units operating in each of the Divisional Inspectors' Divisions and one in the City of Madras and environments.

The actual working of these units will be to visit Social Education Centres and to reinforce the teaching at those centres by visual aids to education.

The minimum staff required for each unit is:

(1) an Officer in the grade of Deputy Inspector in the ordinary grade to plan the instructional programme and to deliver lectures and to do propoganda and generally to build up a good name for these units;

(2) a Technical Assistant on the operational side to be in charge of the Mobile Units Audio-Visual equipment which would be Projector, Public Address System (Microphone & Amplifier), Gramophone, Radio, Maps, Charts etc.;

(3) a Driver-mechanic to drive the vehicle and to be responsible for its maintenance.

The scales of remuneration considered necessary for these posts are as shown below:

(i) Deputy Inspector: Ordinary grade - Rs. 85-5-125-10-175 with permission to fix the pay at maximum plus Dearness Allowance at the rates admissible plus T.A. at the usual rates.

(ii) Technical Assistant: on Rs. 85/- p.m. plus Dearness Allowance at the rates admissible plus fixed T.A. of Rs. 35/- per mensem.

(iii) Driver-mechanic: on Rs. 50/- per mensem plus Dearness Allowance at the rates admissible plus fixed T.A. of Rs. 25/- per mensem.

We need to have five of each category.

Permission of the Government is requested to recruit and appoint this staff with effect from the date of the receipt of the mobile units when fully equipped. The expenditure on Social Education Mobile Units has already been generally approved by the Government in G.O. No. Ms.3876 Edn., dated 19th Decr. 1949.

Yours faithfully,

PRK/11-4.

For DIRECTOR OF PUBLIC INSTRUCTION.

Enclosure to Dr. Su
reply on p17-18

## SOCIAL EDUCATION MOBILE UNITS ----

## How It Is Proposed to Utilise Them.

### 1. Aim & Object:

These Mobile Units are placed in the field so that they can serve Social Education in all its three aspects, namely, (i) spreading literacy among adult illiterates, (ii) production and growth of educated mind among the masses having no literacy education, and (iii) inculcation of a proper sense of rights and duties of citizenship both as individuals and as making up the nation. The Mobile Units are therefore to be regarded as instruments and aids for education, and should be used in an appropriate manner ~~with~~ for planned instruction and for preparing the ground for expansion of Social Education Centres and Adult Classes.

### 2. Allotment of Units.

The five Mobile Units will be allotted for work as indicated below, and each of the Units will be under the control and guidance of the authority mentioned against each of them.

| Unit No | Headquarters | Districts where the Unit will be used | Controlling Authority |
|---|---|---|---|
| 1 | Madras | Madras City and neighbourhood | DDE |
| 2. | Mathurai | Tinnevelly E & W Ramnad, Tanjore, South Arcot | Divl. Inspr. Mathurai Dn. |
| 3. | Coimbatore | Tiruchi, N. Arcot, Coimbatore & Nilghiris, Salem, Malabar N & S | Divl. Inspr. Coimbatore Dn |
| 4. | Kakinada | Godavari E & W Kistna, Vizag. | Divl. Inspr. Godavari Dn. |
| 5. | Bellary | Bellary, Cuddappah Anantpur, Nellore | Divl. Inspr. Anantpur Dn. |

## 3. Method of Work.

The Mobile Units will be employed for Social Education of the masses, and also for preparing the ground for expansion of adult education, and the establishment of Adult Schools in places where they are not in existence. With the help of the Controlling Authority in each case, the Director will prescribe the area or areas where the Mobile Unit is to be made use of. The Unit will be used for intensive education of the masses on matters of vital importance to their daily life. Information relating to facilities provided by the Governmant for their welfare will be furnished to the villagers. Education in regard to rights and duties of citizens, principles relating to health and hygiene, importance of co-operative effort in the bringing about of common welfare, and general education in regard to other matters of importance will be attempted. Advantage will be taken of local fairs and festivals for contacting the masses, and in gatherings arranged during the fairs and festivals they will be instructed about the adult education scheme in operation and the benefit that they might derive therefrom.

As the people of the villages have to be collected together at a central spot for achieving the above objects, the proceedings at each place will commence with some educative entertainment like music, dramatic performances, variety entertainment, or other attractive items, all organised with the help and co-operation of the local school authorities and the school pupils, or otherwise, without any extra financial burden. Once the villagers are collected together, social education will be attempted on a previously drawn up plan, and carried out through (i) talks, (ii) demonstrations, (iii) cinema or other pictures, (iv) group singing, and (v) dramatic representation. Education through entertainment will be the basic aim and method.

(4)

## 4. Staff.

The Staff on each mobile Unit will consist of

(a) a Deputy Inspector functioning as Officer-in-charge,
(b) a Technival Assistant in charge of the Audio-Visual Equipment,
and (c) a Motor Driver in charge of the vehicle.

Their duties will be as set forth below:-

### (a) Duties of the D.I.

1. He will be the Officer-in-charge of the Mobile Unit, and will be answerable to the controlling authority as regards its movements and work.
2. He will draw up itinerary for each calendar month and submit it in time for the approval of the controlling authority 10 days before the itinerary is to be worked out. Full advantage should be taken of local fairs and festivals so that as big a section of the rural public as possible may be brought under the scheme of social educatiion.
3. He will give due intimation of the approved programme to the local D.I., the V.M.'s, and to the local schools, so as to get their co-operation in full.
4. He will be responsible for the planning and working out of the day-to-day programme and arrangements for meetings and gatherings, talks, music, dramatic performances, film shows and other necessary activities at each place where the Mobile Unit is put to use.
5. He will keep an accurate record of the movements of the Unit, and the actual work done in each place. This register which will be known as the Log Book will be submitted to the controlling authority once a month or oftener, and an abstract will be submitted to the Director for information.
6. He will be in charge of the staff, and they will be answerable to him for doing their duties with care and caution.
7. He will do all that is necessary or possible to prepare the ground for further expansion and for the establishment of Adult Schools where they are not in existence.

Design changed vide 'A' on p 30 of infm.

### (b) Duties of the Technical Assistant. (Operators)

1. He will be responsible for the various instruments and other articles sent out in the Mobile Unit.
2. He will operate the instruments with due care and caution, and help to keep them in working order at all times. Should anything

6

seriously go wrong, or cannot be set right report should be made to the DDE and his instruction awaited.

(c) Duties of the Motor Driver.

1. He is responsible for the safety of the motor vehicle and its condition, and he will drive with due care and caution.
2. He will assist the Technical Assistant during the time when the Mobile Unit is engaged in its educational programme, xxxxxxxx by working and attending to the Generator and in other ways.

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D
DDE

Submitted for approval
IN
28.4.50

28.4.50

IN
29.4.50

29.4.50

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(5) 2

R.C.NO.12-S.E.1/50

Office of the
Director of Public Instruction,
Madras, Dated 21--6--1950.

From
The Director of Public Instruction,
Madras.

To
The Secretary to Government,
Education Department,
Madras.

ASSISTANT SECRETARY
EDUCATION DEPARTMENT
23 JUN 1950
16825

Sir,

Subject: Social (Adult) Education - Mobile Units

Ref: Govt. U.O. Note No.6805-C/50-2 Edn dated 10-5-1950.

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1 INF

The Chief Engineer, Public Works Department, (Buildings) Madras, to whom the U.O. note was referred reports that the matter is under correspondence with the Radio Engineer. My final report will be submitted on receipt of a reply from the Chief Engineer. (K)

Yours faithfully,

22.6.50
for DIRECTOR OF PUBLIC INSTRUCTION.

Edu Deptt
C

This may lie over till 25.7.50
w.r.t (K) above

RK
24/6

24/6

RVR 21/6/-

21/6

26/6

SE 9

(6)

RC.NO.12-SE/50.

OFFICE OF THE DIRECTOR OF
PUBLIC INSTRUCTION,
Madras-6, Dated 24--7--1950.

From

The Director of Public Instruction,
Madras-6.

To

The Secretary to Government,
Education Department, Madras.

ASSISTANT SECRETARY
2430 F
26 JUL 1950
EDUCATION DEPARTMENT

Where is orig. file about this

Sir,

Sub: ADULT EDUCATION - Mobile Units - Appointment of staff
Orders solicited.

- - - - - - - - - - - - - - - - - - - - - - - - - - -

REF: (1) My letter RC.No.12-SE/50 dated 11--4--1950.
(2) My U.O. reply No.12-SE/50 dated 29-4-1950
and 12--7--1950.
(3) My letter RC.No.12.SE/50 dated 20--7--1950.

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In continuation of my latest letter, I may inform you that all the five vans have been received from the Coach Building Factory after completion of the body building and are now parked within my office compound. As the units have to be put in commission shortly I request the favour of early orders sanctioning the necessary staff for the mobile units. The appointments of Driver-Mechanic have to be made very urgently as the vans have to be registered and 4 of them have to be sent to the headquarters of the Divisional Inspectors of Schools.

Yours faithfully,

25.7.50

for Director of Public Instruction.

Ks.24/7.

