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(1)

EDUCATION (1950) Department.

C

MS SERIES.

G.O. NO. 2209

Dated 5-8-1950

165

p 1-5 c.f.
143-44 c.f. ✓
pp 26-31 n.p.

p. 1872

[Despatch Abstract.]

Lab

ESTABLISHMENT OF AN INSTITUTE OF SOCIAL STUDIES IN MADRAS. PAPERS RECORDED

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

INDIAN CONFERENCE OF SOCIAL WORK
MADRAS PROVINCIAL BRANCH
President: Her Highness the Maharani of Bhavanagar
Chairman: Dr. Sir A. Lakshmanaswami Mudaliar
Hon. General Secretary: Mrs. M. N. Clubwala, M.L.C.

Vice-Presidents:
The Hon'ble Sri O. P. Ramaswami Reddiar
The Hon'ble Sri M. Bhaktavatsalam
Dr. (Mrs.) Muthulakshmi Reddi
Mrs. Radhabai Subbarayan
Dewan Bahadur V. Bhashyam Iyengar
Mrs. Tara Cherian.

Hon. Associate Secretaries:
Dr. U. Krishna Rau
Mrs. V. T. Lakshmi
Mrs. Parijatham Naidu
Mr. Lawrence Burr
Mr. S. R. Venkataraman

TEL: 8266

Jt. Hon. Treasurers:
Mrs. Suniti Row
Mr. C. A. Dhairyam.

'Philroy',
Nungumbakkam High Road,
Cathedral P.O., Madras-6.

(2)

UNDER SECRETARY
25 APR 1949
PUBLIC DEPARTMENT

ASST. SECRETARY TO GOVERNMENT
28 APR 1949
EDUCATION AND PUBLIC HEALTH

39786

25th April '49

32427

Sri. K.Ramunni Menon, I.C.S.,
Chief Secretary to Government,
Fort St. George,
Madras.

Dear Mr. Ramunni Menon,

Last year after the Provincial Branch Conference of the Indian Conference of Social Work, a sub-committee under the Chairmanship of Col. Bhatia was appointed to draw up a scheme for a School of Social Work. This scheme was submitted to the then Minister for Education, but was dropped.

Yesterday we observed the Social Welfare day of the Indian Conference of Social Work suggested on the same lines throughout India, as requested by the Hon'ble Rajkumari Amrit Kaur, the All-India President.

The enclosed resolution was passed and I have been requested on behalf of the Madras Branch of the Indian Conference of Social Work to request you to kindly convey the same to the Hon'ble Premier and the Government. We shall be grateful if you will see your way to implementing the scheme and if the idea is being considered we hope that you

P.T.O.

28-4-49

2654/49-1

③ 3

will give us some oppurtunity to put the details before the Government.

Thanking you,

Yours sincerely,

Mary Clubwala
Honr: Secy

End.

4

5

INDIAN CONFERENCE OF SOCIAL WORK
MADRAS PROVINCIAL BRANCH

President: Her Highness the Maharani of Bhavanagar
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'Philroy',
Nungumbakkam High Road,
Cathedral P.O., Madras-6.

(A)

25th April '49

Copy of Resolution passed at a Meeting of the Indian Conference of Social Work, held on Sunday 24th April '49 at Rajaji Hall under the chairmanship of the Hon'ble Mr. M.Bhaktavatsalam.

--

Proposed by Mrs. Peters and seconded by Mrs. M.N.Clubwala.

School of Social Service

This meeting of the Madras Branch of the Indian Conference of Social Work held in connection with the Social Welfare Day recognises the urgent importance for providing trained personnel to carry on Social Welfare work and considers that arrangements should be made to start immediately a Social Welfare Training School in the City of Madras to train both men and women workers. This meeting further invites the attention of Government to the proposals made by the School of Social Service Committee in this regard and urges upon the Provincial Government to implement the scheme.

Mary Clubwala
HON. GENERAL SECRETARY.

6.

P.G

9/8

E.P.H(D3)

S OFFICE
MAY 1949
MADRAS

Endt. No. 32427-~~D3~~/49-1-P.H. dated 7-5-49.

D/37
7/5

Referred to the ~~S.G.~~ Surgeon General for remarks.

7/5/49.
Assistant Secretary to Govt

3/5/49.

5/5/49

~~To the S.G. (with enclosures)~~
To The Surgeon-General with
~~the Govt of Madras~~
~~Copy of pp1-5 ants.~~
(To be returned with reply).

V.C.

May I have full information on this

---

⑤

7

D3 Medical Department.

From Dr.A.S.Mannadi Nayar, M.B.B.S.,Ph.D.(Edin.),
Surgeon-General with the Govt.of Madras,Madras 6.

To The Joint Secretary to Government,
Education and Public Health Department,Madras.

DEPUTY SECRETARY TO GOVERNMENT
31 49
EDUCATION AND PUBLIC HEALTH DEPT.

Ref:No.3510-7-PW/49,dated 28-5-49.

Sir,

Ref: Govt.Endt.No.32427-D3/49-1-P.H.dated 7-5-49 - Indian Conference of Social work Madras Provincial Branch Resolution of -

---

A reference is invited to my letter No.3510-6-P.W/49,dated 20-5-1949 with which the proposals of Dr. P.Ratnaswami, Professor of Social Medicine, Medical College,Madras, for the training of 6 candidates in hospital social work were submitted to Government.

41494 Received in D2 Section.

Flag ⓧ

2. The proposal for the establishment of a school for Social Workers has been deferred by Government in their order No.3204,Education,dated 15-12-1948.

3. The enclosure received with the Government Endorsement is returned herewith.

Yours faithfully,

30/5

for Surgeon-General with the Govt.of Madras

MR.28/5

S
31/5

D3

INDIAN CONFERENCE OF SOCIAL WORK
MADRAS PROVINCIAL BRANCH
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Dewan Bahadur V. Bhashyam Iyengar
Mrs. Tara Cherian.

Hon. Associate Secretaries:
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Mrs. Parijatham Naidu
Mr. Lawrence Burr
Mr. S. R. Venkataraman

TEL: 8266

Jt. Hon. Treasurers:
Mrs. Suniti Row
Mr. C. A. Dhairyam.

'Philroy',
Nungumbakkam High Road,
Cathedral P.O., Madras-6.

25th July '49

Dear Mr. Prabhu,

I am enclosing you the list of individual gentlemen and representatives of organisations who may be invited to the meeting.

I also enclose the Bulletin of the New Youk School of Social Work and the Bulletin from the Prakash School of Social Service in Ellore. I think the latter formed this school as the outcome of the redommendations of the Indian Conference of Social Work. If you look at it they seem to have got a very good syllabus, but how they crowded it in one year is rather surprising. Perhaps it would be useful to co-opt this gentleman, Sri. Mekala Rangayya, B.A.

May I have these two books back. I have not got the Tata School of Social Service books by me and have written to Bombay for them. One of the most important subjects is Co-ordination of Social Work and administration of Social Service Agencies which I think we should specially bring into our curriculum.

Another one is Probation & Parole and that again is Mr. Madhava Menon's department and we dould get all the help from there.

This syllabus from the New York Social Service School is, I think, even more comprehensive than the one we have prepared. Please let me know if you wish to see me again on this subject. Before we do start the institution we may get some more advice from the Tata School of Social Service.

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TEL: 8266

'Philroy',
Nungumbakkam High Road,
Cathedral P.O., Madras-6.

-2-

My only fear of inviting these people is that they are so highly specialised in their respective subjects that they would insist on following the same standard. I do not think this would be either feasible or possible..

With kind regards,

Yours sincerely,

Mary

Lobo Prabhu, Esq., I.C.S.,
Secretary to Government,
Education & Public Health Dept.,
Fort St. George,
Madras.

10

③

Names of people or organisations to be invited to the meeting.

--

Original Sub-Committee Members: i.e.

the S.G.

✓ Col. S.L. Bhattia who, unfortunately is not in town.

[illegible] to be invited

✓ Mrs. Palmer who represented the Salvation Army has left India and Lt. Col. Manuel in charge of the Salvation Army South India may be requested to send one of the European trained Salvation Army workers.

✓ Miss Kokila Doraiswamy: Secretary, Madras Children's Aid Society, Pantheon Road, Egmore, Madras.

✓ Shri C.G. Reddy - Dy. Chief Inspector of Factories. and the other being the Provincial Firka Development Officer. These latter gentlemen might have been promoted or may not be in Madras and their successors may be invited.

✓ Mr. Lawrence Burr of theY.M.C.A. Boys' Section, Esplanade, Madras.

✓ Mrs. Parijatham Naidu, Women's Welfare Department.

Others suggested:

The Rev. Father D'Souza, Member, Constituent Assembly, and Principal, Loyola College.

Miss Olga Lawrence of the Y.W.C.A. I think she has done a certain amount of work in Delhi in connection with the Social Service School.

Mr. C.Narasimham, Commissioner, Corporation of Madras, is always a very useful member on Committees. As we will be needing Corporation's help to visit their various institutions, I would strongly recommend their representative - preferably Mr. Narasimham himself - to serve.

Miss Mason - of the Women's Christian College connected with Food Nutrition work.

Mrs. V.T.Lakshmi, Stri Sadana, Kutchery Rd., Mylapore, connected with Mental & Social Hygiene.

✓ Dr. I can't remember his name Social Medicine, a Professor for Medical Social Work in General Hospital who has recently taken training both in America and London in this line.

Dr. Natarajan of the Economics Department.

Representative from Adult Education Department.

Dr. Boaz Expert on Psychology with the Government of Madras and if he is on deputation in U.K., which I think he is, we may try Dr. Dhairyam ex-Superintendent of the Mental Hospital, now living in Sterling Road.

We should have a representative from the Rural Welfare Dept.

For general Social Work we may invite workers from the different instititions that are mentioned on page 2 of the report of our sub-committee, from the various hospitals, industries and general institutions to give lectures.

I would also suggest the name of Mrs. P.V. Cherian. She is the Vice-President ~~mfxth~~ and Chairman of the Guild of Service and though not an active social worker, she has practical and sound ideas.

✓ Mrs Madhava Menon.

D.O. 32427 E2/49-2 Edn

Education & Public Health Department,
Fort St. George, Madras.
26th July 1949.

Dear Mrs. Clubwala,

Thank you very much for your letter of 25th July. The proposal for a College of Social Sciences is receiving consideration. I return with thanks the books you so kindly sent me for perusal.

Yours sincerely,

To

Mrs. M.N. Clubwala, M.L.C.,
Hon. General Secretary, Indian Conference
of Social Work,
'Philroy', Nungumbakkam High Road,
Madras.

13
E2

(11)

INDIAN CONFERENCE OF SOCIAL WORK
MADRAS PROVINCIAL BRANCH
President : Her Highness the Maharani of Bhavnagar
Chairman : Dr. Sir A. Lakshmanaswami Mudaliar
Hon. General Secretary : Mrs. M. N. Clubwala, M.L.C.

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THE HON'BLE SRI M. BHAKTAVATSALAM
DR. (MRS.) MUTHULAKSHMI REDDI
MRS. RADHABAI SUBBARAYAN
DEWAN BAHADUR V. BHASHYAM IYENGAR
MRS. TARA CHERIAN

Hon. Associate Secretaries :
DR. U. KRISHNA RAU
MRS. V. T. LAKSHMI
MRS. PARIJATHAM NAIDU
MR. LAWRENCE BURR
MR. S. R. VENKATARAMAN

TEL : 8266

Jt. Hon. Treasurers :
MRS. SUNITI ROW
MR. C. A. DHAIRYAM

'Philroy'
Nungambakkam High Road,
Cathedral P.O., Madras 6.

Send copy of this letter to the DPI in connection with the recommendations he has been asked to make
12/8

11th August '49

My dear Mr. Lobo Praphu,

Here are some more names of suggested lecturers I have got from Mrs. Parijatham Naidu:

Abnormal Psychology by Dr. Johnson.

Mental & Social Hygiene & Psychiatry for Social work - by Dr. Dhairyam.

Rural Psychology - Mr. Lawrence Burr or Dr.J. Forrester, St. Christopher's College.
Industrial & Labour Problems with special reference to Factories, Mills & Plantations - by Mr.P. Doraikannu Mudaliar, M.A.L.T., Headmaster, Chintadripet High School, Madras.

Elementary Economics -do- -do-

History of Social work & Social Legislature -- Unable to suggest at present.
Principle of Group Leadership - Mr. Nilakantan, Special Officer in charge of Citizenship course, Office of the D.P.I.
Family Life & Child's Psychology - Miss Verghese, Lecturer, Lady Willingdon College, Madras.

Also copy of the letter to the DPI

Yours sincerely,
Mary Clubwala

Lobo Prabhu, Esq., I.C.S.,
Secy. to Govt. Edn. & Pub. Health.

p. 14-16 infra

11th August '49

Sri. D.S. Reddy,
Director of Public Instruction,
Nungambakam, Madras.

Dear Mr. Reddy,

The Indian Conference of Social Work and the Guild of Service have for a long time been pressing the Government to start a School of Social Service as there is great demand for the same.

Since the Indian Conference of Social Work was inaugurated over two years ago, at all sessions, all Provinces have pressed for a School of Social Work and already Calcutta and Delhi have started one recently and even in Ellore they have started a small school.

At our All India Conference of Social Work Day, a a meeting under the Presidentship of the Hon'ble Mr. M. Bhaktavatsalam, the Central Committee here in Madras of all our branches sent in the following resolution to the Government of Madras.

School of Social Service:

This meeting of the Madras Branch of the Indian Conference of Social work held in connection with the Social Welfare Day recognises the urgent importance for providing trained personnel to carry on Social Welfare work and considers that arrangements should be made to start immediately a Social Welfare Training School in the City of Madras to train both men and women workers. This meeting further invites the attention of Government

15/

⑬

to the proposals made by the School of Social Service Committee in this regard and urges upon the Provincial Government to implement the Scheme."

I have been following up this request from time to time with the Government and I do not know if you are aware that as the outcome of the Madras Provincial Conference of Social Work held in 1948 and at the instance of Lady Nye and myself, the then Hon'ble Minister for Education formed a sub-committee under the chairmanship of Col. S.L.Bhatia to draw up a scheme for a School of Social Work. We submitted the same to the then Minister for Education, but unfortunately it was shelved due to want of finance.

We are now again pressing Government to consider our request and that we could have it in some College during evening hours and perhaps try to get as many Honorary Lecturers as possible. I think our scheme and suggestions which we had sent to Government will be coming to you in due course and we would be very grateful if you would please consider this request.

I am unfortunately laid with a strong attack of pneumonia and am, therefore, unable to see you personally, and hence am writing this letter to you.

I am also enclosing you a copy of the scheme that we originally sent to Government but it can be modified as I suggested in my letter.

Looking forward to your help and co-operation,

I am,
Yours sincerely,
MC

Enc.

17

18

Very urgent

Issue today 29/8

School ~~of~~ for Social workers –
establishment of ⑮

Memo No. 32427 E2/49-5 Edn d 29.8.49

The attention of the D.P.I is invited to G.O No 3204 Edn, d 15.12.48 on the ~~above~~ subject mentioned above. It ~~has been~~ is proposed to reconsider the possibilities of establishing the school and suggestions have been made that classes may be held in the morning and evening hours in ~~any~~ one of the Govt Colleges or in rented buildings. In pursuance thereof, the Govt propose to consult persons who are interested in the objectives of the School and who will render necessary help to bring it into being.

2. The syllabus of the ~~School~~ Course may be based on that of the established Schools like ~~[illegible]~~ the Tatas and the Y.W.C.A School of Social work, New Delhi, and, to begin with, may be drawn up for Sociology, Applied Economics, Statistics, Laws relating to Industries, Industrial Psychology and Public Health Administration. The D.P.I is requested to suggest the names of suitable representatives ~~persons who could be consulted on the proposal in respect of~~ for all the subjects mentioned above except the last one. They ~~persons~~ must possess interest in the objectives of the School and should be willing themselves to teach or suggest others for teaching the subjects on payment of a small honorarium. They need not be officials but

X/29.C.

p 5 n.f.

may be chosen also from private Colleges and institutions including ~~the~~ the Y.M.C.A. In this connection a copy of a letter dt 11.8.49 from Mrs M. Nt. Cluluwala is enclosed for reference. The D.P.I is requested to send a very early reply to this refce.

p 13 cf

W3
9.8.49

cua
10.8.49

BM
12/8/49

13/8

To

The D.P.I. ✓
(with a copy of the letter on p.13 c.f.)
(Despatched).
Sd 19/8/

E2

Rc 1616 B1/49

Office of the Director of
Public Instruction, Madras
dated 20th September 1949

From

The Director of Public Instruction,
Madras.

To

The Secretary to Government,
Education & Public Health Department

18-19 ante

Sir,

Subject: School of Social Workers - Establishment of
Reference: Memo No. 32427 E2/49-5 Education dated 29.8.49

--

73378

With reference to the memo cited, I have the honour to suggest the following names for the subjects mentioned:

(a) Applied Economics.

✓ 1. Sri R. Balakrishna, M.A., Ph.D.,
Professor of Economics, University of Madras.

✓ 2. Sri P.P. Kallukaran, B.A.,(Hons)., B.Sc.(Hons)., Ph.D.,
Professor, Presidency College, Madras.

✓ 3. Sri C.D. Rajeswaran, B.Sc.,
Professor, Pachiyappa's College, Madras.

✓ 4. Mrs. T.N. Ramamurthy, M.A.,L.T., B.Sc.(Hons).,
Principal, Queen Mary's College, Madras.

(b) Statistics.

✓ 1. Sri P.B. Patnaik, M.A.,
Professor, Presidency College, Madras.

(c) Laws relating to Industries.

✓ 1. P. Govinda Menon ~~M.T. Raju, Esq.~~ Jt Director of Industries and Commerce,
Madras.

✓ 2. Sri S. Govindarajulu, Vice Principal, Law College,
Madras.

(d) Industrial Psychology.

✓ 1. Mr. Marie Buck ~~W.W. Ladden Esq.~~, Simpson & Co., Madras.

✓ 2. S.H.G. Davis, Esq., Parry & Co., Madras.

(e) Sociology.

✓ 1. Sri M. Ruthnaswamy, Ex-Vice Chancellore of the
Annamalai University, Pycrofts Gardens,
Nungambakkam, Madras.

(f) P.H. administration Dr. P. Ruthnaswamy
Prof of ~~Social~~ medicine, Madras Medl College

p 5 nf

Yours faithfully,

D. P. Pantanakie
20.9.49

for Director of Public Instruction

Vk 21.9

Ans 21/9

21

15

R.C. No. [illegible]/49

Office of the Director of
Public Instruction, Madras
dated 20th September 1949.

From

The Director of Public Instruction,
M a d r a s.

To

The Secretary to Government,
Education and Public Health Department.

Subject: School of Social Work - Establishment of
Reference: Memo No. [illegible] EB/49-5 Education dated [illegible]

--

With reference to the memo cited, I have the honour to suggest the following names for the subjects mentioned:

(a) Applied Economics.

1. Smt. [illegible], M.A., Ph.D.,
   Professor of Economics, University of Madras.
2. Sri P.P. [illegible], B.A.,(Hons), M.Sc.(Econ.), Ph.D.,
   Professor, Presidency College, Madras.
3. Sri C.D. [illegible], M.A.,
   Professor, Pachaiyappa's College, Madras.
4. Mrs. T.N. [illegible], M.A., L.T., B.Sc.(Hons).,
   Principal, Queen Mary's College, Madras.

(b) Statistics.

1. Sri P.N. [illegible], M.A.,
   Professor, Presidency College, Madras.

(c) Law relating to Industries.

P. Govinda Menon
1. ~~Sri T. [illegible]~~, Director of Information and Publicity,
   M a d r a s.
2. Sri G. [illegible], Vice Principal, Law College,
   M a d r a s.

(d) Industrial Psychology.

Mr. Mavis [illegible]
1. ~~[illegible]~~, [illegible] Simpson & Co., Madras.
2. Sri R.S. Davis, [illegible], Parry & Co., Madras.

(e) Sociology.

1. Sri K. [illegible], Pro-Vice Chancellor of the
   Annamalai University,
   Annamalainagar.

Dr P Ratnaswamy

[illegible]

for Director of Public Instruction.

INDIAN CONFERENCE OF SOCIAL WORK
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Mr. C. A. Dhairyam

'Philroy'
Nungambakkam High Road,
Cathedral P.O., Madras 6.

22

17

25th September 1949.

Dear Mr. Lobo Prabhu,

You may be aware that we are holding the secnd Provincial Conference of Social Work at Coimbatore from the 8th to the 10th October. The enclosed booklet gives all details about the Conference. On behalf of Her Highness the Maharani of Bhavnagar, our President and members of the Reception Committee we shall be deeply honoured and gratified if you would attend the opening of the Conference on the 8th October. Please do give us this pleasure and if you are able to come and wish us to make arrangements for your stay at Coimbatore we shall be very happy to do so.

Thanking you and looking forward to having you with us,

Yours sincerely,

M Clubwala

Hon. Gen. Secretary.

Lobo Prabhu Esq., ICS.,
Secretary to Government, Education and Public Health Department,
Fort St. George, Madras, 9.

23

(18)

D.O. 32627 E2/49.6 Edn

Education & Public Health Deptt.,
Fort St. George, Madras.
26th September 1949.

Dear Mrs. Clubwala,

I am very grateful to you for your kind invitation to the Provincial Conference of Social Work at Coimbatore. I would have liked very much to avail of your invitation, but unfortunately I shall be on leave out of the station at that time. May I wish the Conference every success, which it is bound to have under your devoted guidance.

I am calling the conference for instituting the College of Socialogy on a date very shortly after 13th October. I hope we shall be able to evolve the pattern of the college at this conference.

Yours sincerely,

(J.M. LOBO PRABHU)

To
Mrs. M.N. Clubwala, M.L.C.,
"Philroy", Nungumbakkam,
Cathedral P.O., Madras.

EPH
E2

~~26~~ ⑲

U.O. note no. 32427 E2/49-7 Edn. dt. 28.9.49

Legislative Council Chamber.
use of. —

It has been proposed to call a Conference on the ~~21st~~ 2nd Oct 49 at 11 A.M. to draw up a scheme for the establishment of a School for Social workers. The Conference is expected to be attended by about thirty persons. ~~As there is no room in the E&P.H. Deptt which can conveniently be used for the purpose~~ The Secy, Legislative ~~Deptt~~ Sectt may be requested to state whether he could arrange to place the Legislative Council

25

at the disposal of the EdPH WCPH Chamber for holding the Conference.

W3
29.9.49

CMA
28.9.49

DM
28/9/49

EPH
E2

db (20)

D.O. No 32427 E2/49-6 Edn of 28.9.49

Dear Sir/Madam,

School for Social Workers.
Establishment of.

The Govt have under consideration a proposal to establish a School for Social Workers. In pursuance thereof, it has been proposed to call a Conference of persons who are interested in the work to draw up a detailed scheme. I am ~~directed~~ to request you to be so good as to attend the Conference and to participate in its deliberations. The Conference will be held on ~~21st~~ 22nd Oct at 11 AM ~~PM~~ at the ~~Secretariat~~ Legislative Council Chamber

Yours sincerely.

Wpd
W3

To the Persons named on p 8 n.f.

W3
27.9.49

CMA
27.9.49

DM
27/9/49

E2 328

(21)

PLEASE ADDRESS THE COMPANY AND NOT INDIVIDUALS.

Form Gen. 5.

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· MADRAS ·

October 3, 1949.

Ref: J.SA.12.

The Secretary to Government,
Education and Public Health Department,
Fort St. George,
Madras.

5 - OCT 1949

Dear Sir,

Sub: School for social workers - Establishment of .

7624

p1 ante

We are writing to acknowledge receipt of your D.O.No.32427 E2/49-6 Education, dated the 28th September 1949 addressed to Mr. Ladden.

Mr. Ladden is away in England now and we shall be very pleased to send Mrs. Marie Buck who is our Welfare Director, to attend the conference which is to be held on the 22nd October at 11 A.M. at the Legislative Council Chamber.

Will you please confirm that this is in order.

Yours faithfully,
For SIMPSON & CO. LTD.,

Director.

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EPH
E2

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Letter / Ref 32427 E2/49-8 letter of 12.X.49
To

(22)

The Director,
Simpson & Co Ltd.
Mt Rd, Madras.

98
12/10

p3 cf

Sir,

School for Social workers. Establishment of. your letter no. J.SA.12. of 3.10.49.

I am to request that Mrs Marie Buck, your welfare Director, may kindly be requested to attend the Conference.

11/10/49

10.X.49

5

12/4

E.& P.H.Deptt.

H.M.(E. & L.) desires that the Meeting for the establishment of Schools for Social Workers should be postponed from 22nd to 24th October '49 at 11 A.M. Inform invitees

SECRETARY.

12-10-49.

Draft D.O. submitted.

12.x.49

13/10/49 S

Seen by Sec.
(under his charge)

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EPH
E_2

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To be roneoed
Pl take 35
copies
[illegible]
13/X
[illegible]

D.O. No. 32427 E_2/49-9 $\frac{\text{Edn}}{}$ of 13 X 49

Dear Sir/ Madam.

Ref my D.O. letter no 32427 E_2/49-6 Edn of 28.9.49 regarding the establishment of a School for Social Workers.

I am to inform you that the proposed Conference has been postponed from the 22nd to the 24th Oct '49 at 11 A.M.

Yours ~~Sincerely~~

13/X

To
All invitees

$\frac{\text{[illegible]}}{12\ X\ 49}$

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$\frac{\text{[illegible]}}{13/10/49}$

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(25)

THE SALVATION ARMY

Albert Orsborn,
General.

William Booth,
Founder.

~~Lt. Col. Muktanand (I. Palmer)~~
Territorial Commander.
Colonel S. Manuel

International Headquarters
Queen Victoria Street,
London, E.C. 4

Telegraphic Address:
SALVATION, MADRAS.

MADRAS & TELUGU TERRITORY

Territorial Headquarters
2, Ritherdon Road,
P. O. Box 453,
VEPERY, MADRAS.

Telephone 2748

18 OCT 1949

P52

E2

October 17,1949.

Education and Public Health Dept.,
Government of Madras,
Fort St. George.

80567

p26 ante

Sir,

Subject: School for Social Workers

The notice of a conference to be held on October 22nd at 11 a.m. at the Legislative Council Chamber to consider the establishment of a School for Social Workers has been received. I regret that there is no one available to send to this Conference on the date stated.

Yours sincerely,

S Manuel

(S. Manuel)
Territorial Commander

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(26)

Government of Madras
Education and Public Health Department
U.O.Note No.32427 E2/49-7 Education dated 28th
September 1949.
o0Oo

Sub: Legislative Council Chamber - Use of.

It has been proposed to call a conference on the 22nd October 1949 at 11 A.M. to draw up a scheme for the establishment of a School for social workers. The conference is expected to be attended by about thirty persons. The Secretary, Legislature Secretariat may be requested to state whether he could arrange to place the Legislative Council Chamber at the disposal of the Education and Public Health Department for holding the conference.

J.M. Lobo Prabhu,
Secretary to Government.

To
The Secretary,
Legislative Secretariat

Forwarded/By Order

XXXX
Superintendent.

✓

P.T.O.

37

39 I E2

EDUCATION AND PUBLIC
8 - OCT 1949

Legislature Sectt.

Please see the note from the E & P.H. Dept. at page 1 ante.

The Select Committee on Panchayats Bill will be meeting in the Council Chamber from 17-10-49 and it is not known when the Select Committee on the H.R.E. Bill will meet. The Council Chamber may be made available for holding the Conference at 11 A.M. on 22-10-49, subject to the requirements of this Secretariat.

In case the Council Chamber is not available on that date, the Conference might be held in the Committee Room.

XXX
5/10/49

XX
5-10;49

~~T.H.~~
~~5/10~~

~~D.K.V.~~
~~5/10/49~~

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U.O.No.2598/49-1 M.L.
6-10-49

D.K.V. RAGHAVA VARMA,
Secretary,
Madras Legislature.

To Education and Public Health Dept.

Forwarded/By Order

EPH/E

~~The Legislature Deptt may be informed~~
of the date of alteration

Superintendent.

---

40 (27) EPH/E2

U.O. note no 32427 E2/49-10 Edn of 14.10.49

Legislative Council Chamber - Use of.

Ref: Legislature Sectt U.O. note no. 2598/49-1 M.L. of 6.10.49.

p 2 ante

J.V.
15/10

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15/10

The Secy, Legislature Sectt, may be informed that the proposed Conference has been postponed from the 22nd inst to the 24th inst at 11 A.M. He may ~~also~~ be requested to state whether the Legislative Cl chamber may be made available on that day.

14/10/49

To
The Secy, Legis: Sectt.

18/10

13.x.49

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(28)

INDIAN CONFERENCE OF SOCIAL WORK

MADRAS PROVINCIAL BRANCH

President : Her Highness the Maharani of Bhavnagar

Chairman : Dr. Sir A. Lakshmanaswami Mudaliar

Hon. General Secretary : Mrs. M. N. Clubwala, M.L.C.

Vice-Presidents :
THE HON'BLE SRI O. P. RAMASWAMI REDDIAR
THE HON'BLE SRI M. BHAKTAVATSALAM
DR. (MRS.) MUTHULAKSHMI REDDI
MRS. RADHABAI SUBBARAYAN
DEWAN BAHADUR V. BHASHYAM IYENGAR
MRS. TARA CHERIAN

Hon. Associate Secretaries :
DR. U. KRISHNA RAU
MRS. V. T. LAKSHMI
MRS. PARIJATHAM NAIDU
MR. LAWRENCE BURR
MR. S. R. VENKATARAMAN

TEL : 8266

Hon. Treasurers :
MRS. SUNITI ROW
MR. C. A. DHAIRYAM

'Philroy'
Nungambakkam High Road,
Cathedral P.O., Madras 6.

10 OCT 1949

GOVERNMENT OF MADRAS
10 OCT 19

3rd October '49

77999

Dear Mr. Prabhu,

Thank you very much for your letter.

I am very happy to know that Government are calling a Conference on the 22nd. I hope you will please invite Miss Olga Lawrence of the Y.W.C.A. to attend the meeting. She has successfully run a School of Social Work in Delhi and Nilgiris on several occasions.

Thanking you,

Yours sincerely,

M Clubwala

Lobo Prabhu, Esq., I.C.S.,
Secretary to Government,
Education Department,
Fort St. George,
Madras.

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EPH
G2

Please see the letter at p 1 ante. The main file on the subject is with the Secy.

Mrs Clubwala had sent a list of persons, including Miss Olga Lawrence of the Y.W.C.A, who might be consulted by the Govt about the proposed School of Social ~~Science~~ Work and it was available when the persons to be invited to the Conference were decided upon. It is for orders whether Miss Lawrence should be invited.

12.x.49

CCA
13.x.49

14/x/49

Invite

14/x

With ref to the orders overleaf, a draft D.O. ~~letter~~ is submitted for approval.

lw3
15.x.49

As orally ordered by Secy copies of the D.O. will be sent to Col. Bhatia + Miss K.S. Ranga Rao.

Ara
17.x.49

EPH
E2

D.O 32427 E2/49.11

~~Letter~~ / ~~Dg~~

Edn. of 18.x.49

lw3
18.x.49

To

(1) Miss Olga Lawrence.
Y.W.C.A.
Poonamallee High Rd.
Madras

(2) Miss K.S. Ranga Rao
Principal, Ethiraj College
Royapettah, Madras

(3) Col. S.L. Bhatia
MC. MA. MD (Cantab),
FRCP (Lond), F.RS (E)
S.G. with the Govt of Madras
Madras.

(4) Mrs. ~~Appadoswami~~ Appasami
Headmistress
Vidyodaya High School
T' Nagar.

~~Dear~~ Dear Sir/Madam,

Establishment of a school for social workers.

The Govt have under consideration a proposal to establish a school for social workers. They propose to call a conference of persons who are interested in the work to draw up a

47

detailed scheme. I am to request you to be so good as to attend the Conference and to participate in its deliberations. The Conference will be held on the 24th October at 11. A.M at the Legislative Council Chamber.

Yrs sincerely,

~~Y.f.~~

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17.x.49

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(31)

Government of Madras
Education and Public Health Department
oOo

D.O.32427 E2/49-12 Education

DATED FORT ST.GEORGE
THE 19th OCTR.1949

Dear Sir/Madam,

Sub: School for social workers.

Ref: My D.O.No.32427 E2/49 - 9 Education dated 13-10-49.

...

I am to enclose a note containing proposals for consideration at the conference to be held on the 24th instant.

Yours sincerely,

Education and P.H. Department.

NOTE FOR CONSIDERATION AT THE CONFERENCE CALLED FOR ESTABLISHING THE SCHOOL FOR SOCIAL WORKERS.

The report of the Sub-Committee provides a basis for discussion. Government are of the view that in the existing financial stringency the school for Social Workers can only be established if the expenditure is reduced to be equal, as far as possible, with the income. It is for consideration if this can be achieved by -

(1) locating the school in an existing building preferably in an institution which will have facilities for teaching including a library. The locations suggested are: (1) Presidency College, (2) Law College, (3) Government Arts College and (4) Ethiraj College. These buildings will be available only in the mornings or evenings. It is understood that the Ethiraj College will be available from 4 P.M.; other institutions may not be available till after 5 P.M. It is therefore for consideration whether the working hours may not be in the morning or preferably in the evening except on Saturdays when the institutions may be available for the whole day. The total of 20 hours a week proposed by the Sub-Committee can be secured by three hours in the evening during five week days and five hours on Saturday. During week days the day may be utilised for field work, the course of study being adopted accordingly.

(2) Hostel accommodation estimated to cost one lakh may be postponed for the present.

(3) Equipment estimated to cost Rs.50,000 will not be required except in respect of special books of study, estimated at Rs.10,000/-.

(4) In respect of recurring expenditure, it is for consideration if part-time services should not be obtained on payment of allowances to staff already in employment.

The following proposals are for consideration:

(1) Honorary Director who will be in general charge of the school and in specific charge of field work - No allowance.

P.T.O.

(2) Honorary Principal who may possibly be the Principal of the selected institution on an allowance of Rs.1,000 per annum for work in the school. The Principal will be in administrative charge of the teaching arrangements in the school and will co-operate with the Honorary Director in respect of field work.

(3) In addition there may be 12 honorary lecturers on an allowance of Rs.5 and Rs.10 per lecture according as they are drawn from the institution where the school is located or from outside in which case the allowance has to be higher to cover also cost of conveyance.

(4) In respect of the clerical staff, it should be possible to utilise the students who will not be fully occupied during the day and should be able to render assistance on payment of small allowances. This will also be in the nature of training for them. In the alternative, the staff of the institution in which the school will be located can be retained on payment of a small allowance.

(5) The menial staff of the institution in which the school will be located may also be retained on payment of small allowances.

2. Instruction: The course of studies may be for a period of one year, teaching and practical training being combined throughout.

