

Education(1950) Department.

Ms. SERIES.

G.O. NO. 2338 Education

Dated 22-8-1950

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[Despatch Abstract.]

Sub:- Stationery - Steel nibs - Reduction in the scale
of supply - Proposal approved.

side, many of the irrigation and electricity works are in an advanced stage of construction and cannot be slowed down without waste. It therefore follows that the anticipated deficit on the capital side, will have to be spread over both on the revenue and capital expenditure. There is yet another problem facing the Government just now; that of finding adequate funds to tide over the lean months of the year, namely April to September. During these months, the incomings fall short of the outgoings by about Rs. 1½ crores per month. In previous years this temporary deficit used to be met by drawing upon the large opening cash balance of the year. Consequent upon this Government not having been able to raise a loan in the open market or from the Government of India last year, it was not possible to have a large opening cash balance this year. So the immediate ways and means position is one of extreme difficulty and will continue to be so till the loan operations prove to be a success.

It has therefore now become imperative that special measures should be taken to tide over the immediate critical ways and means position and also to meet the anticipated deficit in the loan funds that may be available for financing capital expenditure in the course of the year.

The Government therefore expect you--

(1) to take all possible steps for the prompt collection and credit to the Government of all moneys due to this Government from the public or from other Governments including the Government of India, and
pto.

(2) to observe the utmost economy in expenditure, to postpone the implementation of all new schemes which can possibly be postponed, and to defer avoidable payments, until further instructions are issued by the Government in the Finance Department. It should be remembered that once commitments are entered into in the early part of the year, it will not be possible to defer payments for them at the close of the year.

Apart from other lines of economy, it should be possible to effect some reduction under contingencies, travelling allowance (especially transfer travelling allowance) and under petty construction and repairs. Even a 10 per cent cut in the budget allotment for these items alone for all departments will yield a saving of about Rs. 60 lakhs.

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Yours sincerely,

T.A. Varghese

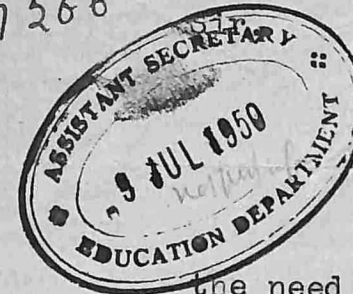
(T.A. VARGHESE)

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From
Sri V.V.Subramanian, I.C.S.,
Superintendent of Stationery,
Madras at Guindy, Madras 15.

To
The Secretary to Government,
Education Department,
Fort St., George, Madras.

No. B.8.22150/50 dated 22-6-50.



Economy in expenditure.
Finance department D.O.No.33300 B.G.1.
(confidential) dated 9-5-50. *plane*

In the above reference the Government have stressed the need for observing the utmost economy in all possible ways to tideover the anticipated deficit in the current year. The following methods have been indicated by the Government to effect economy.

- 1.Speeding up of collections due to the department.
- 2.Observance of utmost economy in expenditure.
- 3.Postponement of new schemes.
- 4.Deferment of avoidable payments.
- 5.Economy in contingent expenditure.

(28) - 7
Item D. The Stationery department is mainly an expenditure department. The receipt consists of cost of paper supplied to local bodies and cost of stationery supplied to certain commercial departments of Government. Supplies to local bodies are made only on prepayment of cost. With respect to other departments, steps are be taken for speedy collection.

There is no scope for saving in this department by the methods (3) and (4) as there are no schemes under contemplation nor can the payments for supplies made, be deferred.

'A' (L)
With regard to method (2) viz., observance of general economy, it may be observed that certain instructions for the economy use of stationery were issued during the war period in G.O.No.24 Education, dated 26-12-1940 and G.O.No.P.470, Education dated 29-1-41. The most important of these instructions related to the use of paper. This order was made permanent. Consumption of white and unbleached paper is to be regulated in the proportion of 1:3 as supplies from the M are not received uniformly and regularly. Hence supplies are made with reference to the stock actually on hand. White paper is costlier than unbleached paper. If the use of white paper is dispensed with completely except when it is absolutely essential, economy may be effected. In future, the Government Press may be instructed to use unbleached paper accordingly. Proposal, with respect to other articles are sent separately.

(28) - 7
for Superintendent of Stationery.

nrj.23.6.

Education (E)

The G.O.s referred 'A' overleaf
have been called for from the M.R.O.
May be over for 4 days.



50869
Edn 10. 17266E/50-1

5-7-50

Please see the reference copy at hand.
The Dept. is concerned ^{at this stage} only with the
resumption of ~~fund~~ savings as recommended by the
Cabinet Sub Committee which considered the
possibility of effecting economy in expenditure.
The proposal of the Supply of Stationery ^{at 2} for place
is for ^{initial} consideration of the Administrative
Dept. This may therefore be returned to
Education for necessary action. Edn will
no doubt let this ^{be the order} be known in this
case.

7.7.50

8.7.50

Edn.

50869/BG/50-1
8.8.50

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From:
Sri. V.V. Subramanian, I.C.S.,
Superintendent of Stationery,
Madras at Guindy.

To
The Secretary to Government,
Education Department,
Madras.

No. B.8. 22151/50. dated 11-7-50.