24/7

10

ASST. SECRETARY TO GOVERNMENT
21430
31 JUL 1950
PUBLIC WORKS DEPARTMENT

Edn. Dept

The file on the subject was sent to P.W.D, Public and Finance in U.O. on 20-7-50. for remarks. They may be requested to treat the case as special

26/7.

27/7

29/7

blue pad

U.O. No 6809 C/50 Edn.

31-7-50

PWD(E)

may be added to main file ~~since received from~~ and the case treated as special.

2/8/50

28/30

28/50

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EDUCATION DEPARTMENT.

11

ASSISTANT SECRETARY
25 AUG 1950
25112
EDUCATION DEPARTMENT

From
The Director of Public Instruction,
Madras.

To
The Secretary to Government,
Education Department,
Madras.

Rc. No. 12 S.E1/50 dated 23-8-1950.

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Edn. Dept

Sir,

Subject: Social (Adult) Education - appointment of staff, i.e., Drivers, Operators etc., for the Mobile units - soliciting orders Sanctioning the -

Reference: My letter Roc. No. 12 S.E1/50 dated 24-7-1950.

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I invite your kind attention to my above reference and request the favour of very early orders thereon.

As regards the maintenance of equipment in the mobile units, the recommendations of the Chief Engineer, Public Works Department have been received and have been referred to the Principal, Engineering College, Guindy. On receipt of a reply from him my

p. t. o.

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- 2 -

final recommendation in the matter will be submitted to Government.

Yours faithfully,

24.8.50

For Director of Public Instruction.

vkm/23/8.

Edn. Dept.

The reply from the DPI may be awaited. The main file is in circulation

28/8.

28/8

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13

Education Dept.(C)

Sub:- Adult Education - Mobile Units - Staff - Sanctioned.

Read: From the D.P.I., No.Rc.12-SE/50, dated 11-4-1950.

(8)

Order (Ms.) No. 2416 Edn., dated 29/8/50

His Excellency the Governor directs that the following staff ~~may~~ be ~~sanctioned~~ employed temporarily for a period of one year from the date of appointment for each of the five mobile units sanctioned for social education purposes in G.O.No.3876-Edn., dated 19-12-1949:-

1) A Senior Deputy Inspector of Schools (on the usual scale) (for doing propaganda work.)

2) One 'Operator' on Rs.75/- plus D.A. plus daily allowance for the days on which he will be travelling in the mobile units.

3) One Driver-mechanic on Rs.50/- p.m. plus D.A. plus daily allowance for the days on which he will be travelling in the mobile unit.

2. The Govt. consider that there is no need to grant the maximum of the time scale of pay to the Deputy Inspectors who are to be deputed for the propaganda work. The Director should arrange to post sufficiently senior men in the regular cadre to be in charge of the vans. They will however be paid daily allowance for the number of days on which they will be travelling in the mobile units in addn. to their usual pay and allowances.

3. His Excellency the Governor directs that the conditions of services of the Operators and Driver-Mechanics are matters not suitable for regulation by statutory rules.

4. The expenditure will be debited to the appropriation under "37-Education - General - Mis. A. - General vi) Excluding Govt. & other grants - Adult edn. classes and night schools."
~~[illegible]~~

29/8.

To
The D.P.I.
The A.G. thro' Fin.
s.cs. 5.

22/8/50

22.8.50

Education Department (g)

M

## ADULT EDUCATION - Mobile Units Staff

Letter from the D.P.I., No.12/SE/50, dated 11-4-50.

9

In G.O.No.3876-Edn., dated 19-12-1949, sanction was accorded, among others, for the purchase of 5 well-equipped motor vans and to the incurring of certain items of expenditure on the spread of adult education. The Director has now proposed that the following staff may be employed for each of these vans:-

Special

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19.5.50

B. pl
17/5/50

1) A Deputy Inspector of Schools in the scale of pay of Rs.85-175. The Director has stated that the pay may be fixed at the maximum of the scale. (The Dy. Inspr. is expected to deliver lectures and to do propaganda and generally to build up a good name for these units).

X

2) A Technical Assistant on Rs.85/- plus D.A. plus fixed T.A. of Rs.35/- (to be in charge of the operational side of the mobile units, i.e. audio-visual ~~aux~~ equipment.)

3) A Driver Mechanic on Rs.50/- plus D.A. plus a fixed T.A. of Rs.25/- p.m.

The Director has requested that orders may be issued by 20th April 1950.// There is no detailed information as to how these mobile units are to be used. The Director apparently proposes to use each van as the conveyance and vehicle of one mobile unit; consisting ~~considering~~ of a Dy. Inspector as Educational Officer, a Technician to handle the projector, loud speaker, etc. and a driver mechanic. It is not stated where and to whom the Deputy Inspector is to deliver lectures, at what time and how often are the lectures to be delivered and how many days in a month he is to go ~~for~~ about delivering lectures. It is not also clear whether the ~~a~~ Deputy Inspector is to travel in the van and if (whether so, ~~is~~) there is any room for ~~him~~ in the van (for his equipment). The Director has not also given any info

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C

D

~~whx~~ what should be the qualifications of the technician , how he is to be recruited and whether such qualified persons are available and if so, where. It is not also explained whether ~~the~~ audio-visual equipment and loud speaker have all been ~~arranged~~ secured and whether suitable films for ~~the~~ propaganda ~~van~~ have been purchased.// There does not also seem to be any need to fix the pay of Dy. Inspr.at the maximum rate of the scale.// Although the Director has asked for very early orders on his proposals, he has not given sufficient details ~~on his proposals~~ to enable ~~this Govt~~ Govt. to pass orders on them.// The file may be sent to ~~him~~ the D.P.I. u.o. for remarks on all the points raised above.

E
} - 7
} - 8

DIRECTOR OF PUBLIC INSTRUCTION
20 APR 1950
MADRAS

9389

18/4/50

18/4/50

D.P.I.

Edn Deptt u.o.
6809 C/50-1 Edn
18. 4. 50

D
ADE

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O. Ref. No. 12/SE/50 D/29/4/50.

Sub: Social Education Mobile Units - Staff.

Ref: U.O.--Education Department No.6809C/50-1 Edn., dated 18th April 1950.

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With reference to the above, the following details are furnished in clarification of the letter from the Director of Public Instruction No.12/SE/50, dt. 11-4-50:

The scheme explaining how the Mobile Units will be put ~~to~~ to use is attached.

Lectures are to be delivered to (i) the pupils of the Adult Schools, and also (ii) to the village population drawn together on each occasion. As one Mobile Unit cannot adequately cover the entire area constituting the jurisdiction of a Divisional Inspector, it is proposed to employ the Mobile Unit for intensive work in certain compact areas selected so as to include within ~~it~~ them as many Adult Schools as possible consistent with the capacity of the mobile unit to cover adequately. The aim of these lectures will be to give information of value as regards daily life, and to educate the people as regards their duties as citizens.

It is estimated that about 24 lectures will have to be delivered in the month at the rate of one every day for an average of 24 days when the unit will be put to use.

The Deputy Inspector will have to travel in the Mobile Unit and he will be in charge of it. Sufficient accommodation has been provided for him and the rest of the staff, and also for their personal luggage.

The Technical Assistants have to be men with sufficient training and experience in Radio Engineering. Preference will be given to candidates who have passed examinations in Radio-Engineering. If men with Examination Qualifications are not available, approved practical experience equivalent to such training will be taken into consideration. In any case practical knowledge of the working of the various apparatuses will be considered essential.

D

DDE

JT. SECRETARY
30 APL 1950
9389
EDUCATION DEPARTMENT

Submitted for approval
ZN
28.4.50

Orders as per indication of the D
28.4.50

M
N
Z

85

P.T.O.

All necessary equipment have already been purchased. Five sets have been secured, and they are kept ready at the Director's Office. Each of these sets include (i) a 16 mm. projector, (ii) microphone with amplifier and loud speakers, (iii) a radio receiving set and (iv) a portable gramophone. As soon as the Mobile Units come out of the Coach Building Factory, the equipment will be placed in them, and the Unit will be put into the field. The Units are meant for use as follows: one for Madras, and one for each of the four divisions. The Coach Building Factory have promised two mobile units by 30-4-1950.

Suitable films for the purpose are yet to be purchased from the stock available in the Government of India, Ministry of Information ~~Films~~. Suitable films are available from private parties also. Steps are being taken for the purchase of the films from out of the grant for the current year. They are expected to be available by May or June next.

The object in offering the maximum of the scale to the Deputy Inspector is to get the best type of men. They have to be recruited with special reference to aptitude for Social Education work, and ability to plan suitable and attractive programmes.

X

The Scheme "Social Education Mobile Units-- How it is proposed to utilise them" submitted herewith may be read as a part of this reply.

pp 3-6 CF

DIRECTOR OF PUBLIC INSTRUCTION.

28/4/50

29/4/50

DG/R

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11-5-50

EDUCATION DEPARTMENT (C).

The D.P.I's U.O. reply from 3 ante may be perused.

He has not met the following points. (11)

(1) The method of recruitment of the technical assistants.

(2) Availability of qualified persons to take up the posts.