In respect of the subjects of study, it is for consideration whether the importance given by the Sub-Committee for Rural Social Work is justified. There is no provision for specialisation in rural sociology in the schools at Delhi, Calcutta and Bombay. A course of 20 lectures on rural social work with a 40 hours of field work may be sufficient. The course may be in charge of the Provincial Firka Development Officer in so far as the practical aspects are concerned and of a Professor or Lecturer in rural economics as far as the theoretical aspects are concerned.

3. Juvenile work: May be for the same period in charge of the Inspector of Certified Schools and a Professor

P.T.O.

Professor or Lecturer in Child Psychology.

4. SOCIAL WORK IN INDUSTRIES: This course may require to be sub-divided into the following subjects for which teaching courses and the ~~xxxxxx~~ field work may be ten hours each:

(1) Indian Labour Problems.
(2) Indian Industries.
(3) Labour Unions, Hospital, Structure and functions.
(4) Labour Legislation.
(5) Industrial disputes and collective bargaining.
(6) Labour Welfare administration.
(7) Industrial Psychology.

Appointment for one or more of these subjects may be made from the teaching profession and the staff of Labour Commissioner.

5. The course for Medical social work may be for 20 lectures and 40 field hours to be in charge of Professor of Social Medicine and such other staff as he may select.

6. In addition to the courses suggested by the Sub-Committee it is for consideration whether there should be general courses in (1) Sociology,(2) Pyschology,(3) Social Economics, (4) Statistics and (5) Public Health Administration. Each of these courses may be of 10 lectures. The total number of lectures will be 180 for the year. Each lecture may be followed or preceded by class work of two hours to be conducted by the lecturer concerned.

7. Fees: The proposed fee of Rs.150 may be charged from the beginning, fee concessions being given liberally in deserving cases.

8. The admission may be limited to 50 students, of both sexes.

J.M.Lobo Prabhu,
Secretary to Government.

...oOo...

17.10.

REPORT of the sub-committee appointed by the Hon'ble Minister for Education to formulate proposals for the establishment of a school of social work.

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1. NEED FOR ESTABLISHING INSTITUTION.

Following the achievement of National Independence, the need for a school of Social Work was felt more keenly than ever. To implement such a need, the Provincial Conference of Social Work passed the following resolution:-

> "In view of the urgent importance for providing trained personnel to carry on Social Welfare Work, this conference urges that arrangements be made to start immediately a Social Welfare Training Institute in the city of Madras, to train both men and women workers for the province, providing a two year course."

Upon the suggestion of Her Excellency Lady Nye and Mrs. M.N. Clubwalla, a Committee was invited by the Hon'ble Minister for Education to discuss the plan. A Sub-Committee was appointed of which Col.S.L. Bhatia, Surgeon-General with the Govt. of Madras, is the chairman to work out the details. The group met four times. The members of the Sub-Committee were Col.S.L. Bhatia, the Surgeon-General, Mrs. M.N. Clubwala, Mrs. P. Naidu, Mrs. A. Palmer, Miss. Gokila Duraiswamy, Sri G.G. Reddi, (Deputy Chief Inspector of Factories) Sri G. Venkatachalapathi (Provincial Firka Development Officer) and Mr. Lawrance C. Burr (Secretary).

11. AIMS.

To train Social Workers for (1) Industries including Tea and Coffee Plantations (2) Hospitals as Almoners (3) Rural Social Work (4) Juvenile work including Rehabilitation and probation and (5) General Social Work, excluding work among women which is being done by the Women's Welfare Fund Department in the whole Province.

111. INSTRUCTION.

The training of students will be divided into two sections during the course (1) Basic training which will cover a period of six months and include General Sociology (simplified), General Psychology, Historical background of social work (including ethidal implications of the profession) Elementary Economics (applied) based on rural, industrial and social problems, Indian Social problems, Medical Information, Social Legislation, Principles of Group of Leadership, Family life, etc. Psychology of childhood, Child-Care, First aid and Home Nursing (a composite course).

2. SPECIALIZED TRAINING.

Specialized training with field work covering a period of one year. The proposed courses are psychiatry for social workers, Mental and Social Hygiene, Abnormal psychology, Rural psychology, Medical Social Work, Industrial Psychology and industrial Welfare including Labour Legislation.

3. FIELD WORK:

Field work in certified Institutions will cover a period of three to four months and shall be integrated into a specialized training. Good supervision on ~~the part of the Institution will be~~ required to render the training. Good supervision on the part of the Institution will be required to render the training period valuable for the training. The following is a list of Institutions recommended for training in field work:-

1. HOSPITALS:-

"Government General, Stanley, Govt. Hospital for Women and Children, Victoria Caste and Gosha Hospital, Tuberculosis Sanatorium (Tambaram) Lady Willington Leprosy Sanatorium (Chingleput) Govt. Mental Hospital (Madras) Corporation Creche and the Corporation Health Centre."

2. INDUSTRIALS:--The B & C Mills, Amalgamated, Ltd.

3. GENERAL:-- The Children's Aid Society, Juvenile court, Madras, Society for the protection of Children Senior Certified School (Chingleput), Seva Sadan, Harrington Road Vigilance Association, Good Shepherd Convent (Rescue Home) Salvation Army Civil Orphan Asylum (Kilpauk), Harijan Industrial School, Gokulam Harijan ~~xxxxxxxxx~~ Colony (Lloyd's Road), Victoria Blind School (Mylapore) Teynampet Convent (Deaf, Dumb and Blind) Corporation Homes (three sections) Service Homes, Women's Welfare Department.

4. SYLLABUS. There shall be a syllabus for each course to be worked out in detail by the Head of the Institution.

5. PERIOD OF TRAINING. As indicated above, the period of training will be for one and one-half years.

6. Lists of subjects for (a) Rural Social Work (b) Juvenile work (c) Social Work in Industries; and (d) Medical Social Work are attached.

7. WORKING HOURS:- The course of instruction will be 5 days per week, for 4 hours a day, during the period of basic training and 4 days per week for 4 hours a day, during the subsequent period. This will allow them for field work.

8. REFRESHER COURSE:- 3 months' Refresher courses will be provided for volunteer workers.

iv. ADMISSION TO THE COURSE.

The minimum qualification for entrance to the course will be Intermediate Examination in arts or science.

2. STIPENDS. Assistance to students shall be granted at the rate of Rs. 25/- each per month.

3. SELECTION COMMITTEE. There shall be a selection Committee for the selection of suitable candidates for admission to the School and care shall be taken that such candidates have special aptitude for social Work. In view of the fact that the Selection Committee has to perform a very responsible task in selecting the right type of candidates, it is recommnded that the Committee should be constituted with great care.

4. HOSTEL ACCOMMODATION. A minimum of 50 candidates should be housed in the first year, distributed as follows:-

20 Rural Workers;
20 Almonors; and
10 Industrial workers.

5. FEES. At least at the beginning, no face are to be collected from the students. After 2 years the question of charging fees at the rate of Rs. 150/- only per year may be considered.

V. THE INSTITUTION.

To begin with, the Institution will require the following space:-

1 Library
1 Common Room (Lounge)
3 Class Rooms, and
1 Office.

2. EQUIPMENT:- Library furniture and books costing Rs. 10,000 Furniture for 3 rooms, Rs. 10,000.

3. STAFF:- 2 full time professors, one of whom will be the administrator; 3 Part-time Lecturers and Honorary Lecturers required.

4. OTHER STAFF NEEDED:- One clerk (Upper Division), one Librarian, one peon and one typist.

SCALE OF PAY:

All pay will be based on the Government scale of pay. Full time professorial staff will be paid from Rs. 400/- to Rs.700/- per mensem.

VI. FINANCIAL CONSIDERATION.

The following statement shows the approximate cost involved in the proposal for the establishment of a School for the training of Social Workers in Madras City.

A. NON.RECURRING COST.

1. BUILDING.

(a) One block of three Class rooms, a common room for students and a library hall, to accommodate 50 students to start with, including a laboratory	Rs.2,00,000
(b) One hostel block to accommodate 50 students with bath rooms, lavatories etc.	Rs.1,00,000

11. EQUIPMENT.

(a) library furniture and books	Rs. 10,000
(b) Furniture for class rooms	Rs. 10,000
(c) Other equipment (Office furniture, Laboratory equipment etc.)	Rs. 30,000
	Rs.3,50,000

Note:- The non-recuring cost will be considerably reduced, if suitable building accommodation is made available, without having to construct new buildings.

B. RECURRING COST.

Pay and allowances of the teaching staff	Rs. 32,472
Pay and allowance of the office establishment	Rs.5,229
Pay and allowances of the menials paid from contingencies.	Rs. 942
Travelling allowances.	Rs. 3,000
Miscellaneous items and contingent expenditure	2,000
Scholarships and stipends.	Rs. 15,000
Total	Rs.58,645

or Rs. 59,000 (in round figures) vide details below.

DETAILS OF THE RECURRING EXPENDITURE.

1. Two full-time Professors on Rs. 400-25-800		
Average pay	Rs. 618	
Cost of living allowance	Rs. 85	2 x 778 x 12 Rs. 18,672
Madras House allowance	Rs. 75	
Total per mensem for one Officer	Rs. 775	
2. Special pay for one full-time professor at Rs. 100/- per mensem for doing the duties of the Principal		Rs. 1,200
3. Three part-time Lecturers on a fixed pay of Rs. 250/- per mensem		Rs. 1,200
4. Three Honorary Lecturers on an Honorarium of Rs. 100/- per mensem		Rs. 3,600
Total pay and allowance of the teaching staff		Rs.32,472
5. One Upper division clerk on Rs. 80-3-95-5-110.		
Average pay	101½	
Dearness allowance	24	Rs. 1,686
House allowance	15	
Total	Rs.140½	
6. One Librarian on Rs. 80-3-95-5-125.		
Average Pay	Rs. 110 3/4	
Dearness allowance	24	Rs. 1,707
House allowance	15	
	Rs.149 3/4	
7. Pay and allowance of one typist at Rs. 102½ per mensem (Scale Rs. 45-3-60-2-90)		Rs. 1,230
8. Pay and allowances of one Peon on 16-½-25 at Rs. 43 per mensem.		Rs. 516
Total cost of the Office Staff.		Rs. 5,229
9. Pay and allowances of one sweeper and one Watchman		Rs. 942
10. Contingent expenditure and miscellaneous items.		Rs. 2,000
11. Travelling allowance		Rs. 3,000
12. Scholarships and stipends for 50 students at Rs. 25 per mensem		Rs.15,000
Grand Total.		Rs. 58,643 or 59,000 (roundly)
Total Non-recurring and recurring cost of the proposal (i.e. Rs. 3,50,000 plus Rs. 59,000).		Rs. 4.09 Lakhs.

VII. SPECIFIC RECOMMENDATIONS.

1. That the training offered will be of a practical rather than theoritical nature.

2. That the Vice-Chancellor be asked to assist in the development of the institution as much as possible and to provide accommodation for the school in any of the University Buildings.

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3. That the Institution should be established as early as possible in the new School year.

(Sd.) S.L. BHATIA,
Col.
Surgeon-General with the Govt. of Madras; and
Chairman of the Sub-Committee for the formulation of proposals for the establishment of a School of Social Work.
Sd/- Lawrence C. Burr(Secretary)
" P. Naidu
" K. Doraiswami
" C.G. Reddy
" G. Venkatachalapathy.

LIST OF APPENDICES.

1. Appendix A - containing list of subjects for Rural Social Work.
2. Appendix B - containing list of subjects for Juvenile Work.
3. Appendix C - containing list of subjects for Social Work in Industries.
4. Appendix D - containing list of subjects for Medical Social Work.

APPENDIX A.
RURAL SOCIAL WORK.

(A) THEORETICAL.

(a) The following are the subjects for study:-

1. Theory and Principles of Rural Reconstruction.
2. Principles of Planning for the establishment of Econimic Democracy and Social Security.
3. Rural survey
4. Village administration and the working of Panchayats.
5. Organisation and Working of Village Centre.
6. Scientific and Advanced Agriculture.
7. Live-stock Improvement.
8. Development of Cottage Industries.
9. Training in Co-operative Principles and Methods.
10. Rural Education.
11. Rural Health Sanitation.
12. Nutrition and Balanced diet.
13. Social aspect of Village Reconstruction.
14. Importance of Moral and Religious Background.
15. Rural Housing.
16. House keeping and Home decoration.
17. Means of Transport and Communication.
18. Village Defence.

(b) There will be a well equipped library on all subjects for reference and study.

(B) PRACTICAL.

Practical training will be imparted both at the institute and in the Villages. Training in the following Cottage Industries will be given at the Institute.

1. Hand-spinning and Hand-weaving (Khadi work)
2. Paper-making (Hand process)
3. Bee Keeping.

Each candidate will be required to undergo complete course of training in at least one of the industries. He will however have the

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liberty to get a working of other industries as well, provided he has time for the purpose. In addition to instruction in the technique of each industry the candidate will be given training in management and keeping of accounts thereof.

Practical training in Villages is meant to develop contact with the Villagers, to understand their psychology, to develop administrative capacity and to test the principles studied at the Institute in their application to rural conditions. While working in Villages, the trainees will specially be initiated in the following:-

1. Survey of Village conditions.
2. Planning for all-round development of village life on the principles of Economic Democracy.
3. Organisation and Working of a Village Centre on the basis of Co-operation and Self-help.

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APPENDIX B.
JUVENILE WORK INCLUDING REAHABILITATION & PROBATION.
SPECIALIZATION IN JUVENILE WORK.

1. Child Psychology.
2. Social Pathology.
3. Social Psychology.
4. Social case work.
5. Juvenile Delinquency - Causes and treatment.
6. The working of the Juvenile Court and Probation System.
7. Psychiatry for Social Worker.
8. Mental and Social Hygiene.
9. Social administration work.

APPENDIX C.
SOCIAL WORK IN INDUSTRIES INCLUDING TEA AND COFFEE:R PLANTATIONS.

1. Specialisation in Industries and Plantations.
2. Field work in factories and plantations.
3. Industrial Psychology.
4. Labour Legislation and factory Acts (for Men, Women & Children).
5. Mental and Social Hygiene.
6. Social administration work.
7. Problem of Adult Education.

APPENDIX ~~X~~.D
TRAINING IN MEDICAL SOCIAL WORK.

Hospital almonors.

SPECIALIZATION IN MEDICAL SOCIAL WORK.

1. Social case work.
2. Medical Social work.

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a. What is Medical Social Work?
b. The duties of Medical Social Worker.
c. Vocational aspect of Medical Social Worker.
d. Some Medical Social Problems.
e. Some of the social factors entering into medical care.
f. Approach of medical social worker to the sick.

3. Social Pathology.

4. Social Psychology.

5. Mental and Social Hygiene.

6. Psychiatry for medical social worker.

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From
Mrs. P.Parijatham Naidu,
M.A.,L.T.,
Women's Welfare Officer,
Government House, Mount Rd.,
M A D R A S.

To
The Secretary,
Education & Public Health Department,
Fort St. George,
M A D R A S.

R.O.C.No.182G/49, dated 19.10.49.

......

Sir,

Sub:- School for Social Workers- Establishment of.
Ref:- D.O.No.32427.E2/49-6, Education & Public Health Department, dated 28.9.49.

pp 24-25 ante

81070

I regret I will not be able to attend the meeting to be convened on 22nd now postponed to 24th as I leave for camp on 22nd night.

The Social Training Institute contemplated and to discuss which the meeting is now convened is, I presume, a post graduate course, but for your kind information, I wish to state that three Training Institutes for women welfare workers of this Department are already functioning. In the City itself there is one, where training is given for workers who will take up welfare service in urban areas. There are two other Institutes combined with the Training Courses of the Kasturba Trusts in Gandhigram, Mathurai, and Seethanagaram, Rajahmundry, with some special classes necessary for Government trainees. In these two Institutes training is given for our welfare workers who take up Grama Seva. These Training Schools however are all for women welfare workers only & are not post-graduate courses.

Training is for a period of about 11 months and subjects are as follows:-

BASIC.	SPECIAL.
Sociology and Social Psychology.	Home craft.
Social Legislation with special reference to the Province.	Sanitation and Health.
History of Social Work in India.	Mother craft and care of the pre-school child.
Socio-Medical Information	Food, Nutrition and Clothing.
Economics (Rural & Urban).	Civics.
Family & Child Psychology.	Prebasic and Adult Literacy and Adult Education.
	Co-operatives,
	Hindi.
	Agriculture.
	Animal Husbandry.
	Poultry.
	Bee-keeping.
	Departmental Administration -Maintenance of Registers (personal, Centre and Office) accounts, returns, diaries etc.
	Cultural Arts and Special lectures by outsiders.

The minimum qualification for each candidate is generally S.S.L.C. and candidates are kept under observation before finally selecting for training. After training they are absorbed in the Branches opened.

In this connection I may also state that at the last Provincial Advisory Committee Meeting held on 20.9.49, Sri Kuttiammalu Amma suggested that in the Training Institute run by the Department of Women's Welfare training must be given to women Jail Wardens, Matrons, Almoners, Welfare Workers in village Panchayats etc. Accordingly the Committee resolved that Government may be requested to ~~must~~ see that advantage is taken of the general training given to social workers by this Department and send such women for training who could be later

P.T.O.

appointed as Jail Wardens, Matrons, Welfare Workers for Panchayats, Almoners, Industrial Welfare Workers, etc. The Institutions concerned should also make this training a qualification for appointment in their respective places.

19/10

WOMEN'S WELFARE OFFICER.

---

(38) 61

007960

Education and Public Health Department.

ASSISTANT SECRETARY, M...
18 OCT 1949
FORT ST. GEORGE

U.O.Note No.32427 E2/49-10, Education, dated 14-10-'49.

Sub:-Legislative Council Chamber - Use of.

Ref:-Legislature Secretariat U.O.Note No.~~2~~7598/49-1. ~~M.I. dated~~ 6-10-'49.

The Secretary, Legislature Secretariat may be informed that the proposed conference has been postponed from the 22nd instant to the 24th instant at 11 A.M. He may be requested to state whether the Legislative Council chamber ~~may~~ can be made available on that day.

J.M. Lobo Prabhu,
Secretary to Government.

To
The Secretary, Legislature Secretariat.

Forwarded/By order

C.P. Anjamachetty
SUPERINTENDENT.

JV.15-10.

P.T.O.

SPECIAL 62

E2

Legislature Secretariat.

Please see the note ~~overleaf~~ overleaf.

The Council Chamber may be made available for holding the Conference at 11 AM. on 24.10.1949 ~~instead of 22.10.1949~~.

Thro' Bills Section:

AS

DMS 19/x/49. L 19/10/49

19/10

19/10

~~DS~~

E. & P.H. Dept.

U.O. No. 25987/49-2 ML.
19.X.49

Sent by AS
81782
22/7

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63 (39)

Madras, 24th October 1949.

OUR REF. Personnel Dept.

p48 ante

My dear Prabhu,

With reference to your D/O No.32427 E2/49-12 Education" of the 19th October 1949, as I am not feeling well I regret I will not be able to attend the Conference called for the establishment of a school for social workers today.

I am, however, sending Mr. Visvanathan, and shall be glad if you will admit him, as an observer, as I am interested in the proceedings of the Conference.

Yours sincerely,

J.M. Lobo Prabhu, Esq.,
Secretary to Government,
Education and Public Health Dept.,
Fort St. George, Madras.

Proceedings of the Conference to formulate proposals for the establishment of an Institute for social studies.

...

The Conference was held at 11 A.M. on Monday, the 24th October 1949 at the Council Chamber, Fort St.George.

The following were present:-

The Hon.Sri K.Madhava Menon, Minister for Education.
Sri J.M.Lobo Prabhu, Secretary to Government, Education and Public Health Dept
Col.S.L.Bhatia, Surgeon-General.
Sri D.S. Reddi, Director of Public Instruction.
Sri C.G.Reddy, Commissioner of Labour.
Sri G.Venkatachalapathy, Provincial Firka Dev.Officer.
Sri M.Ruthnaswamy, Ex-Vice-Chancellor, Annamalai Uny.
Dr. P.Ruthnaswamy, Professor of Medicine, Medical College
Sri Kallukaran, Professor, Presidency College.
Dr.P.B. Patnaik, Professor, Presidency College.
Sri C.D.Rajeswaran, Professor, Pachiappa's College.
Sri S.Govindarajuly, Principal, Law College.
Mrs.T.N.Ramamurthy, Principal, Queen Many's College.
Miss K.S.Ranga Rao, Principal, Ethiraj College.
Miss K.Duraiswamy, Secretary, Children Aid Society.
Miss Olga Lawrence, Y.W.C.A.
Miss V. Appasamy.
Mrs.M.N. Clubwala, M.L.C.
Begum Sultan Mir Amiruddin.
Mrs.C.Ammanna Raja, M.L.A.
Mrs.Marie Buck ~~Sri K.S. Ramaswamy Sastri.~~
Sri B.S. Murthi, M.L.A.
Sri P. Govinda Menon(Industries)
Sri K.S. Ramaswamy Sastri.

The Hon. Sri K. Madhava Menon requested Col. S.L. Bhatia to preside over the Conference, and he accordingly took the chair.

There was a preliminary discussion, regarding the necessity for the establishment of an Institute for Social Studies. It was agreed that the Institute was necessary and that it may start independently of what the Universities might do, on their own part. At the same time, the question of obtaining University recognition should not be ignored.

Sri M.Ruthnaswamy raised the question whether the Institute was to be under the immediate control of the Government or under the University or some other, existing public organization. He preferred a voluntary organisation helped by Government grants.

Miss Olga Lawerence explained how the Y.W.C.A. had started an institution with the help of private subscriptions and ~~hewxitxhas~~ foreign experts and how it has been since recognised by the Delhi University.

Col.Bhatia, explaining the origin of the scheme with reference to the Tata School of Social Work in Bombay thought it would be advisable to have an institution which would not be entirely under Government control but would take the help of the University and interested public workers and institutions.

Sri K.S. Ramaswamy Sastri was in favour of starting the institution immediately as proposed.

After discussion it was agreed that the institution may be started as proposed by the Committee, with the addition of a 'Governing Body' in which Government, the University and social organisations may be represented.

The Hon.Sri K.Madhava Menon, in explaining the position of the Government stated that in view of the fact that the Government were compelled to impose drastic cuts in all the items already provided for in the current year's Budget and also in the next year's, the Institute could not expect much financial help from Government, though the object of the Institute had his interest and sympathy. He had no objection to the authorities of Government Colleges placing the buildings at the disposal of the Institute as also the library, equipment, etc.

On the suggestion made by Begum Sultan Mir Amiruddin, to include Dr.Muthulakshmi Reddi on the Governing Body, the Secretary (Education and Public Health) suggested that it might be left to the Government to constitute a proper Governing Body representative of all interests and that power might also be given to the Governing Body/ to co-opt more members, if necessary. This was agreed to

The Conference next considered question of location of the Institute. Discussion centred round the suitability or otherwise of the various colleges mentioned in the note circulated by the Department. It was agreed that the Governing Body should visit the various places and select one which offered the best accommodation and help to the Institute.

On the question of hostel accommodation, Sri M.Ruthnaswamy considered that it was absolutely necessary for an institution of this kind to have a hostel in order to create a spirit of social service. He suggested cutting down expenditure on books in favour of the ~~xxxxxxx~~ erection of a large building for hostel. The Hon'ble Minister regretted that it might not be possible for the Government to finance the construction or running of a hostel. The Secretary suggested that for the present only local candidates might be taken as it would avoid the question of hostel accommodation.

The Conference agreed to the estimated cost of equipment as suggested in the departmental note.

Item(4) of the note in respect of part time services of officers already in employment was taken up for consideration. The Secretary pointed out that it was the opinion of the Hon'ble Minister to have honorary workers as far as possible. He suggested an Honorary Director for the Institute who should be a person with sufficient interest in the subject. He would be in charge of administration while the Principal would be in charge of studies. The Honorary Director need not always be an educationalist.

Mrs. Clubwala stated that the main work of the Honorary Director would be to go round and influence people and collect money for the institution and thus relieve the Principal of such duties.

After some discussion, it was agreed that there should be one Honorary Director and one Principal. It was also agreed to leave it to the Governing Body to suggest suitable persons for these two appointments. On the suggestion of Col.Bhatia, the Conference also agreed to combine the post of Principal and Director in one provided a suitable person was available, so that there might be unified control to start with. This was agreed to.

The discussion then turned round the question of the number of members to constitute the Governing Body. Various suggestions were put forward and finally on the suggestion of Col. Bhatia, the Conference agreed to limit the number to 12.

-3-

On the question of allowance to honorary lecturers, the Conference decided on a flat rate of Rs.10 per lecture. The Conference also accepted the departmental note regarding the services of the clerical and menial staff.

In regard to the question of the period of training, Sri M. Ruthnaswamy thought that it would not be possible to finish the course in less than two years. After some discussion, the Conference agreed to the two-year course. In respect of the subjects of study, it was agreed to leave the matter to the Governing Body to decide in consultation with educational authorities. At the same time, the Conference laid great emphasis on rural social work being given its proper place in the course of studies.

It was also agreed that items in the departmental note, viz., (3) Juvenile work,(4) Social work in industries,(5) Medical social work and (6) General courses, might be left to the Governing Body for elaboration.

Item (7) Fees: There was some discussion as to whether the fee should be lowered to Rs.100. Finally, the Conference agreed to Rs.150 suggested in the note, as it was by no means excessive.

Item (8) re admission of students was agreed to.

Secretary requested the members present to send their views if any on the various matters raised during the course of the discussion, so that they might be passed on to the Governing Body for their consideration. He suggested, and it was agreed that Col.Bhatia's committee may propose names for the Governing Body so that Government may constitute it without delay.

The Hon'ble Minister suggested that it would be in the fitness of things to start the new Institute on the 26th January next.The suggestion was accepted in general.

Col.Bhatia thanked the Hon'ble Minister, the Secretary and the members present for the help they had rendered.

The Conference then dispersed.

J.M. Lobo Prabhu,
Secretary to Government

Forwarded for information.

C. P. Ariyama Chett
Superintendent.

EJ/- 29-10-49.

Cpd to all members.

153
31 x 49

E2

SM (42)

SECRETARY TO GOVERNMENT
3 . SEP 1949
EDUCATION AND PUBLIC HEALTH

D.O. No. 3510-PW

Office of the Surgeon-General
with the Government of Madras,
Madras 6., Dated, 28th Oct.1949.

My dear Lobo Prabhu,

Sub:-Establishment of a School for Social Workers.

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p 48, ante

Ref:-Your D.O.No.32427-E2/49-12-Edn. dated 19-10-1949 and the conference held on 24th October 1949 at 11 A.M. at the Legislative Council Chamber.

8436

SECRETARY, EDN. AND P.H. DEPT.
31 OCT 1949
GOVERNMENT OF MADRAS

pp 49-58 ante

pp 65-67 ante

A meeting of the Sub Committee appointed by the Hon'ble Minister for Education to formulate proposals for the establishment of a School of Social Workers in Madras will be held at the Office of the Surgeon-General at 9-30 A.M. on Saturday the 5th November 1949 to consider the modified scheme drawn up by Government based on the Sub Committee's report. I request you to be so good as to attend the meeting and participate in the deliberations. It is proposed to discuss at the meeting, the proceedings of the Conference held at the Legislative Council chamber on the 24th instant. A copy of the proceedings may therefore be kindly sent to me in advance of the date of the meeting of the Committee.

Send copy
and say
that I shall
be glad
to attend

31/7

Yours sincerely
S.L. Bhatia

To

J.M. Lobo Prabhu Esq., I.C.S.,
Secretary to Government, Education and Public
Health Department, Fort St.George, Madras.

70

D.O. No. 3510-PH

[illegible]

My dear [illegible],

Sub:- Establishment of a School for Social Work.

Ref:- Your D.O. No. [illegible]

9439

A meeting of the Sub Committee [illegible] the Hon'ble Minister for Education [illegible] proposals for the establishment of a School of Social Workers in Madras will be held [illegible] at 9-30 A.M. on [illegible] 1949 to consider the [illegible] Government based on the Sub Committee's [illegible] I request you to be [illegible] take part in the deliberations. It is [illegible] at the meeting [illegible] the Legislative Council Chamber on the [illegible] copy of the proceedings [illegible] to me in advance of the date of the meeting [illegible] circulation.

Yours sincerely,

S.L. Bhatia

31 OCT 1949

[illegible]

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(43) 71

KPH

D.O. 32427 Ed/49. 14 Edn of 1.11.49

Dear Colonel,

Establishment of an Institute for Social Studies - your D.O. No. 3510 - PH of 28 x 49

I shall be glad to attend the meeting of the sub-committee. A copy of the proceedings of the Conference is enclosed.

Yours sincerely,

p69 Cf

Despd. MAH 1/11

To

Col. S.L. Bhatia
MC. MA. MD (Cantab), FRCP (Lond), F.R.S (E).
S.G. with the Govt of Madras,
Madras.
(with enclosure)
attached.

143 31.x.49

31.x.49

DM 1/11/49

72

73

(44)

Madras, 4th November 1949.

ASST. SECRETARY TO GOVERNMENT
5 NOV 1949
EDUCATION AND PUBLIC HEALTH DEPT.

From
EPH/G2

Filed.

B
11.49
11.XI.49

DM
12/11/49

86258

Capt. C.D. Rajeswaran,
Professor of Economics,
Pachaiyappa's College,
MADRAS.

To

Col. S.L. Bhatia,
Chairman of Sub-Committee
for the School for Social Workers,
MADRAS.

Subject:- School for Social workers. (Some suggestions)

Dear Sir,

As one who attended the Conference called on 24th October '49 and as one connected with education in general, I would like to place the following for the consideration of your sub-committee when it meets again. The conference decided on a two years' course and I would suggest that the first year may be allotted to the study of subjects suggested by your Committee as Basic Course and the second year to be devoted for the study of a Special subject.

The first year course again may be divided into 3 terms as it is done by Madras Colleges. The first term may be utilised for the study of subjects which are of a general nature which will help the students to understand subjects that are suggested by your sub-committee for the basic course.

It should be remembered that it was decided to take for training people who have passed Intermediate examination, while the Tata School and the Y.W.C.A. at Delhi take in only graduates for training. Hence in the first term some kind of preliminary coaching should be given to enable the students to be fit enough to understand subjects suggested for basic course.

Secondly I would like to suggest that there should be a proper Board of studies which should be entrusted, with the task of framing a detailed syllabus for the various subjects, which are considered necessary to enable the students to choose a special subject for the second year.

Actually it may be necessary to have a number of boards, one for the basic course and one each for the various

ASST. SECRETARY TO GOVERNMENT
NOV 1949
EDUCATION [illegible] DEPT.

special subjects which are going to be offered for the students to specialise. In the conference it was decided to have 4 special subjects for study. This would mean that there should be either 5 boards of studies or one board of studies which could contain sufficient ~~xxx~~ number of members selected from professors in various subjects so that they can sit as a whole to draw the syllabus for the first year's course and then form themselves into sub-committees to recommend the syllabus for the four special subjects, each containing members who are specialists in the subject concerned.

I feel that the first year course should include the following subjects;-

I TERM:

1. General sociology
2. General Psychology
3. Economics (Elementary and Social Economics)
4. Social origin (laying stress on Anthropology).

II and III TERMS:

1. Indian Social problems
2. Social pathology
3. population problems
4. Historical background of Social work.
5. Administration or Organisation of Social Welfare activities.
6. Social work and sciences.
7. Child psychology.
8. Social case work

The Board of studies can draw a detailed curriculum for the 12 subjects suggested above to be done in the first year in three terms.

Similarly the sub-committees of the Board of studies can draw up the detailed curriculum for the special subjects. No doubt, there is ample time, for drawing up of the details of the Second year Course as the school starts for the 1st ~~term~~ time in January 1950. Regarding field work this may be started from the 2nd term of the 1st year course. In the first year field work may be in the shape of studying social problems by visits to various Institutions. In the second year field work should be in the shape of actual research work to enable the student to develop originality and thus make ther them to be fit enough

ASST. SECRETARY TO GOVERNMENT
6 NOV 1949
EDUCATION AND PUBLIC HEALTH DEPT.

to contribute ideas for the solution of social problems, that confront us.

Though there is urgent need for such a school to train social workers, I feel things should not be rushed through without laying proper foundation.

The subects to be studied in the various terms of the year and the detailed curriculum for the various subjects, have all to be decided even before, one ~~can~~ drawsup a time-table for the classes and ~~also to decide what~~ the type of lecturers ~~are~~ needed for the school could be decided. It was this which made me suggest that the cooperation of the University is essential though it was felt that starting and running of such an institution need not be entrusted to the University. As pointed out at the conference by Miss Lawrence of the Y.W.C.A. as well as by Miss Ranga Rao, I feel that the cooperation of the University and later the recognition of this course by the University will add ~~xx~~ weight to the Instituion. Though the Tata School is not affiliated to the University of Bombay, it is to be remembered that the school has submitted to the Dominion Government all details of the course for purpose of recognition. Unless the Social workers trained in this school are considered to be on par with the students trained in other instituions, sufficient numbers may not be forthcoming after 2 or 3 years. It was also emphasised that the course should be economically useful in the sense that the trained student holding a diploma of the Institution, should be in a position to get employment remuneratively. Hence the academic aspect should not be hazy and the whole plan and programme of training should be scientifically sound.

As one who had taken some interest in this type of work for some time I am always at the disposal of your committee to render whatever help required.

Yours sincerely,

Copy to 1. the Secretary,
Dept. of Education and Public Health,
Government of Madras.

2. The Director of Public Instruction
College Road
Nungambakkam

D.O.No.3510-PW.

Office of the Surgeon-General
with the Government of Madras,

MADRAS 6, dated the 10th November 1949.

My dear Lobo Prabhu,

Subject: School for the establishment of Social Workers.

---

pp 81, 82 infra

I enclose for your information a copy of the proceedings of the meeting of the Sub-Committee appointed by the Hon'ble Minister for Education to formulate proposals for the establishment of a School for Social Workers held in the Surgeon-General's office at 9-30 a.m. on Saturday the 5th November 1949.

11 NOV 1949

Yours Sincerely,
S. L. Bhatia

Sri J.M.Lobo Prabhu, ICS.,
Secretary to Government,
Education and Public Health Department,
Fort Saint George,
Madras.

Proceedings of the meeting of the Sub-Committee appointed by the Hon'ble Minister for Education to formulate proposals for the establishment of a School of Social Workers in Madras.

The meeting was held at 9-30 a.m. on Saturday, the 5th November 1949 in the office of the Surgeon-General with the Government of Madras, 81, Mount Road, Madras 6.

The following were present:

1. Sri J.M.Lobo Prabhu, ICS.,	..	Secretary, Education and Public Health Department
2. Col.S.L.Bhatia,MC.M.A.M.D.B.Ch(Cantab) FRCP(Lond) FRS(E).		Surgeon-General with the Govt of Madras,Madras 6.
3. Mrs.Parijatham Naidu,	...	Women's Welfare Officer Women's Welfare Deptt.,
4. Mrs.M.N.Clubwala, MLC.	...	Honorary Secretary, Guild of Service, Madras
5. Miss Kokila Doraiswamy	...	Secretary, Children's Aid Society, Madras.
6. Sri G.Venkatachalapathy	...	Provincial Firka Development Officer, Madras.
7. Sri C.G.Reddi,	...	Commissioner for Labour Chepauk, Madras, and Chief Inspector of Factories.