Sir,

Sub: Economy in Expenditure--

Ref: Finance Department D.O.No.33300.B.G.1. (Confidential) ^{please}



In continuation of the proposal sent in my letter No.
B.8.22150/50, dated 22-6-50 regarding economy in the use of paper
I submit herewith further proposals for economy in the use of
steel nibs.

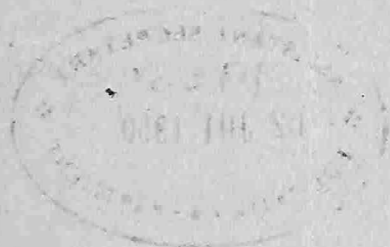
Supply of steel nibs of English make may be completely dis-
pensed with except when they are required specially for any
specific purpose.

At present the Gazetted officers are entitled for the supply
of 8 nibs and the members of the non-Gazetted staff are entitled
for the supply of 4 nibs per month. In spite of the fact that
most of the Gazetted and the non-gazetted officers in all
Government offices are using their own fountain pens, steel nibs
and penholders are claimed as a matter of course in the annual
indents. The scale of supply of steel ~~x~~ nibs ~~and penholders~~ may
therefore be uniformly reduced to 3 nibs per month in the case of
both Gazetted and non-Gazetted staff. (Two for black ink and
one for red ink). At this rate, the total annual requirements
for the 32,000 clerks and 3,455 Gazetted officers, or roughly
about 40,000 officers including executive staff, in all Government
offices in the Presidency, would be $40,000 \times 3 \times 12$ gross or
 12×12
10,000 gross against 17,000 gross of nibs now being purchased. At
the cost of Re.1/- per gross of nibs, there will be a saving of
Rs. 7,000 per annum.

Early orders of Government are solicited in the matter to
embody the revised scale of supply of steel nibs, now proposed,
permanently in the manual now under revision.

sd. V.V. Subramanian,
Superintendent of Stationery.

[Signature]
for Superintendent of Stationery.



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To

The Supdt. of Stry. ✓
All Deptts. of Sectt. ✓
All Heads of Deptts. ✓
S. C. S. 15.

28/8/50

10.8.50
11.8.50

18/8/50

EDUCATION DEPARTMENT (E). 9

Stationery

Sub :- Economy in expenditure - Steel nibs - Reduction in supply -
to Gazetted and non-gazetted staff - Proposal approved.

Read :- From the Supdt. of Stry No.B8.22150/50 dated 22-6-1950.
" " " " dated 11-7-1950.

ORDER/MS. NO.2338 EDUCATION DATED 22-8-1950.

The Government approve the proposal of the Superinten-
dent of Stationery that the scale of supply of steel nibs may be
uniformly reduced to 3 nibs per month in the case of both
Gazetted and non-gazetted staff.(Two nibs for black ink and one nib
for red ink.)

Effect shall be given to
this order from now.

Government of Madras.
Education Department.
G.O.No.2338 Education, dated 22nd August 1950

Abstract.

STATIONERY -- Steel nibs -- Reduction in the scale of supply -- Proposal approved.

From the Superintendent of Stationery Nos.B8.22150/50, dated 22nd June 1950 and 11th July 1950. Read:-

ORDER:-

The Government approve the proposal of the Superintendent of Stationery that the scale of supply of steel nibs may be uniformly reduced to 3 nibs per month in the case of both Gazetted and non-gazetted staff. (Two nibs for black ink and one nib for red ink.) Effect should be given to this order forthwith.

(By order of His Excellency the Governor)

S.A.Iyengar,
Secretary to Government.

To
The Superintendent of Stationery.
All Departments of Secretariat.
All Heads of Departments.
s/cs.20.

/True copy-Forwarded-By order/

RA/23-8

[Signature]
Superintendent.

From the Supdt. of Stationery No.B.8-22150/50
dated 22-6-1950.
From the Supdt. of Stationery No.B.8-22151/5 d/
11-7-1950.

Economy in Expenditure -Stationery etc.,

Finance have ^{dem. guide} departmentally brought to the notice of the Heads of deptts. (in several ways) the need of economy in expenditure (Vide D.O.No.33300 B9/-1 dated 9-5-50). The Superintendent of Stationery has dealt with the question so far as his deptt. is concerned, in his letter on page 5 of. He has pointed out certain instructions for the economical use of stationery, issued during the war and which have become permanent. This deptt. has also issued recently separate instructions to the Heads of deptts. for the reduction of atleast 10% in the requirements of stationery stores following the lead from the Govt. of India, in G.O.1805 Edn. dated 16-6-1950.

Para 2. The Supdt. of stationery points out that the consumption of white and unbleached paper should be regulated in the proportion of 1: 3 as supplies from the mills are not received uniformly and regularly. He says that if the use of the white paper is dispensed with completely ^{except} when it is absolutely essential, substantial economy may be effected. The Supdt. had already brought to the notice, the poor stock position of white paper. In G.O.1924 Edn. d/ 3-7-1950 Govt. issued a circular to all Heads of Deptts. and the Supdt. Govt. Press. not to insist on printing being done by the Govt. Press on white paper ^{until} with the Supdt. of Stationery ^{recd. from} until fresh stock of paper is received. No further action in this regard seems necessary.

3. The Supdt. of Stationery has submitted proposals for the economy in the use of steel nibs. He suggests that the scale of supply of steel nibs may be uniformly reduced to 3 nibs per month in the

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(A)

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p-34 (D)

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