He may be requested to furnish this information in consultation with the C.E.(General). He may also be requested to state whether these posts should be outside the scope of the Statutory rules. If it is to be governed by the Statutory rules relating to the Madras Engineering Subordinate Services, Branch VI, Provincial Broadcasting Branch necessary adhoc rules have to issued. The D.P.I. may be requested to consult the C.E. on the adequacy of the qualification for these posts also.

At 'Z' on page 3 ante the D.P.I. has stated that sufficient accommodation has been provided for the Dy. Inspector and the other staff to travel in the Mobile Units with their personal luggages. In the circumstances the need for paying T.A. to the staff as proposed by the D.P.I. in his letter in the c.f. does not arise.

The D.P.I. may see this again.

DIRECTOR OF PUBLIC INSTRUCTION
11 MAY 1950
R12/SE1/50
MADRAS

THE CHIEF ENGINEER, P.W.D.
844
19 MAY 1950
(GENERAL) MADRAS

114

B

8/5/50

8/5/50

9.5.50

Edu. No.
6805 C/50-2
May 10, 1950.

DDE

D.P.I.

UO. No. 12/SE.1/50
7.5.50

Transmitted to the Chief Engineer (General) for favour of remarks on items (1) and (2) of the Govt. U.O. No. 6805 C/50-2 Edn. D/. 10.5.50.

17/5.

17.5.50

C

12

OFFICE OF THE DIRECTOR OF
PUBLIC INSTRUCTION,
Madras-6, Dated 12--7--1950

ASSISTANT SECRETARY, EDUCATION DEPARTMENT
13 JUL 1950
19604

SUB: ADULT EDUCATION - Mobile Units -
Employment of Staff.

REF: (1) Government U.O.No.6805-C/50-2 Edn-
dated 10--5--1950.

(2) Letter No.844-R/50-2 dated 20-6-50
from the Chief Engineer, P.W.D.
(Buildings), forwarding letter No.
641-B dated 18-6-1950 of the Radio
Engineer.

15 aub

19 infra

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Resubmitted.

2. The recommendations of the Radio Engineer as endorsed by the Chief Engineer(General) may be accepted. It may however, be pointed out in this connection that there is no need for the constitution of a committee as suggested by the Radio Engineer for selecting the candidates for appointment as Operators, as only 5 appointments have to be made now and it is not certain when further appointments would be needed.

K on p 9 below

3. As regards the servicing, maintenance etc., of equipment in the mobile units, a further report will be submitted on receipt of specific recommendation of the Chief Engineer.

This may be awaited

4. The Mobile Unit staff including the Deputy Inspector of Schools, need not be paid T.A. so long as they travel in the units, but they may be paid Daily Allowance.

P

5. A copy of the letter from the Chief Engineer quoted above together with a copy of letter from the Radio Engineer is enclosed.

p 9 infra

D.P.I.

U.O.NO.12 S.E.1/50
12--7--1950.

To

The Secretary to Government,
Education Department.

14/7

13/7/50

Copy of letter No.844-R/50-2 dated 19th June 1950 from the Chief Engineer, P.W.D.,(Buildings), Chepauk, Madras to the Director of Public Instruction, Madras.

13

Sub: Broadcasting - Provincial - Adult Education - Mobile Units - Appointment of staff.

A In continuation of my Telephonic Message dated 14-6-1950, I enclose a copy of letter No.641-B dated 13-6-1950 from the Radio Engineer containing his remarks on the subject. I agree with him. A further report will be sent to you with reference to para 6 of the Radio Engineer's letter.

2. The U.O. Note No.12/5a-1/50 dated 16-5-1950 is returned herewith in original.

Sd. x x x x x x x

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Copy of No.641-B dated 13-6-1950 from the Radio Engineer, Madras to the Chief Engineer, P.W.D.(Buildings), Madras.

Sub: Broadcasting - Provincial - Adult Education - Mobile Units - Appointment of staff - Remarks - Offered.
REF: Chief Engineer's Memo.No.844-R/50-1 dated 29-5-1950.

With reference to Chief Engineer's Memo.read above, I submit my remarks on the points raised by Government in their U.O.NO. 6805/50-2 Education dated 10-5-1950.

R 2. It is seen from Para 2 of Education Department No.12 S.E./50 dated 11-4-50 that the Technical Assistants to be in charge of the operational side of the Mobile Units are paid at Rs.85/- plus D.A. plus fixed T.A. of Rs.35/-. The duties of these proposed Technical Assistants are similar to those of the operators of the vans of the Prohibition Department which are also fitted with similar equipments. These operators are given at present a fixed pay of Rs.75/- fixed plus D.A. plus Daily Allowance whenever they are out of Headquarters. It is suggested therefore that the same scale of pay may be adopted for these posts and they may be designated as "operators" instead of "Technical Assistants".

3. The following qualifications may be prescribed for the operators:-

(1) He should have studied upto VI Form.
(2) He should have obtained the Cinema Operators certificate. (An examination is conducted by the Industries Department of Madras Government every year for the operators and certificates are awarded).

Preference may be given to those who have already experience of operating 16 m. projectors in any other place.

4. ~~(4)~~ As Cinma Operators courses have been opened in the Central Polytechnic at Madras, sufficient No. of hands may be available now, as the demand is for 5 hands only.

K 5. These posts may be outside the scope of statutory Rules and Service Commission. The selection may be based on the qualifications suggested above and may be done by a suitable Selection Committee.

M 6. As regards the installation, servicing and maintenance of the equipment in the five mobile Units, they may be maintained by Provincial Broadcasting Department as in the case of equipments in the 17 Prohibition Propaganda Vans of Registrar of Co-operative Societies.

Sd. x x x x
Radio Engineer.

/True copy/

[illegible] No. [illegible] dated 11th June 1950 from the Chief [illegible], Delhi, [illegible] to the Director of Public Instruction, Patna.

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Sub: Broadcasting - provincial - Adult Education - Mobile Units - Appointment of staff.

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In continuation of my Telephonic Message dated [illegible] I enclose a copy of letter No.641-B dated 18-5-1950 from the Radio Engineer containing his remarks on the subject. I agree with him. [illegible] with reference to para 3 of the Radio Engineer's letter.

[illegible] herewith [illegible].

Sd. [illegible]

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Copy of No.641-B dated 18-5-1950 from the Radio Engineer, [illegible] to the Chief Engineer, P.W.D. (Buildings), Bihar.

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Sub: Broadcasting - provincial - Adult Education - [illegible] Units - Appointment of staff - [illegible].

Ref: Chief Engineer's Memo No. [illegible] dated 20-4-1950.

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With reference to Chief Engineer's Memo noted above, I submit my remarks on the points raised by Government in their U.O. No. [illegible] Education dated 10-4-1950.

[illegible] from Govt. Education Department No. [illegible] dated 11-4-50 that the "Technical Assistants" to be in charge of the technical side of the Mobile Units are paid at Rs.55/- plus D.A. plus fixed T.A. of Rs. [illegible]. The duties of these [illegible] of the Exhibition [illegible] which are also [illegible] similar equipment. These [illegible] are given at present [illegible] pay of Rs.35/- [illegible] plus daily allowance [illegible] quarters. It is suggested therefore that the same scale of pay may be adopted for these posts and they may be designated as "Operators" instead of "Technical Assistants".

3. The following qualifications may be prescribed for the operators:-

(i) He should have studied upto VI Form.
(ii) He should have obtained the Cinema Operator's certificate. ([illegible] conducted by the Industries Department of [illegible] Government [illegible] for the operators and certificates are awarded).

Preference may be given to those who have already [illegible] projector [illegible] any other place.

[illegible]

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(14)

Edn. Depr.

(M)

In December 49 the govt. sanctioned the purchase of motor vans for ~~use in~~ the education of Adults. The D.P.I. has submitted proposals for the employment of the following staff to operate on each the vans:—

1/1

1. Dy. Inspector~~s~~ of Schools for propaganda work.
2. One technical Assistant for operating ~~the~~ on the equipment ~~van~~.
3. A driver mechanic.

1/3-4 ante

X on 1/4 ante

P on 1/7 ante

2. The D.P.I. has explained how this staff is essential for each van. The Dy. Inspector is to be allowed the maximum pay of the time scale as senior men with special aptitude for social education work have to be selected for the purpose. These officers need not be paid any T.A. as they travel in the units. They will however be eligible for daily allowance.

K on 1/9 ante

A

3. As regards technical Assistants the question has been raised whether their appointment should be removed from the purview of the Service Commission. The Radio Engineer who was consulted in the matter is of opinion that these posts may be kept outside the scope of the Statutory rules and of the Service Commission. He has stated that the technical assistants may be designated as operators. The qualifications of the operators have also been indicated by the Engineer.

4. In the circumstances the Director's proposals may be ~~generally~~ approved. The file may be sent to P.W.D. Public and

12

Finance for remarks.

15/7.
18/7
19/7/50
20/7/50
S. Pwd
Public
Fin

U.O. 6809 E/50 - 4 - Edn
20 - 7 - 50.

2348
25-7-50
ASSISTANT SECRETARY TO GOVERNMENT
21 JUL 1950
PUBLIC WORKS DEPARTMENT

P.W.D(E)

Please see the notes on pp1-11 above.