Lt.Col.Manual, Territorial Commander, also attended the meeting representing the Salvation Army, in place of Mrs.A.Palmer who is out of India at present.

The Committee discussed the question of appointing a Governing Body and Sub-Committees for drawing syllabus and for selecting institutions for the location of the proposed School for Social Workers and resolved to appoint the following members:

Governing Body.

1. Col.S.L.Bhatia, MC.MA.MD.B.CH(CANTAB) FRCP(LOND)FRS(E), / (Chairman)
2. Mrs.M.N.Clubwala, MLC. ... (Convenor)
3. Miss Kokila Doraiswamy,
4. Mrs. Parijatham Naidu,
5. Mrs.Kuttiamalu Amma, M.L.A.,
6. Rev. R.P. Keithan,
7. Dr.Kallukaran,
8. Dr.P.Rathnaswami,
9. Sri Lawrence Burr,
10. Major Collette.

Sub-Committee to select an institution for the location of the School for Social Workers.

1. Mrs. M.N.Clubwala, M.L.C.,
2. Dr.Kallukaran,
3. Sri Lawrence Burr.

Sub-Committee for drawing a syllabus and for appointing the teaching staff.

1. Dr.P.Rathnaswami,
2. Miss Kokila Doraiswamy
3. Mrs. Parijatham Naidu,
4. Dr.Kallukaran.

P.T.O.

82

-2-

The above sub-committees were permitted to coopt any member or members they required.

The sub-committees were requested to submit their reports by the end of November 1949.

A The reports of the committees should be sent to the Surgeon-General who will forward the same to the Government for their approval.

The meeting then terminated.

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83 (49) EPH / E2

Issue in [illegible] 28/11

79 cf

D.O. No. 32427 E2/49-15 Edn of 28 11 49

Dear Colonel,

Your D.O. No. 3510-PW of 10.11.49 re. ~~School~~ Institute of Social ~~Studies~~.

I am to suggest that the D P I and Srimathi K.S. Ranga Rao Principal, Ethiraj College for women may be included in the ~~proposed by Govt.~~ Governing Body and to request you to reconstitute your Committee accordingly. ~~that your [illegible] Committee may be reconstituted so as to conform to this Body.~~ The formal appointment of the Governing Body must however, await the establishment of the Institute.

Yours sincerely

28/11

To.
Col. S.L. Bhatia,
M.C. MA. MD. B.Ch (Cantab)
FRCP (Lond) FRS (E)
S.G. with the Govt of Madras

[illegible] 24 11 49

25.11.49

25/11/49

D.O.No. 3510 - PW/49.

Office of the Surgeon-General
with the Government of Madras,

Madras 6, dated the 29th Novr.1949.

30 NOV 1949

30 NOV 1949

My dear Lobo Prabhu,

p83 ante

Reference: Your D.O.No.32429.E2/49.15.Edn.
dated 28th November 1949 regarding the
Institute of Social Science.

93651

I am including the Director of Public Instruction and Shrimathi K.S.Ranga Rao, Principal, Ethiraj College for Women in the Governing Body of the Institute as desired.

I may say, that during my recent visit to Bombay I took the opportunity to visit the Tata Institute of Social Science at Andheri. Dr.Kumarappa, the Director, very kindly showed me round and explained the work which is going on.

Yours Sincerely,

S.K. Bhatia

Sri J.M.Lobo Prabhu, ICS.,
Secretary to Government,
Education and Public Health Department,
Fort Saint George,
Madras.

EPH/E2

Filed.

2.12.49

2.12.49

3/12/49

D.O.No. 3510/13-PW/49. J.

87

(51)

22 DEC 1949
EDUCATION AND PUBLIC HEALTH DEPT.

SECRETARIAT, EDN. AND P.H. DEPT.
22 DEC 1949
GOVERNMENT OF MADRAS

Office of the Surgeon-General
with the Government of Madras,

Madras 6, dated the 21st Decr.1949.

My dear Lobo Prabhu,

Subject: SCHOOL FOR SOCIAL WORKERS - Selection of a building.

--

This morning I visited the Sevasadan at Harrington Road, Chetput, accompanied by Mrs.M.N. Clubwala and Miss Ranga Rao. I am glad to be able to inform you that it is possible to obtain necessary accommodation for the proposed School for Social Workers there, as well as residence for students. Mrs.Clubwala is writing to the authorities of the institution in the matter. I shall keep you informed about any further development in this respect.

100/62

Yours sincerely
S L Bhatia

Sri J.M.Lobo Prabhu, ICS.,
Secretary to Government,
Education & Public Health Deptt.,
Fort Saint George,
Madras.

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(52)

9

Medical Department.

From
Col. S.L.Bhatia, MC. MA. MD(Cantab) FRCP(Lond.) FRS(E),
Surgeon-General with the Govt. of Madras, Madras-6.

To
The Secretary to Government,
Education & Public Health Department, Madras.

...

Ref.3510-14-P.W. Dated ~~28~~ 30-12-49.

8 - JAN 1950

63

Sir,

Sub: Establishment of a School for Social Workers.
Ref: Correspondence resting with my D.O.No.3510-P.W/49 dated 29-11-1949.

p 85 ante

...

At the meeting of the sub-Committee appointed by the Hon'ble Minister for Education to formulate proposals for the establishment of a School for Social Workers held in the office of the Surgeon-General on Saturday the 5th November, 1949 two sub committees were appointed one to select an institution for the location of the School for Social Workers and another for drawing a syllabus and for appointing the teaching staff. The proceedings of the first Committee are still awaited. Mrs. Clubwala the convener of the Committee has addressed a letter to Lady Venkata Subba Rao for securring accommodation for the School of Social Workers in the Seva Sadan and reply is awaited. A copy of the reply will be submitted to Government when received. Efforts to secure accommodation for the School elsewhere has not been successful.

2. The other Committee appointed for drawing the syllabus and the appointment of teaching staff has submitted its proceedings, copies of which are enclosed. A list of the persons who constitute the governing body of the proposed School of Social Workers is also enclosed.

p 93 infra
p 91 infra

P.T.O.

90

-2-

3. A copy of Government Endorsement No.32427-E2/49-16, Edn. dated 30-11-1949 with a copy of its enclosure is also enclosed.

96 infra

Yours faithfully,

S.L.Bhatia

Surgeon-General with
the Govt. of Madras.

kvr 28-12.

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91 ㊸

List.

Chairman: Col. S.L.Bhatia, Surgeon-General.

Members:

1. Director of Public Instruction, Madras.
2. Srimathi K.S. Ranga Rao, Principal, Ethiraj College for Women, Madras-14.
3. Mrs. Parijatham Naidu, Women's Welfare Officer, Women's Welfare Department, Government House, Mount Road, Madras.
4. Mrs. M.N. Clubwalla, M.L.C., Honorary Secretary Guild of Services 'Philroy' Nungambakkam High Road, Madras-6.
5. Miss Kokila Doraiswamy, Secretary, Madras Children's Aid Society, Pantheon Gardens, Pantheon Road, Madras.
6. Mrs. Kuttimalu Amma, M.L.A., Government House, Mount Road, Madras.
7. Rev. R.R.Keithen, Gandhigram P.O., Chinnalapatti via Dindigul, Mathurai Dist.
8. Dr. Kallukaran, Professor, Presidency College, Madras.
9. Dr. P.Rathnaswamy, Professor of Social Medicine, Medical College, Madras.
10. Sri Laurence Burr, Boy's Work Section, Y.M.C.A. Esplanade, Madras.
11. Major Collette c/o The Salvation Army, 2, Ritherdon Road, Vepery, Madras.

....

Copy of proceedings of the Sub Committee, dated 23-11-49.

...

First Year Course of Study for the School for Social Workers.

....

This is a full time course; period of Training being two years with 3 terms each year first like any other college term: that is:-

July to September.
October to December.
January to March.

Intermediate and graduates to be admitted for the course. Others may be admitted for Refresher Courses in which case the Special Curriculam (both Theory and Practical) will have to be fixed by the Principal after personal interviews; each case to be decided on its special merits.

Otherwise it is a full time course and all must attend both theory and practical classes.

Syllabus for the 2nd yr — vide pp. 97-98 infra

This syllabus relates to the first year course of studies only.

Assuming that the lectures are to be given after college hours, i.e. after 5 p.m. instruction may be for 2 hours every day and four on Saturdays Excluding holidays and Sundays, provision is made on the whole for 300 periods which are to be distributed as follows:

1. History of Social work and Social Legislation.	.. 20	periods.
2. Introduction to Social Theory.	.. 40	"
3. Labour Economics and Social Insurance.	.. 40	"
4. Social Economics.	.. 60	"
5. Medical Information.	.. 30	"
6. Psychology including (a) Social Psychology and Human Behaviour. (b) Child Psychology.	.. 60	"
7. Principles: of Group Leadership, Community Organisation and Family Life.	.. 30	"
Total	..280	periods plus 20 periods on reserve.

Basic Course for Field Work includes:

1. Social case work.
2. Family case work.
3. Psychiaty case work etc.
4. General surveys, Preparation of reports, visits to institutions in this connection such as Welfare Hospitals of Messrs. Simpson & Co., Buckingham & Carnatic Mills etc., Insurance Companies, Juvenile Institutions etc.

Field work will be conducted in the mornings or noons as the case may be.

In this connection, it is felt that the lecturers must be full time not only to handle the several subjects but plan the corresponding field work, both in regard to arranging the visits, observation, guidance and checking to be followed by general discussions.

The following is a brief outline under each subject for guidance of the respective lecturer.

P.T.O.

Basic Instruction.

1. History of Social work and State Legislation:-

Philanthropy - unscientific and undiscreminating charity attempts at organisation of charity. - Elizabethan Poor Laws - Elberfield system - Modern scientific outlook - Social work as a profession - Voluntary social worker - Relation between the paid and voluntary social worker.

Social work in India - Gandhiji Contribution.

In addition to the Factory and Dispute Laws under Labour Economics and Social Insurance the following legislation in the Province of Madras must be studied:-

Prohibition Act of 1937; Madras Children's Act; Child Marriage Restraint Act 1929; Madras Suppression of Immoral Traffic Act of 1930 and 47; Maternity Benefit Act 1949; Employment of Children's Act 1938; Hindu Women's Rights Acts; Women Bill etc.

The need for studying them, understanding and educating public opinion must be stressed.

Something of the relation between Law and Social work has to be explained in this connection to emphasis the need for the social worker to be familiar with the background for understanding social problems having legal implications. Detailed study to be made in the 2nd year for those taking the special course.

2. Introduction to Social Theory:-

1. Meaning and scope of Sociology; Relation of sociology to other sciences such as History, Politics, Economics; Social origin in brief; Man, his environment, family and state.
2. Instructive features of Indian social life.
3. Social institutions and their place in Indian civilisation.
4. Method of social control.
5. Social problems arising out of maladjustments in domestic relationships, maladjustments arising between individuals and social structure with special reference to India condition - Problems of the handicapped, under - privileges, unemployment, poverty and low standards of living.

3. Labour Economics and Social Insurance:-

1. Village economy, 2. Commencement of modern industry. 3. Social aspects of Industrial Organisation. 4. Indian working class - Problems relating to migration working condition in factories, health, safety and welfare services, housing in debtedness etc. 5. Factory and dispute legislation. 6. Trade Unions. 7. Social Insurance and State aid.

4. Social Economics:-

1. Definition of social economics.
2. Markets.
3. Items of production - Factors of production.
4. Capital economy - Interest.
5. Business organisation - Evolution of Industry - Large scale verses small scale production.
6. Land Rent.
7. Labour efficiency - population problems - wages.
8. Alternative to Capitalism - Communism, socialism, Gandhian economy and their applicability to India - Principles of planning.

5. Medical Information: contd.

5. Medical Information:-

Elemetary anatomy and physiology - Maternity and child welfare - Public health - General medical and surgical diseases - First aid and Home nursing Nutrition.

6. Psychology including:- (a) Social Psychology and human behaviour.

(b) Child Psychology.

(a) Social Psychology and Human Behaviour:-

The mind concepts of Id, Ego, Superego, Human Persuatives - Factors shaping personality - Intelligence, temperament and character.

Human Behaviour - Factors of heredity and environment - Motivation of human behaviour. The theory of instincts - The Behaviouristic school - Constructive adjustments of personalities to environment.

Mechanism of adjustment - Suggestibility imitation, fixation, repression, regression, compensation, rationalisation, projection artistic thinking etc.

Crowd Behaviour - Psychology of crowds - mental hygiene - abnormalitive and psychiatric treatment.

(b) Child Psychology:

Stages in child's development upto 12th year - Reflexes experiences.

Special development - habit - formation - nursery school.

Mental health in children - Intelligence testing - I.Q. - figted children, special abilities, personality and character such as independence, self - reliance, honesty, generosity, sympathy.

Learning - early stages - imitation - Value of freedom in children's learn - Factors that influence learning Family and environment.

Problems - Temper - Tantrums - Jealousy, rivalry - bed wetting - nail bitting, thumb sucking, speech defects such as mutsim, stuttering etc. day dreams, lying, truancy retardation at school.

Mental deficiency:

Parent - Child relationships and parent - attitudes, over protection, under-protection, neglected child and institutional care of children.

7. Principles of group leadership, community organisation and family life:-

The need for group leadership - Discovery of talents and experiences and help to overcome their handicaps as well as promote growth on desirable lines so as to assume leadership.

Native characteristic and historical development of community organisation; aims and methods in community organisation for purposes of prevention and relief work.

Functions of family - historical evolution of the family - matriarchal and patriarchal - Institution of marriage.

.....

Features of an organised family - social interaction in a family - modern democratic family with special reference to India.

P.T.O.

N] Factors causing disorganisation of the family - marital tensions - death divorce, desertion, broken families giving rise to social problems such as juvenile delinquencies, etc.

Economic aspects of the family - family budgets - domestic economy, nutrition and planning of balanced diets.

Planned family - spacing of children.

Family in relation to community and to state.

...

Dr. P.Ratnaswamy,
Convener,
Sub-Committee,
School for Social Workers.

Mrs. P.Parijatham Naidu,
Chairman.

***

Copy of Govt. Endt.No.32427-E2/49-16 Edn. dated 30-11-49.

Forwarded to the Surgeon-General.

...

Copy of D.O. from P.B.Patnaik, M.A., Ph.D.(Lond.) Professor of Mathematics and Statistics, Presidency College, Madras to the Secretary, Department of Education and Public Health, Govt. of Madras.

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School for social workers.

According to the suggestions made at the conference on the 24th October, I am sending herewith a note regarding the course in statistics, proposed to be included in the scheme of studies at the School for Social Workers. A detailed syllabus can be framed later, if required.

...

A COURSE IN STATISTICS FOR STUDENTS AT THE SCHOOL FOR SOCIAL WORKERS.

...

As the period of study and training is to be two years, the scheme of studies may include 10 to 15 lectures in statistics, supplemented by 20 to 30 hours of ~~filed~~ field work.

The theory will consist of (i) Descriptive statistics. This includes methods of summarising large masses of data by tables, graphs and diagrams.

(ii) Methods of interpretation of data and drawing correct inferences. This is particularly important for a social worker who not only has to study present conditions but also the effects on those condtions of various measures - social, political or economic.

(iii) Methods of conducting enquiries and collecting information. A knowledge of modern sampling techniques is necessary for covering large areas or studying large groups.

The students will have to prepare questionnaires, collect data applying sampling methods and analyse them. Thus field work followed by some sort of practical work is essential.

It is generally recognised that social work has to be scientific, based on adequate theoretical knowledge of social phenomena and it is precisely here that the statistical approach is most important. For, we do not deal with individuals, but with groups and the laws that operate there are mainly statistical.

.....

~~True copy~~

P.T.O

kvr 28-12.

for ~~Surgeon-General with the Govt. of Madras~~

Copy of Proceedings of the Sub-Committee, dated 18.

PART II. SYLLABUS FOR THE IInd YEAR.

There shall be three specialised courses offered in the second year. i.e.

I. Labour Welfare Officer:- for welfare work in Industries, Factories, Tea and Coffee Plantations.
II. Medical Social Worker:- (Hospital Almoner).
III. Probation Officer.

I. Labour Welfare Officer:

About 60 periods of theoretical instruction in advanced Industrial and labour problems, Industrial disputes and collective bargaining, Human relations in Industry, General Welfare work and Personnel management.

Field Work:- Visit institutions like the Buckingham and Carnatic, Electric Tramways, Match Factory, Aluminium Factory Government Press, Transport Office etc.

Must provide access to cases relating to dispute problems strikes etc. Batches of students must be attached to Conciliation Officer, and Industrial Tribunal to study such cases.

II. Medical Social Worker:

The course here involves theoretical instruction for about 60 periods on medicine, surgery, advanced Anatomy, Public Health Law and Administration, Physiology, Preventive Medicine, Industrial Medicine, social Pathology, Psychology for medical social worker and Mental hygiene etc. etc.

2. Social history and biology.

3. Advanced course in general family case work.

Filed work will be for a period of about 10 months to be spent at a Hospital Training Centre under the immediate guidance and supervision of a trained Medical Social Worker At present there is no such Medical Social Worker attached to the hospital. It is absolutely necessary that a Social Worker should be appointed at an early date so that he can take charge of the students.

III. Probation Officer:-

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Theoretical instruction for about 60 periods in social care work, family case work, problems of juvenile delenquency, problems of dependent, neglected and destitute children, laws of sanitation and public health, infectious diseases and their prevention, legal aspects relating to marriage, adoption etc.

Probation Work:- History of probation work and their comparative study, juvenile court, Children's Act, Children's Rule.

Field Work: Working of Probation Department and Juvenile Court, Visit to Jail Department, Courts (Children and ~~adult~~ adult) remands and certified schools. Study of First Offenders' Act.

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Staff.

The following staff for each specialised course is suggested.

In this connection it is stated that other Lecturers may be appointed from time to time as necessity arises and that detailed integration of the Lectures will be done by the Principal in consultation with the Lecturers.

Lectures by the various lecturers

It is...

Copy of Proceedings of the Sub. Committee

98

It is to be specially noted that for field work in each of the three specialised courses it is absolutely essential to have one full time paid worker.

I. Labour Welfare Officer's Course:

Economic Theory: Mr. K.Joseph, Asst. Professor, Presidency College.
Industrial Relations: Mr. Prakasa Rao. do.
Industrial Psychology Dr. Kuppuswamy, Professor, Presidency College.
Personnel Management: Mr. C.G. Reddy, Labour Commissioner will suggest.
General Welfare Work: Mr. Absolam, Lecturer, Government Arts College, Mount Road.

II. Medical Social Worker's Course:

Anatomy .. Dr. T.Janardhanam, Asst. Professor, Madras Medical College.
Physiology .. Dr. P.Sanjivi Rao, do.
Public Health .. Dr. S.Parthasarathy do.
Medicine .. Dr. G.Victor, Tutor in Medicine, General Hospital.
Surgery .. Dr. S.Munuswamy, Surgical Registrar, General Hospital.

Psychiatry & Mental Hygiene: Dr. Johnson, Mental Hospital.

III. Probation Officer Course:-

Common lectures can be arranged with the other 2 groups for subjects like Medicines, Public Health, etc.

Probation .. Mr. Krishna Menon.
Problems of Juvenile Delinquency - Mr. C.Doraiswamy.
Juvenile Court - Miss Kokila Doraswamy.
Social Pathology - Dr. Boaz, University of Madras.
Social and Child Psychology - Dr. Kuppuswamy, Professor, Presidency College.

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/True copy/

S.L.Bhatia

kvr 29-12.

~~for~~ Surgeon-General with the Govt. of Madras.

99

57

D.O.No. Ref 3510-PW/49.

Office of the Surgeon-General
with the Government of Madras,
Madras 6, dated the 24th January 1950.

25 JAN 1950

Secretariat, Education and Public Health, Government of Madras
26 JAN 1950

My dear Lobo Prabhu,

Subject: School for social workers - Appointment of trained teachers.

6324

When I was in Bombay last November 1949 I visited the Tata Institute of Social Science there and met the Director, Dr.Kumarappa. He told me that he had a trained Medical Social Worker, Miss Thangavelu, B.A(Mad). She is available for service in Madras if required. This lady in question is 23 years of age, I interviewed her and she seemed to be a very able worker. I am suggesting this name to you for appointment on the staff of the proposed School for Social Workers, when that comes into being.

There is another lady Miss P.Barnes, also from Madras and receiving training in medical social work at the Tata Institute of Social Science in Bombay. Dr.Kumarappa is desirous of getting a scholarship for her and would obtain an undertaking from her to serve Madras Government after graduation. This is a matter for your consideration.

I think we are likely to require trained medical Social workers in increasing numbers in future and I am sure that the services of these two ladies would be useful.

Yours sincerely
S.L.Bhatia

Sri J.M.Lobo Prabhu, ICS.,
Secretary to Government,
Education and Public Health Deptt.,
Madras.

EPH
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101

(52)

D.O. No. 32427 9/49-17 Edu of 4.2.50

Dear Colonel,

Institute of Social Studies - Scheme for Starting.

The Govt have not yet received your Scheme. Could you please see that it is expedited?

Yours sincerely,

4/2/50

4/2

To
Col S. L. Bhatia,
M.C.: M.A.: M.D.: B.Ch (Cantab)
F.R.C.P. (Lond). F.R.S. (E)

S.C. with the G. of Madras:
for one copy

4/2

103
4.2.50

4.2.50

102

9

103

(59)

D.O.Ref.No.3510-PW.

Office of the Surgeon-General
with the Govt. of Madras,
Madras-6. Dated ~~1st~~ 4th Feby., 1950.

My dear Lobo Prabhu,

Sub: School for the training of Social Workers in Madras - Establishment of.
Ref: Correspondence resting with my letter Ref. No.3510-14 P.W. dated 30-12-49.

...

p 89 ante

SECRETARY, EDN. AND P.H. DEPT.
6 FEB
GOVERNMENT OF MADRAS

The School for the training of Social Workers in Madras could be started as soon as suitable accommodation for holding classes is secured. Miss Ranga Rao and I visited Seva Sadan, Asok Vihar and Stella Maris College, SanThome and found Stella Maris College, San Thome, suitable for the purpose.

p 105 infra

The Principal of the above College, however, in her letter dated 28-1-50 (copy enclosed) has stated that classes could be held only for Women students.

A

Under the circumstances, the Asok Vihar is the only place, which could be used for the School. I request, that the Municipal Commissioner may be formally consulted in the matter.

Yours sincerely
S L Bhatia

To

Sri J.M.Lobo Prabhu, ICS.,
Secretary to Government, Education & Public
Health Department, Madras.9.

104

A may be done - In the meanwhile S. G. may be requested to send the scheme prepared by him to enable its immediate examination

6/2

A

105

(60)

Copy of D.O. letter dated 28-1-50 from the Principal, Stella Maris College, Mylapore, Madras, to the Surgeon-General with the Govt. of Madras.

...

ASST. SECRETARY TO GOV...
6 JAN 1950

~~Dear Sir,~~

Our higher Superiors who have been contacted in respect to accommodating the Social Service Institute are quite willing to accede to your request, provided, however, that the classes be held for women students only. The question of rent is a minor consideration which the Principal is taking on herself to discharge in favour of the enterprise.

I have one more action to take before a final decision is reached, i.e. to acquaint the University of Madras of this arrangement, as a matter of courtesy.

....

/True copy/

S L Bhatia
for Surgeon-General with
the Govt. of Madras.

kvr 1-2.

D.O.No.3510.P.W.

Office of the Surgeon-General
with the Government of Madras,
Madras 6, dated the 4th Febr.1950.

My dear Lobo Prabhu,

Subject: School for the training of Social Workers in Madras- Establishment of.

In continuation of my D.O.No.3510.P.W. dated 1/4-2-1950 I enclose for information a copy of letter dated 31st January 1950 from the Principal, Stella Maris College, Mylapore, regarding the use of her college building for the School of Social Workers.

p 103 ante

8802

p 109 infra

Yours Sincerely,

S.L. Bhatia

Sri J.M.Lobo Prabhu, ICS.,
Secretary to Government,
Education and Public Health Deptt.,
Madras.

6 FEB 1950

Copy of letter dated 31st Jan.1950 from the Principal, Stella Maris College, ~~Myxx~~ Mylapore, to the Surgeon-General, Madras.

As yet I have no answer from the University authorities regarding the project of loaning a storey of a building adjoining the College; but I am confident that no difficulty will arise from that quarter.

My interest in the Institute is so intense that I hope and pray that some means may be found of making a start with women students. It seems to me that the academic atmosphere of the place would be an asset to the seriousness of preparing them for their vocation of Social Service.

Assuring you of our best wishes, I remain,

True copy,

S L Bhatia

Surgeon-General, Madras.

Draft I

EDN
9

D.O. No 32427 D/45-18 Edn. d 7.2.50

Issue today
CUG
7/2

p 103 c/

Dear Colonel,

Institute of Social Studies.
Rg your D.O. 3510. PW d/4.2.50

The Commr. Corporation of Madras is being consulted about Ashok Vihar. In the meanwhile I am to ~~request~~ ask you to send without delay for the ~~immediate~~ examination of the Govt your Scheme for the establishment of the Institute, with detailed information on the various items of expre involved, such as salary of paid workers, honorarium, cost of books & library, contingencies etc.

Yours sincerely

To
Col. S.L. Bhatia.
MC. MA. MD. B.Ch (Cantab)
FRCP (Lond). FRS(E).
S.G. with the G of Madras.

PW
Jn
7/2

103
6.2.50

CUG
6.2.50

OM
6/2/50

Draft II

EDN
9

Institute of Social Studies — Establishment of.

Memo No 32427 D/45-19 Edn d 7.2.50

The Govt propose to establish an Institute of Social Studies to provide trained personnel (both men & women) for Social welfare works. A scheme is being drawn up by the S.G. for a two year course of studies. One of the difficulties which has been

112

reported to the Govt on the non-availability of a suitable building to locate the proposed Institute. Various educational and other ~~been~~ institutions have been tried in this connection. The Commr, Corporation of Madras is requested to state whether necessary accommodation can be made available for the Institute in the Ashok Vihar. He may contact the S.G. for further particulars in the matter. He is requested to send a very urgent reply.

103
2.50

cna
6.2.50

6/2/50

7/2

7/2

To
The Commr, Corporation
of Madras thro'
the Mayor.
Copy to the S.G.

I

113
64

D. O.

No. 16225-P.W.

Office of the Surgeon-General
with the Govt. of Madras,
Madras 6 dated 20th Feb., ~~1949~~ 50

My dear Lobo Prabhu,

12965

SECRETARY, EDN. AND P.H. DEPT.
21 FEB 1950
GOVERNMENT OF MADRAS

SECRETARY TO
21 FEB 1950

Sub:- Institute of Social Studies.

p 111 ante

Ref:- Your D.O. No. [illegible]/49-18 Education
dated 7-2-50.

I enclose herewith my detailed scheme for the establishment of the Institute of Social Studies

Yours sincerely,
S.L. Bhatia

Examine
[illegible]

21/2

To

Sri J.M. Lobo Prabhu, I.C.S.,
Secretary to Government,
Education and Public Health Department,
Madras.

SCHEME FOR THE ESTABLISHMENT OF A SCHOOL FOR SOCIAL WORKERS.

-----

(1) Training Centre.

65

A school for the training of Social Workers will be established in Madras.

N.B. The Sub Committee visited the Presidency and Government Arts Colleges. The Principals are prepared to give the rooms after 5 p.m. The Vice-Chancellor who was also approached for rooms in the University expressed his inability due to want of space even for the requirements of the University. The Seva Sadan which also offered buildings at a rental of Rs. 200/- subsequently mentioned it would not be possible to enter or house men students in the Seva Sadan. The authorities of the Stella Maris College in San Thome also offered accommodation but again were not able to permit men students to be admitted. The authorities of the Asok Vihar were approached. They too expressed their inability to spare the building. The authorities of the Y.M.C.A. College of Physical Training, who were approached, mentioned that they were anxious to start the scheme only under their own auspices. The authorities of the Queen Mary's College are also willing to give accommodation but only for women students; so it is wise to find our own accommodation.

The Principal, Stella Maris College, Mylapore has stated that no rent is required at present for the halls which she has offered for running the School ~~for~~ of Social Workers.

(2) Object.

Social Workers will be given training in the School with a view to enabling them to undertake the following classes of work:

M|

(i) Industries including Tea and Coffee plantations.
(ii) As Hospital Social Workers
(iii) Rural Social Work.
(iv) Juvenile work including re-habilitation and probation.
(v) General social work excluding work among women which is being done by the Women's Welfare Department in the State of Madras.

N|

(3) Course of Training and syllabus.

The course of instruction will extend over a period of 2 years.

(4) Selection of candidates.

The selection of candidates will be made by a duly constituted selection committee.

(5) Qualifications for admission.

Graduates and those who have passed the Intermediate examination of the University of Madras or an equivalent examination of a recognised University are eligible for admission to the course, preference being given to candidates who have special aptitude for social work. Admission will be restricted to not more than 25 students to start with and it will be open to both men and women. Ordinarily, preference will be given to graduates.

B|

(6) Fees.

A fee of Rs. 150/- per year will be charged, concession being given in deserving cases.

(7) Financial Effect of the Scheme.

The expenditure (recurring and non-recurring) involved in the establishment of the school will be as follows:

RECEIPTS.

~~Expenditure~~ Income from fees - Rs. 25 x 150 = Rs. 3750 per annum.

EXPENDITURE.

(A) Non-recurring expenditure.

1. Buildings.	Nil
2. Equipment.	
(a) Library furniture and books	Rs. 10,000
(b) Stationery	10,000
Total	20,000

(B) Recurring expenditure.

1. Rent for building at Rs. 300/- p.m. including electric current and other charges - Rs. 300 x 12 ...	Rs. 3,600
2. Allowance for the combined post of Principal and Hony. Director of the School. Rs.	1,000
3. Pay and allowances of the teaching staff at Rs. 10/- per lecture for 350 lectures including any extra lectures outside the syllabus 350 x 10 ...	*3,500
4. Pay and allowances of the office establishment	4,419 (a)
5. Pay and allowances of the menials paid from contingencies	942 (b)
6. Travelling Allowances	3,000
7. Miscellaneous items of expenditure including contingencies	2,000
8. Scholarships and stipends	1,000
Total	19,461

*This represents the expenditure for the firstyear of the course. The expenditure under this head will increase when the second year course is started and additional lectures are given.

7000

(a) One upper division clerk with shorthand and typewriting qualification on Rs. 80-3-95-5-110

Average pay	Rs. 101½	
Dearness allowance	24	
House Allowance	15	
Special pay for shorthand	35	
	175½ p.m.	2,106 per annu

One Librarian on Rs. 80-3-95-5-125

p.t.o.

Average pay	Rs. 110¾	
Dearness allowance	24	
House Allowance	15	

	149¾ p.m.	Rs. 1797 per annum

Pay and allowances of one peon on Rs. 18-½-25 at Rs. 43/- p.m.	516 "

	4419 per annum

(b) Pay and allowances of one sweeper and one watchman	942

Total - Non-recurring and recurring cost of the scheme.

Non-recurring	Rs.	20,000
Recurring		19,461

		39,461 or
	Rs.	39,500/- roundly.

First yr		Second & subsequent yrs	
non-	20000		
Recurring expr	19461	Expr	23461
Fees	-3750	Fees	-7500
net expr	35711	net	15961

19461
4000
23461
7500
15961

36+12 = 942
432
570

17.5
35+12 = 420
420

942
476
2 3

GUILD OF SERVICE (SEVA SAMAJAM)
President: Her Highness the Maharani of Bhavnagar

Vice-President & Chairman:
Mrs. P. V. Cherian
Vice-Chairman:
Dewan Bahadur
V. Bashyam Iyengar
Hon. Secretary & Treasurer:
Mrs. M. N. Clubwala

TEL. No. 8266

Patrons:
H. E. the Governor of Madras, the Maharajah of Bhavnagar
Her Highness the Maharani of Bhavnagar
Lady Nye
Maharani Sahiba of Vizianagaram

'PHILROY'
Nungambakkam High Road,
Cathedral P. O.,
MADRAS 6

23rd February, '50.

13850

My dear Mr. Prabhu,

I am sending you the cuttings from the various papers in connection with the Social Welfare Day and the School of Social Service. I hope you will please see that the scheme is passed before you leave Madras. I am sorry I can't find the Mail cutting.

Thanking you,

Yours sincerely,
Mary Clubwala

The file should be put up to me without delay
22/2

Lobo Prabhu Esq.,
Secretary for Education & Public Health,
Madras.

A THOUGHT for TODAY

The blessings of liberty do not include liberty to injure others to entice the young into evil habits, and to make drunkards. These are baneful liberties that must be prohibited in order to secure the blessings of liberty and of progress.

—COLERIDGE.

INDIAN REPUBLIC

TUESDAY, FEBRUARY 21, 1950

X

SOCIAL WELFARE WORK

THERE can be too much talk of social welfare work and comparatively litle of actual accomplishment in that direction. We hope, therefore, that results really worthwhile would emerge from the discussions at the Madras branch of the Social Welfare Conference held on Monday. In a country where poverty and backwardness are deep-rooted, the scope for intensive work by all those who are interested in social welfare is immense. But two imporatant limiting factors are firstly, finance and secondly, absence of trained workers who have a genuine aptitude for such work. It is only when these two defects are removed that progress of social welfare activities can be rapid. And in removing them, public workers, social service organisations and individual philantnrophists have as important a role to play as the Government. The proposal for establishing an Institute of Social Service, in which workers can be trained for the kind of activities that they should carry on in the social sphere is, therefore, a welcome one. Financial stringency, the over-all impediment to every beneficial activity at the present moment, has, however, stood in the way of putting into execution a scheme that has been formulated in this regard. But let us hope that as soon as financial conditions improve its execution will be accorded a high priority. We have only two or three institutions of that kind in the whole country and there can really be some more, because the field that has to be covered is extensive. There does not really seem to be an urgent need for starting a special social welfare department designated as such. The idea must be inculcated that every department of Government is a social and that it has no reason to exist unless it advances the welfare of the public in some direction or the other. We have already a Women's Welfare Department, which can develop into a social welfare department, if only those who are employed in it are imbued with the right spirit essential for welfare work and if all those who talk of that work extend to it their active co-operation, thereby enabling it to carry out its activities in the rural areas.

Slum clearance in the cities is another aspect of social welfare in regard to which a good deal undoubtedly remains to be done. The great amount of work that has to be accomplished can be carried out only with the active help of the local authorities, the encouragement of Government and the co-operation of the industrialists. The slums in Madras

employment or of useful occupation, should be stopped if the slum clearance problem is not to be complicated by over-crowding. It is undoubtedly a correct approach to the question, though it is difficult to see how influx of outsiders into the city can be prevented unless living and economic conditions in the rural areas are themselves improved. As it is the city provides an attraction to outsiders because of the potential opportunities for employment that apparently exist here but are not available in the rural parts.

