de

(1)

Education (1950) Department

G.O. (Ms) No. 2311 Edn ↗ p1sct

Dated 17.8.50.

25

Abstract

Govt. Press - Sri. G.F. Amalanathan Acting Senior Deputy Supdt. Leave Sanctioned - Consequential arrangements ordered -

C.F. 32 (a).

②

Department

From (Name) Janab R. Siddique,

Designation Superintendent,
Government Press,

Station Madras.

Received Registered

To

The Secretary to Government,
Education Department,
Fort St. George.

2[illegible] JUL 1950

Enclosure~~s~~: One.

No. 82/Mis./50 dated 25th July 19~~4~~50.

Sir,

21132

Sub: Amalanathan, Sri G.F., Senior Deputy Superintendent
Government Press - Application for leave - forwarde
Consequential arrangements - Proposed.

...

I am forwarding herewith an application for earned leave from Sri G.F. Amalanathan, Senior Deputy Superintendent, Government Press, Madras, for 60 days from 16th August 1950 with permission to prefix 15th August and affix Sunday, the 15th October 1950 for attending to family affairs. I request that Government may be pleased to grant him the leave applied for and to post Sri M.R. Srinivasan, acting Junior Deputy Superintendent to act as Senior Deputy Superintendent. The post of Junior Deputy Superintendent may be kept vacant for the period, and a temporary post of Assistant Superintendent may be created for the period of leave, as it will not be possible to get through the work without a substitute.

p.38 CF. Ⓥ

~~[illegible]~~

2. In G.O. Ms. No.1450, Education (Confidential) dated 8th May 1950, Government approved the selection by the Madras

P.T.O.

Public Service Commission of Sri R.N. Chari, now functioning in the Government Press as Special Officer for Stock-taking of Plant, etc., for appointment as an Assistant Superintendent in Category 3 of the Madras Stationery & Printing Service. I recommend that Sri R.N. Chari may be appointed in the above temporary post of Assistant Superintendent and permitted to carry on the supervision work attached to Plant Stock-taking in addition to his own duties as Assistant Superintendent.

25.7.50
Superintendent.

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1 ③ 3

Madras, 20th July 1950.

SUPERINTENDENT, GOVERNMENT PRESS
20 JUL 1950
MADRAS

From
G.F. Amalanathan,
Deputy Superintendent,
Government Press, Madras.

To
The Secretary to Government,
Education Department,
Fort St. George, Madras.

Thro'
The Superintendent,
Government Press, Madras.

Sir,

I beg to request that I may be granted earned leave for 60 days from 16th August 1950 with permission to prefix 15th August holiday on account of Independence day and to suffix Sunday the 15th October 1950 to attend to certain family affairs.

Yours faithfully,

Endt. No 21132 E/50-1 Edn D 28.7.50.
Referred to the A.G. for very urgent remarks.
27.7.50

Despatched 28/7/50
A.G. Madras
(a copy) 28.7.50
(A.D.3)
26/7

Note
After some the F&P's proposals shd be noted on

5/ ④ Edn. (E)

Confdl.

From the S.G.P. No. 82-Mis-50- Dated 25.7.50.

Pl. issue this memo at once
3.8.50

Memo No. 21132 E/50-2 Edn. d/ 3.8.50.

Sri G. T. Amalanathan
- Leave & Consequential arrangements -

The S.G.P. is Requested to forward immediately the personal files of Sri M.R. Srinivasan, Junior Dy. Supdt. and of all the Assistant Superintendents -

3.8.50

✓ Despatched in sealed cover
3.8.50

To the S.G.P.

6

CONFIDENTIAL.

5

From
Janab R. Siddique,
Superintendent,
Government Press, Madras.

To
The Secretary to Government,
Education Department,
Fort St. George.

Recd 8/8

22845.

No.102/Pdl. dated the 5th August 1950.

Sub: Sri G.F. Amalanathan, Leave and consequential arrangements -

---

With reference to Government Memorandum No.21132 E/50-2 Education dated the 3rd August 1950, I am forwarding herewith the personal files of the following officers:-

x retained by me 5/8

1. Sri M.R. Srinivasan, Junior Deputy Superintendent
2. " K.R. Rajaratna Mudaliyar, Assistant Superintendent
3. " E.N. Munuswami, Assistant Superintendent
4. " L. Madhava Balakrishnan, Assistant Superintendent

The personal files of Sri G.F. Amalanathan, Senior Deputy Superintendent Sri S. Krishnan, Assistant Superintendent and Sri G. Muthaiya Pillai, Personal Assistant are now with Government, and they may be returned to me when no longer required.

2. The Half-yearly reports for the half year ending 30th June 1950 will be submitted on receipt of all the personal files.

R Siddique
5.8.50
Superintendent.

Enc.4.

9 ⑥

No:G.III.Press.975. Office of the Accountant General,
Madras. dated 8 August 1950.

ASSISTANT SECRETARY
22934
8 AUG 1950
EDUCATION DEPARTMENT

From

The Accountant General,
MADRAS.

To

The Secretary to the Government of Madras,
Education Department, Fort St. George,
MADRAS-9.

Sir,

Sub:- Leave application of Sri G.F. Amalanathan, Deputy Superintendent. - Government Press - Eligibility report.

Ref:- Government Education Endorsement No:21132-E/ /50-1 dated 28th July 1950.

P3 cf

-o-

Sri G.F. Amalanathan is eligible for earned leave for sixty days from 16th August 1950 to 14th October 1950.

2. There is no objection to his prefixing the holiday on 15th August 1950 and affixing Sunday on the 15th October provided the conditions prescribed in this regard are satisfied.

Yours faithfully,

J. Rengachari 7/8
Assistant Accountant General.

MRC/7.8.

Special.

Confl

Em(E)

Memo No 21132 E/50-3 Edn dt 9.8.50 —

Leave. Sri G. F. [illegible] Senior Dy. Supdt — Arrangements — Reference Supdt's letter No 82/Mis/50 dt 25-7-50

p1cf

The S. C. P. is requested to state urgently why one of the four Asst. Supts. should not be promoted as Junior Dy. Supdt. if really an additional officer post is necessary in during the period of the leave of Sri G. F. [illegible]. The reasons for his proposal to keep the post of Junior Dy. Supt. temporarily in abeyance sh'd be given.