There are no posts of Operators in the State Broadcasting Dept. The operators in the propaganda vans of the prohibition Dept are under the administrative Control of Devpt Dept. No remarks are therefore called for, in this Dept, on the R.E's suggestion regarding qualification, recruitment etc of the operators referred to in para 3 on p11 ante.

Vide GO 827 PW D/p4 3.3.50

paras 3-5 of p9 ante

para 3, p11 ante

With regard to para 6 of the RE's letter on p9 ante it is submitted that the State Broadcasting Dept has since been authorised in GO No 2287 P.W.d 13.6.50 to recover Rs 1200/- per van per annum towards the maintenance of the equipment in the propaganda vans of the Prohibition Dept. The Education Dept will have to pay annual recurring charges likewise if the S.B Dept were to undertake the maintenance of the equipment in the five Social Educational mobile units. With these remarks the file may be passed on to Public Dept through Devpt.

(x) pp 63-64 cf (L) Copy at (Y)

B.S. changed to Special vide Edn dept note on p10 cf

31.7.50
31.7.50
31.7.50

75692
~~ADS~~
N/a 2.8.50

Dev/ Pub/ Fin

Dev Dno 2368 F/50

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Dev-Deptt

~~13~~ 27

(15)

To A.S.

Notes from p1 above may be perused. The file has been sent to this department with reference to paragraphs 2 and 3 of the Radio Engineer's letter at p9 above.

2. The propaganda van operators in the Prohibition (Amelioration) branch of the Cooperative Department originally belonged to the ex-N.W.F Organisation (later F.P.O.) They were transferred to the Civil Supplies Deptt in GO Ms 869 Food d 13-3-1946. They were in turn transferred to the Prohibition Deptt in GO Ms 2201 Pub d 17-7-1947. The qualifications prescribed for these people in the ex N.W.F Organisation were the following

(i) Working knowledge of English

(ii) Capacity to read out descriptions of magic lantern slides or making brief announcements if necessary to the public in the vernacular.

(iii) Possession of a Certificate of Competency from any recognized authority or institution of Radio Engineers

(iv) Possession of a certificate of proficiency in operating a cinema projector granted by a competent authority or a cinema house

In the ad hoc rules for the ameliorative staff the Registrar has proposed the same qualifications for the operators in the Amelioration branch of the Cooperative Department.

In G.O. Ms 618 Rev d 19.3.1948 the Govt fixed the pay of the Cinema operators at Rs 75 p.m. With this information, the file may be passed on to Public

Z on p5 NF (S)

not put up

-do-

Papers not put

File C No 26880 Pol/49 not put up

47-8 CF (S)

ASSISTANT SECRETARY TO GOVERNMENT
3372
4 - AUG 1950
Received 5-5 ...
No 75692
CHIEF SECRETARIAT

4.8.50

3.8.50
3.8.50
4.8.50 Pub Public

-14- 28

### Public (Services) Department.

This Department is concerned with 'A' on p.11 ante. This department need not object to the proposal therein. Technical Assistants being only non gazetted, they do not automatically come within the commission's purview and therefore no special orders are necessary to keep them outside the Commission's purview. As regards exclusion of the posts from the purview of the service rules, Education may issue an order to the effect that H.E. the Governor considers that the conditions of their service are matters not suitable for regulation by statutory ~~x~~ rules. Please see precedent at 'P'. The file may be returned to Education.

5/8/50

5.8.50

Assistant Secretary Education Department
AUG 1950
22630

Pub(Ser-A)
U.O. No. 3372/50-1
5.8.50.

Edn.
ES Dept.

The file may be sent to the Finance Dept. for remarks as already marked. They may be requested to treat the case as special. D. P. I has asked for immediate orders.

At once
7/8/50

7/8

7/8/50

U.O. No 6909 C/50-3 Edn.
7-8-50.

Assistant Secretary to Government Finance Department
70235
AUG 1950

### Finance (F.III)

Notes from p.7 above may be perused. The case relates to the employment of the following staff for each of the five mobile units for social education purposes sanctioned in G.O.No.3876, Edn., dated 19-12-1949:--

1. Deputy Inspector in the grade of Rs 85--175.
2. Technical Asst. on Rs 85/- plus D.A. and
3. A driver Mechanic on Rs 50/- p.m. plus D.A.

Copy at (M)

p 1 of

---

29

(16)

2. The D.P.I. has also proposed that

(a) he may be permitted to fix the pay of the Deputy Inspectors proposed in this connection, at the maximum of the scale;

(b) the daily allowance at the rates admissible under the Rules may be paid for the above staff for ~~x~~ the number of days they travel in the units.

A on p 1 of

P. on p. 7 above

para 4 on p 11 above

Education have agreed ~~with~~ to the proposals of the D.P.I.

The staff proposed in para 1 on p.14 above may be agreed to in this department subject to the following remarks:--

Deputy Inspectors - For the reasons stated by D.P.I. on pp.3-4 ~~xxx~~.above, this department may agree to the need for the 5 Deputy Inspectors.

The D.P.I. has proposed the maximum of the scale to the Deputy Inspectors in order to get the best type of men and also for the reason that Senior men with spl. aptitude for Social education work have to be selected for the purpose. It is stated that the Deputy Inspector will have to travel in the mobile unit and be in charge of it and give lectures. It is estimated that about 24 lectures will have to be delivered in a month at the rate of one every day for an average of 24 days when the Unit will be put to use.

X on p 4 above and para 2 on p 11 above

N on p 3 above

M on p 3 above

Submitted that there seems to be no reason to allow the maximum of the scale to the Deputy Inspectors as proposed by the D.P.I. Generally, School Assistants with some years' experience alone will have been promoted as Deputy Inspectors who, when posted to be in charge of the Mobile Units, may not have other responsibilities and administrative duties like the regular Dy.Inspectors who are in charge of independent ranges. Selected senior men from the cadre of Deputy Inspectors may be appointed to the posts in the present case.

X on p 4 above

The five units proposed are one for each of the four units in each of the Divisional Inspector's Divisions and one in the City of Madras and environments.

X on p 1 of

*Technical Assistants* - ~~The~~ Technical Assistants are proposed for the 5 mobile units and may be agreed to.

Kr 10/8/50

The C.E. whose remarks were invited has stated that the duties of the Technical Asst. now proposed are similar to those of the operators of the vans of the Prohibition Department which are also fitted with similar equipments. It is stated that the operators of the vans in the Prohibition department are given a fixed pay of Rs 75/- plus dearness allowance plus daily allowance whenever they are out of Headquarters. The C.E. has suggested that the same scale of pay and the same designation may be adopted for the Technical Assistants now proposed.

R. on p 9 above

M

Submitted that the C.E's suggestion regarding the pay of the operator seems quite reasonable. Finance may accept his suggestion and advise that the Technical Assistants also may be paid a fixed pay of Rs 75/- p.m. The designation also may be as Operators as suggested by the C.E.

A) A Kr 10/8/50 R on p 9 above

The C.E. has also proposed that these posts may be outside the scope of statutory Rules and Service Commission. The D.P.I. has not made any specific remarks on the suggestion. Presumably he agrees. Education have agreed to the proposals of the D.P.I.

K on p 9 above

para 4 on p 11 above

Public (Services) have noted that as the posts of Technical Assistants are only non-gazetted, they do not automatically come within the purview of the Commission, and that therefore no special orders are necessary to keep them outside the Commission's purview and they have suggested that Education may issue an order ~~for~~ to the effect that the conditions of their service are matters not suitable for regulation by Statutory Rules.

p. 14 above

Finance may agree to the proposal.

Kr 10/8/50

Driver Mechanics - 5 Driver Mechanics proposed for the 5 mobile vans may be agreed to. The pay proposed viz., Rs 50/- seems reasonable and may be agreed to.

m on p 18

B

3. The proposal ~~of~~ at (b) para 2(b) on p. ~~15~~ 29 above may also be agreed to in this department.

P.I.C.

Kr 10/8/50

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(17) 131

4. Education have not specified any period for which sanction is required for the staff now proposed. Finance may suggest that the staff may be sanctioned for a period of one year from the date of appointment. The ~~entire~~ extra cost involved in the proposal as proposed by the D.P.I will come to Rs23,700/- for one year and if the suggestions of this department ~~are~~ accepted, the ~~entire~~ extra cost will be ~~slightly~~ reduced to Rs 20,400/-.

Kr 10/8

5. Finance may suggest that the expenditure on the present proposal may be ~~met out of~~ counted against the Govt. of India grant of Rs ~~6.86~~ 6.86 lakhs already credited to the accounts of this Govt. for the spread of adult literacy in the State. In that case, no special financial procedure seems necessary. If, however, the expenditure cannot be met out of the G. of I. grant, the case will have to be referred to the St. C. and the Cabinet as the cost exceeds Rs 20,000 per yr. ('The expenditure is not on a new Service') or the short circuit procedure should be followed.

6. The case may be circulated to H.M. (Finance) ~~also before issue of orders.~~ at this stage.

Kr 10/8

10 AUG 1950

ASSISTANT SECRETARY
EDUCATION DEPARTMENT

175 } D.I.
37
85 } T. Asst.
24
50 } Dr. mech.
395 x 5
1975 x 12
23700 p.a.