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f, Nepal, is on a short visit to New
Honour at Hyderabad House after
Prime Minister when the former

Plot To Make "Assam Pakist"

MARGHERITA (Assam), Feb. 19.

Leaflets inscribed with slogans "by secret conspiracy we shall make Assam Pakist" were found posted on the walls of the railway institute at Tinsukia and in compartments of trains arriving here yesterday. All these leaflets, written in red ink, were immediately removed by the police, who are now investigating the matter. PTI.

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WESTERLING FLEES TO SINGAPORE

DJAKARTA, Feb. 20.

Captain "Turco" Westerling, former Dutch Commando, who led the recent revolt against the new Indonesian Republic is believed to have left Indonesia for Singapore according to informed quarters here today.

Westerling has not applied for an entry visa for Singapore, but he is known to have been in touch with smugglers operating between Sumatra and the Malayan coast

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funny notions about solving the accommodation problem for the poorer sections of the city's population and the Cox cheri scheme was the result, and if the City Improvement Trust was responsible for it, it has a good deal to answer for. Dr. Cherian, Mayor of Madras, suporting Mr. Narasimham said the best way of improve slums was not to increase the number of huts in them but to improve the living conditions. He also put forward the important proposition that further influx of outsiders into the city, who have no guarantee of

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A School of Social Welfare

Hindu

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THE report of the Secretary of the Conference of Social Work, Madras Branch, makes it fairly clear that the Government are in earnest about starting a training school of social welfare in Madras. This is a proposal that has been put forward for several years, but it has been generally regarded as a luxury that we could not yet afford. The Government, however, eventually set up a committee presided over by the Surgeon-General of Madras to examine the proposal in detail and formulate a scheme. At the Social Welfare Day meeting on February 20, some of the speakers indicated that there was a high probability that the Government would soon get beyond the blueprint stage and proceed with the scheme despite the considerable outlay which it involves. At present the only well-organised institute for the study of practical sociology is the Bombay School of Social Work, and students who wish to get training in social welfare have to go there to pursue their studies. The Bombay School has the merit of not confining its curriculum to the study of academic social theory but of preparing its students for active field work and social investigation. The result has been that its graduates have not found difficulty in finding employment as labour welfare officers, etc. It has been shown in Bombay that there is no lack of students in this field who are willing to devote their lives to improving the lot of the poor and underprivileged sections of society. Even in the many voluntary organisations that exist in Madras State, there can be found a large number of workers, both paid and honorary, who are doing pioneer service. Nevertheless, the personnel problem remains serious, because no matter how enthusiastic or how selfless a man may be, his work will be much more effective if he has been properly trained for his job. To carry out a social investigation, to organise relief work, to mediate between employers and labour, to give effective leadership to young people, etc., are not easy routine matters which anybody can do. In actual practice, many social projects collapse or stagnate because of the lack of proper personnel to keep them going on the right lines. It is, of course, true that a large institute of social welfare will be expensive and that it will take some time before it can show results. But it must be founded sooner or later and if the Government is going to do it, it had better be done in a permanent and substantial manner.

Some of the speakers at the meeting referred to above suggested that a short-term course for training workers would suffice in the beginning. Such courses are beneficial if they are directed to special problems like adult education or physical training, but it would be idle to expect that they could create for us a number of fully-trained social workers who could apply their minds to a diversity of tasks. At the same time, the Government should take care not to set up a school that would spend too much time on theoretical studies. Sociology is a vast subject, but the need for sociologists is not so great as the demand for active social workers who can go into the slums and the villages and provide the necessary leadership to the people and help them to help themselves.

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NEED FOR SOCIAL WELFARE WORK AMONG POORER CLASSES STRESSED

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The need for concerted action on the part of the social workers in promoting social welfare among the poorer sections of the community was stressed at a meeting organised for the observance of "Social Welfare Day" by the Madras Provincial Branch of the Indian Conference of Social Work, on Monday evening at the Government's Arts College.

Her Highness the Maharani of Bhavnagar presided.

A symposium on the opening of a Social Service and a School or Class of Social Work Institute and another on slum work and improvement of the environmental hygiene in slums were held in which a large number of social workers participated.

Her Highness said that the Conference had set out a suggestion for the starting of a School of Social Service in Madras for training welfare workers in the field of social service. This school was expected to send out pioneers deeper into the country so as to cater even to small villages which were now completely devoid of any social welfare organisation.

Although the welfare of the State, observed Her Highness, was the primary responsibility of the Government, it was equally the responsibility of the people to do their bit in ameliorating the distress of their less-fortunate fellow-citizens.

The Government were aware of their responsibilities and had established the Women's Welfare Department, but their resources were far behind their aspirations. The social welfare institutions could not always depend on the help of the Government and had to exist on public philanthropy as well.

Her Highness stated that the response of the public in this province had always been very good and hoped they would continue to render their help.

Mr. Lawrence-Burr read messages received from His Excellency the Maharaja of Bhavnagar, Dr. Jivraj Mehta and others.

Mrs. Ranga Rao, Principal of the [illegible] College for Women, then [illegible] discussion on the opening of a Department of Social Service and a School of Social Work Institute.

Col. S. L. Bhatia, Surgeon-General, who next spoke in the capacity of the Chairman of the Committee constituted by the Government to evolve a proposal for the starting of a School of Social Service in Madras, said that a revised scheme was being put forward to the Government for starting the school and hoped that the school would come into existence shortly as a residential institution both for men and women workers.

A number of social workers then took part in the discussions, some of whom suggested the starting of a part-time instruction courses in the evenings for the benefit of those who were already in the field.

Dr. P. V. Cherian, Mayor, speaking on the problems of slum clearance in the City observed that it was waste of money to construct storeyed dwellings in the present slums and sharply disagreed with the City Improvement Trust in the construction of a storeyed building at Cox Cherry.

Mere construction of pucca buildings in the present slum areas he added, would not solve the problem unless healthy and clean way of living was imparted to the people of the locality.

Mr. C. Narasimham, Commissioner, said that even the tiled houses in areas like Washermanpet were worst slums in the meaning that they had no sufficient lighting and ventilation. The Corporation, he said, had worked out cheap methods of eleminating the worst conditions prevailing in the slums by the provision of broadened roads, lights, sewers and water connections.

Mrs. Kurian, Assistant Women's Welfare Officer, spoke on the activities of the department to inculcate healthy habits in slum dwellers.

Mrs. Clubwala proposed the vote of thanks.

Earlier, Mrs. Clubwala presented the annual report of the Madras Branch of the Conference. The following office-bearers were elected for the new year. H. H. the Maharaja of Bhavnagar (President); Mr. B. Gopala Reddi (Chairman); Messrs. P. S. Kumaraswami Raja, M. Bhaktavatsalam, Dr. Mrs. Muthulakshmi Reddi, Mrs. Madhava Menon, Mrs. Tara Cherian and Mr. V. Bashyam Iyengar (Vice-Presidents) and Mrs. Clubwala (General Secretary).

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SOCIAL WORK IN VILLAGES

Bhavnagar [illegible]*i's Call To Philanthropists*

WELFARE DAY OBSERVED

MADRAS, Feb. 21.

The proposal for the starting of a School of Social Service in Madras for training welfare workers in the field of social service represented an awakening which was a prerequisite for the progress of any nation and the school would be extremely useful in sending out pioneers deeper into the country so that they could cater even to small villages which were now completely devoid of any social welfare organizaion, said Her Highness the Maharani of Bhavnagar, President of the Indian Conference of Social Work (Madras Branch) presiding over a meeting at the Government Arts College last evening convened to observe the "Socal Welfare Day."

Her Highness added that although the welfare of the State was the primary responsibility of the Government and our Government here being aware of their responsibilities had established a Women's Welfare Department, unfortunately the resources at their disposal were far behind their aspirations and they were unable to take on more at present. Social welfare institutions could not, therefore, always depend on the help of Government and they had to exist on public philanthropy as well. The response from the public of this State had always been very good and she hoped they would continue to render their help and keep them going. X

This was followed by a group discussion on the "Opening of a Department of Social Service and a School or Class of Social Work Institute" under the Chairmanship of Miss Ranga Rao. After this there was another group discussion on "Slum work and improvement of the Environmental Hygiene in Slums" under the Chairmanship of Dr. P. V. Cherian, Mayor of Madras. X

Mr. Lawrence C. Burr read messages received on the occasion of the "Social Welfare Day" from H. E. the Governor of Madras and Dr. Jivaraj Mehta, President of the Indian Conference of Social Work, under whose auspices the meeting was held.

Dr. Jivraj Mehta stated in his message that in an atmosphere of economic depression, as at present the role of the social worker in the promotion of social welfare assumed vital importance. He added: "As a true democracy, the citizens of this country must accept progressively increasing social responsibilities rather than encourage the fostering of totalitarian tendency and a paternal state which would spoon-feed the people and make them dependent, for, this is against the very grains of social work philosophy."

Miss Ranga Rao, Chairman of the group discussion on the first topic, initiating the discussion emphasized that today national wealth could be measured only in terms of human wealth and well-being and the new conception of a Welfare State had come to stay irrespective of which party was going to be in power and run the Government. What they needed today was a Beveridge Plan which would give "bread and health for all." The importance of opening a Social Welfare Institute would be understood if they realized that a social worker well trained would be a public servant *par excellence* and would act as a ship's compass in steering the ship of state clear of all dangers.

Col. S. L. Bhatia, Surgeon-General and Chairman of the Committee which went into the question of drawing up a scheme for the opening of a Social Welfare Institute in Madras (details of which have already appeared in these columns) said that the original scheme prepared by the Committee could not be accepted and implemented by Government on account of financial stringency. Consequently it had been modified and a more economical scheme under which it was proposed to make use of some of the colleges outside their working hours and the services of teachers there as part-time workers had been put forward to Government. He had every reason hope that Government would view it with sympathy and accept it. Answering questions Col Bhatia said that it was proposed to make a small beginning with 25 trainees and make it a success before enlarging its scope as it was a new [illegible] aim was to get it affiliated to the University and they hoped to develop the Institute on the lines of the Tata Institute of Social Welfare in Bombay. The trainees would receive intensive whole-time training including practical work and would be paid stipends during the two-year course. At the end of the course every effort would be made to absorb them in effective employment.

Prof. Fernandez of the Nagpur University who spoke next stressed that local bodies should also help to tackle social problems within their areas and undertake to utilize the services of trained social workers.

SLUM CLEARANCE

Mr. C Narasimham, Commissioner of the Madras Corporation, who was the principal speaker during the group discussion on "Slum work" said that slum clearance work did not consist in removing huts but in providing the hutted area with clean, broad roads, good water supply, proper sewerage and lighting. Considered from this point of view [illegible]

in the real sense and complete the work within the next 5 years.

But the provision of these amenities should be simultaneously followed by educating the people in the observance of better social hygiene without which everything would come to nought. What he meant by education was not literacy but an inculcation of a general knowledge of social hygiene which was so sadly lacking now. It was here that the social service worker had a great part to play.

Regarding the provision of amenities in slum areas he said that there were slums not only on Corporation land but also on Government and private lands. So recently the Mayor has asked the City Improvement Trust to do something about these private slums and also the Government to contribute a portion at least of the cost of providing minimum amenities to the slums on Government land.

Dr. Cherian observed that of the 42 slums on Corporation land, 12 had been improved and 27 had been partially improved so much so that only 3 remained to be tackled. The only way in which slums could be hereafter improved in the City was to see that the huts in them did not increase and to do this it was necessary to prevent the influx of a large population of unemployed workers or beggars into the City. They could not do this unles they stipulated that only people with job in the city or having business to do coul enter the city.

THE COX CHERI MISTAKE

Referring to the best way of clear slums, the Mayor said that in his the greatest mistake was done by the Improvement Trust in Cox Cheri by b ing storeyed tenements unsuited to way of living of our people. It was good copying Western models and planting things here which would not with the conditions of living in our try.

They should remember they had t the needs and habits of the poor here who were unaccustomed to li top floors.

HYDERABAD FACTORY LABOUR'S BASIC WAGE STANDARDISED

HYDERABAD, Feb 20.

The Hyderabad Government have accepted the recommendation of the Rege Committee appointed to enquire into conditions of labour in the State, that the basic wage of an unskilled male factory worker throughout the State should be Rs. 26 per mensem of 26 working days. He is also to get a dearness allowance of Rs. 26 per mensem including a house rent allowance of Rs. 5 if he lives in Hyderabad City, Rs. 24 if he lives in towns where house rent allowance is now Rs. 3 and Rs. 21 in the rest of the State

The Government have fixed the basic wage of Rs. 20 for women workers and Rs. 17 for children per mensem as against the Committee's recommendation that men and women should get the same basic wage because, Government point out, women are generally employed on lighter work. But where men and women are engaged on the same kind of work they will receive the same basic wage.

No difference is, however, made in the case of men and women workers as regards dearness allowance. These decisions are to be made applicable to Government-controlled industrial concerns in the State.

PRIVATE EMPLOYERS

Government observe that the amount of dearness allowance paid in any factory in the State will depend upon its capacity to pay. It is not likely, the Government point out, that factories which are not paying any dearness allowance at all, or which are paying very much less, can afford to pay Rs. 26. "This will have to be left to private negotiations between employers and employees. Government can only set an example as to what would be a fair basic wage and fair dearness allowance for other employers to follow, if they can afford to do so."

The decision of the Government about basic wage and dearness allowance will take effect from Jan. 1, this year and will affect only those whose basic wage and dearness allowance are below the scales now sanctioned. Interim relief, if any, in Government departments in respect of these persons will cease to be effective from Feb. 1, 1950.

HOUSING FUND

Government observe that they have under examination a recommendation by the Committee to create a found for housing industrial workers of low income engaged in organised industries. The Committee recommended that every employer concerned should be required to contribute a certain amount of money per employee to the fund per annum Government contribution will be in the shape of interest-free loans. The fund should be administrated by a Housing Corporation which should have representatives of Government, employers and employees on it.

TELENGANA CONVICTS' APPEAL

Counsel for 12 Telengana convicts who had been sentenced to death by Special Tribunal 'A' (Nalgonda), was asked by the Hyderabad high court to file an amended application seeking leave for appeal to the Supreme Court as that filed on Jan. 21 was not proper.

The Hyderabad High Court, which confirmed the death sentences, gave this ruling when the original application seeking leave for appeal, came up for hearing today. The Indian constitution which came into effect on Jan. 26. was made applicable to Hyderabad State from that date. The application will now be heard on Feb. 28.

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SECRETARY, EDN. AND P.H. DEPT.
25 FEB 1950
GOVERNMENT OF MADRAS

Put this on the file and seems to solve the question of accomodation
25/2

14466

25th February 1950.

My dear Mr.Prabhu,

You know that the Committee appointed by the Government has been reporting to you from time to time regarding the School of Social Service. You know how desirous the Indian Conference of Social Work is to start the School of Social Work and we are also aware of the deep interest evinced in our scheme by the Hon'ble Minister for Education and your good self and it was at the instance of the Committee recently appointed and enlarged by you that we have been exploring different buildings and places to start the School. Unfortunately Colleges can only let us work in the evening hours and two Girls' Schools were willing to give us the space if it was only for girls and we very much desire to have the School for both boys and girls. We have submitted to you details of cost and our bad luck by way of securing accommodation.

Mrs. Subbarayan who has a house called the "Hut" in Government House, Mount Road has kindly offered the house to me to be used for any voluntary service work. I can think of no better purpose than starting even in a small way our School of Social Work here. The Subbarayans have got the house from Government and are not giving it up. They are willing to give it to us for a voluntary organisation free of rent. There are about 5 rooms in the house with a garage outside. Mrs. Subbarayan will retain one room and a Store room and we can have the use of 4 other rooms, the kitchen and a large garage which would be a good feeding place for the students during the day time. The Kitchen would enable us to keep a Care Taker who perhaps can also do the catering for the Students for their mid-day meals. There is a certain amount of furniture also with the house and a telephone. We would naturally pay for the Telephone, the cost of a Care Taker and a small rental for the furniture. It is a nice, quiet

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xxxxx spot. There are very lovely trees which is near the place where the students can stay also in the open and the place is fairly Central and I think a very useful offer for us to start straightaway.

We hope that before you leave your office, you will have obtained sanction to start the School of Social Work and to give us the opportunity to start it straightaway. The workers of the Indian Conference of Social Work all over the province and the public are beginning to feel as was expressed rather strongly by some members the other day that they hoped that like other schemes this will not be dropped, but we know both from you and at the time of the meeting, how every anxious Government is also to have the scheme going. Please do help us.

I am writing this in the absence of Colonel Bhatia who is on tour but will contact him as soon as he returns.

Thanking you,

Yours sincerely,
M Clubwala
Hon. Gen. Secretary.

J.M.Lobo Prabhu Esq., I.C.S.,
Secretary to Government, Education and Public Health Department,
Fort St.George, Madras.

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MR. C. A. DHAIRYAM

'Philroy'
Nungambakkam High Road,
Cathedral P.O., Madras 6.

25th February 1950.

My dear Mrs. Subbarayan,

It is very kind of you to offer your bungalow for us to use for any social service purposes either under the Guild of Service or the Indian Conference of Social Work. You know for the last couple of years it has been one of my personal wishes and that of several members of the social institutions in Madras that we should have our own School of Social Work. We had put up a scheme to the Government and Colonel Bhatia is the Chairman of the Committee and we have combined and sent to the Government the details asked for and the only delay has been accommodation. We were asked by the Educational Secretary Mr. Lobo Prabhu to contact various Colleges for accommodation but unfortunately they can only allow us to work during the evening hours and the other two places who are willing to give us space free of rent are only willing to take women students and we want to have both men and women students. Would you be willing to let us have your premises to run the School of Social Work. We hope to start with 25 students. We would of course be prepared to pay for the telephone and for a care taker. Unfortunately, the Chairman, Colonel Bhatia is not in town. I have spoken to Mr. Lobo Prabhu and he has asked me to put down in writing to him that you have kindly said that we can use your place for some social service activities. I am enclosing you a copy of my letter to him.

The demand for a School of Social Service was made in 1948 at the first Annual Provincial Conference of Social Work. Later on at the request of Lady Nye and myself, the then Hon'ble Minister for Education Mr. Avinashilingam Chettiar appointed a Committee to draw up a syllabus and the expenditure for the same. We did so immediately, the Committee being appointed under the chairmanship of Colonel Bhatia, the Surgeon General with the Government of Madras. But after submitting it

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it was in cold storage and by repeated personal requests and again at the request of the Conference, we approached the Government and the Hon'ble Minister for Education had a Conference to discuss the subject and a Committee was formed to draw up a much more modified scheme wherein it would be possible for the Government to sponsor the school. It is to be run on the lines of the Tata Institute of Social Service in Bombay and the Y.W.C.A. School of Social Service in New Delhi. Unfortunately we have not got a Tata and therefore ours has to begin in a modest way. We are hoping to have an Honorary Principal and all the Lecturers who are experts in their line have promised to give the lectures free. Our expenses will be by way of a Library, furniture and a few stipends for deserving students.

There is an urge and request in our Province repeated over and over again for us to have a School of Social Work. The Committee the Government appointed under the Chairmanship of Colonel Bhatia have been active in drawing up the syllabus etc. and we have been trying hard to secure accommodation with no success. Now your kind offer has come through and I hope that with your great desire for social work and having been one of the Vice-Presidents of the Madras Provincial Branch of the Indian Conference of Social Work, you will perhaps also request the Government to encourage and supplement the scheme at an early date.

We thank you again for your kind offer and if you can arrange to give us the rooms in your bungalow we should indeed be grateful. I shall again confirm this after I have met Colonel Bhatia who should be back from tour in two days' time.

With good wishes and many thanks for your kind offer and generosity,

I am,
Yours sincerely,
M Clubwala
Hon.Gen.Secretary.

Mrs.Radhabai Subbarayan,
Government House, Mount Road,
Madras.

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INDIAN CONFERENCE OF SOCIAL WORK
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SECRETARY, EDN. AND P.H. DEPT.
4 MAR 1950
GOVERNMENT OF MADRAS

2nd March 1950.

Dear Mr.Prabhu,

In continuation of our conversation of yesterday, I hope that you will do your best to get the scheme sanctioned before you leave the place. Unfortunately I was unable to see either the Hon'ble Mr.Gopala Reddi, Mr.Raghavan or Mr.Pulla Reddi. They were not all available but I shall try again today. I hope the Hon'ble Mr.Madhava Menon has spoken to you as promised and as I told you it was imperative that I should let Mrs.Subbarayan know as she is leaving tomorrow, that you said it was alright in my taking on the house and accepting the offer. I have therefore told her that I shall do so for the School of Social Work and therefore we will have to keep a Care taker whose charges will be about Rs.40/- and also we will have to be responsible for the telephone. I am therefore employing a Caretaker for this purpose and I hope that we will get the sanction for our School at an early date so that we can go ahead with the work.

A

Thanking you,

Yours sincerely,
Mary Clubwala

J.M.Lobo Prabhu Esq., I.C.S.,
Secretary to Government Education and Public Health Department,
Fort St.George, Madras.

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2 MAR 1950

G

A above is not quite correct - We may reply saying that until the proposal is sanctioned expenditure should not be incurred - DO reply sent

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(74) 135

D.O.

EDUCATION DEPARTMENT.

Fort St. George,
Madras,
2nd March 1950.

Dear Mrs. Clubwala,

Ref:- Your letter of to-day, on the starting of the School of Social Work.

I am sorry if you have misunderstood me in respect of taking over Dr. Subbarayan's house. I am not competent to commit Government, either in respect of the location of the Institute or of the expenditure on the Caretaker, until the proposal is sanctioned. All that I can do is to expedite the consideration of the proposal, after which a definite commitment can be made about the house. I trust you will understand my position in this respect.

Yours sincerely,

(J.M.Lobo Prabhu, ICS.)

To
Mrs.M.N.Clubwala, M.L.C.,
'Philroy', Nungambakkam High Road,
Cathedral P.O., Madras 6.

Despatched
2/3/50.

~~131~~ 136

G. D. III.-332.
1,000—Oct, 1949.

(75) 137

From

Sri C. NARASIMHAM, M. A., B. L.,
Commissioner,
Corporation of Madras.

To

THE SECRETARY TO GOVERNMENT,
Education Department,
FORT ST. GEORGE, MADRAS.

Registered 19

11 MAR

H.D. C. No. E1-374 of 1950, Dated 9-3-1950.

Through the Mayor of Madras.

Enclosures :

Sir,

1730

Subject :— Institute of Social Studies - Establishment of.

Ref:- Government Memorandum No.32427-1-49-19 Edn. dated 7-2-50.

I have obtained a copy of the detailed scheme for the establishment of a school for social studies. The course of instruction is expected to extend over a period of two years.

Accommodation available in Ashok Vihar is just sufficient for the activities of the Health and Recreation Centre. It will not be possible to provide any accommodation in Ashok Vihar

for

-2-

for locating the Institute of Social Studies.

N. Sankaran 9-3-50

For Commissioner.

F o r w a r d e d.

Mayor.

M.K.9-3.

+ 9/3/50

Edn G.

Sent to Fin

~~May be added to the main file.~~

Cn. 32427 / Leg.

1W3 / 20-3-50

22/3

INDIAN CONFERENCE OF SOCIAL WORK

MADRAS PROVINCIAL BRANCH

President: Her Highness the Maharani of Bhavnagar

Hon. Patrons:
H. E. Shri Sir Krishna Kumarsinhji Bhavsinhji, K.C.S.I., Maharaja of Bhavnagar.
Her Highness the Maharani of Bhavnagar.
Dr. C. R. Reddy.
Mr. G. D. Naidu

Vice-Presidents:
The Hon. Sri P. S. Kumaraswami Raja
THE HON'BLE SRI M. BHAKTAVATSALAM
DR. (MRS.) MUTHULAKSHMI REDDI
~~MRS. RADHABAI SUBBARAYAN~~
DEWAN BAHADUR V. BHASHYAM IYENGAR
~~MRS. TARA CHERIAN~~
Mrs. K. Madhava Menon.

Chairman: ~~Dr. Sir A. Lakshmanaswami Mudaliar~~ The Hon. Sri B. Gopala Reddi.

Hon. General Secretary: Mrs. M. N. Clubwala, M.L.C.

Jt. Hon. Treasurers:
~~MRS. SUNITI ROW~~ Mr. Pesi Bam.
MR. C. A. DHAIRYAM

Hon. Associate Secretaries:
DR. U. KRISHNA RAU
MRS. PARIJATHAM NAIDU
MR. LAWRENCE BURR
MR. S. R. VENKATARAMAN

TEL: 8266

'Philroy'
Nungambakkam High Road,
Cathedral P.O., Madras 6.

MINISTER FOR EDUCATION GOVT. OF MADRAS 22-3-50

EDUCATION DEPARTMENT SECRETARY 22 MAR 1950 3985

22/3

21st March 1950.

My dear Mr.Madhava Menon,

You told me that the Scheme for a School of Social Service as proposed by us had been sanctioned by you and you asked me to request ~~Mr.~~ the Hon'ble Mr.Gopala Reddi also about it and he has also mentioned that he has sanctioned the Scheme but so far, though it is a fortnight now since you told me, no intimation has been, received. We should be very grateful for the Government's approval in writing so that we may proceed to make arrangements for the School. We hope that you will be kind enough to let us have the sanction at the earliest possible date because you know how anxious we are for the School and how hard we have been working to achieve this result.

Thanking you,

Yours sincerely,
Mary Clubwala

The Hon'ble Sri K.Madhava Menon,
Minister for Education,
Fort St.George, Madras.

Papers please

22/3

141 (77)

EDN. DEPT.(G).

80 copies

DRD. 25.3

NOTE FOR THE STANDING FINANCE COMMITTEE OF THE CABINET.

Sub: ESTABLISHMENT OF AN INSTITUTE OF SOCIAL STUDIES IN MADRAS

Major head.	Minor head and sub-head of appropriation.	Ultimate cost.		Cost in 1950-51.	
		Recurring.	Non-recurring.	Recurring.	Non-recurring.
		Rs.	Rs.	Rs.	Rs.
37.Edn.	s.General - Mis.-A(i) Excluding P.W.R.- 15.Institute of Social Studies.	15,961 or 16,000	-	15,711 or 15,700	20,000

Mant.

In 1948 a Committee was constituted with the S.G. as Chairman to draw up a scheme for the establishment of a school for training social workers. The scheme ~~drawn up~~ prepared by the Committee envisaged a recurring expre. of Rs. 59,000 per annum and a non-recurring expre. of Rs. 3,50,000. The expre. was considered to be large. It was then suggested that the proposal could be ~~met of~~ given effect to if instead of having a full-time school, part-time classes were conducted with honorary lecturers. But this was considered impracticable and the proposal was deferred.

X
16-18 n.f.

2. The Indian Conference of Social Work (Madras Branch) and its affiliated associations again stressed the need for a training institution for social workers, in Madras and it was decided to re-consider the matter. A conference was called in October 1949 for this purpose. In pursuance of its decision, a committee was appointed with the S.G. as Chairman to draw up a scheme.

pp 1-5 cf

pp 48-49 cf

3. The present scheme submitted by the S.G. is for a course of studies for 2 years. The object of the Scheme is to give training to social workers with a view to ~~enabling~~ enable them to undertake the following classes of work:-

p 113 cf

p 115 cf

- (i) Industries including tea and coffee plantations.
- (ii) Hospital Social work.
- (iii) Rural Social work.
- (iv) Juvenile work including re-habilitation and probation.
- (v) General Social work excluding work among women which is being done by the Women's Welfare Deptt.

Workers trained in these courses are expected to be suitable for employment under various Deptts. of the Govt. The number of students proposed to be admitted to the Institute is 25 of both sexes. The tuition fee will be Rs. 150 per year for each student, concessions being given in deserving cases. Scholarships and stipends worth about Rs. 1,000 per annum are proposed to be given to deserving students.

p117 c

4. The administration of the Institute will be vested in a Governing Body to be appointed by the Govt. The Institute will be in charge of a Principal and Hony. Director (a combined post) who will be paid an allowance of Rs. 1,000 per year. The lecturing work is to be entrusted to the lecturers in Govt. and non-Govt. institutions on payment of an allowance of Rs. 10 for each lecture. The expre. on this account in the first year for about 350 lectures will be Rs. 3,500 going up to about Rs. 7,000 when the 2nd year class also comes into existence. The ministerial staff will consist of an U.D. clerk (with Shorthand and typewriting qualifications) and a librarian. The estimated cost of the Scheme is Rs. 20,000 non-recurring for Library, furniture, books and stationery and Rs. 16,000 recurring per year, as indicated in the Summary above.

p117 c

5. It is expected that It will be possible to locate the Institute ~~can be located~~ in a building in the Govt. House Estate, Mount Road, now occupied by Dr. Subbaroyan, ~~part of which has been promised to be made available for its location.~~ If this is not feasible, ~~it~~ the Institute will be located in a rented building, the proposed rent being Rs. 300 p.m. The estimate includes provision for rent.

p129 c

6. There is ~~much popular~~ great demand for an Institute of this kind and it is proposed to bring it into being from July 1950. It has been agreed ~~to~~ in circulation that the proposal may go before the Standing Finance Committee and the Cabinet. ~~Orders of the S.F.C. are accordingly sought now.~~

p27 N.f

An estimate of the additional cost involved is given in the Appendix.

15/3/50

APPENDIX.

ESTIMATE OF ADDITIONAL COST. (1950-51)

(a) Budget provision under the major head of account. (1950-51)	Rs. 9,95,08,000
(b) Estimate of the extra expre. on the present scheme in the ~~current~~ first year (1950-51)	Rs. 35,700 ~~No expre. in the current year. Expre. will be incurred from 1950-51 only~~
(c) Savings in the budget provision for other items included in the major head.	Not anticipated at present.

103
13.3.50

14.3.50

Edn.(G) Dept.

NOTE FOR THE STANDING FINANCE COMMITTEE OF THE CABINET.

Sub:- ESTABLISHMENT OF AN INSTITUTE OF SOCIAL STUDIES IN MADRAS

Major head	Minor head and sub-head of appropriation.	Ultimate cost. Recurring.		Cost in 1950-51 Recurring.	Non-recurring.
			Non-Recurring.		
		Rs	Rs	Rs	Rs
37 Edn.	s. General-Mis.A-(i) Excluding P.W.R. - 15. Institute of Social Studies.	15,961 or 16,000	---	15,711 or 15,700	20,000

In 1948, a Committee was constituted with the Surgeon-General as Chairman to draw up a scheme for the establishment of a school for training social workers. The scheme prepared by the Committee envisaged a recurring expre. of Rs. 59,000 per annum and a non-recurring expenditure of Rs. 3,50,000. The expenditure was considered to be large. It was then suggested that the proposal could be given effect to if instead of having a full time school, part-time classes were conducted with honorary lecturers. But this was considered impracticable and the proposal was deferred.

2. The Indian Conference of Social Work (Madras Branch) and its affiliated associations again stressed the need for a training institution for social workers in Madras and it was decided to reconsider the matter. A conference was called in October 1949 for this purpose. In pursuance of its decision, a committee was appointed with the Surgeon_General as Chairman to draw up a scheme.

3. The present scheme submitted by the Surgeon-General is for a course of studies for 2 years. The object of the scheme is to give training to social workers with a view to enable them to undertake the following classes of work:-

- (i) Industries including tea and coffee plantations.
- (ii) Hospital Social work.
- (iii) Rural Social work.
- (iv) Juvenile work including ~~work among women which~~ ~~being done by~~ re-habilitation and probation.
- (v) General Social work excluding work among women which is being done by the Women's Welfare Dept.

Workers trained in these courses are expected to be suitable for employment under various Deptts. of the Government. The number of students proposed to be admitted to the Institute is 25 of both sexes. The tution fee will be Rs. 150 per year for each student

144

concessions being given in deserving cases. Scholarships and stipends worth about Rs. 1,000 per annum are proposed to be given to deserving students.

4. The administration of the Institute will be vested in a Governing Body to be appointed by the Govt. The Institute will be in charge of a Principal and Hony. Director (a combined post) who will be paid an allowance of Rs. 1,000/- per year. The lecturing work is to be entrusted to the lecturers of Govt. and non-Govt. institutions on payment of an allowance ~~x~~ of Rs. 10 for each lecture. The expenditure on this account in the first year for about 350 lectures will be Rs. 3,500/- going up to about Rs. 7,000 when the 2nd year class also comes into existence. The ministerial staff will consist of an U.D. clerk (with Shorthand and typewriting qualifications) and a librarian. The estimated cost of the Scheme is Rs. 20,000 non-recurring for Library, furniture, books and stationery and Rs. 16,000 recurring per year, as indicated in the Summary above.

5. It is expected that it will be possible to locate the Institute in a building in the Govt. House Estate, Mount Road, now occupied by Dr.Subbaroyan, If this is not possible the Institute will be located in a rented building, the proposed rent being Rs. 300 p.m. The estimate includes provision for rent.

6. There is great demand for an Institute of this kind and it is proposed to bring it into being from July 1950. It has been agreed in circulation that the proposal may go before the Standing Finance Committee and the Cabinet.

An estimate of the additional cost involved is given in the Appendix.

APPENDIX.

Esimate of Additional Cost.

(a) Budget provision under the major head of account (1950-51)	Rs. 9,95,08,000
(b) Estimate of the extra expre. on the present scheme in the first year (1950-51)	35,7000
(c) Savings in the budget provision for other items included in the major head.	Not anticipated at present

Rajaiah D.Paul
Secretary to Government.

Draft II

145 (79)

Edn G.

Institute of Social Studies

p113 C.f.

Ref. S G's D.O. No 16225-Pw of 20.2.50

Memo No 32427-G/49-20 dated 23-3-50

The S.G. is informed that the Scheme for the starting of an Institute of Social Studies is under ~~the active~~ consideration. ~~of the Govt.~~

M'on p25 N.F.

A sum of Rs 1,000 has been included under the head 'Scholarships and Stipends' in the statement of cost furnished by the S.G., it is not clear on what principles and at what rates the stipends and scholarships are proposed to be given to the trainees. The S.G. is requested to furnish

2/146

details of the number and rates of stipends & scholarships.

21-3-50

22.3.50

23/3/50

26/3/50

To

The Sly

24/3/50

Issue 27/3

(80) 147

Edn. Dept. ~~(a)~~

D.O.No. 32427/49-G-2/Edn., dated 27-3-50.

Dear Mrs. Clubwala,

SCHOOL FOR SOCIAL WORKERS

p139 cf

With reference to your D.O. dated the 21st March ~~1950~~ to the Hon'ble the Minister for Education on the above subject, I am to ~~inform you~~ say that the scheme for the opening of an Institute of Social Studies has to be placed before the S.F.C. and the Cabinet for their approval. This is now being done.

25.3.50

27/3/50

Yours sincerely,

27/3

To

Mrs. M.N.Clubwala,
M.L.C.,
"Philroy"
Nungambakkam High Rd.,
MADRAS.

28.3.50

148

(8) 149

EDUCATION DEPARTMENT (G).

MEMORANDUM NO. 32427-G/49-28 EDN. DATED 1-8-50

Sub:- Establishment of an Institute of Social Studies in Madras.