9.8.50.

A on p.3 n.f

✓ Despatched in sealed cover 9/8/50

To
The S. C. P.
9.8.50

12

E/ 13 (8)

CONFIDENTIAL.

From

Janab R. Siddique,
Superintendent, Government Press, Madras.

To

The Secretary to Government,
Education Department,
Fort St. George, Madras.

SECRETARY
11 AUG 1950
23455
EDUCATION DEPARTMENT

No.82/Mis/50 Dated 11th August 1950.

Sir,

Sub: Leave - Sri G.F. Amalanathan, Senior Deputy Superintendent - Arrangements.
Ref: Government Memorandum No.21132 E/50-3, Education dated 9-8-1950.

p. 11 ante.

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With reference to the above, I submit that as all the four Assistant Superintendents have not yet completed their prescribed period of probation in the category of Assistant Superintendents and become full members in their present category and also none of them can now be assessed as competent for promotion as Junior Deputy Superintendent due to want of sufficient experience as a Gazetted Officer, I have considered it desitable to keep the post of Junior Deputy Superintendent in abeyance in my original proposal No.82/Mis/50 dated 25th July 1950.

p. ante

2. The post of Junior Deputy Superintendent in the Government Press falling under Grade II of Category 2 of the Madras Stationery and Printing Service carries with it promotion on grounds of merit and ability. I am of opinion that unless sufficient experience has been gained by these four Assistant Superintendents who have been promoted from non-Gazetted ranks in the Press itself and until they have completed the prescribed period of probation satisfactorily under rule 30 (a) of the Madras Provincial and Subordinate Service Rules, they cannot be considered as fit for promotion to a higher category.

p. 155 V.R.I

3. By the creation of a temporary post of Assistant Superintendent for the leave period, the same strength of the officers is maintained and the work will be re-distributed among them.

R Siddique
11.8.50.

Sd/11/8/50. Superintendent.

Education (E)Deptt.

Govt.Press - Sri G.F. Amalanathan, Ag.Senior Deputy Supdt.,Leave sanctioned-Consequential arrangements - Ordered.

Issue at once by spl messenger
17/8

ppl:2 cf
p.9 cf

Read: From the S.G.P. No.82/Mis/50 d/25-7-50.
From the A.G. No.G.III.Press.975 d-8-8-50

Order/Ms. No. 2311 Edn.d/ 17-8-50

Sri G.F. Amalanathan, Ag. Senior Dy.Supdt. Govt.Press (is) granted earned leave for 60 days from the date of relief.

2. Sri M.R.Srinivasan, ag.Junior Dy.Supdt. Govt.Press is appointed to act as Senior Dy.Supdt. Vice Sri G.F.Amalanathan granted leave.

3. The Govt.direct that the post of Junior Deputy Supdt.Govt.Press be kept in abeyance and a temporary post of Asst.Supdt. on Rs.250/- be created during the period of leave of Sri G.F.Amalanathan.

4. Sri R.N. Chari, ~~Spl.Officer for xtockxtx Stock taking and of Plant etc.~~, is appointed to act as Asst.Supdt.Govt.Press/ on Rs.250/-p.m. in the temporary post ~~created/ in para 3 above in addition to his own duties as Special officer for stock-taking of plant etc.~~, of Assistant Supdt sanctioned in para 3 of this order - He will, in addition to his duties as Asstt. Supdt. continue to ~~discharge~~ attend to the work of Stock-taking in the Press

17.8.50

17.8.50

Despd 2, 4 ad 5 only
17/8

Items 1 & 3 Despatched by Spl. message
17.8.50

To
1 ~~The~~ S.G.P.~~for Pubin.--etc~~.
2 ~~The~~ A .G.thro' Finance.
3 ~~The~~ S.G.P.for pubn.in the F.S.G.G(paras 1,2 & 4)
4 Copy to M.P.S.C.
5 Reporters' Board (paras 1 & 2 only)

28/c

17.8.50

16

(10)

Edn. (E)

C. No. 21132 E/50.

Sub: Amalanathan, Sri G.F. Senior Deputy Superintendent, Govt. Press - Application for leave - Consequential arrangements-

---

p.1 cf

Ref: From the S.G.P.No.82/Mis/50 d-25-7-50.

--

p. 3 cf.

Sri G.F. Amalanathan, Senior Dy.Supdt. has applied for 60 days leave from 16-8-50 with permission to prefix 15th August and ~~Affix~~ suffix Sunday the 15th Octr. 1950 for attending to family affairs. His leave application has been referred to the A.G. for certificate of eligibility.

p.1 cf

G.O. 3180 Edn
15-10-49

p. 11 cf (K)

2 The S.G.P. has recommended that Sri M.R.Srinivasan, ag.Junior Deputy Supdt. ~~to~~ may act as Senior Deputy Supdt. When Sri Amalanathan went on leave in Octor. 1949, Sri M.R. Sreenivasan was appointed to act as Senior Dy.Supdt. for 30 days. There seems to be no objection to appoint Sri Srinivasan to act as Senior Dy.Supdt. in the leave vacancy of Sri Amalanathan now also.

p.1 cf.

3 The S.G.P. has not proposed anybody to act as Junior Dy.Supdt. He requests that the post of Junior Dy.Supdt. may be kept vacant and a temporary post of Asst.Supdt. may be created for the leave period. He recommends that Sri R.N.Chari whose selection by the Service Commission has been approved by Govt. in G.O.~~1540~~ 1450 Edn. d/ 8-5-50 may be appointed to the temporary post of Asst.Supdt.

p.38 cf (V)

([illegible])

p. 2 cf.

4 Sri R.N. Chari is now holding the temporary post of Spl.Officer for stock-taking in the Govt. Press, The S.G.P.states that Sri R. N. Chari may be appointed in the above temporary post and may be permitted at the same time to carry on the supervision work attached to plant stock taking in addition to his own duties as Asst.Supdt.