~~Asst. A.~~ CSR Kr 10/8/50

B.T. para 5

9.8.50

9.8.50

M 9/8/50

B 9.8.50

Kr 10/8/50

Fin. No. 70235 Edn

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Revised Note

M

Education Dept. (C)

The Govt. of India sanctioned a special grant of Rs.1.57 lakhs last year for the expansion of adult education. A scheme was framed for utilising the Govt. of India grant. One of the items connected with the scheme was purchase of 5 motor vans for propaganda purposes.

2 The D.P.I. now reports that the vans are ready for use. He has proposed the employment of the following staff for each van:

1) One Dy. Inspr. of Schools for propaganda work.
2) One Technical Assistant for operating the equipment.
3) One Driver-Mechanic.

(1) above:- The Director suggests that the Deputy Inspector appointed for the purpose should be given the maximum pay of the time scale. Finance Dept. do not agree. They suggest that the Senior

p.i.f

p.i.f

p.i.f

X on p 4 ante

It is not known whether it will be possible for the Director to make such an ~~appointment~~ arrangement. To begin with the Director may be asked to adopt the procedure suggested by the Finance Dept. | 22/8/50

The Dy. Inspectors will be eligible for daily allowance under the rules. They need not however be granted travelling allowance as they will be travelling in the mobile vans. | 22/8/50

p 7 ante

(2) above:- For the technical assistant, the Director has suggested ~~the~~ a pay of Rs.85/- a month. From the note of the Dev. Dept. it is observed that such employees in the Prohibition Dept. are allowed only a pay of Rs.75/- a month. Finance suggest that the pay of the technical assistants may also be limited to Rs.75/- plus Dearness Allowance plus Daily Allowance for the number of days ~~he~~ they will be travelling in the mobile vans. The suggestion of ~~the~~ Finance may be accepted. / 22/8/50

p 1 cf

p 13 ante

p 16 ante

It has been suggested that the Technical Assts. may be designated as "Operators" as in the Prohibition Dept. The suggestion may be accepted. The posts may be kept outside the purview of the Commission and the services rules also. Public have agreed to this.

M

p 9 ante

22/8/50

p 14 ante

(3) above:- The Driver-Mechanic is to be allowed a salary of Rs.50/- a month plus Dearness allowance and Daily allowance for the days on which he will be travelling in the mobile unit.

p 1 cf

3. The expenditure on account of the proposal may be counted against the expenditure to be incurred from out of the Govt. of India grant. Even if the general scheme for utilising the Govt. of India grant is not accepted, it will be possible to meet the expenditure on the staff from out of the existing allotment in the Budget for adult education.

To be placed before Cabinet

4 The posts may be sanctioned for a period of one year from the date of employment at present. A draft order is submitted. | 22/8/50

The file may be circulated to H.M.(E. & L.) and ~~H.M.(Finance).~~

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No.6809/50-C.

H.M.(Finance.). for appl. of draft.

22/8

22/8/50

S. Draft for approval

H.M.(Fin)

22.8.50

HM(E&L)

28/8

HM(Fin)

27.8

SECRETARY
29 AUG 1950
EDUCATION DEPARTMENT

~~21~~ 35

EDUCATION DEPARTMENT.

Office of the
Director of Public Instructi
Madras.
Dated: 11th September, 1950.

R.C. No.12-SE.1/50

From

The Director of Public Instruction,

MADRAS.

ASSISTANT SECRETARY
13 SEP 1950
27856
EDUCATION DEPARTMENT

To

The Secretary to Government,
Education Department,
Fort St. George,
MADRAS.

Sir,

Sub: Adult Education - Mobile Units - Maintenance of Equipment - Appointment of a Technical Assistant.

Ref: My letter R.c. No,12-Se.1/50 dated 23-8-1950.

80 No. 2416
28-8-50

@@@@@

In enclosing herewith a copy of letter R.c.844-R/50 - C.R. dated 25-7-1950, I may state that although the Chief Engineer, P.W.D. has suggested that the maintenance of the five mobile units may be undertaken by the Provincial Broadcasting Department, I am of the opinion that the maintenance and servicing of the equipment carried in the vans can be done quicker and cheaper if it is undertaken by the Education Department itself. With the development of Visual Education Scheme as well as the Adult Education Scheme, the Audio-Visual Equipment and other special equipment that will be purchased by the Education Department will increase year by year. It is therefore appropriate that my Department should undertake the maintenance and servicing of the equipment in the vans. To this end, I request the Government may be pleased to sanction the post of a Technical Assistant on a scale of Rs.150-10-200. In this connection, I may add, that the Director, Provincial Broadcasting, is reported to have stated that the creation of such post would be necessary for my Department even if the Broadcasting Department have to undertake the maintenance. The Technical Assistant will have his headquarters at Madras, and he may be required to go to any place where the vans are located. The Principal, Engineering College, Guindy who ~~has~~ consulted in the matter agrees with my suggestion and also states that for major servicing the facilities afforded in the Telicommunication Engineering Department of his College may be utilised. I also request that the post of Technical Assistant may also be kept outside the scope of statutory Rules as in the case of posts of operators and drivers already sanctioned. A

As regards the qualifications to be tentatively prescribed for the post of a Technical Assistant, I am awaiting further remarks from the Principal, College of Engineering, Guindy, and I will submit further report in due course. Meanwhile, I request that Government may be pleased to sanction the post of a Technical Assistant in the scale of Rs.150-10-200 immediately.

Yours faithfully,

for Director of Public Instruction.

k.v.s./11-9.

~~22~~

~~24~~ (19) 37

Copy of the letter No.844-R/50-C.R. dated 25th July 1950 from the Chief Engineer, P.W.D. (Buildings), Chepauk, Madras addressed to the Director of Public Instruction, MADRAS.

Sub: Broadcasting - Provincial - Adult Education - Mobile units - Taking up of the maintenance of the equipment.

...

In continuation of my letter No.855-R/50-2 dated 19-6-50 I consider that the maintenance of the five vans under your control can be undertaken by the Provincial Broadcasting Department, only if one more junior van Supervisor in the scale of pay of Rs.150-10-200 is got sanctioned and the payment of maintenance charges at Rs.1200/- per van per annum, is acceptable to your Department.

(True Copy)

for Director of Public Instruction.

k.v.s./11-9.

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~~24~~

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39

Education Deptt. (C)

Telephonic Message No. 27856 C/50-1 Edn. dated 19-9-50.

From

The Secretary to Govt.
Edn. Deptt.

To

The D.P.I.

Ref: Your letter No. 12 SE 1/50 dated 11-9-50.

Sub: Adult education - Technical Assistant for maintenance of equipment in the Mobile Units.

~~Will you~~ Please ~~explain~~ ~~State~~ Specify in detail the duties to be assigned to the Technical Assistant and make it clear whether he will merely attend to the maintenance and servicing of the radio/VE equipment in the vans, or whether he is expected to service the vans also. If the Technical Assistant should look after the vans also, please say whether the work should not be entrusted to the Transport Deptt. which is qualified and equipped to do the work.

19/9/50

19.9.

Issued
G.B
20-9-50

PC

in Confirmation

40

~~26~~

~~27~~ ②
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Edu. Dept (C).

T.M. No. 27856 C/50 - 2 Edu. dated. 29-9-50

From

The Asst. Secretary to Govt.
Education Dept.

TO

The Dy. DPI.

Ref: This Dept. T.M. No. 27856 C/50 - 1 dated 19-9-50

Regarding Techenical Assistant for maintenance of Equipment in Mobile units.

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please say when a reply to the T.M. may be expected.

28/9. 28/9

29/9/50

31/30/9.

Dsd
5/10

Issued
G.B
30-9.50

(A. c. to go)

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EDUCATION DEPARTMENT

FROM

THE DIRECTOR OF PUBLIC INSTRUCTION, MADRAS.

To

The Secretary to Government,
Education Department, MADRAS.

Rc.12-S.E.1/50 dated 30th September 1950.

ASSISTANT SECRETARY
4 OCT 1950
30497
EDUCATION DEPARTMENT

Sir,

Sub:--Adult Education--Mobile Units--Maintenance of equipment--Appointment of a Technical Assistant--

Ref:--1) Post copy of T.M.No.27856-C/50-1 Edn. dated 19-9-50.
2) Letter Rc.12-S.E.1/50 dated 11-9-50.

*****

I have the honour to state that the Technical Assistant will look after the maintenace and servicing of the various audio-visual instruments which are carried in the Mobile Units and also the audio-visual instruments of different kinds already in use for visual education in the Central Film Library. As the equipments now supplied in the Mobile Units are all new, for sometime the Technical Assistant will look after the general servicing and maintenance only, now and then replacing parts like Projection lamp, Pilot lamp, Exciter Lamp, bulbs etc. Repairs of a serious nature are not anticipated for sometime, but when necessity arises, the Technical Assistant will be expected to do the needful in the matter. The Technical Assistant will have his workshop in the Engineering College, Guindy and will work under the control of the Principal, Engineering College and will be attached to the Telecommunication Department of the College. Whenever any instrument requires adjustment or repairs it will be sent by the Divisional Inspector concerned to the Principal, Engineering College, Guindy and the Technical Assistant would see to the rectification of defects. If the transport of any of the articles of audio-visual equipment in the vans is not feasible, the Technical Assistant will be sent to the spot for attending to the repairs on the spot.