Ref:- From the S.G. D.O.No.16225-P.W., dated 20.2.1950.
From Mrs. M.N.Clubwala, Madras, dated 21.3.1950.

15/8 p1134 ✓

p134 ✓

The S.G. is informed that the ~~Government do not approve~~ the proposal for the establishment of an Institute of Social Studies in Madras. has not been approved by Govt.

para ✓

RSR 19/7/50

19.7.50

27/7/50

28-7-50

2/8

To

The S.G.

Copy to the D.P.I.

Copy to Mrs. M.N.Clubwala,
(Philroy(Nungambakkam
High Road, Cathedral P.O.,
Madras-6.

150

Edn

The matter is [illegible] the C.P.C. ~~[illegible]~~ A [illegible] been prepared and copies of the [illegible] @ ED to H.Ms. The main file on the subject is in the Finance Dept. The file may be circulated to H.M. CE+L

3/1

(82)

GUILD OF SERVICE (SEVA SAMAJAM)

President: Her Highness the Maharani of Bhavnagar

Vice-President & Chairman:
Mrs. P. V. Cherian

Vice-Chairman:
Dewan Bahadur
V. Bashyam Iyengar

Hon. Secretary & Treasurer:
Mrs. M. N. Clubwala

TEL. No. 8266

Patrons:
H. E. the Governor of Madras, the Maharajah of Bhavnagar
Her Highness the Maharani of Bhavnagar
Lady Nye
Maharani Sahiba of Vizianagaram

'PHILROY'
Nungambakkam High Road,
Cathedral P. O.,
MADRAS 6

1950

SECRETARY
14 APR 1950

7th April '50

7182

Edn
What stage is this
18/4

Dear Mr. Madhava Menon,

May I please remind you about the starting of the School of Social Service. I shall be very grateful if Government could pass early orders as I am receiving a lot of enquiries.

Thanking you,

Yours sincerely,

M. Clubwala

The Hon'ble Sri. K. Madhava Menon,
Minister for Law, & Education,
Government House Estate,
Mount Road, Madras

Education Dept. (G)

The matter has been placed before the S.F.C. for consideration.

'0'

18-4-50.

~~8/24/4~~

N 4/152

Education_Deptt. (G)

The matter is being placed before the S.F.C. ~~Copies of~~ A note for S.F.C has been prepared and copies of the note ~~had~~ have been circulated to H.Ms., The main file on the subject is in the Finance Deptt. The file may be circulated to H.M. (E+L). for information with ref to his minute on p 3 above.

(B)

20-4-50

Cm
21.4.50

MU
22/4/50

21/4/50

Mrs. Clubwala came and saw me today. I have informed her that the matter is before the S.F.C.

H.M.(E.&L.)

SECRETARY
25 APL 1950
EDUCATION DEPARTMENT

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153 (83)

Medical Department.

From
Dr.J.C.David, M.B.B.S.,Ph.D.(Edin.),
Surgeon-General with the Govt.of Madras,Madras 6.

To
The Secretary to Government, ~~Health~~ Education Department,Madras.

ASSISTANT SECRETARY
15 APR 1950
EDUCATION DEPT

Ref:No.3510-PW-49-50,dated -4-1950.

Sir,

Sub:-Institute of Social Studies - in main file

7226

Ref:-Govt.Memo.No.32427-G/49-20,dated 23-3-1950.

The details regarding the number ~~of~~ and rates of stipend~~ar~~ and scholarship that may be granted to the trainees admitted to the Institute of Social Studies are being worked out and ~~xn~~

the

154

-2-

the Government will be addressed in the matter shortly.

Yours faithfully,

MR.14/4 for Surgeon-General with the Govt.of Madras.

87

155

(84)

INDIAN CONFERENCE OF SOCIAL WORK

MADRAS PROVINCIAL BRANCH

President: Her Highness the Maharani of Bhavnagar

Hon. Patrons:
H. E. Shri Sir Krishna Kumarsinhji Bhavsinhji, K.C.S.I., Maharaja of Bhavnagar.
Her Highness the Maharani of Bhavnagar.
Dr. C. R. Reddy.
Mr. G. D. Naidu

Chairman: ~~Dr. Sir A. Lakshmanaswami Mudaliar~~ The Hon.Sri B.Gopala Reddi.
Hon. General Secretary: Mrs. M. N. Clubwala, M.L.C.

Vice-Presidents:
The Hon'ble Sri P.S.Kumaraswami Raja
~~Sri O. P. Ramaswami Reddiar~~
THE HON'BLE SRI M. BHAKTAVATSALAM
DR. (MRS.) MUTHULAKSHMI REDDI
~~MRS. RADHABAI SUBBARAYAN~~
DEWAN BAHADUR V. BHASHYAM IYENGAR
MRS. TARA CHERIAN
Mrs Madhava Menon.

Hon. Associate Secretaries:
DR. U. KRISHNA RAU
MRS. PARIJATHAM NAIDU
MR. LAWRENCE BURR
MR. S. R. VENKATARAMAN

TEL: 8266

Jt. Hon. Treasurers:
~~MRS. SUNITI ROW~~ Mr. Pesi Bam.
MR. C. A. BHAIRYAM

ASSISTANT SECRETARY
28 APL 1950
EDUCATION DEPARTMENT

SECRETARY
28 APL 1950
EDUCATION DEPARTMENT

E

2714

Philroy,
Nungambakkam High Road,
Cathedral P.O., Madras 6.
25th April 1950.

9133

Dear Mr.Madhava Menon,

Early in 1948, the Indian Conference of Social Work, Madras Provincial Branch, after its first annual session and also at its own instance and at the ~~xn~~ suggestion of its Central Body had sent in a resolution to the Government proposing the stablishment of a School of Social Workers in Madras City. The then Minister for Education, the Hon'ble Sri T.S.Avinashilingam Chettiar at the instance of Lady Nye and mysleif, formed a Committee to give a detailed Scheme for the establishment of the School. This Committee met with eminent Social Workers and under the Chairmanship of Colonel Bhatia and submitted the Scheme tothen Minister for Education. That was about the middle of 1948. The scheme was shelved because it was too expensive. But again last year with your advent as Minister for Education, you again called the Committee and with suggestions thrown out by the then Secretary of the Education Department, Mr.Lobo Prabhu, we were asked to prepare a modified scheme. We have done so and the scheme has a non-recurring expenditure of Rs. 20,000/- and recurring expenditure of Rs.19,461/-.

I have been purusing this matter with the Government for several years ~~xxx~~ now and in the last few months very consistently because I had hoped that according to what had been suggested, the scheme would be accomplished very quickly. In the meantime due to the delay of Government sanction, we lost the offer of a free house for our School. I may tell you Sir, that it is very disappointing but Madras is the only Provincial town that has not a School for Social Work. This Province has perhaps the best people suited for this work and many are the requests to us to start a School of Social Work. Bombay, Calcutta, Bihar, Delhi, all have their School of Social Work and in our Province, Eluru is also

8152

:2:

running a Social Service Training Centre and oft have I had requests from our Province to start this School. The Scheme is a very simple one and I would very much request you to please pass it at an early date. We have been promising the public that the School will be opened shortly and certainly we hope to be able to open it from the coming academic year but unless we get an early anction it will not be possible for us to collect the materials and other requirements and more important, the buildings.

I understand that the matter is now before the Standing Finance Committee and therefore I am writing to each individual member of the Committee to kindly consider the Scheme and sanction it at an early date.

May I say Sir, that when you have got much a band of enthusiastic social workers on this Committee, redy to help with their knowledge and experience and with the prime need in our Province for training workers you will please make it possible to sanction this scheme as soon as possible.

Thanking you,

Yrs sincerely
Mary Clubwala

The Hon'ble Sri K.Madhava Menon,
Minister for Education,
Fort St.George, Madras.

Edn. (G)

Mrs. Clubwala is reminding very often on this subject. The Finance Deptt. may be requested to place this subject before the S.F.C. at an early date.

[illegible]
5-5-50

Ref.No. 3510-G2/49-50

Office of the Surgeon-General with the
Government of Madras, Madras 6,
Dated 28-4-50.

(25) ASM

ASSISTANT SECRETARY HEALTH DEPARTMENT 30 APR 1950

ASSISTANT SECRETARY 2 MAY 1950 EDUCATION DEPARTMENT

From
Dr.J.C.David., MBBS., Ph.D (Edin).,
Surgeon-General with the Government of Madras.

To
The Secretary to Government, Education Department, Madras.

Sir,

Sub: School for Social Workers-Establishment of.
Ref: Govt.Memo No. 38427-G/49-20 dated 23.3.1950.
& This office letter No.3510-PW/49-50 dated 14.4.50

9508

--

According to Col.Bhatia's scheme the admission of students in the proposed school for Social Workers will be restricted to 25, to begin with. I suggest that two of these candidates may be granted a stipend of Rs.25/- each per mensem for 12 months in the year or for the actual course of study. If the stipend is given for the full year the proposal will involve an expenditure of Rs. 600/ - per annum. The balance of Rs.400/- provided

pto

10/157

-2-

Provided under the head "Scholarships and stipends" may be utilised for the grant of full or half fee scholarships to a few deserving candidates.

Yours faithfully,

for Surgeon-General with the
Government of Madras.

RS.27.4

Health

Education no

Oby
1/5

1/5/50
Edn.

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185 1 (86)

Office of the Surgeon-General with
the Government of Madras, Madras-6.

D. O. Ref. No.3510/G.2/49-50, dated 1 - 5 - 1950.

SECRETARY
5 MAY 1950
EDUCATION DEPARTMENT

Dear Mr. Paul

Sub:- Establishment of a school for Social workers.

- - - - -

16005

A meeting of the Sub-Committee appointed by the Honourable Minister for Education to formulate proposals for the establishment of a school for social workers in Madras will be held at the Office of the Surgeon - General with the Government of Madras, Madras-6, at 3-P.M. on Wednesday, the 3rd May 1950, to finalize the arrangements to be made for the starting of the school for Social Workers. I request you to be so good as to attend the meeting and participate in ~~the~~ its deliberations.

Yours sincerely,

To
Sri. Rajaiah D. Paul,
Secretary to Government,
Education Department,
Fort St. George, MADRAS.

12 166

Office of the Surgeon-General with
the Government of Madras, Madras-6.

D.O. No. 3510/G.2/49-50, dated 1 - 5 - 1950.

Dear

Sub:- Establishment of a School for Social Workers.

- - - - -

A meeting of the Sub-Committee appointed by the Honourable Minister for Education to formulate proposals for the establishment of a School for social workers in Madras will be held at the Office of the Surgeon - General with the Government of Madras, Madras-6, at 3 P.M. on Wednesday, the 3rd May 1950, to finalise the arrangements to be made for the starting of the School for Social Workers. I request you to be so good as to attend the meeting and participate in the deliberations.

10005
10006

Yours sincerely,

To
Sri. R.D. Paul,
Secretary to Government,
Education Department,
Fort St. George, MADRAS.

D.O.No. 3510 – G2/49-50.

~~167~~ (87)

Office of the Surgeon-General
with the Government of Madras,
Madras 6, dated the 3rd May 1950.

My dear Mr.Paul,

Subject: Establishment of a School of Social Workers.

Reference: Correspondence resting with my letter No. 3510-G2/49-50 dated 28.4.1950.

SECRETARY
5 MAY 1950
EDUCATION DEPARTMENT

10006

19 ante

A meeting of the Sub-Committee of the proposed school of social workers was held in my office today (3.5.1950) to finalise the scheme for the establishment of the above school.

1

2. The question was raised at this meeting whether the Government have approved the syllabus drawn up by the Sub-Committee at its meetings held on 23.11.1949 and 18.12.1949, copies of which were forwarded to Government with my office letter No. 3510-4-PW/49 dated 30.12.1949. The Committee also desired to know whether the Lecturers proposed by the Sub-Committee, who are mostly Government servants will be permitted to undertake the work.

p89 CF
p98 dy

3. The Committee expressed a desire that the School for Social Workers may be started as early as possible, and that necessary publicity should be given in the press regarding the inauguration of the course, as enquiries are being received from prospective candidates.

3

4. The Committee was of the opinion that a full-time paid worker should be employed for field work as recommended by the sub-committee in its proceedings dated 18.12.1949.

p 98 do

P.T.O.

14 162

5. I am to request you to let me know whether the Government have finally approved the proposal to start a school of social service this year and necessary allotment in the budget has been made.

Yours sincerely,

J.C. David

Sri R.D. Paul,
Secretary to Government,
Education Department,
Fort Saint George,
Madras.

10006

[illegible]

Issue today
11/5

163
(78)

Education Dept. (G)

D.O.No.32487-G/49-25 Edn., dated 11-5-50

Dear Dr.David,

Sub:- Establishment of an Institute of Social Studies in Madras.

Ref:- Your D.O.No.3510-G2/49-50, dated the 3rd May 1950.

pp 13-A CF

The Govt. have not yet finally approved the proposal to start an Institute of Social Studies in Madras. The scheme has yet to be considered by the S.F.C. and the Cabinet. It is now going before the S.F.C. The syllabus drawn up by the Sub-committee for the courses in the proposed Institute will be approved by Govt. The Lecturers proposed by the Sub-committee will also be permitted to undertake the work on payment of an allowance. Formal orders on these points will, however, be issued only after ~~when~~ the scheme has been ~~is~~ ~~finally~~ sanctioned by Govt. // As regards the employment of a full-time paid worker for field work, Col. Bhatia did not include provision for this post in the detailed scheme submitted by him with his D.O.No.16225-PW dated 20-2-1950. This post is not therefore under consideration ~~likely to be sanctioned~~ now. The question of a full time worker may be considered later after the institute has ~~is~~ actually started. I am to add that before the scheme is sanctioned by Govt., they should not be committed to any expenditure in connection therewith.

(B)

p.113 CF of L.F

Yours sincerely,

To

Dr.J.C.David, M.B.B.S., Ph.D.(Edin)
Surgeon-General with the Govt. of Madras.

11.5.50

11.5.50

11/5/50

11.5.50

mhc

17

GUILD OF SERVICE (SEVA SAMAJAM)

President : Her Highness the Maharani of Bhavnagar

Vice-President & Chairman:
Mrs. P. V. Cherian
Vice-Chairman:
Dewan Bahadur
V. Bashyam Iyengar
Hon. Secretary & Treasurer:
Mrs. M. N. Clubwala

TEL. No. 8266

Patrons:
H. E. the Governor of Madras, the Maharajah of Bhavnagar
Her Highness the Maharani of Bhavnagar
Lady Nye
Maharani Sahiba of Vizianagaram

'PHILROY'
Nungambakkam High Road,
Cathedral P. O.,
MADRAS 6

SECRETARY
9 MAY 1950
EDUCATION DEPARTMENT

ASSISTANT SECRETARY
10 MAY 1950
EDUCATION DEPARTMENT

5th May 50

Edn

Any recollection? is to trace. Some order on this we have passed - urgent pl.
Km
8/5

10883

My Dear Mr.Madhava Menon,

I am very disappointed I have been trying to contact you for the last week or so before I go away to Ootacamund.

Enquiries are coming from all over the province as to the date of the starting of the school of Social work and I am really very very disappointed that this scheme of mine of which I have been working so very hard has still not come to fruition and I have missed many offers of accommodation etc. I asked the Surgeon General to call a meeting of our Committee two or three days ago and we had proposed in an earlier meeting that we would request Miss.Ranga Rao to become Hony.Director and Principal because she had very good organising ability and she would be the best person to draw up the curriculam, prospectus and other details She had studied in Britain for one and a half years, also had been advising the Indian High Commissioner in London about facilities for education for Indians in the U.K. and has been helping us greatly in the last 6 or 7 months in this scheme. She had expressed willingness to our request.

Now I understand that Miss.Ranga Rao has been relieved of Principalship of Ethiraj College. She is staying at Stella Mary's College and if we can have formal sanction we can ask her to go ahead with the preparation of the prospectus and the announcement for applications to be put in the paper. I was to be Hony.Secretary of the School of Social Work. I don't know what your views and plans are on these suggestions. But I do hope that you will please without fail give an early decision so that we may go ahead and atleast ~~by~~ open the school by the end of June.

We are trying to see if the Willingdon Club will give us the upstairs on rental for holding the classes.

Though you have several times told me that the scheme would be sanctioned we have no formal letter to this

~~18~~ 166

-2-

effect, and you will appreciate in the circumstances I am unable to give any answer to the many queries that come to me and I feel very very sad that I have to turn away so many desirous young applicants.

Since we mooted this scheme to the Government as early as 1948 other cities in India have already started and are running successful school of social work I refer to Delhi, Calcutta, United Provincesand one nearer home at Ellore.

You always say that you would do what I ask of you but you certainly have not granted one of the greatest wishes I have and that is to give training to the youth of our country to serve their country as experienced social workers. So please do so.

I hope that we may have the services of Miss. Ranga Rao to begin with and once we get going we may perhaps be able to look round for some one else.

Please let me have your reply as soon as possible May I please request that your reply may be sent to me at Government House Ootacamund because tomorrow I am leaving for Ootacamund for a month's stay.

With kindest regards

Yours sincerely,

Mary Clubwala

Honorary Secretary.

The Hon'ble
Sri K.Madhava Menon,
Minister for Law and Education
Fort St.George, Madras.

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167 ~~19~~ (90)

Education Department (G)

D.O.No. 32427-G/49-21 Edn., dated 25-5-50

Dear Madam,

Sub:- Establishment of an Institute of Social Studies in Madras.

Ref:- Your D.O.Letter to the H.M. for Education, dated 5-5-1950.

The matter is still under consideration. Orders ~~in this regard~~ will be issued as soon as possible.

Yours sincerely,

20/5

19/25/5

Recd 22/5/50

22/5/50

26/5

To
Mrs. M.N.Clubwala,
Guild of Service(Seva Samajam)
"Philroy",
Nungambakkam High Road,
Cathedral P.O.,
MADRAS 6.

INDIAN CONFERENCE OF SOCIAL WORK

MADRAS PROVINCIAL BRANCH

President: Her Highness the Maharani of Bhavnagar

Chairman: Dr. Sir A. Lakshmanaswami Mudaliar
Hon. General Secretary: Mrs. M. N. Clubwala, M.L.C.

Vice-Presidents:
THE HON'BLE SRI O. P. RAMASWAMI REDDIAR
THE HON'BLE SRI M. BHAKTAVATSALAM
DR. (MRS.) MUTHULAKSHMI REDDI
MRS. RADHABAI SUBBARAYAN
DEWAN BAHADUR V. BHASHYAM IYENGAR
MRS. TARA CHERIAN

Hon. Associate Secretaries:
DR. U. KRISHNA RAU
MRS. V. T. LAKSHMI
MRS. PARIJATHAM NAIDU
MR. LAWRENCE BURR
MR. S. R. VENKATARAMAN

TEL: 8266

Jt. Hon. Treasurers:
MRS. SUNITI ROW
MR. C. A. DHAIRYAM

"Philroy",
Nungambakkam High Road,
Cathedral P.O., Madras 6.

169 (91)

Edn

Put up
2/
5-6-5

SECRET
6 JUN 1950
14358
EDUCATION DEPARTMENT

2nd June '50

The Hon'ble Sri. P.S.Kumaraswami Raja,
Chief Minister to the Government of Madras,
Fort St. George,
Madras.

Dear Mr. Kumaraswami Raja,

At the instance of Mrs. M.N. Clubwala who is away in Ootacamund at the moment, I am sending you a copy of the Scheme for the establishment of a School of Social Workers. The Scheme is already under the consideration of Government. I shall be grateful if you will see your way to sanction the scheme at an early date.

11/23-27 up

V.K.
N.M.
S.P.C
B

Thanking you for all your work and interest in our work,

Yours sincerely,

S.R. Venkataraman
Ag. Hon. General Secretary.

Scheme for the establishment of a School of Social Workers.

----

(1) Training Centre.

A School for the training of Social Workers will be established in Madras.

N.B. The Sub Committee visited the Presidency and Government Arts Colleges. The Principals are prepared to give the rooms after 5 P.M. The Vice-Chancellor who was also approached for rooms in the University expressed his inability due to want of space even for the requirements of the University. The Seva Sadan which also offered buildings at a rental of Rs.200/- subsequently mentioned it would not be possible to enter or house men students in the Seva Sadan. The authorities of the Stella Maris College in San Thome also offered accommodation but again were not able to permit men students to be admitted. The authorities of the Asok Vihar were approached. They too expressed their inability to spare the building. The authorities of the Y.M.C.A. College of Physical Training, who were approached mentioned that they were anxious to start the scheme only under their own auspices. The authorities of the Queen Mary's College are also willing to give accommodation but only for women students; so it is wise to find our own accommodation.

The Principal, Stella Maris College, Mylapore has stated that no rent is required at present for the halls which she has offered for running the School of Social Workers.

(2) Objects.

Social Workers will be given training in the School with a view to enabling them to undertake the following classes of work:-

(1) Industries including Tea and Coffee plantations.
(ii) As Hospital Social Workers.
(iii) Rural Social Work.
(iv) Juvenile work including re-habilation and probation.
(v) General Social Work including work among women which is being done by the Women's Welfare Department in the State of Madras.

(3) Course of Training and Syllabus.

The course of instruction will extend over a period of 2 years.

(4) Selection of candidates.

The slection of candidates will be made by a duly constituted selection Committee.

(5) Qualifications for admission.

Gruaduates and those who have passed the Intermediate Examination of the University of Madras or an equivalent examination of a recognised University are eligible for admission to the course, preference being given to candidates who have special aptitude for social work. Admission will be restricted to not more than 25 students ~~xkm~~ to start with and it will be open to both men and women. Ordinarily, preference will be given to graduates.

(6) Fees.

A fee of Rs.150/- per year will be charged, concession being given in deserving cases.

(7) Financial Effect of the Scheme.

The expenditure (recurring and non-recurring) involved in the establishment of the School will be as follows:-

Receipts:

Income from fees – Rs.25 x 150 -- 3750 per annum.

Expenditure.

(A) **Non-recurring expenditure.**

1.	Buildings.	Nil.
2.	Equipment	
	(a) Library furniture and books	10,000
	(b) Stationery	10,000
		20,000

(B) **Recurring expenditure**

1.	Rent for building at Rs.300/- p.m. including electric current and other charges. Rs.300 x 12 ..	3600
2.	Allowance for the combined post of the Pricipal and Hon. Director oft he School ..	1000
3.	Pay and allowances of the teaching staff at Rs.10/- per lecture for 350 lectures including any extra lectures outside the syllabus. 350 x 10	3500
4.	Pay and allowances of the Office establishment ..	4419)a)
5.	Pay and allowances of the menials paid from contingencies ..	942 (b)
6.	Travelling allowances.	3000
7.	Miscellaneous items of expenditure including contingencies	2000
8.	Scholarships and stipends	1000
		19,461.

(a) One upper division Clerk with shorthand and typewriting qualification on Rs.80-3-95-5-110.

Average pay ..	Rs.101½
Dearness allowance..	24
House allowance ..	15
Special pay for shorthand	35
	175½ p.m. 2106 per annum.

One librarian on Rs.80-3-95-5-125.

Average pay ..	110¾
Dearness allowance.	24
House allowance ..	15
	149¾ p.m. Rs.1797 per annum.

Pay and allowances of one peon on Rs.18-½-25 at Rs.43/- p.m.	Rs. 516 per annum.	
	4419 per annum.	
(b) Pay and allowances of one sweeper and one watchman.	.. 942	

Total: Non-recurring and recurring cost of the scheme.

Non-recurring	..	20,000	
Recurring	..	19,461	or
		39,461	OR
		39,500.	

PART II SCHEME FOR 1951-52

Sub:- Establishment of an Institute of Social Studies in Madras.

SUMMARY

Head of account	Item of expenditure	Ultimate cost		Cost in 1951-52	
		Recurring Rs.	Non-recurring Rs.	Recurring Rs.	Non-recurring Rs.
37. Education - s. General - Misc. A. (i) Excluding P.W.R. 15. Institute of Social Studies	Establishment of an Institute of Social Studies in Madras	~~15,961~~ or 16,000	...	~~15,711~~ ~~or~~ 15,700	20,000

EXPLANATORY NOTE

In 1948, a Committee was constituted with the Surgeon-General as Chairman to draw up a scheme for the establishment of a school for training social workers. The scheme prepared by the Committee envisaged a recurring expre. of Rs. 59,000 per annum and a non-recurring expenditure of Rs. 3,50,000. The expenditure was considered to be large. It was then suggested that the proposal could be given effect to if instead of having a full time school, part-time classes were conducted with honorary lecturers. But this was considered impracticable and the proposal was deferred.

2. The Indian Conference of Social Work (Madras Branch) and its affiliated associations again stressed the need for a training institution for social workers in Madras and it was decided to reconsider the matter. A conference was called in October 1949 for this purpose. In pursuance of its decision, a committee was appointed with the Surgeon General as Chairman to draw up a scheme.

3. The ~~present~~ scheme submitted by the Surgeon-General is for a course of studies for 2 years. The object of the scheme ~~is~~ is to give training to social workers with a view to enable them to undertake the following classes of work:-

(i) Industries including tea and coffee plantations.
(ii) Hospital Social work.
(iii) Rural Social work.
(iv) Juvenile work including ~~work among which is being done by~~ re-habilitation and probation.
(v) General Social work excluding work among women which is being done by the Women's Welfare Dept.

Workers trained in these courses are expected to be suitable for employment under various Deptts. of the Government. The number of students proposed to be admitted to the Institute is 25 of both sexes. The tution fee will be Rs. 150 per year for each student concessions being given in deserving cases. Scholarships and stipends worth about Rs. 1,000 per annum are proposed to be given to deserving students.

4. The administration of the Institute will be vested in a Governing Body to be appointed by the Govt. The Institute will be in charge of a Principal and Hony. Director (a combined post) who will be paid an allowance of Rs. 1,000/- per year. The lecturing work is to be entrusted to the lecturers of Govt. and non-Govt. institutions on payment of an allowance ~~Rs~~ of Rs. 10 for each lecture. The expenditure on this account in the first year for about 350 lectures will be Rs. 3,500/- going up to about Rs. 7,000 when the 2nd year class also comes into existence. The ministerial staff will consist of an U.D. clerk (with Shorthand and typewriting qualifications) and a librarian. The estimated cost of the Scheme is Rs. 20,000 non-recurring for Library, furniture, books and stationery and Rs. 16,000 recurring per year, as indicated in the Summary above.

6. The scheme was considered by the S.F.C. in July last but it did not approve it. It is now proposed to reconsider the matter. The sponsors ~~of~~ of the scheme have made represent~~ed~~ that ~~they are getting a~~ [illegible] that they are getting a building almost free and also that a suitable person to be the Principal of the Institute and have requested for [illegible] favourable [illegible]. This Department recommends that provision may be made for the scheme in the Budget Estimate for 1951-52 as shown in the summary above.

BM
13/12/50

(96)

Summary

Head of Account	Item of expenditure	Ultimate cost Recurring	Ultimate cost non-recurring	Cost in 1951-52 Recurring	Cost in 1951-52 non-recurring
37. Education - General 5. Miscellaneous - A. General (i) Excluding PWR - Institute of Science.					
Pay of Establishments	1 UD clerk 80-110; 1 librarian 80-125 Spl pay 1(35); 1 peon (18-25)	3,200	..	2400	..
Allowances & Honoraria	Remuneration to Principal & Honorary Director	1,000		1,000	
	Remuneration to teaching staff	7,000		3,500	
	Travelling allowance	3,000		3,000	
	Dearness allowance	600		500	
	other compensatory	300		300	
Office contingencies	Rent	3600		3300	
	Pay of menials	400		400	
	Dearness allowance to menials	500		500	
	Other contingencies	2900	20,000	2900	20000
Scholarships & stipends		1,000		1,000	
	Total.	23500	20000	18800	20000
Deduct XXVI. Education - D. Special or Fees & other receipts - (i) Excluding PWR		7,500	..	3,800	..
	Net Total	16,000	20,000	15,000	20,000

8. b.—PROVINCIAL EXCISE—DISTRICT EXECUTIVE ESTABLISHMENT.

Sub-heads of appropriation. (1)	Strength. 1949-50. (2)	Strength. 1950-51. (3)	Details. (4)	Figures by detailed account heads. Accounts, 1948-9. (5)	Budget Estimate, 1949-50. (6)	Revised Estimate, 1949-50. (7)	Budget Estimate, 1950-51. (8)
			I. ORDINARY AREAS.	RS.	RS.	RS.	RS.
			A. GENERAL.				
b. I. A. 1. PAY OF OFFICERS.			VOTED		4,400		
	1		Temporary Inspector 1 (275—325).				
			Leave Allowances.				
			TOTAL—b. I. A. 1.—VOTED ..		4,400		
b. I. A. 2. PAY OF ESTABLISHMENTS.			VOTED		1,24,600		
			PERMANENT—				
	1		Assistant Inspector 1 (150); Special pay (40).				
	97		Clerks 97 (45—90).				
	2		Petty Officers 2 (22—30).				
			Leave Allowances.				
			TEMPORARY—				
	1		Assistant Inspector 1 (150); Special pay 1 (40).				
	1		Sub-Inspector 1 (70).				
	35		Clerks 18 (80—110), 17 (45—90).				
	24		Petty Officers 11 (45), 13 (40).				
	7		Peons 7 (16—25).				
			TOTAL—b. I. A. 2.—VOTED ..		1,24,600		
b. I. A. 3. ALLOWANCES AND HONORARIA.			VOTED—				
			ALLOWANCES—OFFICERS—				
			TRAVELLING ALLOWANCES (including cost of passages) ..		1,800		
			FIXED TRAVELLING ALLOWANCES ..		..		
			OTHER COMPENSATORY ALLOWANCES.		1,400		
			DEARNESS ALLOWANCE		800		
			TOTAL ..		4,000		
			ALLOWANCES—ESTABLISHMENTS—				
			TRAVELLING ALLOWANCES		15,600		
			FIXED TRAVELLING ALLOWANCE ..		..		
			OTHER COMPENSATORY ALLOWANCES.		5,200		
			DEARNESS ALLOWANCE		49,000		
			TOTAL ..		69,800		
			HONORARIA		3,600		
			TOTAL—b. I. A. 3.—VOTED ..		77,400		

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EDUCATION DEPARTMENT.

PART II SCHEME FOR 1951-52.

SUBJECT:- ESTABLISHMENT of an Institute of Social Studies in Madras.

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SUMMARY.

Head of account.	Item of expenditure.	Ultimate cost. Recurring. Rs.	Ultimate cost. Non-recurring. Rs.	Cost in 1951-52. Recurring. Rs.	Cost in 1951-52. Non-recurring. Rs.
37.Education - General - S. Miscellaneous - A.General (i) Excluding Post War Reconstruction - Institute of Science.					
Pay of Establishments.	1 Upper Division clerk Rs. 80-110; 1 Librarian 80-125 Special pay 1 (35); 1 peon (16-25)	3,200	-	2,400	-
Allowances and Honoraria	Remuneration to Principal & Honorary Director	1,000	-	1,000	-
	Remuneration to teaching staff.	7,000	-	3,500	-
	Travelling allowance.	3,000	-	3,000	-
	Dearness allowance	600	-	500	-
	Other compensatory	300	-	300	-
Office contingencies	Rent	3,600	-	3,300	-
	Pay of menials	400	-	400	-
	Dearness allowance to menials	500	-	500	-
	Other contingencies	2,900	20,000	2,900	20,000
Scholarships and stipends.		1,000	-	1,000	-
	Total.	23,500	20,000	18,800	20,000
DEDUCT XXVI.Education - D.Special - Fees and other receipts - (i) Excluding Post-War Reconstruction.		7,500	-	3,800	-
	Net Total.	16,000	20,000	15,000	20,000

P.T.O.

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EXPLANATORY NOTE.

In 1948, a Committee was constituted with the Surgeon-General as Chairman to draw up a scheme for the establishment of a school for training social workers. The scheme prepared by the Committee envisaged a recurring expenditure of Rs. 59,000 per annum and a non-recurring expenditure of Rs. 3,50,000. The expenditure was considered to be large. It was then suggested that the proposal could be given effect to if instead of having a full time school, part-time classes were conducted with honorary lecturers. But this was considered impracticable and the proposal was deferred.

2. The Indian Conference of Social Work (Madras Branch) and its affiliated associations again stressed the need for a training institution for social workers in Madras and it was decided to reconsider the matter. A conference was called in October 1949 for this purpose. In pursuance of its decision, a committee was appointed with the Surgeon-General as Chairman to draw up a scheme.

3. The scheme submitted by the Surgeon-General was for a course of studies for 2 years. The object of the scheme was to give training to social workers with a view to enable them to undertake the following classes of work;-

(i) Industries including tea and coffee plantations.
(ii) Hospital Social work.
(iii) Rural Social work.
(iv) Juvenile work including re-habilitation and probation.
(v) General Social Work excluding work among women which is being done by the Women's Welfare Department.

Workers trained in these courses are expected to be suitable for employment under various Departments of the Government. The number of students proposed to be admitted to the Institute is 25 of both sexes. The tuition fee will be Rs. 150 per year for each student concessions being given in deserving cases. Scholarships and stipends worth about Rs. 1,000 per annum are proposed to be given to deserving students.

4. The administration of the Institute will be vested in a Governing Body to be appointed by the Government. The Institute will be in charge of a Principal and Honorary Director (a combined post) who will be paid an allowance of Rs. 1,000/- per year. The lecturing work is to be entrusted to the lecturers of Government and non-Government institutions on payment of an allowance of Rs. 10 for each lecture. The expenditure on this account in the first year for about 350 lectures will be Rs. 3,500/- going up to about Rs. 7,000 when the 2nd year class also comes into existence. The ministerial staff will consist of an Upper Division clerk (with Shorthand and typewriting qualifications) and a librarian. The estimated cost of the Scheme is Rs. 20,000 non-recurring for Library, furniture, books and stationery and Rs. 16,000 recurring per year, as indicated in the Summary above.

5. The scheme was considered by the Standing Finance Committee in July last but it did not approve it. It is now proposed to reconsider the matter. The sponsors of the scheme have made representations that they are getting a building almost free and also that a suitable person to be the Principal of the Institute and have requested for favourable orders. This Department recommend that provision may be made for the scheme in the Budget Estimate for 1951-52 as shown in the summary above.

K.M. UNNITHAN,
Secretary to Government.

9

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(98)

ASSISTANT SECRETARY
EDUCATION DEPARTMENT
19 DEC 1950

INDIAN CONFERENCE OF SOCIAL WORK
MADRAS STATE BRANCH
President: HER HIGHNESS THE MAHARANI OF BHAVNAGAR
Chairman: THE HON'BLE SRI B. GOPALA REDDI
Hony. General Secretary: MRS. M. N. CLUBWALA, M.L.C.

Vice-Presidents:
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THE HON'BLE SRI M. BHAKTAVATSALAM
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MRS. TARA CHERIAN
MRS. K. MADHAVA MENON, M.L.A.