K on pp10-11 cf

(W)

5 Under the rules approved in G.O.2064 Edn. d/ 27-6-1949, persons selected either by direct recruitment or by transfer for appointment as Asst.Supdts, Govt.Press, Madras (other than Asst.Supdt.and Lino-

2/

type Instructor and Asst.Supdt.and Monotype Instructor) shall, before commencing to perform the duties of their posts, be required to undergo such training as may be prescribed by the Supdt.Govt.Press for a period of six months. While undergoing such training, they shall be paid a pay calculated at the rate of Rs.100/- per mensem, if they are direct recruits; but, if they have been appointed by transfer from some other service, they shall be allowed to draw the pay they would otherwise draw but for the training.

K on pp 10-11 cf (W)

6 Sri R.N. Chari was selected by direct recruitment and under the ~~FNXE~~ rules he has to undergo a period of training as stated above. But in his case, this condition may perhaps be waived on account of his qualifications (B.A.; Passed City and Guilds Institute Examination in Typography) and previous service in the Govt.Press, Madras from 1936-1940 and in the Govt.Press, Burma from 1940-49 . A perusal is solicited of his qualifications on page 73 cf. of G.O. 3061 Edn.d/ 3-12-48 at flag 'C'.

[illegible] (B)

N on p. 23 cf (V)

p. 73 cf (C)

7 Another question also arises in this connection. The ordinary scale of pay of the post of the Assist.Supdt. is Rs. 200 -30/2-440. The scale of pay of candidate, who possesses the qualification announced in note 1 under paragraph 3(b) on page 1200 of Fort St George Gazette Part II d 20.12.49), will be Rs.250/-40/2-450. It appears from his qualifications and experience that ~~he~~ Sri R.N. Chari will be entitled to a minimum pay of Rs 250/- in the latter grade. The Commission has not remarked on the pay to be given to Sri R.N. chari when appointed as Asst.Supdt. The S.G.P. may perhaps be consulted first before addressing the Comm. Meanwhile Fin. may be requested to sanction a temporary post of Asst.Supdt.Govt.Press on Rs.250 per mensem plus allowance s for a period of 60 days from 16-8-1950. There seems no objection also to the proposal of S G.P. that Sri R.N. Chari may be permitted to carry on the supervision work attached to Plant Stock taking in addition to his own duties as Asst.Supdt.

A on p.1201 of Fort St George Gazette (B)

8 The file may be sent to Fin.& Pub.(Services) before circulation.

J.P. 18/8

Please ask for the personal files of the Junior Dy Supdt & all the Asst. Supdts. Srikrishnan's is here
[illegible] 8.50.

3

(11)

In the vacancy caused consequent upon the grant of leave to Sri G.F. Amalanathan, Senior Deputy Supdt. who has applied for 60 days' leave from 16-8-1950, the S.G.P. has submitted proposals for the following arrangements:

(1) Sri M.R. Srinivasan, acting Junior Deputy Superintendent may be appointed to act as senior Deputy Superintendent in the place of Sri G.F. Amalanathan;

(2) The post of the Junior Deputy Superintendent may be kept vacant for the period and a temporary post of Assistant Superintendent may be created for the period of this leave.

(3) Sri R.N. Chari now functioning in the Govt. Press as Special Officer for Stock Taking of plant etc. in the Press may be appointed Assistant Superintendent in the temporary post to be thus created.

2 The Accountant General has been consulted on the eligibility of Sri Amalanathan's leave. The case will be submitted separately for orders.

3 The Superintendent does not mention the reasons why he proposes to keep the post of Junior Deputy Supdt. in abeyance for the duration of the leave. Probably, he wants to follow what was done on the previous occasion when Sri Amalanathan went on leave - vide orders in G.O. No. 3180 Edn., dated 15-10-1949. It is not clear why one of the four Assistant Superintendents should not be promoted as Jenuior Deputy Superintendent if really an additional Officer's post is necessary. He may perhaps be asked urgently why this should not be done-

K/11 cf

A/

4 It may be mentioned in this connection that it is proposed to create an administrative post (Joint Supdt. and Special Officer) for the Government Press on a suitable scale of pay. Linked with that ~~also~~ is the question of keeping in abeyance one of the gazetted posts in the Government Press. The Expert Committee suggested the keeping in abeyance of the post of Junior Deputy Superintendent when an Administrative Officer was appoint It has been suggested in the file relating to the appointment of an Administrative Officer that the post of Personal Assistant to the

4

Superintendent, Government Press might be kept in abeyance on the creation of the post of Joint Superintendent. When the new post is created and a new officer is appointed it is expected that there will be all-round relief for all the officers in the Press in respect of their administrative duties.

5. If it is considered that the post of Junior Deputy Superintendent should be filled as suggested above, it is for orders whether a selection may be made from among the four Assistant Superintendents for appointment to the post. ~~Their personal files are with the Secretary.~~ ~~This question may be taken up~~ after the S.G.P. replies to the reference proposed in paragraph 3 on the previous page. Their personal files are kept below- B

Secy may kindly place them in the file-

6. If the above suggestion is accepted, the question of filling the consequential vacancy in the Assistant Superintendent's post may be taken up after the creation of the Administrative Officer's post is settled. In any event, the S.G.P.'s proposal that the Officer who is now engaged in stock-taking in the Press may be appointed Assistant Superintendent and may continue to do stock taking in addition does not seem to be acceptable. Stock-taking, by itself, seems to be a whole-time job and if the Officer is appointed as Assistant Superintendent also, it does not appear that he can do justice to either. C

7 H.M.(E. & L.) may see for orders on A B and C above.

8.8.50

HM (E&L)

Presumably the post of Junior Dy. Supt. carries more responsibility than that of Asst. Supt. and I see no reason why the former post should be kept

5

(12)

in obeyance. The SGP may be addressed as suggested at A pre page and on receipt of his reply a decision may be taken to fill the post by selection from among the Asst Supts.

There is perhaps no immediate necessity to fill up the consequential vacancy of Asst. Supt until the Administrative Officer enters on his duties. Further he may have certain suggestions to make on the future set-up of the administrative section of the press.