X The Technical Assistant being only qualified in Radio Engineering cannot be expected to look after the maintenance of the motor vehicles and the Divisional Inspector of Schools concerned will be requested to arrange for the maintenance of the vehicles with a suitable local automobile firm.

The Principal, College of Engineering, Guindy, has suggested that a candidate who has passed the Sound Engineering course in Polytechnic would be suitable for the appointment provided he has 3 or 4 years of experience in the line. I agree with his suggestion. Since no statutory rules have been framed for the post of a Technical Assistant, I request that this may be kept outside the scope of statutory rules as in the case of posts of Operators and drivers already sanctioned.

Yours faithfully,

FOR DIRECTOR OF PUBLIC INSTRUCTION

Clb.30-9-50

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(23)

OFFICE OF THE DIRECTOR OF PUBLIC INSTRUCTION, M A D R A S.
U.O. No.12 SE 1/50 dated 27-10-50.

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Sub: ADULT EDUCATION - Maintenance of Vans and equipment - Appointment of Technical Assistant.

Ref:- Secretariat U.O.No.27856 C/50-3 Edn., dated 14.10.50.

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ASSISTANT SECRETARY'S
31 OCT 1950
EDUCATION DEPARTMENT

Resubmitted.

Various points contained in the U.O. Note referred to above are discussed below:-

33871

D. In view of what has been stated in para 2 of the U.O.Note, the Social Education Mobile Unit which is intended to serve Madras City and the neighbourhood may be entrusted to Government Auto-mobile Workshop whenever repairs are needed. As regards the other units in the Moffussil the Divisional Inspectors of Schools may be permitted to arrange for the repairs etc., with a suitable local automobile firm.

2. The motor vehicles were taken delivery of on 19-7-50. They were driven from chrompet by a duly certified Motor Vehicle Driver ( a peon of this office) and two duly certified foremen of the Government Coach Building Factory. This was necessary because the works Manager was pressing for the removal of the vans from the Factory on the ground that he had no space to keep them. The vehicles are accommodated in Nissen huts available in this Office premises and they were carefully protected from sun and rain and otherwise looked-after. No special consultation was made as regards whether the Coach building has been properly done. The Joint Director had approved of the design and the plans and estimate , and himself visited the factory during the progress of the work, and gave instructions in writing. The Cityzenship Special Officer was required to accompany the Joint Director during these visits. Before taking delivery the details as in the approved plan and written instructions were verified by the Citizenship Special Officer.

3. The five vans have been fitted with electricity generators with the cooperation and advice of the Engineer of M/s. Radio and Electricals Ltd., who supplied them. Projector, Public address system, radio- and gramaphone have been purchased and kept ready. These are not fitted to the motor vehicle, but they are only to be carried in the vehicle, and taken out for use every time. Provision has been made to carry these apparatuses in the vehicle without damage or inconvenience.

4. The four vans intended for the moffussil are still in Madras and it is proposed to send them out in a few days. The formality of registering the vehicles and getting them duly certified as fit for movement by the Commissioner of Police is over.

5. A sum of Rs.129-4-0 has been spent towards petrol, oil etc.

6. The van meant for use in Madras and in the neighbourhood has not yet been put to use.

p.t.o.

46

7. In view of the equipment (Projector, Etc.,) being all new, serious repairs are not ordinarily expected to arise for some time. The sanction for post of Technical Assistant may in the circumstances, be accorded with effect from 1.4.51.

29.10.50

for Director of Public Instruction.

To

The Secretary to Government,
Education Department,
Madras.

28/10

Jd.28-10/-

Enclosures to go in the Secretariat pad

(1) Secretariat current file of 10 pages
(2) — do — U.O. note of 2 pages
(3) — do — Dis. bearing G.O. Ms. No. 2416 Edn. d/ 29.8.50.

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Issue to-day

11/11/50

p11cf

## Draft I

~~33~~ 47

Education Department (C)

Memorandum No. 27856 c/50 -4 Edn., dated 11/11/50

Sub:- Adult Education - Mobile Units - Maintenance of equipment.

Ref:- Correspondence ending with D.P.I.'s U.O.reply No.12-SE-1/50, dated 27-10-1950.

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The Govt. approve of the proposal of the D.P.I. that the repairs for the Social Education Mobile Unit which is intended to serve the Madras City and the neighbourhood may be entrusted to the Govt. Automobile Workshop ~~whenever~~ and that the Divl. Inspectors may be permitted to arrange for the repairs, etc. of the units in the mufassal with suitable local automobile firms.

2. The Director may renew his proposal for the appointment of a Technical Asst. in May 1951 if that post is considered quite necessary.

To
The D.P.I.

10/11/50

11/11/50

11/11

## DRAFT II

D.O.No. 27856 c/50-5 Edn., dated 11/11/50

My dear Govindarajulu,

Sub:- Adult Education - Mobile Units.

Ref:- Correspondence ending with your U.O.reply No.12-S1-1/50, dated 27-10-50

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p11cf

x to be entered

I am to enclose a copy of Memo No. 27856 c/50-4, Ed dated 11.11.50 approving the arrangements suggested ~~in~~ b you for the repair of the mobile units. You may renew your proposal for the appt. of a Technical Assistant in May 1951 in case that post is considered essential.

I am ~~desired~~ to point out in this connection that there has been ~~undue~~ ~~avoidable~~ undue delay in putting the mobile units into commission, which could very well have been avoided if the officers concerned had shown a higher sense of responsibility. In any case I am to request you to see that work with the mobile units is started without further dela

Yours sincerely,

Fair W.E.
11.11.50

To the D.P.I.
(by name)

10/11/50

11/11/50

11/11

From the D.P.I. Rc.No.12-SE.1/50, dated 11-9-50 and 30-9-1950.

(25)

Sub:- Maintenance of vans and equipment - Appointment of Technical Asst.

The Govt. have sanctioned the purchase of 5 vans for propaganda connected with Adult education. Staff have also been sanctioned on the following scale for each van:-

(1) A Dy. Inspr. of Schools for propaganda purposes.

(2) An Operator.

(3) A driver-mechanic.

2. The D.P.I. raises the question as to the department which should be responsible for the maintenance of the equipment in the vans. The Radio Engineer has stated that the Broadcasting Dept. will maintain the vans on the following conditions:-

(1) A van supervisor should be appointed in the scale of Rs.150-10-200.

(2) The Education Dept. should meet the maintenance charges to the extent of Rs.1,200 per van per annum.

2. The D.P.I. considers that the Edn. Dept. itself can undertake the maintenance and servicing of the equipment carried in the vans much quicker and at a cheaper cost. He, therefore, asks for sanction to the employment of a Technical Asst. on a scale of pay of Rs.150-200. He has indicated the several items of work to be attended to by the Technical Asst. The services of the staff in the Engg. College will also be utilised for the work in question. As regards the maintenance of the motor vehicles the D.P.I. says that the work will be done by a suitable local automobile firm.

A

It is understood from Home Dept. that instructions have been issued to Heads of Depts. by the Transport Dept. that automobiles used in the City and in the Chingleput District should be got repaired in the Govt. Automobile workshop in the City. These instructions do not apply to the automobiles running in other districts. Only one of the five vans will be running in the City and in ~~the~~ areas within its vicinity. This automobile alone will have to be repaired in the Govt. workshop. The reference to local automobile firm in the D.P.I.'s letter presumably relates to repairing of automobiles running in the ~~muffasil~~ districts.

3. For orders whether the proposal of the Director may be accepted. As suggested by him the post of Technical Asst. may be kept outside the scope of Statutory rules. P.W.D., Public and Finance may see for remarks before circulation.

13/10

The motor vans were taken charge of by the D.P.I. sometime in July 1950. It may be noted that the vans were parked in the Director's office before the staff for running them were actually sanctioned. It is not clear how the vans were brought to the Director's office and who certified that the coach building, etc. was properly done. It is not also known whether there are arrangements in the Director's office for keeping the vans unexposed to sun and rain. There is also no information on the following points:-

P/9 CF

(1) whether all the five vans had been fitted up with the audio-visual equipment and if so, under whose supervision;

(2) whether the four vans intended for the mufassal have been sent to the Divl. Insprs. and if so, when;

(3) what expenditure has been incurred on the vans already on petrol, oil, etc;

(4) whether the van intended for the city has been actually put to use and if so, detailed information on the occasions in which they were used.

It does not seem that the Technical Asst. now applied for may be required immediately, the equipment in all the vans being new. It does not also seem that he will have full time work in respect of the vans and it is not clear how his services will be utilised when he has no work in regard to the vans. It is for consideration whether information on these points may be called for from the D.P.I. and if so, whether the file may be sent to him u.o. for detailed remarks before the question of appt. of the Technical Asst. is proceeded with.

u.o. 28856/50-3Edn
14-10-50.