Hon. Associate Secretaries:
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MR. LAWRENCE BURR
MR. S. R. VENKATARAMAN

PHONE: 8266

Jt. Hon. Treasurers:
MR. C. ADHAIRYAM
MR. FESI BAMJI

'PHILROY'
NUNGAMBAKKAM HIGH ROAD
CATHEDRAL P.O., MADRAS. 6.

19.12.50 ?

Dear Mr. Unnithan,

I enclose you various details of the school of Social Work which will give you an idea of details upto date.

With good wishes and looking forward to your help

Thanking you.

Yours sincerely,
Mary Clubwala
Honorary Secretary.

K.M.Unnithan Esq., I.C.S.,
Secretary to Government,
Education Department, Fort St.George, Madras

Please acknowledge with thanks ; the [illegible] for circulation
19.12

INDIAN CONFERENCE OF SOCIAL WORK

MADRAS STATE BRANCH

President: HER HIGHNESS THE MAHARANI OF BHAVNAGAR

Chairman: THE HON'BLE SRI B. GOPALA REDDI

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MRS. K. MADHAVA MENON, M.L.A.

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MR. S. R. VENKATARAMAN

PHONE: 8266

Jt. Hon. Treasurer
MR. C. A. DHAIR
MR. PESI BAM

· PHILROY ·
NUNGAMBAKKAM HIGH ROA
CATHEDRAL P.O., MADRAS. 6.

SECRETARY
14 DEC 1950
40449
EDUCATION DEPARTMENT

Secy Edn
T/KM

13th December '50

Dear Mr. Madhava Menon,

I thank you very much for your kindness in listening to my request regarding opening of the School of Social Work at a very early date. Ws you know we have been hoping for this for several years and we hope that though busy as you are, you will kindly pass early orders for the opening of the school to which a large number of citizens, welfare workers and would be candidates are eagerly looking forward.

Would you kindly permit the Secretary, Education Department, to attend the meeting of the School of Social Work Committee. in his official capacity

I have no objection
BM
14/12

Thanking you,

Yours sincerely,

Mary Clubwala

The Hon'ble Sri.K.Madhava Menon,
Minister for Education,
Government House Estate,
Mount Road, Madras.

INDIAN CONFERENCE OF SOCIAL WOR

MADRAS STATE BRANCH

President: HER HIGHNESS THE MAHARANI OF BHAVNAGAR

Chairman: THE HON'BLE SRI B. GOPALA REDDI

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MRS. PARIJATHAM NAIDU
MR. LAWRENCE BURR
MR. S. R. VENKATARAMAN

Jt. Hon. T.
MR. C. A. DHAIRYA
MR. PESI BAM

PHONE: 8266

PHILROY.
NUNGAMBAKKAM HIGH ROAD
CATHEDRAL P.O., MADRAS. 6.

SECRETARY
14 DEC 1950
EDUCATION DEPARTMENT

13th Dec. '50

Dear Mr. Unnithan,

Thank you very much for your interest in the School of Social Work.

I am enclosing you copy of my letter to the Hon'ble Mr. Madhava Menon and copies of correspondence re. School of Social Work for your information.

Thanking you,

Yours sincerely,
M Clubwala

Sri. Unnithan, I.C.S.,
Secretary to Govt.,
Education Department,
Fort St. George,
Madras.

Pranb Put up with copy recd by Hm (KR)
24/12

INDIAN CONFERENCE OF SOCIAL WORK

MADRAS STATE BRANCH

President : HER HIGHNESS THE MAHARANI OF BHAVNAGAR
Chairman : THE HON'BLE SRI B. GOPALA REDDI
Hony. General Secretary : MRS. M. N. CLUBWALA, M.L.C.

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MR. C.
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'PHILROY'
NUNGAMBAKKAM HIGH ROAD
CATHEDRAL P.O., MADRAS. 6

(101)

SECRETARY
14 DEC 1950
EDUCATION DEPARTMENT

13th December, 1950.

James p 9 am

Dear Mr. Madhava Menon,

I thank you very much for your kindness in listening to my request regarding opening of the School of Social Work at a very early date. As you know we have been hoping for this for several years and we hope that though busy as you are, you will kindly pass early orders for the opening of the school to which a large number of citizens, welfare workers and would be candidates are eagerly looking forward.

Would you kindly permit the Secretary Education Department, to attend the meeting of the School of Social Work Committee. in his official capacity.

Thanking you,

Yours sincerely,

Mary Clubwala

Copy forwd.

AIMS.

ollowing are the aims: To train Social Workers for (1) Indu
e and Coffee Plantations; (2) Hospitals, as Almoners ~~xxxx~~ (
l Work; (4) Juvenile including Rehabilitation and probation
l Social Work, excluding work among women which is being done
's Welfare Department in the whole Province.

e is to be specialised training for one year to cover Co
y, Mental and Social Hygiene, Abnormal Rural-Industrial F
Social work and Welfare including Labour Legislation. The fiel
rtified Institutions will cover a period of 3 or 4 months and
tegrated into specialised training. An examp-le of this wor
ol of Social Work brought a number of students down
were housed in different Orphanage and Institutions living
he worker and thus studying the work in its proper surrou

following Institutions were specially recommended for F id Work
pitals: Government General, Stanley, Government Hospital for Wom
Children, Victoria Caste & Gosha Hospital, Tuberculosis Sanatorium
), Lady Willingdon Leprosy Sanatorium (Chingleput) Government
(Madras), Corporation Creche and the Corporation Health Centre.

Industrial: The B. & C. Mills. Amalgamations Ltd.

General: The Children's Aid Society, Juvenile Court Madras, Society for
Protection of Children, Senior certified School (Chingle) Seva Sadan
ngton Road, Vigilance Association, Goodshepherd Conv (Rescue Home),
tion Army, Civil Orphan Asylum (Kilpauk), Harijan In strial School,
am Harijan Colony (Lloyds Road), Victoria Blind Scho l (Mylapore), Teynam-
Convent (Deaf, Dumb and Blind), Corporation Homes, Women's Welfare Dep-
ent.

llabus for each Course will be worked by eac Department and the
will be for one and a half years. The Course of instruc-
r five days per Week, for four hours a day during the period
ing, and four days per week for four hours a day during the
This will allow for Field Work.

also a [illegible] voluntary
o my mind require training and if they could be trained along
orkers who is going to take up Social Work as his/her profession
y worker will get a proper prespective of the paid worker and
e better understanding.

Instruction.

of the students will be divided into two sections during
of the students will cover a period of six months and
sic training which will cover a period), General Psychology, Historical Back-
(Simplified), General Psychology, Historical Back-
al Work (implications of the profession)
conomics (applied based on Rural, Industrial and Social Problems
Problems, Medical formation, Social Legislation, Principles of
Family life etc. Psychology of Childhood Child Care, First
Nurs (a composite Course.)

training with field work covering a period of one year.
are Psychiatry for Social Workers, Mental and Social
Psychology, Rural Sociology, Medical Social Work, Industrial
Including Labour Legislation.

ork. Field work in certified Institutions will cover a period
months and shall be integrated into specialised training.
the part of the Institution will be required to render
valuable for training.

OF TH
(10 Hours FOR SOCIAL WORKERS IN INDUSTRIES.
History. (2 Hours per Week.)

bus to be drawn up in consultation with the University Prof
onomics.

er Week.)

y in India-Large-Scale
Steel, Engineering and
ill Industry,Jute-Industry,
ea,Coffee,Rubber,Cinchona etc.

bour-Standardisation)
pecialisation or L ases,plant location and
aw material,supply,purc payments,job security,
relations and personnel Organization).

Factory Legislation (2 Hours per Week.)
Historical survey -hours of employment and rest periods-safety health neral provisions regarding Hygeene conditions-situation and exposure of ldings,floor,roof,walls and ceiling, apertures,(Windows and doors) eanliness or premises-ventilation-lighting(~~Smeiakxax~~ Sourse of light - atural, and artificial) measurement technique of illumination,injuries aused by bad illumination-Temperature Humidity and humidification,dust- oke-odours-emanations-Residual water and waste noises vibratory and shocks-Legislation.

Industrial Psychology-Theoretical considerations-practical considerations-investigations regarding hours of work,fatigue and exhaustion, boredom,clothing-environment-weight lifting-regulations and development of Standards. Wage payment-time rates and piece rates payments by results(Bonus System) Holidays with pay-Industrial and occupational diseases-Industrial accidents, cause of accidents,frequency rate,safety movement,Industrial ccident Insurence-Maternity Benefits.

Industrial Welfare (1 Hour per Week.)

Scope of Welfare work statutory Welfare-Canteens-Mess Rooms Recreation cilities-Medical facilities-Housing-Saving Schemes-Social-Insurence-Schemes-Family allowence etc.

5. Industrial Relationship, Trade Unions (2 Hours per Week.)
(a) Evolution of Trade Unionism-Individual bargaining-Collective bargaining the laws of collective bargaining-Rights of labour,Rights of Management. The Trade Union Act.
(b) Conciliation and Arbitration-Economic Background and Development System in force, Industrial disputes Act-Works Committes-Industrial Courts - (Consultation,Composition,jurisdiction and procedure.)
Employmeny Exchanges-General survey-objects of the Employment Service General Structure of the Employment Service-Machinery for management-Labour Collabration utilisation of employment service facilities.

6. Industrial Psychology (1 Hour per Week.)
Principles-Human factors in Industry- Menta tests-Selection and training of apprentices-Industrial Fatigue-environmental conditions-redu tion of accidents-study of movement-Boredom and Monotony in the Facto .

7. Stitistics (1 Hour per Week.)
Syllabus to be drawn up in consultation with Mr. arajan,Economic Advisor to the Government.

Field Work.

Visits to Labour Welfare Centres organiz by Industries in the Province and to work in collobration with the Offic of the Labour Department.

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Minutes of the ~~xxxxx~~ meeting of the newly formed Committee for the establishment of a School of Social Work, held at 'Philroy' on Friday the 3rd November 1950.

Present: Rev.Father J.D'Souza, in the Chair.
Miss K.S.Ranga Rao.
Miss K.N.Brockway.
Mr.S.R.Venkataraman.
Mr.A.K.Singh.
Mr.Pesi Bam.
Mrs.M.N.Clubwala, Convenor.

The newly formed Committee to further consider the establishment of a School of Social Work for which the Conference had long been agitating since 1948, met at the residence of Mrs.M.N.Clubwala on Friday the 3rd November 1950 at 6 P.M.

Apologies for absence were received from Mrs.Morris and Rev.Keithahn.

The Convenor, Mrs.Clubwala first related how after the Indian Conference of Social Work in 1948, a Committee was formed at the invitation of the then Minister for Education to draw up a Scheme for starting a school of social work. The Scheme was submitted but as the expenditure involved was heavy it was shelved. At the instance of Mrs. M.N.Clubwala, the scheme was again re-considered at a Committee meeting presided over by the Hon'ble Mr.Madhava Menon in 1949. This scheme was one which involved an expenditure of Rs.40,000/- - Rs.20,000/- non-recurring and Rs.20,000/- recurring. The scheme was submitted to the Government and the Committee was informed that the scheme had been sanctioned, but to the surprise of the Committee, the Government changed their mind and much to the disappointment of all concerned it was dropped. The Committee therefore felt it would like to explore other avenues.

It was discussed firstly that if the University could recognise the scheme in the Colleges themselves, it will be very good. Rev.Father D'Souza wanted to know if the decision of the Committee was to do this or to start a School of Social Work. It was emphasised that the Committee was anxious to start a ed School of Social Work and that many young students had exp their desire to join. Miss Ranga Rao and Mrs.M.N.Clubwing had also visited various institutions in the hope of ggestions:- accommodation. The Committee then discussed three

the Seva Sadan

1. Miss Ranga Rao's suggestion that the offer to loan its buildings was still possible, a School of Social
2. The Y.M.C.A. would consider also startin es. Work but would hold it under its own auspi of the Stella Maris
3. Mrs.Clubwala mentioned that Rev.Moth of Rev.Father D'Souza, College had approached her at the instance they may be considering to find out details of the scheme and that the scheme.

they would like to see

It was expressed~~x~~ by the Committee that Conference of Social Work who the scheme sponsored by the Indian this and giving it con- had been exploring ways and means for and they expressed the wish siderable time in the last 2½ years Stella Maris College would that even if the Y.M.C.A. or the they would perhaps consider choose to have their own schemes, ladies and gentlemen from this having on their Governing bodies, in the scheme and whose presence Committee who have been interested in many directions. on the Committee would be of value

The Y.M.C.A. expressed the difficulty that they had already had the experience of having other Committees in the College Council which led to a lot of overlapping but it was pointed that in this case the Committee would be so chosen and if the College Council would very plainly define the limitations of the Committee matters could surely be run smoothly. Rev.Father D'Souza was also requested to approach the Rev.Mother who had been invited to attend the meeting but had not come, and ascertain what her views were. Miss Ranga Rao and Mrs.Clubwala also mentioned that they had visited the Rev.Mother of the Stella Maris College who had kindly offered space for the School. She had expressed her inability to have men students. This the Committee felt would be a handicap to start the school only for women. Rev.Father D'Souza promised to further explore the situation. Each of the sponsoring representatives were asked to give further detailed information when the Committee met next.

MISS HERSEY'S DISCUSSIONS.

Miss Hersey, Social Welfare Attache to the American Embassy had assured her fullest support. For example, she suggested that Miss Spence, Expert in Child Guidance and Child Welfare work from the States who was on loan to the School of Social Work in Delhi, might be loaned to the Madras School. Her boarding and lodging would have to be met by the School but her salary was met by the American Government. It was also mentioned that perhaps in the donation of books for the library Miss Hersey's Government could help and Miss Hersey wished to be kept informed of the scheme. The Committee were very grateful for this support.

The prospectus of the School of Social Work from Delhi were circulated. It was felt by all present that the Delhi School of Social Work was practical and its programme would be the more useful to be followed. Also Miss ~~Buck~~ Vakharia had promised to send details of the School of Social Work in Broach. It was further mentioned that the Hon'ble Mr. Gopala Reddi, Chairman of the Indian Conference of Social Work, Madras State Branch [illegible]n approached about the Government's failure to implement [illegible]oposals of the school, had suggested that Rev.Father D'S[illegible] Mr.S.R.Venkataraman and Mrs.M.N.Clubwala wait on deputation [illegible]he Chief Minister and persuade him to implement the schem[illegible] Mrs.Clubwala also mentioned that she would not be definite, bu[illegible] she was also hoping that a would-be Donor who wished to be [illegible]mous at the moment might come forward to launch the schem[illegible] [illegible]d that this Donor's interest would be of great importance to [illegible]e formation of this School.

REV.KEITHAHN'S LETTER.

The letter of Rev.R.R.Keithahn was read. It was reaffirmed by the Committee that in formation of the School of Social Work and the proposal for it since 1948, was for a School of Social Work in the City. The Committee felt that with the very good field work available for Juvenile Delinquency, Hospital Almoner's work, Labour Welfare work, etc. Madras City presented a good set up for field work and also not far from the City, was the Firka Development Scheme in Poonamallee, the Health Unit etc. The Committee was desirous itself of perhaps later on starting a school for Rural Work. It was mentioned that there was a School for Rural Work in Tanjore and also in the Women's Welfare Department Training Centres as well as Gandhigram, rural work was specialised in.

Miss Ranga Rao also promised to explore further details of the Seva Sadan buildings etc. that may be made available for the School. It was hoped that the Y.M.C.A also would be in a position to give some more definite information when the Committee meets next.

The next Committee meeting will be held on Tuesday the 21st November at 6 P.M. at 'Philroy', to discuss further details.

With a vote of thanks to the Chair, the meeting terminated.

Mary N.Clubwala,

Convenor.

Copy of letter received from Rev.Father J.D'Souza, D/7-11-'50.

> **'In accordance with our resolution I contacted the authorities of Stella Maris College concerning accommodation for the Social Service Course. I regret to say that they find it impracticable to enable us to run the cours . But they are very anxious to take part in the work and be one of the Institutions that will conduct the course with one of the Optionals for girl students only. I think it will be a very valuable thing if we could secure atleast this degree of collaboration. They will no doubt be willing to admit students recommended by the committee into their own course. I have suggested to them to get into touch with you again to consider what degree of mutual help will be possible."**

The next Committee meeting will be held on Thursday, the 21st November, 1950 at 6 P. M., at ~~Rix~~ 'Philroy', to discuss further details. Members are kindly requested to attend the meeting.

SCHEME FOR THE ESTABLISHMENT OF A SCHOOL OF SOCIAL WORKERS.

1. Training Centre.

A School for the training of Social Workers will be established in Madras.

N. B. The Sub-Committee visited the Presidency and Govt. Arts Colleges. The principals are prepared to give the rooms after 5 P. M. The Vice-Chancellor who was also approached for rooms in the University expressed his inability due to want of space even for the requirements of the University. The Seva Sadan which also offered buildings at a rental of Rs.200/- subsequently mentioned it would not be possible to enter or house men students in the Seva Sadan. The authorities of the Stella Maris College in San Thome also offered accommodation but again were not able to permit men students to be admitted. The authorities of the Ashok Vihar were approached. They too expressed their inability to spare the building. The authorities of the Y.M.C.A., College of Physical Training, who were approached mentioned that they were anxious to start the scheme only under their own auspices. The authorities of the Queen Mary's College are also willing to give accommodation but only to women Students; so it is wise to find our own accommodation.

The Principal, Stella Maris College, Mylapore has stated that no rent is required at present for the halls which she has offered for running the School of Social Workers.

2. Objects.

Social workers will be given training in the School with a view to undertake the following classes of work:-

i) Industries including Tea & Coffee Plantations.
ii) As Hospital Social Workers.
iii) Rural Social Work.
iv) Juvenile Work including re-habilitation and probation.
v) General Social Work including work among women which is being done by the Women's Welfare Department in the State of Madras.

3. Courses of Training and Syllabus.

The courses of Instruction will extend over a period of 2 years.

4. Selection of Candidates.

The selection of candidates will be made by a duly constituted selection Committee.

5. Qualification for admission.

Graduates and those who have passed the Intermediate Examination of the University of Madras or an equivalent examination of a recognised University are eligible for admission to the Course, preference being given to candidates who have special aptitude for social work. Admission will be restricted to not more than 25 students to start with and it will be open~~ed~~ to both men and women. Ordinarily, preference will be given to Graduates.

6. Fees.

A fee of Rs.150/- per year will be charged, concession being given in deserving cases.

7. Financial Effect of the Scheme.

The expenditure (recurring and non-recurring) involved in the establishment of the School will be as follows:

Receipts:-

Income from fees(Rs.25x150) Rs.3,750/- per annum

Expenditure:

(A) Non-Recurring Expenditure.

1.	Buildings	Nil
2.	Equipment	
	(a) Library Furniture & books	10,000
	(b) Stationery	10,000
		20,000

(B) Recurring Expenditure:

1.	Rent for building at Rs.300/- p.m. including electric current and other charges Rs.300/- x 12		3,600/-
2.	Allowance for the combined post of the Principal and Hon.Director of the School		1,000/-
3.	Pay & Allowance of the teaching staff @ Rs.10/- per lecture for 350/ lectures including any extra lectures outside the syllabus 350 x 10		3,500/-
4.	Pay & allowance of the Office establishment	**	4,419/-
5.	Pay & allowance of the menials paid from contingencies	@	942/-
6.	Travelling allowances		3,000/-
7.	Miscellaneous items of expenditure including contingencies		2,000/-
8.	Scholarships and stipends		1,000/-
			19,461/-

** One upper Division Clerk with Shorthand & Typewriting qualification on Rs.80-3-95-5-110.

Average pay	Rs.101½	
Dearness allowance	24	
House allowance	15	
Special pay for shorthand	35	
	Rs.175½ p.m.	2,106 per annum

One Librarian on Rs.80-3-95-5-125.

Average pay	Rs.110¾	
Dearness allowance	24	
House allowance	15	1,797 per annum
	Rs.149¾p.m.	

B/f.	Rs.3,903
Pay & allowance of one peon on Rs.18-½-25 @ Rs.43/0/0 p. m.	Rs. 516 per
	Rs.4,419 per annum
Pay & allowance of one sweeper & one watchman	Rs. 942.

Total recurring and non-recurring cost of the Scheme:

Non-recurring	...	...	Rs.20,000/-
Recurring	...	...	Rs.19,461/-
			Rs.39.461/-
	or		Rs.39,500/-

A short note on the history of the School of Social Work

--

At the first State Conference of the Indian Conference of Social Work held in January '48, a resolution was passed at the request of Lady Nye and myself; and the then Hon'ble Minister for Education, Mr. Avanashilingam Chettiar invited us on 21st Jany. evening to discuss the starting of a School of Social Work in Madras. A Committee was appointed which met and prepared a report after discussions with experts and those concerned with the academic part of the running of the school and general experience. This report was submitted to Government but as it involved an expenditure including building and accommodation etc. of a non-recurring grant of Rs.3,50,000/- and a recurring grant of Rs.59,000/- it was dropped. On the persistent efforts of Mrs. M.N.Clubwala and also later through resolutions from the Second Annual State Conference of Social Work held in Coimbatore, the subject was again taken up at a Conference convened by the Hon'ble Mr. Madhava Menon, the new Minister for Education. Mr. Lobo Prabhu the then Secretary to Government for Education, quoted as follows in a letter dated 28th September '49:

p.26.7 (D)

> "The Government have under consideration a proposal to establish a School of Social Work. In pursuance thereof it has been proposed to call a Conference of persons who are interested in the work to draw up a detailed scheme"

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and the Conference was held on 22nd October '49 under the Presidentship of the Hon'ble Mr. Madhava Menon, Mr. Lobo Prabhu, and Mrs. Clubwala drew up the names of those first to be invited to the Conference and then to the Committee. The actual committee was the same committee under the Chairmanship of Col. Bhatia the then Surgeon-General of Madras. The scheme was a very much modified one as could be seen from the note of Mr. Lobo Prabhu prepared for the Conference and later the Committee, especially, Col. Bhatia, Miss Ranga Rao, Mrs. Naidu and Mrs. Clubwala went to a great deal of trouble in trying to find accommodation throughout the City of Madras and also in drawing up a scheme that would be so suitable to the modest expenditure of the Government of Madras. This Committee worked extremely hard and its report was

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Miss Ranga Rao
Miss Appasami
Miss Brockway
Mr. A.K.Singh
Mr. Igmatius Absalom
Mr. Horne
Mr. S.R.Venkatraman
Mr. Khaitan
Mrs. M.N.Clubwala, Convenor.

The Committee has met and discussions have taken place. Also at the Executive Committee of the Madras State Branch, the Hon'ble Mr. Gopala Reddi requested that Rev. Father D'Souza, Mrs. M.N.Clubwala and Mr. S.R.Venkatraman might approach the Hon'ble Chief Minister to reconsider the Government's decision. As Rev. Father is not in town, Miss Ranga Rao who has been evincing keen interest and also at the request of the former Committee agreed to be Hon. Principal of the School, has been asked to attend today's delegation. Mr. Lobo Prabhu may be asked to inform the Hon'ble Chief Minister details of the school of Social Work as he took a very active and lively interest in its constitution and knew the scheme.

MARY N.CLUBWALA
Convenor.
20th Nov. '50

SCHOOL OF SOCIAL WORK.

Minutes of the meeting of the Committee appointed for the establishment of a school of Social Work in Madras, held at "Philroy", on Tuesday 21st Nov. 1950.

PRESENT.

Mr. Horne.
Mr. Singh.
Mr. Absolom.
Mr. Venkataraman.
Miss. Ranga Rao.
Mrs. Clubwala, Convener.

1. Apologies for absence were recorded from Miss. Brockway, Miss. Appaswami and Rev. Father. D'Souza.

1. The minutes of the last meeting held on Friday 3rd Nov. 1950 having been circulated, were taken as read and confirmed. Letter from Father. D'Souza dated 7th Nov. 1950 and letter from Miss. Brockway dated 19th Nov. 1950 were read. As the opening of the School was not practicable either in the Stella Maris College or in the Y.M.C.A., it was resolved that a beginning be made in the premises originally offered to the Bhatia Committee by the Madras Seva Sadan, and Miss. Ranga Rao was authorised to explore further details regarding this, particularly as she stated that the neighbouring building No. 7, Harrington Road may also be available on rent. Miss. Ranga Rao reported details of her Telephone Conversation with Mr. A.V.Thomas who had said that there is a possibility of these premises becoming available for our use and had authorised her to say so to the Chief Minister if necessary.

2. Mrs. Clubwala gave a detailed report on the Deputation when Mr. Venkataraman, and Miss. Ranga Rao and herself saw the Hon'ble Chief Minister on Nov. 20th, and the subsequent interview they had with the Hon'ble Finance Minister. She explained that as Rev. Father D'Souza who was originally appointed a member of the Deputation was out of Madras, Miss. Ranga Rao had been asked to take his place. The statement presented to the Hon'ble Chief Minister recording in brief all the facts relating to this scheme was again discussed. Mrs. Clubwala said that she explained to the Chief Minister further details pertaining to these facts and that the Chief Minister had kindly agreed to reconsider the situation, and help particularly on being told that the Government had last year agreed to the scheme of starting the School and had subsequently sent a negative answer. The Committee therefore felt that it would not be unreasonable to expect that the Chief Minister would help to implement the Scheme at least now. After a lengthy discussion on all the practical problems connected with the working of the School, it was resolved that the Committee would go forward and be ready to admit students as from January, 1951. It was further resolved that the Deputation of three or Mrs. Clubwala alone, see the Chief Minister again if no definite reply is received within Ten Days.

3. The following decisions were made confirming what had been already decided at previous Committee Meetings.

(a) That it be a two years Course.
(b) That the tution fees be Rs.150/- for the year.

(Contd..........sheet No.2).

(c) That additional fees be charged for specific items of practical and Field Work.

(d) Pending the appointment of a Principal on a full salary, the Director of the Madras Seva Sadan be asked to do the initial administrative work in an Hon. Capacity.

(e) That the Syllabus already drawn up be circulated to the members of the present Committee and copies also sent to the Directors of Schools of Social Work in Delhi, Baroda and Bombay respectively, inviting their comments.

(f) That the proposals of the Bahatia Committee in respect of clerical staff etc., be implemented to make a beginning as soon as we hear from the Chief Minister.

(g) That the next meeting of the Committee be held on the 11th December 1950 at 5 P.M. and these matter be finalised so that a proper prospectus could be drawn up immediately and publicity given in time to enable prospective applicants to get the required information before January.

(h) Miss. Ranga Rao be asked to collect information from the British Council of Social Service and other organizations known to do Social Work or to train Social Workers.

(i) That hostel accommodation be asked for in Seva Sadan for the women students, and if possible catering for the men also in a separate house. Mrs. Clubwala was asked to contact the British Council and the American Embassy to co-operate members on this Committee. Mr. Absolom's proposal was accepted to send to the Connemera Library and the University Library Authorities lists of books to be added to their stock. Miss. Ranga Rao was authorised to write to the British National Social Service Council and similar organizations to collect lists of books and ~~fx~~ gather all the possible information from older established Institutions, that would be of help in organizing the new School.

The Meeting terminated by the vote of thanks to the Chair.

MARY N. CLUBWALA
CONVENOR.

SCHOOL OF SOCIAL WORK

Minutes of the Meeting of the Committee appointed for the establishment of a School of Social Work in in Madras, held at Philroy, on Monday 11th Dec. '50 at 5 P.M.

Present

Miss K.S. Ranga Rao in the chair.
Miss Brockway
Mr. S.R.Venkatraman
Mrs. M.N.Clubwala.

Apologies for absence were received from Mr. Absalom, Mrs. Morris, Mr. Khaitan and Miss Appasami.

The Committee waited for a while for Mr. Singh and Mr. Horne as the meeting was fixed to suit the convenience of these gentlemen, but as no message came, the meeting started.

Confirmation of Minutes: The Minutes of the last meeting held on 21st November '50 were read and confirmed.

Miss Ranga Rao started the proceedings in the absence of Mrs. Clubwala and informed the committee that she had addressed circulars eliciting information from Mr. Kumarappa of the Tata School of Social Work, from Miss Moses of the Delhi School of Social Work and Miss Vakharia of the Baroda School and that Mr. Kumarappa had replied. Other replies were awaited. She had also addressed people in England for prospects and other details and they were expected.

Mrs. Clubwala joined the committee at this juncture.

Miss Ranga Rao stated that Mr. A.V. Thomas whose building was next to the Seva Sadan was willing to let it for Rs.450/- a month. She thought that part of it might still be ~~kep~~ kept by him for his office, that Lady Venkatasubba Rao might be keeping the other portion and a certain amount of space could be allotted for the School of Social Work. Miss Ranga Rao wished to know if the building could be taken in the Government's name.

Mrs. Clubwala mentioned that up to date though hopeful of persuading Government and though there was correspondence going on between the Hon'ble Minister and herself, she was not in a position to give a definite answer. Besides it was understood that Lady Venkatasubba Rao would be the main tenant and that the School of Social Work would be sub-tenants and also that their rent would be a limited one. It was, therefore, suggested that a meeting be arranged between Lady Venkatasubba Rao, Miss Ranga Rao, Mr. S.R. Venkatraman, Mrs. Clubwala and the representative of Mr. A.V.Thomas and that 13th Dec. be fixed for this meeting at 11.15 A.M.

Mrs. Clubwala reported on her interview with the Hon. Mr. Madhava Menon the same morning and that she had impressed upon and requested him that they would like to start the school in the new year more so as Miss Ranga Rao had assured that Mr. A.V. Thomas would be able to give his building for the ~~School of Social Work~~ Seva Sadan who in turn would let out a portion to the School of Social Work. She had also told the Hon'ble Minister of the advantages of having the School in this area so that the students could have the means of studying on the spot and could also have hostel facilities as the Seva Sadan would be able to provide arrangements for the Students of the ~~Socia~~ School of Social Work on payment.

The Hon'ble Minister had gone into the details of the scheme and Mrs. Clubwala had assured him that it would be successful and that the U.S. Consulate could also help us with lecturers, books etc., and that there were Hon. Lecturers who were willing to help the School.

Mrs. Clubwala had also suggested to the Hon'ble Minister that the Secretary of the Education Department be co-opted on the committee. She had also telephoned to Mr. Unnithan, Secretary to Government, Education Department, and thought he might be coming. But a message had since been received that Mr. Unnithan would be unable to come as he was busy and only got the message at noon. A

Mrs. Clubwala had reported to the Hon'ble Mr. Madhava Menon that in all probability Miss Ranga Rao would be prepared to be Hon. Principal. Miss Ranga Rao also mentioned that Mrs. Lakshmi Amma would be willing to help, and, perhaps, she might be taken as the Honorary Principal.

It was also resolved to invite the Secretary, Education Department, to serve as a member of the Committee as it would be very helpful and easier to explain details instead of having to go the Hon'ble Minister and others concerned to explain details. It was, therefore decided that the Convenor address the Hon'ble Minister to permit the Secretary, Education Department, to be a member of the Committee. A

Dr. Kumarappa's letter was read in detail, but the committee felt that conditions in Madras were such that it would not be practicable to start a school on the lines of the Tata School of Social Work. They felt that the programme of the Delhi School of Social Work was more suited to the standards and aims of the Commitee and that it would be more feasible to start a school on these lines. Dr. Kumarappa had given the same advice three years ago -- of seeking the co-operation of the States -- but taking the present circumstances into consideration it was felt better to have a small beginning rather than an ambitious one which might not bear fruit. The Committee while being grateful for Dr. Kumarappa's suggestions felt that due to many reasons it would be better to have the school on the pattern of the Delhi School of Social Work.

It was now for Miss Ranga Rao to do her best to secure a good portion of the building for the school pending, of course, Government sanction. Mrs. Clubwala emphasised that the Hon'ble Minister seemed inclined to give a grant from April onwards but that she was pressing on him to start the School in January if possible.

There being no other business, the meeting terminated with a vote of thanks to the chair.

MARY N. CLUBWALA
Hon. Secy.

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Baroda School of Social Work

The M. S. University, Baroda

PROSPECTUS

1950

Station Road, Baroda. India. Telegraphic Address : SCHSOWK.

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BARODA SCHOOL OF SOCIAL WORK, BARODA.

The Baroda School of Social Work has been organized under the auspices of the Maharaja Sayajirao University of Baroda in order to provide facilities for the training of students on professional lines. The social problems in India are multiple: some of them typical of the cultural and traditional background of India, others more general to humanity at large. With the increasing interest and scientific knowledge, it is being constantly realized that social work like its relative humanitarian fields of medicine, teaching etc. needs to develop standards of proficiency and experience through professional training. Compared to the general needs of India, the supply of trained personnel is very scanty. This is particularly so in the case of trained workers for rural areas. The Baroda School of Social Work will pay particular attention to the specific problems of the rural population.

AIMS AND OBJECTS

The School will be a training centre for students, who desire to take up social work as a profession. As such its aims are:—

1. To provide facilities for theoretical and practical training for students, who intend to serve in

private or public agencies on completion of their work.

2. To facilitate individual growth and maturity and to develop progressive trends of thinking, which would enable them to assume leadership in civic life.
3. To provide facilities for training in the methods of social research so as to give them sufficient background to carry out independent investigations, evaluate the social problems and present accurate and adequate interpretation.
4. To help students to develop a positive philosophy of life with a due recognition of their cultural background and scientific training.

SOCIAL WORK AS A PROFESSIONAL FIELD

During the last century, the concept of social work has undergone a considerable change. From being merely an outlet for religious and humanitarian feeling, social work to-day has become much more comprehensive in its field of application and technical in its contents. Professional education for social workers now aims at understanding social problems in all their different aspects and tackle them at their root.

PLAN OF WORK

Social change and social progress are dependent on the understanding of the fundamental principles, which affect the formation of social policies in group life.

Our School will tend to gather scientific material from the social life of the community. In its policy it will uphold professional standards based on recognised educational standards with enough scope for individual ability. In its relationship with its sister organizations, it will maintain flexibility and offer scope for mutual growth and development.

As a Post-Graduate Institution, the School will try to build up a high academic standard. Its chief emphasis however, will be on practical training and application of scholastic knowledge to everyday situations in life.

The courses will be based on the scientific knowledge developed in the West, but every effort will be made to adapt it to Indian conditions. The School is well aware of cultural differences between India and the Western countries and therefore aims at studying Indian problems with their own background.

The system of education in the class rooms will be mainly on the lines of seminar discussions, giving ample scope to the students to think independently and express their view-point with self-confidence. Students will be expected to do constant reading in line with class room work and present problems of maladjustment from their daily experience. By this method, it is hoped that the students will develop a sense of responsibility, co-operation and self-confidence, which are essential to professional attitude.

SCHEDULE OF WORK

The academic year of the School will begin on July 20, 1950. The academic year will comprise 2 terms: from July to October and from November to April. The School will work on all days except Sundays and official holidays of the University.

The Weekly Programme of the student will consist of class room work, field work and individual conferences with the members of the staff.

The plan of work will consist of two years' work divided into four terms of theoretical courses, practical experience and research work.

Class room work :—

The class room work will be divided into three major sections: pre-professional courses, professional basic courses and advanced courses in some subjects as facilities may warrant.