9.8.50

✓

HM (E&L)

AM

9/8

M draft 9/8.

SECRETARY
9 AUG 1950
EDUCATION DEPARTMENT

A draft memo. with refce to A on p 3 ante is submitted.

JD
9.8.50

9.8.50.

SU (for orders)

p13 cf

Fr the S.G.P No 82/Mis/50 Dy 11.8.50.

The S.G.P. has explained why he has not made a proposal for filling in the post of Junior Dy Supt during the period of leave of Sri Amalanathan for orders.

p13 cf

2 The A.G. has since certified as to the eligibility of the leave for Sri Amalanathan.

p9 cf

J.D.
11.8.50

(PTO

p 13 c.f.

The S.G.P. has now explained his proposals. He has stated that none of the Assistant Superintendents is fit for promotion as Junior Deputy Superintendent, Government Press. So his original proposals in the letter on pages 1-2 c.f. have to be considered on merits. The proposals are:-

(i) that Sri M.R. Srinivasan, Officiating Junior Deputy Superintendent may be promoted as Senior Deputy Superintendent, in the vacancy caused by leave x to Sri Amalanathan (Senior Deputy); as on the last occasion;

x for 60 days from 16.8.50

(ii) that the post of Junior Deputy Superintendent may be kept unfilled and a temporary post of Assistant Superintendent may be created for the duration of the leave; and

(iii) that Sri R.N. Chari, a candidate selected by the M.P.S.C. for appointment as Assistant Superintendent, who is now doing duties as Stock Taking Officer, may be appointed as Assistant Superintendent in the temporary post to be created in addition to his duties as Stock taking Officer.

p. 38 c.f.
Ⓥ Ed. No. 1450 / 8.5.50

2. The proposals seem to be acceptable. Sri R.N. Chari if appointed as Assistant Superintendent, as proposed, will be eligible for a pay of Rs 250/- in view of his qualifications.

R A in the Notfn. at Ⓠ

3. Finance and Public (Ser) may see before circulation.

12.8.50

12.8.50
Fin
Pub (Ser)

Fin
Pub(ser)

Fin (ATM)

The case has come with ref. to x above. The proposal is to create an addl. post of Asst. Supdt. in the Govt. Press in lieu of Junior deputy supdt. for a period of 2 months from 16.8.50 during which period Sri. Amalanathan, Sr. Dy. Supdt. will be on leave. The proposal involves a saving of about Rs. 120/- for the period. The proposal may be agreed to and the case passed on to Pub Ser.

12.8.50.

Edn. No. 21132 E/50-4 / 12.8.50

SENIOR ASSISTANT SECRETARY, FINANCE DEPARTMENT
71754
12 AUG 1950
GOVERNMENT OF MADRAS

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(13)

Thro CSR
13/8/50

Fin. No. 71754 E III / 13.8.50

Pub Ser

ASSISTANT SECRETARY, PUBLIC DEPARTMENT
14 AUG 50
CHIEF SECRETARIAT

3751 / 14.8.50

Pub (Ser) No. 3751/50.1 / 14.8.50

FN
13/8/50
Pub (Ser)

Pub (Ser) Dept.

The proposals summarised in the Edn. note on p 6 ante may be agreed to in this dept. and the file returned to Edn.

14.8.50

14.8.50

Edn (E)

The proposals in this file are:

(1) that earned leave for 60 days may be granted to Sri G.T. Amalanathan, Senior Deputy Superintendent, Govt. Press, to attend to his private affairs,

(2) that Sri M.R. Srinivasan Offg. Junior Deputy Supdt. (and permanent Asst. Supdt.) Govt. Press, who has already acted as Senior Deputy on a previous occasion may be appointed to act as Senior Deputy Superintendent in the vacancy caused by leave to Sri Amalanathan;

(3) that the post of Junior Deputy Supdt. may be kept unfilled and a temporary post

9
16/8

post of Assistant Supt. may be created in its stead for the duration of Sri Amalanathan's leave, and

(4) that in the temporary post of Assistant Superintendent so created, Sri R. N. Chari, who has been selected by the Service Commission for appointment as Assistant Supt. may be appointed, and he may be asked to continue to do also the duties of Stock-taking Officer in the Press, which he is now doing, ~~in addition to other~~

2. The proposals are accepted by Fin and Pub (Ser) — Notes on pages 6 & 7 ante. There is a saving of Rs 120 to Govt. by the conversion of the post of Junior Dy Supt. into one of temporary Asstt Supt. as proposed.

3. HM (E&L) & HCM may see the case for orders on the above proposals.

14.8.50

The above proposals may be approved

SECRETARY
16-8-50
17 AUG 1950
EDUCATION DEPARTMENT

HM (E&L)
19/8

HCM

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(14)

A draft order is submitted

17.8.50

17.8.50

17.8.50

p17/8 (Issued as G.O. Ms. No. 2311 Edn. d 17-8-50)

10

CONFIDENTIAL.

C.F. 32 (a).

E.

(15)

11

SECRETARIAT
21 AUG 1950
EDUCATION DEPARTMENT
24563

..................Department

From (Name) Janab [illegible]R. Siddique,

Designation Superintendent,

Station Government Press, Madras

Received.................. Registered..................

To

The Secretary to Government,
Education Department,
Fort St. George.

Enclosures:

No. 82/Mis./50 dated 18th August 1950.

Sir,

Government Press - Sri G.F. Amalanathan, acting Senior Deputy Superintendent - Leave sanctioned and consequential arrangements.

p17cf (V)

G.O. No.2311 Education dated 17th August 1950.

With reference to the above, I am forwarding herewith the Certificate of Transfer of Charge of the following Gazetted Officers:-

1. Sri G.F. Amalanathan
2. " R.N. Chari
3. " M.R. Srinivasan

2. The duties of the Senior Deputy Superintendent (Sri G.F. Amalanathan) have been taken over by me and re-distributed as follows:-

Superintendent.- 1. Linotype Department and
2. Paper Store

L3

- 2 -

Assistant Superintendent V.- 1. Information and Publicity
(Sri R.N. Chari) Despatch Department including supervision of G.C., P.C., P.P.C., L.R.C. and R.S.C., and
2. Plant Stock-taking.