13/10/50 S 17.10.50 14 w

---

Please see the note on pp.1-2 ante and the Director's letter on p.11 c.f. He has some explanation to give to the points raised on page 2 ante. The fact, however, remains that though the vans were ready towards the end of July, they have been lying idle in the Director's office for the last three months. This is evidently because ~~of~~ steps necessary to put them into commission were not taken when the coach-building was going on. It is not also understandable why the formality of registering, etc. should have taken 3 months especially in respect of Govt. vehicles. The vehicles intended for the moffusil are still here. If the vans were not used the need for spending Rs.128-4-0 on petrol etc. is not clear. A letter has just been received from the Dir. for increasing the seating capacity in the vans and it will take some time before orders are passed on it. Most probably the vans will continue to be in the Director's office until orders are passed on this letter.//It is ~~therefore~~ for orders whether it should be pointed out to the Director that there has been undue delay in putting the vans into commission.

X

The suggestion in para 1 of the letter on p.11 c.f. may be accepted. As regards the Technical Asst., since his services will be required only from 1st April 1951 the Director may be asked to renew the proposal for the appointment of Technical Asst. in May 1951.//The file may be circulated to H.M.(E. & L.).

Y

4/11/50 S HM(E&L)

X & Y above approved

4/11

HM(E&L)

Not only has there been undue delay but a hopeless lack of responsibility & negligence. It is about a year the vans have been purchased & they have not been put in commission.

KM
10/11

SECRETARY
10 NOV 1950
EDUCATION DEPARTMENT

4 58

With reference to H.M's minute on the previous ~~page~~ page 3 ante, it is subd that though the ~~vans~~ purchase of the vans was ordered a year ago they became available only in July last.

A draft memo and a draft D.O. are subd for consideration.

10/11/50

AM 14/11/50

11.11

GO No 3816 Edn 19.12.49 (D)

[illegible] No. 2416 Edn 29.8.50

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39 53

395-80

(27)

ASSISTANT SECRETARY
9 DEC 1950
EDUCATION DEPARTMENT

EDUCATION DEPARTMENT.

From

The Director of Public Instruction,
Madras.

To

The Secretary to Government,
Education Department, Madras.

C.541 SE.1/50 Dated 6-12-1950.

Sir,

Subject:-

Adult Education- Mobile Units maintenance of equipment in the van.

-----

The Principal, Engineering College Guindy, was requested to offer his suggestions in regard to the maintenance of equipment in the van. After inspecting one of the vans the Principal besides offering suggestions in the matter has submitted the following proposals:-

Recurring Expenditure.

(1) that a sum of Rs.2500/- (Rs.500 per van) for all the vans is necessary for the replacement of spare parts details of which are given below:-

| | | | | Rs. |
|---|---|---|---|---|
| (a) Projectors:- | Projection lamps. | 4 Nos. | at Rs.50/- each. | 200/- |
| | Exciter lamps. | 4 | at Rs.6/- each. | 24/- |
| | Servicing once in six months. | | | 50/- |
| | Amplifier (Projector) valves | 5 | at Rs.10/-each. | 50/- |
| (b) Radio. | Valves ... | 7 Nos. | at Rs.10/- each. | 70/- |
| | Replacement of other components and servicing. | | | 40/- |
| (c) Amplifier. | Valves. | 6 | at Rs.10/- | 60/- |
| | Components. | | | 20/- |
| | | | | 514/- |
| | or approximately | | ... | 500/- |

R 2500

NR 1350
400
1750

Non-Recurring Expenditure.

(1) that it would be necessary to provide some tool kit for the operator in charge of each van as this would enable him to attend to minor repairs on the spot without having to send the entire van and equipment to Madras. Details of the tools are given below:-

| | | Rs. |
|---|---|---|
| AVO (Minor) meter. | 1 No. | 250-0-0. |
| Screw Drivers (Small medium and Large). | | 5-8-0. |
| Pliers, Long Nose. | 1. | 3-0-0. |
| " cutting. | 1. | 3-8-0. |
| | | 262-0-0. |

or Rs.270/- per van or Rs.1350/- for all the vans.

The Principal has also suggested that certain replacements should be carried when the vehicle is running. A list of such items costing about Rs.80/- per van is annexed to this letter.

I agree with the above proposals made by the Principal and request that Government may be pleased to sanction the purchase of the articles specified above.

Yours faithfully,

for Director of Public Instruction.

A.S./7-12.

1/12

## ANNEXURE.

| | | | |
|---|---|---|---|
| (1) | Sparking plugs. | 4 Nos. | 16- 0- 0. |
| (2) | Valve tubes. | 6 " | 1- 8- 0. |
| (3) | Fuses. | 6 " | 1- 8- 0. |
| (4) | Patching kit. | 1 " | 2- 8- 0. |
| (5) | Bulbs and condensor. | 1 set. | 25- 0- 0. |
| (6) | Petrol tin 4 gallons | 2 Nos | 10- 0- 0. |
| (7) | Engine oil in tin 1 gallon | 1 No. | 10- 0- 0. |
| (8) | Grease 1 lb. tin. | 1 No. | 0-10- 0. |
| (9) | Brake Fluid tin. | 1 No. | 5- 0- 0. |
| (10) | Distilled water bottle | 2. | 2- 0- 0. |
| (11) | Tyre pressure guage. | 1. | 5- 0- 0. |
| | | | 79- 2- 0. |

(Approximately Rs.80/- per van or Rs.400/- for all the vans).

---

C

Education Dept.(C).

Memo. No. 39580 C/50-2 Edn. dated 29/12/50

Sub:- Adult Education - Mobile Units - Maintenance of equipment in the Vans.

28

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Ref:- Letter from the D.P.I., C. No. 541 SE.1/50 dated 6-12-50.

---

In the circumstances stated by the D.P.I. in his letter cited, the Government approve of an expenditure of Rs. 2,500/- per annum and an initial expenditure of Rs. 1,750/- in the current year towards the cost of maintenance of equipment in the five Motor-vans purchased for propaganda connected with Adult Education.

The expenditure will be debited to " 37. Edn.- 5. General - Miscellaneous - A. Ordinary - (i) Excluding Post-war Reconstruction - 8. Other ~~charges~~ Grants - Adult Education classes and Night Schools".

12/12/50

13/12/50

To

The D.P.I.

" A.G. through Finance.

Note

The draft order may be sent to the Fin dept for acceptance.

12/12/50

13/12/50

ASSISTANT SECRETARY
29 DEC 1950
41848
EDUCATION DEPARTMENT

13/12/50

28/12

Finance

ASSISTANT SECRETARY TO GOVERNMENT
14 DEC 1950
102408 EB
FINANCE DEPARTMENT

Finance (EB)

The draft memo alone may be accepted.

22/12/50

22/12/50

Fin no 102408 EB/50

27.12.50

27/12/50

29/12/50

Edn.

(29) 57 43

R.O.C.No.546-SE.1/50.

OFFICE OF THE DIRECTOR OF
PUBLIC INSTRUCTION,
Madras, Dated 19th Jan.1951.

ASSISTANT SECRETARY
24 JAN 1951
3137
EDUCATION DEPARTMENT

From
The Director of Public Instruction,
Madras.

To
The Secretary to Government,
Education Department, Madras.

Sir,

SUB: SOCIAL (ADULT) EDUCATION MOBILE UNITS - Vans - appointment of a cleaner - cum - peon.

I invite your kind attention to G.O.Ms.No.2416 Education dated 29--8--1950 wherein the Government were pleased to sanction the following staff for each of the five mobile units sanctioned for Social Education purposes :-

1. A senior Deputy Inspector for propaganda work.
2. One operator.
3. One Driver.

The question of appointing a peon or a cleaner for the mobile units was not originally represented to Government as it was thought then that the same could be considered later on when the need for the same was felt most. Now it has been represented by the Divisional Inspectors of Schools that the services of a cleaner for the unit are essential. Heads of other departments who maintain such Mobile units, e.g. The Registrar of Co-operative Societies, the Director of Public Health and the Director of Agriculture and who

were.......

58

-2-

were consulted in the matter also state that a cleaner is appointed for their vans. I am also of the opinion, that in the interest of the Mobile units the post of a cleaner for each vehicle is necessary. I therefore recommend that the post of a cleaner-cum-peon may kindly be sanctioned on a fixed pay of Rs.15/- per mensem plus the usual allowances. He would be eligible also for daily allowance so long as he travels in the unit. I solicit the favour of early orders on the subject.

Yours faithfully,

T. Nilakantan
23.1.51

for Director of Public Instruction.

Ram.22/1.

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45

Edn Dept

**Memo No. 3137 C/51.2 Edn dated 8/2/51**

Adult education - Mobile units - Vans - Appointment of a cleaner.

Read :- G.O. No. 2416 ~~Edn~~ Edn dt 29.8.50
Ref D.P.I's letter No. 546-SE1/50 dt 19.1.51

-

In the circumstances stated by the D.P.I. in his letter cited above, the Govt sanction the appointment of a cleaner for each of the five mobile units sanctioned for social education purposes. The period of employment of the cleaners will be coterminous with the period of sanction accorded for the staff in G.O. 2416 Edn dt 29-8-50. The cleaner will be allowed a ~~fixed~~ fixed pay of Rs 15/- p.m plus the usual allowances. He may be paid daily allowance also at the rates admissible under the M.T.A. Rules if he travels with the unit.