FIRST TERM'S WORK

Sociology and Social Origins :—

Classification of Sciences and Arts, Sociology and other Social Sciences, Nature and Scope of Sociology, Sociology and Social Work. Social Biology :—Evolution of life, Origin of Man, Forces of heredity and environment, Races and Racialism. Origin of Social Institutions :—Marriage and Family, [Religion and Caste, Property, State and Government. Origin and development of customs and traditions, mores and morals

and laws. Different factors in the Social life of man :— Their interrelationships, Primary and Secondary groups :—their characteristics and functions, the Family, the Neighbourhood and the School. Meaning, Origin, development and decay of culture; Social Processes; Contact, Co-operation, Conflict and assimilation; Social Control :—Objectives, methods and techniques. Social action, Social security, Social change; causes and effects, Social Progress.

Social Pathology :—

Etiology and Prognosis of Social Disorganization, Pattern of symptoms of disorganization in individual, group and society. Need for co-ordination between structure and function of Social institutions, Problems of Social Control, Social Control and Social Disorganization, Social change and Social Pathology, the Problem of Cultural lag. Fields of Social Disorganization in India.

Social Economics :—

Subject defined: the 19th Century Economics and Sociology—Interelationship between social and economic structure—Need for [synthesis and co-ordination. Social castes and economic classes, Economic and social Justice. Economic forces and institutions affecting social relationships. Need for social control in economic sphere, National wealth and the standard of living. Distribution of wealth and its socio-economic aspects. The Population and its socio-economic aspects. Need for proper organization and planning of national resources, Essentials of good planning.

Nature and Scope of Social Work :—

Historical Development of Social work, Origin of Charity and Philanthropy, Poor Laws and Work Houses, Development of Social responsibility, Principles of Scientific Social Work, its aims and ideals, contribution of Social Sciences to Social Work. Methods and Spheres of Social Work. Interrelation between the Private agencies and individual effort.

Child Psychology :—

Stages of development from infancy to adolescence, the process of maturation, Attention and interest—memory and learning—Perception, thought processes and imagination. Various methods of mental testing, their place and value in the evaluation of intelligence level and aptitude of the individual.

Dynamics of Human Behaviour :—

The Biological, psychological and social foundations of human behaviour—the emotional and environmental factors which operate in the development of personality traits in childhood and later adult life—discussion of the mechanisms of human behaviour—various defence mechanisms involved in the process of maturation—evaluation of personality disorders in terms of social psychiatric principles.

SECOND TERM'S WORK.

Rural Problems and Reconstruction :—

Rural environment—its nature and growth, peculiar features of agricultural economy and their effects. Problems of Indian agricultural economy :—problem of land, the landless labourer, rural indebtedness, rural health, Rural Urban relationships, organization of rural community life and the problem of adjustment between rural and urban economics.

Indian Social Problems :—

Basic institutions of Indian Social life. Impact of Western Civilisation--industrialization and its influence on Indian Society. The Handicapped groups in Society and their problems. Problems of Family—change, disorganization and reorientation and harmony. Problems of widowhood and unmarried Parenthood, Problem of Prostitution. Problem of Destitutes and Beggars, Problem of Alcoholism and Drug addiction, Unemployment and Social Insecurity.

Problems of Industrial Working Class in India :—

Economic and industrial background; Origin, growth and development of Indian Working Class; Problems of migration. Personnel Management—Recruitment, Absenteeism and Turnover Industrial diseases and accidents—their social consequences, problems of decasualization and stabilization of employment and provision of incentives to work.

Social security programmes. Industrial Relations: Scope, Employers' and employees' organization, Role of the State, Concept of Industrial Democracy. Labour legislation; Industrial disputes and their settlement. Labour Welfare.

Case Work :—

Definition of case work—its principles and organization, philosophy, its relation to other techniques of social work, its principles and structure; understanding of the individual in relation to his ability to adjust to his social environment; the dynamics involved in utilizing the individual to recognize his own ability and limitations in relation to society. Selected case records will be discussed in the class.

Social Group Work :—

Definition of group work—its relation to case work principles—method and structure—its approach to social problems—Techniques of approach to group experience—group work as a medium to help the handicapped. Types of social group work—educational, recreational, occupational etc. Training for group leadership—Social action through group work.

Medical Information :—

The human body and its functioning, the processes of growth, repair and decay. Ill-health as a social problem. Social habits and health. Modern community and the human body and the concept of total health. Nutrition—basic principles. Balanced diet—Prevention of disease and the problems of socio-medical organization for healthy community life. Information about some specific diseases having wide social repercussions for example: infectious diseases, venereal diseases, leprosy, tuberculosis. Maternity and child care.

Child Welfare :—

Importance of child welfare, needs of children and adolescents, the consequences of the non-fulfilment of these needs; the personality and behaviour disorders of children their causes and cure.

The role of the family, the school, the community and the State it providing for child needs. Present community life and its effects on children. The changing social patterns and the child. The need for reorganization and reorientation.

The problems of the handicapped children; the blind, the deaf, the crippled, the mentally retarded and the mentally deficient children. Children of unmarried parents. The dependent and the neglected children. Foster care, adoption, institutional care—other community and state resources.

The child and the State. Child labour and its consequences, legislation for the protection of children. The children's charter of rights.

Social Statistics and Research :—

Basic principles of statistics. Use of Statistics, limitations of statistics. Statistical tools and techniques. Tabulation :—Frequency tables, Averages—Mean, Mode and Median, Standard Deviation, Correlation, Probable error.

Types of research, methods of research, selecting the subject, contact, reading, Questionnaire and Schedule, Primary data, Secondary data, tabulation, analysis, interpretation, write up.

Over and above these, students will be given courses in the following fields during their Second Year at the School

Advanced Case Work.
Social Legislation.
Community Organization.
Juvenile Delinquency.
Industrial Problems.
Rural Welfare Work.
Public Welfare Administration.
Mental Hygiene and Child Guidance.
Criminology and Penal Administration.
Continuation of Indian Social Problems.

Field Work :—

In order to get acquainted with the nature of existing social welfare institutions, the students will visit some of the institutions in and near the city of Baroda, during the first term.

From the second term, students will be placed for practical work in social welfare institutions, so as to learn the routine and administration of social institutions, and to gather experience.

These field work centres are to be used as laboratories, where student can learn to co-ordinate knowledge of theory with practical service.

Field work experience may be obtained in the fields of :—

Family and Child Welfare (maternity welfare, health and educational programmes, juvenile delinquency, etc.)
Labour Welfare,
Rural Reconstruction,
Recreation Centres,
Adult Education,
Refugee Rehabilitation.

Further fields may be developed according to the interest of the individual student and facilities available in and around Baroda.

If facilities are available, tours will be organized to observe and study social conditions and the working of the social service agencies.

Research Work :—

The object is to give students training in the methods of Social investigation. Each student will select a research project preferably in the field in which he plans to work, in consultation with a member of the staff, by the end of the first session. He will be expected to submit a report on it on the basis of first hand information gathered by him, by the end of the session.

REQUIREMENTS FOR ADMISSION

Academic :—

The training is based on professional lines and therefore, the admission is restricted to graduate students only. Students with background in Sociology, Psychology, Economics and relative social sciences will be given preference. Persons who have been already working in the Social Service agencies will also be given preference.

The academic qualification of a graduate degree is not sufficient. Attention will be paid to the students' maturity and personal integrity, together with physical fitness to cope with hard physical and intellectual work.

Since the success of the work depends largely on the maturity of the worker and his ability to adapt himself to various work situations, it is advised that persons under 20 and over 40 years of age should not apply for this course. However, each application will be considered on its own merit and admissions will be granted accordingly.

The admission will be open to both men and women students as the services of both are of equal importance to the field.

Procedure :—

A form will be provided for the purpose of application which the student will be expected to fill out in detail. Attached to it is a biographical form requiring such information of the student as is thought necessary for the understanding of his personality and training for the future.

Students will be required to forward names of three people from whom reference may be collected.

Admissions will be granted to a limited number so as to give individual attention. Students are, therefore, advised to apply as early as possible.

Students residing in or around Baroda will be required to appear for an interview.

No student will be allowed to register for any other study or work while he takes his course of studies at the School of Social Work. The responsibility attached with the practical training and the standard of work required, calls for the student's full attention and energy.

Requirements for the Degree :—

The Master's Degree of the University of Baroda will be granted to the students on recommendation of the staff after having successfully completed :—

(i) The two year curriculum.

(ii) Required number of hours of field work.

(iii) A thesis on any one topic of special interest to the student in connection with his training and experience during the period of his study.

Library :—

The library of the School consists of well selected books, pamphlets and periodicals, which have been specially ordered from abroad. Professional and scientific literature on the various subjects dealing with social work is vast. The library of the School contains literature, which deals particularly with the subjects taught at the School. It is expected that valuable books will be added to its collection each year. The School does not believe in prescribed reading and therefore, students are encouraged to make full use of this reading material, which is not easily available in this country.

HOSTEL ACCOMMODATION AND COST

Hostel accommodation for a limited number is available in the University Grounds for both women and men students. However, the space provided for this purpose is not big enough to meet the need of all the students. Students are, therefore, requested to state very clearly in their application whether they wish for accommodation in the University Hostel.

The boarding, lodging and other charges for these accommodations are as follows :—

1. Lodging Charges......Rs. 30/- per term.
2. Electricity Charges....Rs. 10/- per term.

Total Rs. 40/-

3. Boarding Charges.....Rs. 40/- per month.

PAYMENTS

Admission Fees :—

Every student will be required to send an admission fee of Rs. 15/- along with the application, which will be credited towards the admission fee, should he/she be admitted to the School. The amount will otherwise be refunded. Students, who are admitted and fail to join the School will forfeit the sum paid towards the admission fee.

Tuition Fees :—

Tuition fees per term will be Rs. 50/- or Rs. 100/- per academic year. Students are requested to pay their term fees within the first week after the new term begins. Those who fail to pay their dues within that time will be required to discontinue except with the permission of the Head of the School.

Degree Fee :—

A student will be charged Rs. 15/- for the awarding of the degree after having completed his work successfully.

Deposit :—

Every student will be required to pay a deposit of Rs. 15/- for the use of the library.

SCHOLARSHIPS

Free Tuition Scholarship :—

One free tuition scholarship is available to a student, who shows promise of outstanding ability for the future. The scholarship is annually awarded, but may be discontinued after a term, if the student does not prove himself deserving.

Other students who might feel the need of financial aid in order to continue their studies may seek help of the University Employment Bureau. This organization is set up with the purpose of helping needy students with an opportunity to work and to find them part time jobs outside of their study hours thereby enabling them to maintain themselves during their years of study.

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Sadhana Press, Baroda.

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DELHI SCHOOL
OF
SOCIAL WORK

DELHI UNIVERSITY

PROSPECTUS
AND
SYLLABUS

3 University Road
DELHI

BOARD OF GOVERNORS

DELHI SCHOOL OF SOCIAL WORK

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6. Lady Nye, 2, King George Avenue, New Delhi,
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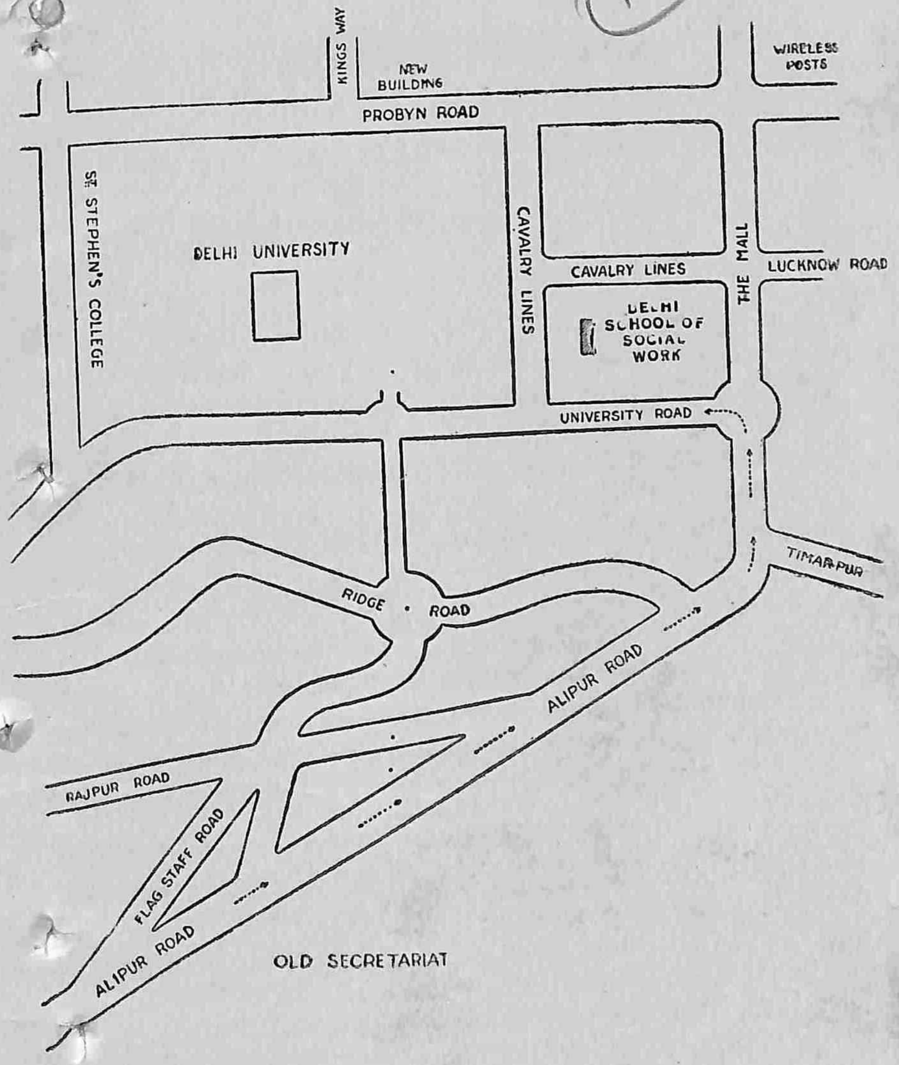
11. Mr. Horace Alexander, Quaker Centre, 24, Rajpur Road, Delhi.
12. Dr. R. B. Manikam, Secretary, National Christian Council, Nelson Square, Nagpur.
13. Prof. Ahmed Shah, Badshah Bagh, Lucknow University, Lucknow.
14. Dr. Arthur T. Mosher, Principal, Allahabad Agricultural Institute, Allahabad.
15. Mr. P. M. Joseph, Director of Railway Audit, Gordon Castle, Simla.
16. Miss Dorothy Moses, Principal, Delhi School of Social Work, Delhi.
17. One Staff representative.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ALIPUR ROAD
RAJPUR ROAD
FLAG STAFF ROAD
ALIPUR ROAD
OLD SECRETARIAT

DELHI SCHOOL OF SOCIAL WORK

3, University Road,
DELHI

PROSPECTUS

The Delhi School of Social Work was first founded as the National Y.W.C.A. School of Social Work in Lucknow in August 1946 under the auspices of the National Y.W.C.A. of India, Burma, and Ceylon with substantial assistance from the Foreign Division of the Y.W.C.A. of the United States. The School in the beginning offered courses of varing length mainly to women trainees in social work. A few men were also admitted to the courses. After nearly two years of preliminary work and experimentation the School entered upon a regular two year programme for providing training in social work both to graduate young men and women who had sufficient educational background and had the aptitude to be useful as professional social workers. It is now affiliated as a post-graduate institution to the University of Delhi, training students for the Master of Arts Degree in Social work.

Purpose

The critical years of the New India require social workers who can meet emerging needs with skilled services and at the same time help to build the social work profession required by modern living in an evolving democracy. The concept of professional training in the fields of social work is based on conviction that there is in this field a specialised and scientific body of knowledge and skill which cannot be imparted through mere apprentice-ship and needs to be organized into a formal course of instruction. It also implies that this training is imperative for persons who would share responsibility in planning and administering services for the welfare of groups and individuals.

Besides the possession of scientific techniques and a store of factual knowledge, social work calls for certain constructive attitudes of personality and for a conviction that it is possible through effort to help individuals to change themselves as also to modify their environment.

At the same time it is necessary to create in the minds of students of social work an awareness of the wider needs of the community and of the part they can play in meeting their needs.

It is the endeavour of the School to aid in the development of these skills and faculties in its students. It also aims to provide a professional laboratory and research centre for the development of leadership on as high a professional level as Law or Medicine and for the rendering of adequate services for improving human relationships.

Academic Standards

The authorities of the Delhi University by awarding a Master's Degree in Social Work, have recognised the study and research in this subject as being equal to that of the other professions and have thereby, followed the best traditions of the leading Universities in the U. S. A.

It has been through the convictions and influence of the best known and most respected Universities in the U.S.A., like that of Columbia and Chicago, that Social Work as the applied Social Sciences took its stand beside the other applied Sciences. There is even on the agenda of the Professional Standards Committee of the American Association of Social Workers the consideration of an application for authorisation of courses leading to a Doctor's Degree. In India, this School hopes, with the help of the Delhi University, to maintain and evolve high professional standards in Social Work.

Curriculum

The curriculum is planned to extend over a period of two academic years after a student has successfully compeleted his

graduate studies at one of the recognized universities. Its major aspects are :

(i) Lecture courses.
(ii) Field Work.
(iii) Project Report in the field of interest

I. *Lecture Courses* :

The students are given courses of lectures under the following major heads. Their written examinations will consist of eight papers of which one will be in the area of specialisation.

Basic Courses in the Social Sciences	*Paper*	*Marks*
(i) Social and Political Institutions	one	100
(ii) Social Economics	one	100
(iii) Social Psychology	one	100
(iv) Social Administration and Social Legislation	one	100
Basic Techniques in Social Work.		
(v) Community organisation with special reference to Family & Child Welfare	one	100
(vi) (i) Case Work	one	50
(ii) Group Work	one	50
(vii) (i) Methods of Social Study	one	50
(ii) Project Report	one	50
(viii) *Fields of Specialisation* (Students have to choose one from among the four given below)	one	100
(i) Delinquency		
(ii) Labour Welfare		
(iii) Rural Welfare		
(iv) Medical Social Work		

II. *Field Work.*

Every student is expected to put in an average of 10 hours a week at one of the specified centres of field work. At the end of the course he will have completed a minimum of 420 hours of work in the general fields of work in order to qualify for the final M.A. Examinations held by the Delhi University In addition students will be expected, after their final examinations at the end of their second year to spend a period of three months in a well recognised Welfare agency gathering further practical experience in their field of specialisation. Individual weekly diaries and group reports of field work shall be regularly maintained.

Field Work Outfit

Students are expected to possess their own outfit for camps and tours. Normally this outfit should consist of :

1. A whistle. 2. A penknife. 3. A torch. 4. A pair of scissors. 5. A foot-rule. 6. A plate, a mug and a spoon of some light metal. 7. A light portable bedding. 8. A sling bag or haver-sack. 9. A small sandwich or lunch tin. 10. A pair of tennis shoes, and 11. Shorts, in case of men students.

III. *Project Report.*

Every student is expected to select in consultation with the staff of the School a project for study in his field of interest and submit his findings in the form of a report to the Committee of Examiners appointed for the purpose by the University. The project report has to be independently acceptable to the Committee of Examiners before a student is qualified to be declared successful in his examination. The report has to be submitted to the School authorities by the first week of January, of the year in which the student expects to appear for the examination.

The School arranges, besides, observational visits to social service institutions, and study tours to other parts of the country to help students appreciate the problems of social welfare as a whole and the efforts made in different parts of the country to meet them. Students are normally expected to avail themselves of these facilities. The institution hopes to finance the transport

costs of such a study tour but all living expenses incurred will be met by the students themselves.

Admission

Students seeking admission to the School should be graduates of a recognised University, preferably holding a Degree in one of the Social Sciences such as Sociology, Anthropology, Economics, Political Science and Psychology. In special cases, applications from one or two undergraduates who have had background and experience in social work might be considered on their merit. These students will not be eligible for the Master of Arts Degree, but will receive a Diploma from the School. No student under the age of twenty one will be considered for admission.

I. Procedure : Applications for admission should be made on prescribed forms which are obtainable from the office of the School on payment of Re. 1/- Applications should reach the office on or before 30th June of the year and must be accompanied by copies of testimonials covering all academic work as well as service records if any. Reference materials will be collected by the Shool.

II. Application for admission should be accompanied by a fee of Rs. 10/-. Applications failing to meet this requirement will not be considered by the Committee. If the student is admitted to the School the amount will be adjusted towards Registration Fees. It will be refunded should the student not be selected.

III. Medical Certificate: Every application for admission should be accompanied by the attached medical certificate form filled in by a qualified medical practioner testifying to the physical fitness of the candidate to stand the strain of an intensive course of professional training. In his own interest the student should bring to the notice of the certifying authority the field work requirements in the curriculum.

IV. Committee on Admission: All applications for admission meeting the necessary requirements will be considered by a Committee appointed for the purpose by the School. The decisions of this Committee are finalised after approval by the University Committee on Admissions. Applicants living within a radius of 300 miles of Delhi will be expected to appear for an interview.

Admission is open to both men and women. In view of the limited opportunities for field work placement and in view of the need for individual attention to students, the Committee follows a policy of limiting the number of admissions to thirty every year for the present.

No student will be permitted to take up any other work or register for other professional courses during his or her term of study in this Institution.

Requirements of the Degree:

Students will be eligible for the Master of Arts Degree of the University of Delhi after they have:

(i) Successfully completed the University examination at the end of their second year at the School;

(ii) Completed under supervision and to the satisfaction of the Field work Staff the required amount of field work;

(iii) Submitted a project report acceptable to the Committee of Examiners appointed for the purpose.

Fees:

1.	Registration Fee	10/-
2.	University Enrolment Fee (In case of students from Delhi University Rs. 2/-)	5/-
3.	Tuition Fee	250/-per annum or 25/-P.M
4.	Caution Fee	25/- (Refundable)
5.	Library Deposit	20/- (Refundable)
6.	Field Work Fee (towards conveyance)	5/- p. m.
7.	Examination Fee as set by the University.	

All fees, if paid monthly, are payable in advance not later than 10th of each month. A fine of 2 annas per day will be charged for each day of default.

Examination

The University Examination for the award of the Master of Arts Degree are held at the end of the second academic year. But, the School conducts its own examinations normally at the end of every term. Promotions to the second year are based on the results of the terminal examination during the first year, the record of field work, and staff evaluation of the student's development. The Principal reserves the right of asking a student to discontinue his studies at the Institution at any stage if she is satisfied that the student's work and/or his aptitude do not show promise of his being a good social worker.

Scholarships

A few loan scholarships might be available to students in need of financial assistance. These Scholarships are subject to withdrawal if the scholastic record of the receipient does not justify the continuing of the loan.

Since financial aid is limited and cannot meet the entire expenses of a student, preference in admission will usually be given to students who can finance themselves through their course of study for two years.

Situation

The school is situated within the University area on the corner where the University Road meets the Mall Road. The Delhi Transport Service buses running on routes 4, 8, and 15 pass by the School and Buses No. 1 and 9 stop within short distance of it. The clean quite surroundings and the nearness to the University are factors specially conducive to study.

Living Arangements

As the course requires full-time study for a period of two years all students are expected to be in residence.

The men students will be housed in the students hostel attached to the University not far from the School. The women students will be accommodated in the School permises. Students are expected to abide by the rules of their respective hostels.

The approximate monthly expenses on boarding and lodging will be about Rs. 67/-per student. Vegetarian and non-vegetraian meals will be served at the mess.

Since Delhi has a fairly cold winter, students are advised to bring sufficient warm clothing and blankets.

Library

Inspite of the difficulties of locally obtaining books on the subjects of the Social Sciences, the School has succeeded in creating a sound nucleus of a specialized library on the courses which it gives for its students. Students are encouraged to take the benefit of the facilities provided. They are also permitted to use the University Library as well as that of the Delhi School of Economics, through the kindness of the authorities concerned.

Visiting Lecturers

The School makes every effort to let the students benefit by the visits of men and women, renowned in the various fields of social work. These specialists are requested to deliver lectures, in their particular field thus enabling the students to know what is being done in social welfare not only in India but in other countries as well.

Student's Union

Besides the programme of lectures and visits to centres of social and cultural interest arranged by the School, the Students' Union provides for a number of varied activities like debates, games, socials, etc. The activities of the Union help in the establishing of a closer and friendly relationship between the staff and the body of students, and through it is also encouraged the democratic processes of living and working.

SYLLABUS

PAPER I

Social and Political Institutions

Social Institutions.

1. Nature of Society.
2. Society and the total Environment.
3. Social Origins.
4. Social Institutions :
   - Marriage and Family
   - Education
   - Religion and Caste
   - Property
6. Social Control-Individual and the Social Group.
7. Social Change : Social Problems : and Social Values.
8. Indian Social Problems.
   - in relation to the Family
   - „ „ Caste System
   - „ „ Aborigines
   - „ „ Beggars

Required Reading.

MacIver, R.M., Society: An introduction to Sociology
Ghurye, Caste and Race in India.
Folsom, I., Family and the Democratic Society.
Hutton, Caste in India.

General Reference.

Census of India Report-1931, Vol. I.
Radhakrishnan S., Hindu View of life.
W.H. Rivers, Social Organisation.
Ghurye, Aborigines So-called and their future.

Political Institutions.

Part I.

1. Political Science and the allied Social Sciences.

2. Origins of State: Nature and Purpose of the Modern State
3. Functions of Government.
4. Rights and Duties of Citizens.
5. Contemporary Political Doctrines and Movements; Socialism; Fabianism; Syndicalism; Communism; Anarchism; Fascism; Liberalism.

Part II.

6. Classification and Forms of Government: Dictatorship vs. Democracy; Representative Governments and Institutions Party System Federalism
7. General Principles of Governmental organization; Doctrine of the separation of powers. The Legislature, Executive: Judiciary; the Electorate; Public authorities; Rule and Law
8. Constitution of the Indian Union, Union and State Governments in India: Structure and working of local Governments- Urban and Rural.
9. International Political Organizations.

Required Reading.

1. MacIver - The Modern State.
2. Laski - Grammer of Politics.
3. Coker - Recent Political Thought.
4. Garner - Political Science and Government.
5. Indian Constitution 1950.
6. M.R. Palande - Indian Administration.

General Reference.

1. R.M. MacIver - The Web of Government.
2. H. Laidler - Socio-Economic Movements.
3. Ernest Barker - Reflections on Government.
4. Laski - The State in Theory and Practice.
5. Municipal, District Board; Panchayat Acts of One or two Provinces.
6. E. Hocking - The Man and the State.

7. Gyan Chand - Local Finance.
8. L.T. Hobhouse - Social Justice.
9. C.T. Carr - Administrative Law.

PAPER II

Social Economics.

This paper will cover a study of:

(a) Social and Economic organization with special reference to the factors that effect standards of life;

(b) the nature of the organization and the disorganization of modern economic institutions and relationships.

The subject will be studied with special reference to Indian conditions.

Courses of Reading.

A. 1. The Productive Process
    (a) Production and exchange
    (b) Goods and services
    (c) Consumption and investment
  2. Factors of Production
    (a) Land
    (b) Labour
    (c) Capital
    (d) Organisation.
  3. Social Output
    (a) Social Output and the Social Income
    (b) The State and the National Income
    (c) National income and Economic Progress
    (d) Inequality of Income.

B. Institutional Basis of Socio—Economic Life: Socio—religious institutions - joint families - caste — laws of inheritance - influences of western institutions and ideas.

C. National Income of India. Nature and development of Agriculture and small scale and large scale industries in India.

D. Consumers' Demand, Effects of changes in prices and income on consumption, Domestic budgets.

State and Economic Life.

E. Conditions of work including housing and wages - Industrial relations - Social Services and Social Security - Nationalization - Mixed Economy - Economic Planning.

Required Reading.

Hicks, W.R.H., Social Frame Work.
Silverman, M.A., Economic of Social Problems.
Cairncross Alec, Introduction of Economics.
Wadia and Merchant, Our Economic Problem.
Nanavati and Anjaria, J.J., The Indian Rural Problem.
Tawney - The Acquisitive Society.

General Reference.

Pigou A.C., The Economic of Welfare.
Pigou, Income
Hobson, Work and Wealth
Dickson, H.R., Economic of Socialism
Beveridge, W.H., Full Employment in a Free Society
Rao, V.K.R.V., What is wrong with Indian Economics
Mukhtar Singh, C. - Cottage Industries.

PAPER III.

Psychology for Social Workers.

1. Child Development
2. Motivation of Human Behaviour
3. Development of Personality
4. Analysis of Social Behaviour:
    Crowd: Public
    Public opinion
    Propaganda
    Prejudice
5. Disorganization of Personality

6. Mental Hygiene
7. Mental illness : Role of the Social Worker in Psycho-Therapeutic treatment.

Required Reading.

Hurlock E.B., Child Development
Cretch D. & Cruch Field R.S., Theory and Problems of Social Psychology
Brown J.F., Psychology and the Social Order
English O.S., and Pearson G.R.J., Emotional Problems of Living
Mowrer E.H., Disorganization
Kimball Young., Handbook of Social Psychology
Klein D.B., Mental Hygiene.

General Reference.

Woodworth R.S., Contemporary Schools of Psychology
Blackburn J., The Frame Work of Human Behaviour
Fleming C.H., Adolesence, A Psychological Approach
Kardiner Abram, The Psychological Frontiers of Society
Linton, Ralph, The Cultural Background of Personality
Freud. S. Group., Psychology and the Analysis of the Ego
Gray, J.S., Psychology and Human Affairs
Money-Kyrle Roger, Superstition and Society.

PAPER IV.

Social Administration and Legislation.

Nature and scope of Social Work and Development of Modern Concepts of Social Welfare. Theory, History, methods and functions of both government (Central and Local) and voluntary agencies in relation to social welfare services. Philosophy underlying government participation will be stressed, with special reference to its responsibility for the backward Communities in India.

The services considered will be those in the field of :

Health : Personal and environmental health services, including the work of doctors, nurses and hospitals ; also services for maternity and child welfare.

Education : Nursery - Primary - Secondary Schools - Technical and University Education - Special certified schools for the delinquent - Special institutions for the care of the physically and mentally handicapped : Social services in the Schools.

Housing : Powers and duties of Central and Local Governments in regard to the provision and upkeep of dwellings, slum clearances overcrowding and town planning. Housing subsidies, rent rebate and rent restrictions.

Employment : Vocational guidance - work of Employment Exchanges - Wages Regulations - Arbitration and Industrial disputes. The regulations of working conditions in factories, shops etc.

Social Insurance : The insurance method of providing for sickness, unemployment, old age, widowhood and family allowances. Social Insurance as expressed through Indian Legislation.

Social Assistance : Provision for those outside the insurance scheme through State public welfare departments and through grants-in-aid to established institutions or organizations already administering to these specialized needs.

Social Legislation :

Development of law as applied to Socio-Economic relations-Existing welfare legislation bearing on public welfare, public health, housing, education, marriage, divorce, and adoption, also laws protecting women and children from cruelty, neglect and exploitation.

Required Reading.

De Schweinitz Karl	England's Road to Social Security.
Barker E.	Public Services in Western Europe.
Blunt Edward	Social Services in India.
Beveridge	Voluntary Action.

Relevant Portions of the Indian Constitution—1950.

Relevant Portions of the Indian Penal Code.

Relevant Acts and Reports dealing with the development of the various Social Services in India.

General References.

N.G.Abhyankar	Industrial Labour & Social Security 1948 :
Kahn Dorothy	Conserving Human Values in Public Welfare.
Frampton M.E.	Education of the Handicapped.
Kumarappa J.M.	Our Beggar Problems.
Witmer Helen	Social Work.
Kautilya	Arthasastra Chapt. IV.
M.R.Idungi	Social Insurance & India—1949.

PAPER V

Community Organization.—with reference to—

Family and Child Welfare

1. What is a Community ?
2. Aims and purpose of Community Welfare Organization: Historical Development
3. Fields of Community Organization
4. Principles of Community Organization
5. (a) Administration of Social Service Agencies
   (b) Community Organization and Inter-agency co-ordination.
6. Problems of Community Organization in India.

Required Reading.

Lindeman, Edward C., The Community

Wayne Mcmillan	Community Organization for Social Welfare
Swift A.L.	Make your agency more effective
Pray Kenneth Newstetter, Wilber Sieder, Violet	Community Organization.
Colcord C. Joanna	Your Community

Family and Child Welfare

1. Family as a Social Institution
2. Child Upbringing an integral part of family life
3. Needs and Problems of the family
4. A programme of services for the family—
   The family social work Agency
   The Maternity and Child Welfare Clinic
   Parental Education.
5. Needs and Problems of children.
6. Welfare services for the normal child.
   The Creche
   The Nursery School
   The Play Centre
7. Agencies for the difficult child or the child without a family
   The Child guidance clinic
   The Foster Home
   The Child Caring and Child Training Institutions
8. Family and Child Welfare and Community Organization

Required Reading

Folsom—Family & the Democratic Society

Myrdal Alva—Nation and Family

Sweeney Mary, E.,—Growth and Development of the Young Child

Burlingham T. Dorothy & Freud Anna—Infants without Families.

Fink, A.E.,—The Field of Social Work
Witmer, Helen—Social Work
Hopkins W. Howard—Institutions Serving Children
Standards of Child Health, Education and Social Welfare, No. 287 Published by Childrens' Bureau, Washington, D.C., U.S.A. and also other publications of the Children's Bureau
Report of the Care of Children Committee 1946 under the Chairmanship of Miss Myra Curtis.

PAPER IVVI

Case Work.

Social Case Work deals with individual in need, in connection with his various social problems. The field of social case work covers all the various aspects of individual problems, such as personality difficulties in adults and children, family discord, break down in physical health, economic stress, problems of employment, delinquency and so forth. The objective is to help individuals-in-need to overcome social obstruction to establish more satisfactory life adjustments in the family and the community.

Social Case Work is essential for general practice of social work and it needs special study of techniques for dealing with individuals in stress.

Required Reading

Hamilton, Gordon	Theory and Practice of Social Case Work
Hamilton, Gordon,	Principles of Social Case Recording
Richmond, Mary	What is Social Case Work
Hollis, Florence	Social Case Work in Practice
Garrette. Annette	Interviewing Principles and Methods
Lowery Fern,	Reading in Social Case Work
Hale, M.B., and Hale, S.M.,	Social Therapy

Group work.

Meaning of group Work - its principles, beliefs and purposes; The Group and agencies for group work - Types of Organisation of Groups. The meaning of types of programme and group relationships to the individual. The constructive use of educational and recreational activities in the development of individuals. Group Therapy; Group Work in Institutions, Hospitals, Homes for Delinquents, etc. Group Work in Administration. Organisations providing wholesome and character developing activities especially for children and youth, also opportunities for adult education and recreation.

Required Reading.

Coyle, Grace, L., Group Experience and Democratic Values
Kilpatrick, W.H.—Group Education for a Democracy
Slavson, S.R.,—Recreation and the Total Personality.
Slavson, S.R.,—Creative Group Education.
Buck, Pearl S.,—Tell the People.
Ratcliffe. A.J.J.,—The Adult Class.
Pears—Adult Education in Practice.