From the distribution of duties, it may be seen that no duties hitherto performed by the Senior Deputy Superintendent have been handed over to Sri M.R. Srinivasan now posted as Senior Deputy Superintendent, although a formal Certificate of Transfer of Charge has been enclosed. He has been allowed to carry on the duties hitherto performed by him as Junior Deputy Superintendent without any additional work. > pp9-11 cf

3. A copy of the distribution of work among Gazetted Officers which was in force from 7th March 1950 together with a revised distribution statement is enclosed for the information of Government with reference to para 3 of my letter (Confdl.) No.82/Mis./50 dated 11th August 1950. I request Government may kindly be pleased to approve of my action. p 13 cf (V)

R Siddique
18.8.50.
Superintendent.

L
18/8.
Ems. 5.

Em (E)

May be files
No further action seems necessary now
appnl seems necy.
[illegible]
22.8.50

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(16) 13

T. & A. 7.

CERTIFICATE OF TRANSFER OF CHARGE.

(*G. Os. No.* 609, *Finance, dated* 4th *September* 1933, *No.* 772, *Finance, dated* 19th *December* 1935 *and No.* 130, *Finance, dated* 4th *March* 1936.)

Headquarters * Madras. Date 18th August 1950 Forenoon

Post Senior Deputy Superintendent, Government Press, Madras.

Order under which transfer of charge is made G.O.Ms.No. 2311 Education, dated 17-8-1950.

For use in Audit Office.
Entered in A/R
Entered in L/Acct.
Entered in H/S
Leave salary Certificate issued.
Auditor. *A.A.G.*

Relieved Officer.

1. Name and initials (**BLOCK LETTERS**) SRI G.F. AMALANATHAN
2. (i) If proceeding on leave
   - (*a*) duration of leave Earned Leave 60 days from 18-8-1950
   - (*b*) address during leave and
   - (*c*) place at which leave salary is to be drawn Madras
   - (ii) If retiring or if proceeding on leave preparatory to retirement and if it is proposed to draw the Provident Fund money immediately—whether application for withdrawal of Provident Fund money has been sent to the Accountant-General

   or

   - (iii) If on transfer
     - (*a*) Post and
     - (*b*) Station
     - to which transferred
3. Signature G F Amalanathan
4. Official designation if only holding charge in addition to other duty

(P.T.O.

14

T. & A. 7.

Relieving Officer.

For use in Audit Office.
Entered in A/R
Entered in L/Acct.
Entered in H/S
Joining time admissible.
Joining time taken.
Pay slip issued.
Auditor. *A.A.G.*

5. Name and initials (BLOCK LETTERS) **JANAB R. SIDDIQUE**
6. (i) Whether returning from leave
   (ii) If so, place at which orders of posting were received
   (iii) If not, from what
   (*a*) Post ~~Junior Deputy Superintendent,~~ and
   (*b*) Station ~~Government Press, Madras.~~
   transferred.
   (*c*) Date of relief at old station F.N. A.N.
7. Signature R Siddique 18-8-50
   If only holding charge in addition to other duty
   (*a*) Official designation of relieving officer Superintendent, Government Press, Madras.
   (*b*) Name of officer posted, if known

* If charge is made over or received at a station other than the headquarters, the name of such station should also be entered.

NOTES.—(1) When charge is transferred of any office held or usually held by a gazetted officer under the Madras Government, certificates in this form should be filled up and despatched the same day (1) to the Chief Secretary to Government, Public Department, Fort St. George, Madras, (2) to the Accountant-General, Madras, (3) to the officer's immediate superior, (4) to the Board of Revenue, in the case of the Gazetted Officers of the Revenue Department and (5) to the Commissioner and Deputy Commissioners of Excise, in the case of the Assistant Commissioners and Inspectors of Excise. If transfer is made by telegram, each officer will send the certificates direct and independently of the other officer.

(2) Officers in charge of treasuries, e.g., Collectors and Treasury Deputy Collectors, will also send to the Accountant-General the certificate in form S.Y. 60 prescribed in the Book of Account Forms.

R Siddique
18-8-50

Government Press,
Madras, 18-8-1950. C/1818

Superintendent.

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15 (17)

T. & A. 7.

CERTIFICATE OF TRANSFER OF CHARGE.

(*G. Os. No.* 609, *Finance, dated 4th September* 1933, *No.* 772, *Finance, dated* 19th *December* 1935 *and No.* 130, *Finance, dated 4th March* 1936.)

Headquarters* **Madras.** Date **18th August 1950** ~~Forenoon~~ Afternoon

Post **Senior Deputy Superintendent, Government Press, Madras.**

Order under which transfer of charge is made **G.O.Ms.No. 2311 Education, dated 17-8-1950.**

Relieved Officer.

For use in Audit Office.
Entered in A/R
Entered in L/Acct.
Entered in H/S
Leave salary Certificate issued.
Auditor. *A.A.G.*

1. Name and initials (BLOCK LETTERS) **JANAB R. SIDDIQUE.**
2. (i) If proceeding on leave
   (*a*) duration of leave
   (*b*) address during leave and
   (*c*) place at which leave salary is to be drawn
   (ii) If retiring or if proceeding on leave preparatory to retirement and if it is proposed to draw the Provident Fund money immediately—whether application for withdrawal of Provident Fund money has been sent to the Accountant-General
   or
   (iii) If on transfer
   (*a*) Post and
   (*b*) Station
   to which transferred.
3. Signature R Siddique 18-8-50
4. Official designation if only holding charge in addition to other duty Superintendent, ~~Government Press, Madras.~~

[P.T.O.

16

T. & A. 7.

Relieving Officer.

For use in Audit Office.
Entered in A/R
Entered in L/Acct.
Entered in H/S
Joining time admissible.
Joining time taken.
Pay slip issued.
Auditor. A.A.G.