BM
29/1/51

27/1/51

To the D. P. I.
" A. G. (Mas dis)
[Copy for Stock file]

17/2/51

Note

The draft memo may be sent to the Fin dept for acceptance.

BM
29/1/51

27/1/51.

Edn No 3137 C/51-1
31/1/51

ADDITIONAL DEPUTY SECRETARY
8199
31 JAN 1951
E III
FINANCE DEPARTMENT

Finance (E III)

In G.O. No 2416 Edn dt 29.8.1950 the Govt sanctioned the employment of the following ~~addl~~ staff for each of the five mobile unit

4/6 60

C

sanctioned for Social Education purposes:-

One Senior Dy. Inspector of Schools
One Operator
One Driver-mechanic

p13 cf | (P)

It has now been represented that the services of a cleaner for each of the mobile unit are essential and that similar staff is allowed for the mobile Units under ~~the~~ other Heads of Depts like the Registrar of Co-operative Societies, the D.P.H. etc. The D.P.I has therefore recommended the appoint of a cleaner-cum-peon on a fixed pay of Rs 15/- p.m plus the usual allowances for each of the five mobile Units sanctioned for social education purposes ~~in the G.O. at (P)~~. The extra cost involved in the proposal works out to Rs 1980/- p.a. recurring.

p1 cf

K
p2 cf

⊗ see para 1 of G.O. at p13 cf (P)

Pay 15
DA 18
33×5
165×12
Cost p.a. 1980

2/. In the circumstances explained by the D.P.I, Finance may agree to the employment of a cleaner for each of the mobile Units sanctd for social education purposes ~~in the G.O. at (P)~~. When compared to the pay allowed to ~~[illegible]~~ cleaners in the civil Supplies Dept, the fixed pay of Rs 15/- p.m. proposed for each the cleaners under consideration seems reasonable and may be accepted.

Rs 15-20; Rs 20; Rs 22½
4 pp 7-8 of G.O. 78 Fin 6/2/47 (with [illegible])

The draft memo overleaf may be accepted, subject to the amendments indicated in pencil.

Sm 3/2/51
5-2-51

5.2.51

Edn. Dept.

DS Edn

Fin. U.O. 8199 E III-1
5.2.51

The draft memo overleaf may now issue. The amendments indicated by Fin. have been [illegible].

7/2
8/2/51
8/2/51

6 FEB 1951
A956

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C

31

61
47

FROM
EDUCATION DEPARTMENT.

THE DIRECTOR OF PUBLIC INSTRUCTION, MADRAS.

To

The Secretary to Government,
Education Department,
MADRAS.

19 FEB 1951
6580

Roc.No.540 S.E.1/50 dt.15.2.51.

Sir,

A

Sub:-Adult Education--Mobile Units Supply of Copies of Motor Vehicles Act and Rules and Cinemotograph Act and Rules.

---

Consequent on the 5 Social (Adult) Education Mobile Units being put into Commission, it has been found necessary that the Propaganda Deputy Inspectors in charge of the mobile Units should be conversant with the cinemotograph Act and Rules. Copies of the books can be had free from the Superintendent, Government Press on application I request you kindly to accord sanction for the free supply of copies of these books by the Superintendent, Government Press to the Divisional Inspectors of Schools and to the District Educational Officer, Madras.

Yours faithfully,

16-2-51

For Director of Public Instruction.

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A

19/2

48 62

(32) 3 63/47

Edn Rev

T.M. 65RC/57-1 Edn D/19.3.57
From the A.S. Edn
To the D.P.I.

Adult Edn - Mobile Units -
Supply of copies of Motor Vehicles Act and Rules and Cinematograph Act and Rules. ~~and Motor Vehicles Act~~
Your letter No 540 S.E. I/57 D/15-2-57

Please say urgently whether you require the supply of copies of the Motor Vehicles Act and Rules also to the Divl. Inspectors of Schools and D.E.O. Madras.

16/3
16/3/57

27/3/57

Issued
19/3/57

H/20/3

p/4

P.C. No 91

19/3/57

~~50~~ 64

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~~51~~ 65

POST COPY OF TELEPHONIC MESSAGE NO. 540 S.E.1/50 dt. 21.3.51.

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(33)

FROM

THE DIRECTOR OF PUBLIC INSTRUCTION, MADRAS.

To

The Assistant Secretary to Government, Education Department.

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Sub:-Supply of copies of Motor Vehicles Act and Rules.

Ref:-Your T.M. No 6580 C/51 dt. 19.3.51.

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In continuation of my letter Roc.No.540 S.E.1/50 dt. 15.2.51 I request that copies of Motor Vehicles Act and Rules may also be supplied to the Divisional Inspectors of Schools, and the District Educational Officer, Madras.

ASSISTANT SECRETARY
11605
27 MAR 1951
EDUCATION DEPARTMENT

23/3
For Director of Public Instruction.

V.K.22.3.51.

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~~52~~ 66

POST COPY OF TELEPHONIC MESSAGE NO. 740 S.E.I/50 dt. 21.2.

FROM:

THE DIRECTOR OF PUBLIC INSTRUCTION, MADRAS.

To

The Assistant Secretary to Government, Education Department.

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Sub:-Supply of copies of Motor Vehicles Act and Rules.

Ref:-Your T.O. No.6550/51 dt.19.2.51.

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In continuation of my letter Roc.No.740 S.E.I/50 dt. 15.2.51 I request that copies of Motor Vehicles Act and Rules may also be supplied to the Divisional Inspectors of Schools, and the District Educational Officer, Madras.

For Director of Public Instruction.

22.2.51.

11605

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~~55~~ 67

Edn Dept

Books & Publns. - Mobile units - supply of ~~copies~~ certain reference books - Sanctioned

(1)

(34)

Letter from the D.P.I. no 540 SE I/50 d 15.2.51

10/6/4

~~G.O. no~~ Memo no 6550/51-3 Edn d 5-4-51

Ms

Sanction is accorded to the supply, free of cost, of one copy ~~each of the following reference~~ books ~~to~~ for the use of the Divl. Inspectors of Schools and the D E O Madras:

(1) ~~Motor Vehicles Act and Rules~~ Madras Road Traffic Code.
(2) Cinematograph ~~Act and Rules~~ Manual.

To the Head of D.P.I.
the D.P.I.
" A.G. Law Fin
S.C.

10/3

23/2/51

24/2/51

Note: Home and Finance may see for acceptance.

24/2/51 ~~Home~~ Finance

28/2

23/2/51.

Memo no 6550/51-1 24/2/51

Home Dept -

May be accepted subject to the following alterations in the draft memo.

1) The words ~~(1)~~ "Motor Vehicles ~~Act &~~ Rules" may be ~~changed~~ amended as "The Madras Road Traffic Code"

2) "The Madras Cinematograph Manual" may be substituted for "Cinematograph Act & Rules".

Has he asked for copies of the R.T. Code also as are the required number of copies available with the S.P.?

27.2.1951

ASSISTANT SECRETARY TO GOVERNMENT
26 FEB 1951
HOME DEPARTMENT
037930

27/2/51

27.2.51

A.S. Query on page 1 above.-

"The Motor Vehicles Act & Rules" are not separately available, and so the M.T. Code has to be supplied. There are 700 copies still with the S.G.P. according to the latest report received on 26/2/51.

2.3.1951

Ecc
2/3/51

Fin

Home
No 037930/51
2/3/51

Fin (EXP.B)

Please see the letter from the D.P.I at p 1 c/f, the draft order and notes at pp 1.2 above.

2. Eventhough subject of the D.P.I's letter mentions about copies of Motor Vehicles Acts, he has requested the supply of copies of only the Cinematograph Act and Rules to the Divisional Inspectors of Schools and the Dt. Educational Officer, Madras. In the circumstances stated above, Education may be requested to amend the draft order on p 1 above suitably, which may otherwise be accepted.

10/3/51

A on p 1 c/f

in the body of the letter in the c/f

10/3/51

8.3.51

8.3.51

Edn Dept
C

ADDITIONAL DEPUTY SECRETARY
3 MAR 1951
17167
FINANCE DEPARTMENT

ASSISTANT SECRETARY
9708
17 MAR 1951
EDUCATION DEPARTMENT

037930

Please see the letter from the D.P.I on p 5 c/f.
~~In the circumstances stated by him there, the draft memo overleaf may now issue~~ ~~And it needs no amendment~~. The Director wants that both the Cinematograph Manual

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traffic ... need be supplied. The draft memo on p 1 ante may be issued. Finance may see before issue.

29/3/51

3/3/51

Finance

35

No 25C/51

3/3/51

ASSISTANT SECRETARY
3 APL 1951
12909
EDUCATION DEPARTMENT

ADDITIONAL DEPUTY SECRETARY
31 MAR 1951 EB.
25213
FINANCE DEPARTMENT

Fin (ExP.B)

(Previous Fin. note at p 2 above)
The further note of Education at pp 2.3 above may be perused.

2. In the circumstances stated the draft memo. on p 1 above may be accepted.

2/4/51

2.4.51

3/4/51

Edn

Fin U.O.
25213 EB/51-1
3.4.51

Issue
3/4/51

B3