5. Name and initials (BLOCK LETTERS) **SRI M.R. SRINIVASAN,**
6. (i) Whether returning from leave
   (ii) If so, place at which orders of posting were received
   (iii) If not, from what
   (a) Post **Junior Deputy Superintendent,** and
   (b) Station **Government Press, Madras.**
   transferred.
   (c) Date of relief at old station ~~F.N.~~ A.N.
7. Signature

If only holding charge in addition to other duty
(a) Official designation of relieving officer
(b) Name of officer posted, if known

* If charge is made over or received at a station other than the headquarters, the name of such station should also be entered.

NOTES.—(1) When charge is transferred of any office held or usually held by a gazetted officer under the Madras Government, certificates in this form should be filled up and despatched the same day (1) to the Chief Secretary to Government, Public Department, Fort St. George, Madras, (2) to the Accountant-General, Madras, (3) to the officer's immediate superior, (4) to the Board of Revenue, in the case of the Gazetted Officers of the Revenue Department and (5) to the Commissioner and Deputy Commissioners of Excise, in the case of the Assistant Commissioners and Inspectors of Excise. If transfer is made by telegram, each officer will send the certificates direct and independently of the other officer.

(2) Officers in charge of treasuries, e.g., Collectors and Treasury Deputy Collectors, will also send to the Accountant-General the certificate in form S.Y. 60 prescribed in the Book of Account Forms.

R Siddique
18.8.50

Government Press,
Madras, 18-8-1950.

5/18/8

Superintendent.

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(18) T. & A. 7. 17

CERTIFICATE OF TRANSFER OF CHARGE.

(*G. Os. No.* 609, *Finance, dated* 4*th September* 1933, *No.* 772, *Finance, dated* 19*th December* 1935 *and No.* 130, *Finance, dated* 4*th March* 1936.)

Headquarters* **Madras.** Date **18th August 1950** Forenoon ~~Afternoon~~ XXXXXXX

Post **Temporary Assistant Superintendent, Government Press, Madras.**

Order under which transfer of charge is made **G.O.Ms.No. 2311 Education, dated 17-8-1950.**

Relieved Officer.

For use in Audit Office.
Entered in A/R
Entered in L/Acct.
Entered in H/S
Leave salary Certificate issued.
Auditor. A.A.G.

1. Name and initials (BLOCK LETTERS) **JANAB R. SIDDIQUE,**
2. (i) If proceeding on leave
   (a) duration of leave
   (b) address during leave and
   (c) place at which leave salary is to be drawn
   (ii) If retiring or if proceeding on leave preparatory to retirement and if it is proposed to draw the Provident Fund money immediately—whether application for withdrawal of Provident Fund money has been sent to the Accountant-General
   or
   (iii) If on transfer
   (a) Post and
   (b) Station
   to which transferred.
3. Signature R Siddique
   18.8.50
4. Official designation if only holding charge in addition to other duty **Superintendent, Government Press, Madras.**

[P.T.O.

T. & A. 7.

Relieving Officer.

For use in Audit Office.	
Entered in A/R	
Entered in L/Acct.	
Entered in H/S	
Joining time admissible.	
Joining time taken.	
Pay slip issued.	
Auditor.	*A.A.G.*

5. Name and initials (BLOCK LETTERS) **SRI R.N. CHARI**

6. (i) Whether returning from leave

(ii) If so, place at which orders of posting were received

(iii) If not, from what

(*a*) Post Stock Taking Officer, and

(*b*) Station Government Press, Madras. transferred.

(*c*) Date of relief at old station F.N. A.N.

7. Signature R. N. Chari

If only holding charge in addition to other duty

(*a*) Official designation of relieving officer

(*b*) Name of officer posted, if known

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* If charge is made over or received at a station other than the headquarters, the name of such station should also be entered.

NOTES.—(1) When charge is transferred of any office held or usually held by a gazetted officer under the Madras Government, certificates in this form should be filled up and despatched the same day (1) to the Chief Secretary to Government, Public Department, Fort St. George, Madras, (2) to the Accountant-General, Madras, (3) to the officer's immediate superior, (4) to the Board of Revenue, in the case of the Gazetted Officers of the Revenue Department and (5) to the Commissioner and Deputy Commissioners of Excise, in the case of the Assistant Commissioners and Inspectors of Excise. If transfer is made by telegram, each officer will send the certificates direct and independently of the other officer.

(2) Officers in charge of treasuries, e.g., Collectors and Treasury Deputy Collectors, will also send to the Accountant-General the certificate in form S.Y. 60 prescribed in the Book of Account Forms.

Government Press,
Madras, 18-8-1950.

R Siddique
18.8.50.
Superintendent.

DISTRIBUTION OF WORK AMONG GAZETTED OFFICERS WITH EFFECT FROM 7TH MARCH 1950.

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Supdt IV

A.S.V

D.S.I	-	(Lino Department, Paper Store) (Information and Publicity Despatch Department including the Supervision of G.C., P.C., P.P.C., I.L.R. and R.S.C.)
D.S.II	-	Mono Department, Foundry, Typestore and Mount Road Publication Depot.
A.S.I	-	Computing, Composing Departments of Standardized Forms and Indian Language and Signing of Credit Notes.
A.S.II	-	Machine Department, S.F.C., H.D., I-D, 2-D, Building, Gate and Time and Menial Establishment.
A.S.III	-	Reading and Composing Departments of Gazette, Public and Book.
A.S.IV	-	Binding and Composing Departments of High Court, Job and I.&.P. Department.
E.&.M.E.	-	Electrical Department, Mechanical Department and Carpentry Section.
P.A.	-	Accounts Section.

(1) All Gazetted Officers will grant all leave except longer periods of leave without pay.

(2) All complaints of delay or bad workmanship, reminders and replies thereto will be brought to the notice of the Superintendent immediately on receipt.

(3) Officers will go on rounds at least twice a day once in the forenoon and once in the afternoon and spend as much time as possible in the Departments under their control and see that overtime is reduced to the minimum.

(4) Orders of the Superintendent should be obtained regarding the firm to which blocks are sent for manufacture.

Government Press,
Madras, 6-3-1950

R. Siddique,
SUPERINTENDENT.

DISTRIBUTION OF WORK AMONG GAZETTED OFFICERS WITH EFFECT from 18th August 1950.

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Supt. - Lino Department and Paper Store

D.S.I - Mono Department, Foundry, Typestore and Mount Road Publication Depot.

D.S.II - .. ..

A.S.I. - Computing, Composing Departments of Standardized Forms and Indian Language and Signing of Credit Notes.

A.S.II. - Machine Department, S.F.C., H.D., I-D, 2-D, Buildings Gate and Time and Menial Establishment.

A.S.III. - Reading and Composing Departments of Gazette, Public and Book.

A.S.IV. - Binding and Composing Departments of High Court, Job and I & P Department.

A.S.V. - Information and Publicity Despatch Department including supervision of G.C., P.C., P.P.C., L.R.C. and R.S.C. Plant Stock-taking.

E & M.E. - Electrical Department, Mechanical Department and Carpentry Section.

P.A. - Accounts Section.

(1) All Gazetted Officers will grant all leave except longer periods of leave without pay.

(2) All complaints of delay or bad workmanship, reminders and replies thereto will be brought to the notice of the Superintendent immediately on receipt.

(3) Officers will go on rounds at least twice a day once in the forenoon and once in the afternoon and spend as much time as possible in the Departments under their control and see that overtime is reduced to the minimum.

(4) Orders of the Superintendent should be obtained regarding the firm to which blocks are sent for manufacture.

Government Press,
Madras, 6-3-1950.

R. Siddique,
Superintendent.

㉑ 23

Edn/E

C.No. 24563 E/50.

Sub: Govt. Press - Sri. G.F. Amalanathan Senior Deputy Superintendent - Leave - Redistribution of work - Action of the S.G.P. - Approved.

Ref: G.O. Ms. No. 2311 Edn dated 17-8-50

From the S.G.P. No. 82 Mis/50 dated 18.8.50

48/23/8 p.17 cf (V)

pp1-2 cf

Memo. No 24563 E/50-1 Edn. dated 23.8.50.

The Govt. approve the action of the S.G.P. in having redistributed the duties of Sri. G.F. Amalanathan, Senior Deputy Supdt, as detailed in his letter cited, consequent on the grant of leave to Sri. G.F. Amalanathan.

22.8.50

pp1.2 cf

25/8 22/8/50

To
The Supdt. Govt. Press
Madras

8

Note: May be filed with (V) after issue. There seems no necessity for Govt to approve this normally ~~these days~~, but in this case the circumstances are special as one of the higher posts is kept in abeyance.

22.8.50

22.8.50

8

23.8.50

E

32876
24 OCT 1950

CERTIFICATE OF TRANSFER OF CHARGE.

(22)

T. & A. 7.

(G. Os. No. 609, *Finance, dated 4th September* 1933, *No.* 772, *Finance, dated* 19*th December* 1935 *and No.* 130, *Finance, dated 4th March* 1936.)

Headquarters * Madras. Date 17th October 1950 Forenoon ~~Afternoon~~

Post Temporary Assistant Superintendent, Government Press, Madras.

Order under which transfer of charge is made G.O.Mis.No. 2311 Edn., dated 17th August 1950

(H)

Relieved Officer.

For use in Audit Office.	
Entered in A/R.	
Entered in L/Acct.	
Entered in H/S	
Leave salary Certificate issued.	
Auditor.	*A.A.G.*

1. Name and initials (**BLOCK LETTERS**) SRI R.N. CHARI.
2. (i) If proceeding on leave
    (*a*) duration of leave
    (*b*) address during leave and
    (*c*) place at which leave salary is to be drawn

   (ii) If retiring or if proceeding on leave preparatory to retirement and if it is proposed to draw the Provident Fund money immediately—whether application for withdrawal of Provident Fund money has been sent to the Accountant-General

   or

   (iii) If on transfer
    (*a*) Post and
    (*b*) Station
    to which transferred.
3. Signature R.N. Chari
4. Official designation if only holding charge in addition to other duty Stock-taking Officer, Government Press, Madras.

[P.T.O.

26

T. & A. 7.

Relieving Officer.

For use in Audit Office.

Entered in A/R
Entered in L/Acct.
Entered in H/S
Joining time admissible.
Joining time taken.
Pay slip issued.
Auditor. A.A.G.

5. Name and initials (BLOCK LETTERS) JANAB R. SIDDIQUE,
6. (i) Whether returning from leave
   (ii) If so, place at which orders of posting were received
   (iii) If not, from what
      (a) Post ________ and
      (b) Station transferred
      (c) Date of relief at old station ________ F.N. A.N.
7. Signature R Siddique 17.10.50.
   If only holding charge in addition to other duty
      (a) Official designation of relieving officer
      (b) Name of officer posted, if known

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* If charge is made over or received at a station other than the headquarters, the name of such station should also be entered.

NOTES.—(1) When charge is transferred of any office held or usually held by a gazetted officer under the Madras Government, certificates in this form should be filled up and despatched the same day (1) to the Chief Secretary to Government, Public Department, Fort St. George, Madras, (2) to the Accountant-General, Madras, (3) to the officer's immediate superior, (4) to the Board of Revenue, in the case of the Gazetted Officers of the Revenue Department and (5) to the Commissioner and Deputy Commissioners of Excise, in the case of the Assistant Commissioners and Inspectors of Excise. If transfer is made by telegram, each officer will send the certificates direct and independently of the other officer.

(2) Officers in charge of treasuries, e.g., Collectors and Treasury Deputy Collectors, will also send to the Accountant-General the certificate in form S.Y. 60 prescribed in the Book of Account Forms.

Government Press,
Madras, 17-10-1950.

S 19/x.

R Siddique
17.10.50.
Superintendent.

E

27

32877
24 OCT 1950
EDUCATION DEPARTMENT

T. & A. 7.

CERTIFICATE OF TRANSFER OF CHARGE.

(*G. Os. No.* 609, *Finance, dated 4th September* 1933, *No.* 772, *Finance, dated* 19*th December* 1935 *and No.* 130, *Finance, dated 4th March* 1936.)

(23)

Headquarters * Madras. Date 17th October 1950 Forenoon ~~Afternoon~~

Post Junior Deputy Superintendent, Government Press, Madras.

Order under which transfer of charge is made G.O.Mis.No. 2311 Edn., dated 17th August 1950 (H)

Relieved Officer.

For use in Audit Office.

Entered in A/R
Entered in L/Acct.
Entered in H/S
Leave salary Certificate issued.
Auditor. A.A.G.

1. Name and initials (BLOCK LETTERS) JANAB R. SIDDIQUE,
2. (i) If proceeding on leave
      (a) duration of leave
      (b) address during leave ________ and
      (c) place at which leave salary is to be drawn
   (ii) If retiring or if proceeding on leave preparatory to retirement and if it is proposed to draw the Provident Fund money immediately—whether application for withdrawal of Provident Fund money has been sent to the Accountant-General
   or
   (iii) If on transfer
      (a) Post ________ and
      (b) Station to which transferred.
3. Signature R Siddique 17.10.50
4. Official designation if only holding charge in addition to other duty Superintendent, Government Press, Madras.

[P.T.O.

32878
2 OCT 1950
EDUCATION DEPARTMENT

24

T. & A. 7.

CERTIFICATE OF TRANSFER OF CHARGE.

(*G. Os. No.* 609, *Finance, dated 4th September* 1933, *No.* 772, *Finance, dated 19th December* 1935 *and No.* 130, *Finance, dated 4th March* 1936.)

Headquarters* Madras. Date 17th October 1950 Forenoon ~~Afternoon~~

Post Senior Deputy Superintendent, Government Press, Madras.

Order under which transfer of charge is made G.O.No.Mis. 2311 Edn., dated 17th August 1950.

For use in Audit Office.
Entered in A/R
Entered in L/Acct.
Entered in H/S
Leave salary Certificate issued.
Auditor. *A.A.G.*

Relieved Officer.

1. Name and initials (**BLOCK LETTERS**) SRI M.R. SRINIVASAN
2. (i) If proceeding on leave
   - (*a*) duration of leave
   - (*b*) address during leave
   - (*c*) place at which leave salary is to be drawn and

   (ii) If retiring or if proceeding on leave preparatory to retirement and if it is proposed to draw the Provident Fund money immediately—whether application for withdrawal of Provident Fund money has been sent to the Accountant-General

   or

   (iii) If on transfer
   - (*a*) Post and
   - (*b*) Station

   to which transferred.
3. Signature
4. Official designation if only holding charge in addition to other duty

[P.T.O.

2

T. & A. 7.

Relieving Officer.

For use in Audit Office.
Entered in A/R
Entered in L/Acct.
Entered in H/S
Joining time admissible.
Joining time taken.
Pay slip issued.
Auditor. *A.A.G.*

5. Name and initials (**BLOCK LETTERS**) SRI M.R. SRINIVASAN
6. (i) Whether returning from leave

   (ii) If so, place at which orders of posting were received

   (iii) If not, from what
   - (*a*) Post and
   - (*b*) Station

   transferred.
   - (*c*) Date of relief at old station F.N. A.N.
7. Signature

   If only holding charge in addition to other duty
   - (*a*) Official designation of relieving officer
   - (*b*) Name of officer posted, if known

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NOTES.—(1) When charge is transferred of any office held or usually held by a gazetted officer under the Madras Government, certificates in this form should be filled up and despatched the same day (1) to the Chief Secretary to Government, Public Department, Fort St. George, Madras, (2) to the Accountant-General, Madras, (3) to the officer's immediate superior, (4) to the Board of Revenue, in the case of the Gazetted Officers of the Revenue Department and (5) to the Commissioner and Deputy Commissioners of Excise, in the case of the Assistant Commissioners and Inspectors of Excise. If transfer is made by telegram, each officer will send the certificates direct and independently of the other officer.

(2) Officers in charge of treasuries, e.g., Collectors and Treasury Deputy Collectors, will also send to the Accountant-General the certificate in form S.Y. 60 prescribed in the Book of Account Forms.

17-10-50
Superintendent.

Government Press,
Madras, 17-10-1950.

25

T. & A. 7.

Relieving Officer.

For use in Audit Office.	
Entered in A/R	
Entered in L/Acct.	
Entered in H/S	
Joining time admissible.	
Joining time taken.	
Pay slip issued.	
Auditor.	*A.A.G.*

5. Name and initials (BLOCK LETTERS) SRI G.F. AMALANATHAN,

6. (i) Whether returning from leave Yes.

(ii) If so, place at which orders of posting were received

(iii) If not, from what

(a) Post and

(b) Station

transferred.

(c) Date of relief at old station F.N. A.N.

7. Signature

If only holding charge in addition to other duty

(a) Official designation of relieving officer

(b) Name of officer posted, if known

Edn/E.

May be filed with the original of G.O. Ms No. 2311 Edn d 12.8.50.

21.10.50

27/10

* If charge is made over or received at a station other than the headquarters, the name of such station should also be entered.

NOTES.—(1) When charge is transferred of any office held or usually held by a gazetted officer under the Madras Government, certificates in this form should be filled up and despatched the same day (1) to the Chief Secretary to Government, Public Department, Fort St. George, Madras, (2) to the Accountant-General, Madras, (3) to the officer's immediate superior, (4) to the Board of Revenue, in the case of the Gazetted Officers of the Revenue Department and (5) to the Commissioner and Deputy Commissioner of Excise, in the case of the Assistant Commissioners and Inspectors of Excise. If transfer is made by telegram, each officer will send the certificates direct and independently of the other officer.

(2) Officers in charge of treasuries, e.g., Collectors and Treasury Deputy Collectors, will also send to the Accountant-General the certificate in form S.Y. 60 prescribed in the Book of Account Forms.

17.10.50

Government Press,
Madras, 17-10-1950. 2/17/X

Superintendent.

Madras, 17-10-1950. 2/17/X

Superintendent.