General Reference.

Shearman - Adult Education for Democracy
Tead, Ordway. The Art of Leadership.
Trecker, Harleigh B., Group Work Administration.
Wittenberg Rudolph So You Want to Help People.
Laubach, Frank, India shall be Literate.
Report of the UNESCO Seminar on Rural Adult Education 1949.
Reports of the Indian Adult Education Association Conferences.
Laubach, Frank. The Silent Billion speak.

PAPER VII

(1) Methods of Social Study.

1. Research in the Physical and the Social Sciences
2. Sources and their evaluation
3. Tools and Methods of Social Study
4. Types of Social Study
5. Measurement of Social Phenomena
6. Social Statistics.
    - Sampling
    - Measures of Central Tendency
    - Measures of Variability
    - Simple Correlation

(2) Presentation of Project Reports.

Required Reading

King-Elements of Social Statistics
Lundberg, George, A.,-Social Research
Young, Pauline, Scientific Social Surveys and Research

General Reference

Webb, Sydney & Beatrice, Methods of Social Study
Fry, C., Luther, Techniques of Social Investigation

PAPER VIII

FIELDS OF SPECIALIZATION

(1) Delinquency.

1. Changing Conception of Delinquency
2. Extent of the Problem
3. Classification of delinquent juveniles
4. Causes of delinquency
5. The Children's Act in India and how it operates
6. Juvenile Detention and Remand Homes
7. Juvenile Court and its Scope
8. Probation and Work of the Probation Officer

9. Certified Schools and allied institutions for children
10. Treatment of Delinquency with reference to Child Guidance Clinics
11. Preventive Programmes, through:
    - (a) School
    - (b) Recreation and leisure time activities
    - (c) Police
    - (d) Regulation of Employment of Children
    - (e) Co-ordinating Council Movements

The study should include advances made in the field of Juvenile Delinquency in other progressive countries. The practical aspect of the problem in India should be emphasised as far as possible with a view to preparing students for positions of probation officers and institutional workers.

Problems of the Adult offender are also treated in a general manner.

Required Reading

Youth in Conflict., Miriam Van Waters
The Young Delinquent, Cyril Burt
Juvenile Delinquency, W. Reckless and Smith C.,
One Thousand Juvenile Delinquents, Glueck
New light on Delinquency - W. Healy and Bronner A. F.
The Delinquent Child in India - Clifford Manshardt
Social Determinants in Juvenile Delinquency - Sullenger Earl, T.,
The Natural History of a Delinquent Career-Clifford Shaw

General Reference

The Child, the Clinic and the Court (Jane Adam and others)
Probation and Delinquency - Edwin Cooley
Delinquent Boy and the Correctional School - Fenton
English Juvenile Court - Winifred Elken
Juveline Court in the United States - Low, H. H.,

Social treatment in probation and Delinquency - Pauline Young
Young Offenders - Carr Saunders
Juvenile Delinquency in New Zealand - Phillip
Wayward Youth - August Aichorn
Juvenile Deliquency and Urban Areas - Clifford Shaw
Protecting our Children from Criminal Careers-Ellingston
Preventing Crime - Glueck Sheldon
Penal Reform in England - Radzinowincz
Future treatment of the Adult Offender-M. Fry
New Horizons in Criminology - Barnas H. L., & Teeters N. K.

(ii) Labour Welfare.

Studies in this course are designed to acquaint the students with the causes of industrial unrest as they manifest themselves in issues involving wages, hours of labour, working and living conditions, trade unionism and other industrial problems which result in social and economic maladjustments. Various trends for correction as they express themselves in the labour movement in employer's associations and in reform through Labour Legislation are also analysed and studied. Welfare services to workers and worker's families will be described and analysed as regards their auspices, scope and character. Although labour welfare services range from conciliation offices to the simplest type of family welfare activities, extended studies in Economics and Social Legislation are necessary for all the students who would enter any service within this specialised field. The contribution of Psychology to the field of Industry is also studied.

Required Reading

John Lee., The Principles of Industrial Welfare
Proud, E. D., Welfare Work.
Gadgil R., Regulation of Wages and other problems of Industrial Law
Rao, B. S. The Industrial Worker in India

Mukerjee, R. K. The Indian Working Class
Punekar S. D., Trade Union Movement in India
May Smith, Introduction to Industrial Psychology
Bose, Labour and Factory Legislation
Tead Ordway } Personnel Administration its principles
Metcalf H.O. } and Practice.

General Reference

Beveridge, W., Social Insurance and Allied Services
" Unemployment and Problems of Industry
Mukhtar Ahmed, Trade Unionism and Labour Disputes in India
International Labour Office : Industrial Labour in India
Government of India Publications, Labour Investigations Committee
I. L. O., Relevant Publications on Indian Labour Problems

(iii) Rural Welfare.

1. Types of rural Communities.
2. Nature and genesis of our rural problem - Economic, Social, Educational etc.
3. Classification of aims and some fundamental principles The different approaches to rural re-construction
4. Rural Economy :

Consolidation	Technical Aid
Co-operation	Irrigation
Cottage Industries	Better Seeds etc.

5. Legislation for the promotion of Rural Welfare in India

Required Reading

Brayne, F.L., Better Villages
Brown Josephine, C., The Rural Community and Social Case Work
Kumarappa J. C., Why the Village Movement
Mukerjee, Radhakamal., Planning the Countryside
" Rural Economy of India

Nanavati Manilal B., Anjaria J. J.,	Indian Rural Problem
Naidu, Narayanswamy	Report of the Economist for Enquiry in to Rural Indebtedness

Famine Enquiry Commission's Report

General Referenee.

Report of the Indebtedness Committee of the Policy Committee on Agriculture.

Abridged Report of the Royal Committee on Agriculture

Clavert,. Wealth and Welfare in the Punjab

Panandikar, Wealth and Welfare of the Bengal Delta.

Relevant Publications of the Boards of Economic Enquiry of the Punjab and U. P. and of the Gokhale institute, Poona

Relevant Reports of the National Planning Committee

Norman, Indian Village Health

Slater, Some South Indian Villages

D. Spencer Hatch, Toward Freedom from Want

Pamphlets of the Indian Village Industries Association

(iv) Medical Social Work.

The Medical Social Worker seeks to understand the patient as a person and in relation to the environment in which he lives and works.

Medical Social Work is practised under the auspices of a hospital or a programme of public medical care. The Medical Social Worker collaborates with doctors and nurses in meeting social problems related to illness and medical care. Through their efforts the doctor is helped toward a better understanding of the patient's social and emotional needs while the patient and his family are aided to solve the difficulties that stand in the way of successful medical treatment and return to normal living, or helped to find a satisfactory way of living as is possible within the limits of his physical condition. Inherent in Medical Social Work is joint planning and co-operation with the medical personnel and with social resources in the Community.

The Medical Social Worker needs a general foundation in Social Work, with additional knowledge of health problems, of the normal physical development of the individual, of the prevalance, symptoms and treatment of the more important diseases of India; of legislation for the promotion of health, as well as for the provision of better health facilities in the country; of the inter-relationship of health, social and psychological factors, and of the methods for meeting the problems involved in this inter-relationship. Further study of social case work in a medical setting is the basic requirement.

Required Reading.

Bartett Harriet M.,	Some aspects of Social Case Work in a Medical Setting
Richardson Henry B.,	Patients Have Families
Thorton Janet	The Social Component in Medical Care

Health Survey and Development Committee-Government of India Bhore Committee Reports

Grant John, B.,	The Health of India
Sigerist Henry E.,	Medicine and Human Welfare
Norman Walker, J.N.,	Indian Village Health
Franz Goldman.,	Public Medical Care

General Reference.

Madhuri Desai,	To the Builders of Tomorrow
Morder Lord,	Health and Social Welfare
Khan B.N.,	Nutrition
Henry E., Sigerist,	Medicine and Health in the Soviet Union
O.S. English and M.J. Pearson	Emotional Problems of Living
Ukil A.C.,	Some aspects of Public Health in India
Mustard M.S.,	Introduction to Public Health

STAFF

Miss Dorothy Moses, M.A., —Principal—

Mr. M. S. Gore,—Social Institutions and Methods of Social Research—M. A., Dip. S. S. A., (Tata Institute of Social Sciences, Bombay)

Mrs. D. D. Allen,—Group Work.— M.S. (Western Reserve University, U.S.A.)

Mrs. D. Bhatt,—Medical Social Work— M.S., (Simmons College, Boston, U.S.A.)

Mr. K. Paul,—Field Work Supervisor— B.A., Dip. S.S.A. (Tata Institute of Social Sciences.)

Appointment of two more full-time members of staff before the academic year is under consideration.

Part Time Teachers

Mr. P.N. Dhar, M. A.,—Economics—

Mr. N.K. Panth, M.A.,—Economics—

Mr. Pars Ram, M.A.,—Psychology—

Mr. Frank, S. Thakurdass, M A., —Political Institutions—

SPECIAL LECTURERS

As needed to supplement the staff

The School also has the benefit of the highly specialised services of distinguished teachers such as Dr. V.K.R.V. Rao and Dr. B.N. Ganguli from the Delhi School of Economics; also Mr. N. S. Mankikar, Chief Adviser of Factories and members of his staff from the Ministry of Labour. It is hoped that a specialist from the Children's Bureau, Washington, U.S.A., will also join the staff from the next academic year to help with the teaching of Family and Child Welfare.

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Edn Dept
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Issue letter & then [illegible] file
to Pubb S/1

Apd
30.12.50

Letter 40288/G1/50-2 Edn dated. 30-12-50.
R/

To The Hony General Secretary
The Indian Conference of Social
Work,
'Philroy', Nungambakkam
High Road,
Cathedral P.O. Madras. 6.

Madam,

Subj. Scheme for the Establishment of an Institute of Social Studies in Madras

I am directed to acknowledge with thanks the receipt of your letter dated 19th Dec. together with

p13 ✓

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the enclosures.

Ru
27.12.56.

OMM
28/12/56

Pf.

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(140)

217 Edn

D.O. No. 40288 J/56-4 Edn. dated 27.1.57.

Dear Mrs Clubwala,

Institute of Social Studies in Madras

I regret to ~~state~~ say that the Govt have deferred the proposal for the establishment of an Institute of Social Studies in Madras.

Y.S.

post RH 27.1.57

lws
27.1.57

OMM
27/1/57

Id
29/1

N. Clubwala,
M.L.C.

ulroy'
mbakkam High Road
hedral P.O. Madras 6.

INDIAN CONFERENCE OF SOCIAL WORK, MADRAS STATE BRANCH

President: Her Highness the Maharani of Bhavanagar

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CIRCULAR

A meeting of the Committee Members for the School of Social Work will be held at Philroy, Nungambakkam, Madras on Saturday the 3rd February at 5-30 P.M. to discuss the future position of the School of Social Work.

From oral conversation with the concerned Ministers it is gathered that the School will be sanctioned from July but efforts are still being made to start it straightaway as suitable accommodation has been promised by Lady Venkata-Subba Rao of the Madras Seva Sadan. Also promises of help of Professors from Miss. Hersey of the American Embassy have been made. Also the British Council have kindly promised help and interest.

We hope that all members will make it a point to attend this Special Meeting.

Mary N. Clubwala,
Honorary Secretary.

11 3 [illegible]

To

The Committee Members for
the School of Social Work

Yesterday I chanced to meet Mrs Clubwala & ~~mention~~ spoke about regretting ~~about~~ my inability to attend today's meeting owing to an ~~an~~ unavoidable prior engagement. No further action is necessary in this File.

3/2/51

BOOK POST

K. M. Unnithan Esq., I. C. S.,
Secretary to Govertment,
Education Department,
Fort St. George,
Madras-

MADRAS-9 22 JAN 51 9.45 A.M.
ROAD 22 JAN 51 3 P.M.

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INDIAN CONFERENCE OF SOCIAL WORK, MADRAS STATE BRANCH.

SECRETARIAT 8 FEB 1951 EDUCATION DEPARTMENT
ASSISTANT SECRETARY EDUCATION DEPARTMENT 8 FEB 1951 5250

Minutes of the meeting of the Committee appointed for the establishment of a School of Social Work in Madras, held at Philroy, on Saturday the 3rd Feburary at 5-30 P.M.

Present:

Miss K.N.Brockway, in the Chair.
Miss Ranga Rao.
Miss Paul Appaswami.
Rev.Khaitan.
Mr.S.R.Venkataraman, and
Mrs.M.N.Clubwala

Mr.Absalom was present for a while and then left. Apologies for absence were received from Mrs.Morris, Mr.Unnithan and Rev.Father D'Souza.

Minutes of the committee meeting held on December 11th were read and confirmed.

Business arising:

Mr.S.R.Venkataraman, Miss Ranga Rao and Mrs.Clubwala explained of their interview with Lady Venkata Subba Rao regarding the premises of the Seva Sadan, accommodation that will be given to the school of Social Work as well as the arrangements for hostels and their interview also with representatives of Mr. A.V.Thomas. It was also mentioned that the Secretary to the Government in the Education Department had been permitted by the Government to serve as a member of the Committee. Mrs.Clubwala also explained that Dr.Kumarappa had specially emphasised that the school of Social Work in Madras should start in a manner befitting a School of Social Work on the lines of the Tatas School but Mrs.Clubwala had explained to Mr.Kumarappa that as it is, there was lack of interest from the Governmental angle in the school of social work, and she felt personally that there was a feeling that it was only through persistency of effort that the School would be achieved and therefore it would have to begin in a small way. She further reported that Lady Venkata Subba Rao had been to see her the day previously and regretted that the building promised would not be available.

Miss Ranga Rao reported that Mr.A.V.Thomas had doubled the rent to what had previously been stated by her at this meeting and hence they had not been able to come to an agreement so far about the rental of the building.

Mrs.Clubwala acquainted of the Committee about the developments of the Scheme for the starting of the School and the reaction of the Government. The Hon'ble Minister for Education first stated that it will be considered later but when she subsequently met him a week ago, he said the scheme had been dropped altogether. She had again approached the Hon'ble Minister for Finance and the Chief Minister and also the anonymous donor who had promised to help in the scheme had been approached. He had expressed ~~that he~~ would perhaps help the scheme if the Committee could guarantee that the Government would bear the recurring expenditure. In fact, at the meeting of the Indian Conference of Social Work, Madras State Branch, held the previous morning at 'Philroy', under the chairmanship of the Hon'ble Sri B.Goapala Reddi, this point was discussed and Mr.Gopala Reddi suggested ~~that~~ the deputation again meeting the Hon'ble Chief Minister and explaining to him that the non-recurring expenditure could be met by donation and that the Government might see its way to help with the recurring expenditure. This was to be pursued through various angles. Mrs.Clubwala emphasises again that she was expecting very material help by way of lecturers from the United States and also a certain amount of help and goodwill from the U.K.sources and it was a thousand pities that with so much goodwill around the Government will not start the scheme. What was more distressing was that it was the Government that had formed the Committee earlier and ~~xxxxxxxxx~~ re-formed it again at the request of Mrs.Clubwala about 18 months ago and had last year agreed to the scheme. She also felt that many others had gone ahead with the scheme, for example, Rev.Father D'Souza's letter read at the meeting gave an idea how they had started a School in Poona, and also that though there were Schools of Social Work in the Service Home of the Women's Welfare Department, in Gandhi Gram and in other places it was necessary to have a School in the City, training students both for rural, for labour welfare and for other matters. Besides having the assurance of donors some industrial Firms had promised to be interested in the scheme and perhaps help with stipends for student if the school materialised. When Mrs.Clubwala heard that Lady Venkata Subba Rao was not in a position to give the premises of the Seva Sadan, she had already been to the Collector and had seen two or three small houses that would be suitable but she could not be in a position to proceed further in the matter until some assurances was given.

Rev.Khaitan from Gandhigram who was present stated that he felt that in the East, the greater part of life existed in villages and that agricultur rural training in a rural setting with the fundamentals of life, food, clothing and housing was lacking in villages. He felt that in India we tend to follow the West. Even in urban areas, workers lived in rural conditions, Living conditions in villages are congenial he stated, but in urban areas it is always artificial. He felt that with Government help, if we could work on a broader point of view, and co-operate more in the scheme of training and be at the back of it some practical work can be achieved. Those interested in Rural work he suggests may go to Gandhigram. It will depend on the type of work a student would like and would be of a duration of a month, three months or even longer. He felt that practical work may take even years if the student so wished. What he therefore suggested was that if we could get a capital grant we could start the school. He would suggest that Government come to our aid with a recurring grant and that we find the money even for the sponsoring of students' boarding and lodging and tuition through philanthropists.

It was felt by the Committee that it would be a very good idea if the Central school is situated in Madras and that the rural training would be do in Gandhigram or any suitable place suggested by Rev. Khaithan for this purpose. Rev. Khaithan further suggested that some of their trainees interested in rural work should also come and take a short training in the School would be established in Madras. It was decided that a committee consisting of Dr.Soundaram, Rev.Khaithan, Mr.S.R.Venkataraman and Mrs. Clubwala call on the Chief Minister explaining to him the new suggestion and later following it up by a visit to the Hon'ble Sri.Gopal Reddi hoping perhaps that xppxxxixxx this new approach may find favour with Government and perhaps they would appr ciate the great desire of Social Workers to establish something worthwhile to wards orgainsed trained social welfare.

Mrs.Clubwala asked Miss Brockway if certain premises could be secure for the Classes, would Miss Brockway be able to take in some girl students in the Hostel at St.Christophers. Mrs.Clubwala was strongly of the view that th girls should be housed in colleges if they could offer their own building wh she felt that the girls' interests, health and safety would be well guarded. Miss Brockway said that it may be possible to take in a few girls but she co only give a reply after she had discussed it with her staff.

At this juncture, Miss Brockway had to leave the meeting and Rev. Khaithan was voted to the chair.

Rev.Khaithan suggested that the Servants of India Society Hall may b used for holding the classes. Mrs.Clubwala stated that she would like to see at least the Girls'Section and class working in one area and she wonedred if Rev.Khaithan could perhaps find out from Miss Mason of the Women's Christain College if they would be prepared to lend one of their Lecture Halls for the classes and also if theywould be prepared to put up some of the Girl Students A small token rent could be given as well as honorariums could be given to the existing Librarian clerk and care takers, with a view to cut down the recurring expenditure.

Details of the budget were then discussed. The non-recurring expenditure was about Rs.20,000 which was towards the purchase of furniture and a good library. A part of this expenditure, she felt sure would be met by an anonymous donor. It was felt that if the Government could be told that even further cuts could be made by the saving of rent if we could be housed in the Women's Christian College and also doing away with the Post of Honorary Principal. It was originally proposed that Mrs. Clubwala be the Hon. Director and Principal but she had expressed her inability fxxxtxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

Contd.....3.

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143

for the second post for lack of administrative experience and educational qualifications for this and had therefore suggested an Honorary Principal with an honorarium. It was decided to make a saving with Mrs.Clubwala being the Honorary Director dealing with the administrative work, with Mr.S.R. Venkataraman as the Hon.Treasurer and with Miss Ranga Rao, Miss Brockway and Miss Paul Appaswami forming the Educational Advisory Committee of the School to deal with the syllabuses, and the other aspects of the educational side of the work and with Rev.Khaitan assisted by his Sub Committee dealing with the Rural programme and that the honorarium for the honorary Principal of Rs.1000/- be cut and a small honorarium of Rs.150/- be given to the 4 concenred Educational members namely, Miss Ranga Rao, Miss Brockway, Miss Appaswami and Rev.Khaitan for out-of-pocket expenses like conveyance, etc. and that meetings be so called when Rev.Khaitan is in town for other purposes. With the saving of rent, and of the clerical and menial staff if housed in existing colleges and buildings it was felt that there would be a reduction of Rs.3,000/- or Rs.4000/-. Rev.Khaitan enquired whether Rs. 20,000/- would be too much for us to guarantee. Mrs.Clubwala felt that help would be forthcoming if the anonymous donor started with a good gift. Besides, if they were housed in a College to begin with, they would then be able to build up for xxxxxx future expansion. She quoted the Seva Samajam Boys Home and how they had been able to create public interest and perhaps in this way stipends could also be got through industrial concerns for deserving students. Rev.Khaitan felt sure that they would be able to create interest and secure help from the industrial concerns in Madura. It was felt that the figure should be Rs.1000/- per year, Rs.600/- towards boarding and lodging at the rate of Rs.50/- per month, Rs.150/- towards tuition fees, Rs.100/- for conveyance for those who had field work and Rs.60/- for pocket expenses. It was further proposed that if and when definitely established, the Lecturers may be loaned to us by the American Government who would perhaps be prepared to take on the role of Honorary Principal too. She mentioned the name of Miss Spence who was ready to be spared to us from March and perhaps Dr.Manshard, formerly of the Tata School of Social Work, may be able to come too. She re-iterated the great interest taken by Miss Hersey of the American Embassy and also mentioned that Mr.Bach of the British Council had also expressed his willingness to be interested.

The Committee strongly felt that there was an urgent interest for such a scheme and they felt that in spite of the Government not fully realising how much there was the usefulness for of turning out well trained workers in the field of labour rural and other social work, the persistent efforts and the faith of this Committee would in due course be crowned with results.

Mrs.Clubwala mentioned that Dr.Kumarappa's report on the standardisation of Courses and uniformity of training programme in Schools of Social Work in India, which he had submitted to the Ministry of Education recently, was given to Mrs.Clubwala to be confidentially perused by the Committee as it was still under consideration by the Government of India.

XXXX

EDN
9

Mary N.Clubwala,
Convenor,
Indian Conference of Social Work,
Madras State Branch.

May be added to the G.O. at (N

10/2

10.207.

12/2/51

7 FEB 51 3 30 P.M.

MADRAS 8 FEB 51 8 45 A.M.

Book Post

Sri K. Hrunnanithan, I.C.S.,
Secretary to Govt.
Education Depart.,
Fort St. George,
Madras.

Ctro 32427 E2/49.

pp1-3 C.f

(144)

SCHOOL FOR SOCIAL WORKERS - Establishment of - Reconsideration of orders.

From the Hon. General Secretary, Indian Conference of Social Work~~ers~~, Madras Provincial Branch, dated 25-4-1949.

At the instance of Lady Nye, the late H.M. (Edn.) constituted a committee in 1948 with the then S.G. as Chairman to draw up a scheme for the establishment of a school for training social workers. The Committee's report is at pp.5-10 c.f. of X. The proposals involved a recurring expenditure of Rs.59,000 per annum, mainly on teaching staff, and a non-recurring expenditure of Rs.3,50,000 mainly for construction of buildings for school and hostel and for the library. The scheme was examined in detail and decided to be deferred for the present. Attention is invited to the notes on pp.13-15 n.f. of X and to the orders in circulation pn pp.16-18 n.f. of X

C.O. 3304 Edn 15.12.48 (+)

X/27 c.f.

2 The Hony. General Secretary of the Indian Conference of Social Work~~ers~~ (Madras Provincial Branch), Mrs. Clubwalla, has now forwarded to the Govt. a resolution passed by the Madras Branch for implementing the scheme deferred last year and for starting immediately a social welfare training school in the city. She has also forwarded copies of similar resolutions passed by the Dt. Branches at Mathurai and Visakhapatnam. The resolution passed by the Mathurai branch consists also the request that a department of social welfare be constituted under a separate minister for Social Welfare in the Province. Public (Poll.) Dept. consider that no action is necessary on this part of the resolution for the reasons stated in their note on pp.4-6 ~~n.f.~~/L.F. Pub. (Ele.) have called for the remarks of this Dept. on the question of the establishment of the school for social

1/5 c.f

Cf/L.f

p4 Cf/L.f

distributed

p7/L.f

3. It is submitted that this question was examined in detail and ordered to be deferred ~~in~~ only in December 1948. The grounds on which it was deferred viz., financial difficulties, difficulties regarding accommodation for the school and hostel and about utilising the services of the candidates passing out of the school, etc. exist even now. As stated in the notes in the L.F., the Govt. have separate proposals to expand the activities of the Women Welfare Dept. Besides, the Govt. have under consideration a separate scheme for the training of social welfare workers required for hospitals. Under this scheme 3 stipendiaries will be ~~paid~~ trained in Govt. Genl. Hosptial, Madras, by the Director of Hospital Social Service. 3 more students will at the same time be selected and deputed for training at the Tata School at Bombay. At the end of one year the two batches will be interchanged so that at the end of two years a batch of six workers will be available. These will form the nucleus of the Hospital Social Service Dept.

X/27 c.f.

file on Dr. vide p. 7 c.f.

In these circumstances this Dept. may suggest that the question of opening a school for social workers need not be re-examined now.

The file may be sent to Pub. (Ele.).

1603
1/7/49

RM
21/7/49

AS I
3

Pub (Ele

The proposal for starting the college for Social Sciences was dismissed by the late Minister because he did not consider the proposals made by the present H.M. to have the college on a part-time basis, as practicable. (p. 18 n.f. of G.O. 3204 Edn. Dated 15-12-48). The question deserves to be taken up from that stage. It has to be examined whether without incurring heavy recurring and non-recurring expenditure, the college of Social ~~workers~~ Sciences cannot be brought into existence. 'X'

The first item of cost is in respect of buildings which have been estimated at Rs 2 lakhs for the college and one lakh for the hostel. H.M. suggested that the

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Presidency College or the Law College buildings may be utilis for courses to be held between 6 and 8 P.M. The Government Arts College which is more centrally situated is another alternative. There is no reason ~~ex~~ why the classes should not be held between 7 and 9 in the morning and 6 and 8 in the evening in the premises selected. During the day students can be engage on specialised training and field work which will be in areas other than the college. The syllabus can be altered to integrate the academic and field work so that both may proceed at the same time instead of the academic course preceding the practical one.

If it is considered that the college should be held in the day, there are two alternatives open, first to locate it in a rented building, and second to utilise the existing buildings of which Ashok Vihar is mentioned as one available for use during the day. In either case there will be non-recurrin cost and the recurring cost will be small.

The next item of expenditure is in respect of equipment, Rs 10,000/- for books, Rs 10,000/- for furniture and Rs 30,000 for other equipment. If accommodation is borrowed, the only expenditure will be on the library in respect of particular books which will not be available in the library of the colleg The expenditure is not likely to be considerable.

The recurring expenditure is in respect of the teaching staff. H.M. has already suggested that it may be found out if the staff employed in Government and other colleges cannot be persuaded to work on ~~an~~ honoraria. This should be possible particularly if the classes are held in the morning and in the evening. Apparently there should be no difficulty in obtainin the staff for the courses of study mentioned at p. 17 c.f. of G.O. 3204 Edn. dated 15-12-48, in respect of the Delhi School of Social Work. In addition to this staff, the Y.M.C.A., medical and public health institutions, the Labour Department, Rural Development Department and the Home Department may have persons competent to take up the courses mentioned at p. 17 c It is a question, as H.M. has remarked, of making enquiries

4

E2

as to who are available and at what cost.

If H.M. agrees enquiries can be made from the colleges and departments concerned. In addition to the staff it may be necessary to have a Principalwho could be like the Director of the College of Indian Medicine, a person willing to work honorarily. Mrs. Clubwala is one person who is willing and there may be others. All considered, the cost of staff should not be considerable and some part of it can be covered by the fees which can be charged from the very beginning. Considering that the qualifications to be acquired in this college will enable employment in the Firka Development, Labour, Home and Medical Departments, there should be no lack of applicants for enrolment.

This need not be thought of now
KM
29/7

A

To the extent possible, the syllabus may follow that of established schools, the Tata School and the Delhi School which can be addressed to furnish the details necessary.

If H.M. therefore agrees, the proposal may be proceeded with. In that case members of the Committee already appointed as also others will be consulted to the extent necessary.

26/7

H.M.(E.&.L.) yes pl.

Post who are the members of the Committee already appointed
KM
29/7

~~26~~/7

SECRETARY, EDN. A... DEPT.
1 AUG 1949

The members of the Committee were:

(1) Col. S. L. Bhatia (Chairman)
(2) Mrs Clubwalla
(3) Mrs. P. Naidu
(4) Mrs. A. Palmer
(5) Miss Kokila Doraiswamy
(6) Sri C. G. Reddy (~~Dy Chief Inspector of Factories~~)
(7) Sri G. Venkatachalapathy (Provl Firka Dev Officer)
and (8) Mr. Lawrence C Burr of the Y.M.C.A (Secretary).

H.M. (E & L) may see.

Vide 'A' on p. of (X)

cra
2.8.49

3/8/49

3/8

H.M (E & L)

5

146

E III

In place of Col Bhatia it may be instead S. G.
Let me know the others you are going to call for consultation
KM
6/8

6 AUG 1949

We could begin by consideration of the course at Delhi, which requires teaching staff for Sociology, Applied Economics, Statistics, Law relating to Industries, Industrial psychology & Public Health Adm.

We should write at once to the D.P.I to suggest representatives for all but the last subject. They must possess interest in the objectives of the College of Social Science, and should be willing themselves to teach, or suggest others for teaching the subjects on a small honorarium. The representatives need not be officials but can be chosen also from private colleges and institutions, including YMCA. DPI may be requested to reply quickly.

In Public Health, the Professor of Social medicine will do as a representative.

6/8

Recd. 8/8/49
17.

ASSISTANT SECRETARY TO GOVERNMENT
53154
16 AUG 1949
17
FINANCE DEPARTMENT

A draft memo to the D.P.I is submitted for approval. Finance may see before issue.

Edn. no. 32437 Edn./49-3
13.8.49

9.8.49

cra
10.8.49

12/8/49

13/8

Fin.

6

E2

Finance (E II).

The proposal relates to the establishment of a school for Social workers. The same proposal was examined in detail in 1946, and was finally decided to defer the scheme. Please see the notes onpp 13-15 N.F of ⓧ and the orders in circulation onpp 16-18 N.F of ⓧ. For the reasons stated onpp 2-4 above, E&P.H propose to reconsider the above decision and ask the D.P.I to furnish certain ~~informations~~ particulars in connection with the opening of the school - draft memo below. Pending detailed proposals from the D.P.I in this regard and scrutiny by E&P.H depts, no remarks seem called for in this dept at this stage.

ⓧ of Secy E.&P.H. Infra onpp 2-4

draft memo below

2/. E&P.H may however be requested to obtain, from the D.P.I, an estimate of the extra cost involved in the proposal together with the full details for the same.

22/8/49

22.8.49

23.8.49

Fin. U.O. 53154/Fin.(E II)
23.8.49

E&P.H. E2

Please see the Fin note above.
With ref to para 2, according to the draft below, the DPI has now to suggest the names of suitable persons, who will be consulted by Govt regarding the estt of the School. Details will then be drawn up and an estimate of the cost involved can be worked out only after that.
The draft below may now issue.

24 AUG 1949
64587

25.8.49

26.8.49

29/8/49 S

H.M (E&L)?

At this stage, we want only names of persons who are interested. In conference with them, the detailed scheme will be drawn up, which the DPI

7

147

can elaborate. Issue draft above.

29/8

pp 18-19 cf [Issued as Memo. No. 32627 E2/49-5 d 29-8-49

p 20 cf C 73378 From the D.P.I. R.C. No. 1616 B1/49 d 20.9.49

SECY. EDN. AND P.H. DEPT.
20 SEP 1949
GOVERNMENT OF MADRAS

As desired in the memo at pp 18-19 c.f. the D.P.I. has submitted a list of names for the subjects mentioned in the memo. The names of members of the previous Committee are on p 4 ante. It is for orders whether a conference of these persons may be called. If so, the date, time and place for the conference may kindly be indicated.

23.9.49

23/9/49 S

With reference to his minute on page 5, H.M. may please see the list furnished by D.P.I. May I invite them for a discussion, along with the members of the old committee, and Mrs Madhava Menon & Mrs Ammanna Raju, who are also very interested in the subject.

24/9

H.M (E & L). Yes

Invite Dewan Bahadur Ramaswami Sastri & Mrs Manjubhashini Subramaniam. Also Mr B.S. Murthy & Mrs Amiruddin

KM
26/9

27/9/49

Please see the orders on p 7 ante. The following persons have to be invited.

- ✓ (1) The S.G.
- ✓ (2) Mrs. M. N. Clubwala. ✓
- ✓ 3) Mrs P. Naidu ✓
- ✓ 4) Mrs A. Palmer ✓
- ✓ 5) Miss Kokila Doraiswamy. ✓
- ✓ 6) C. G. Reddy ✓
- ✓ 7) G. Venkatachalapathy ✓
- ✓ 8) Lawrence E. Burr

p 4 ante – Members of the Std Committee

- ✓ 9) Mrs Madhava Menon ✓
- ✓ 10) Mrs Ammanna Raja ✓

Secy's note on p 7 ante

- ✓ 11) ~~Dewan Bahadur~~ K.S. Ramaswami Sastri ✓
- ✓ 12) Mrs Manjubhashini Subramaniam ✓
- ✓ 13) B. S. Murthy ✓
- ✓ 14) Begum Ameenuddin ✓

H.M.'s orders p 7 ante

- ✓ 15) R. Balakrishna ✓
- ✓ 16) P.P. Kallukaran ✓
- ✓ 17) C.D. Rajeswaran ✓
- ✓ 18) Mrs. T. N. Ramamurthy ✓
- ✓ 19) P.B. Patnaik ✓
- ✓ 20) M.T. Raju ✓
- ✓ 21) S. Govindarajulu ✓
- ✓ 22) W. W. Ladden
- ✓ 23) S. H. G. Davis
- ✓ 24) M. Ruknaswamy

Suggested by the DPI – p 20 c.f.

- ✓ 25) Prof of Social Medicine, Madras Medl College. – vide Secy's note p 5 ante
- ✓ 26) The D.P.I.

The Scheme has to be worked out in detail and administered by the D.P.I. For orders whether the D.P.I ~~would~~ may also be invited.

The lists of names sent by Mrs Clubwala are at pp 10–11 c.f. and p 13 c.f.

It may not be possible to hold the Conference in the Secy's room in view of the large number of persons proposed to be invited. Perhaps the Legislative Council Chamber may be used. The date, time and place for the Conference may

43

kindly be indicated. Attention is in this connection invited to the Secy's D.O. at p 23 c.f.

Subject to orders a draft D.O. invitation is submitted for approval.

27.9.49

27.9.49

27/9/49 S

(1) Make sure that the Legislative Council Chamber will be available. If not amend draft to my room

(2) We must have a draft scheme on the lines of the Delhi scheme, and within the framework indicated in my notes – the draft should be available to me by 10/X

A

27/9

Item (1) above: It is understood from the Legislature ~~Dept~~ Secty that a requisition should be sent to the Secy of that Dept for use of the Council Chamber on the 20th October and that unless it has already been booked for the meeting of any other Committee, it will be available. A draft U.O. note is submitted for approval.

The draft D.O. may issue and if any change as to the place of meeting is necessary, members may be informed of it in due course.

Item (2) above: A draft scheme will be got ready by the time fixed by the Secy.

20th October is a holiday on

27.9.49

and 22nd is penultimate Saturday suggested
account of Deepavali. It is ~~for consideration~~
~~whether~~ that some other day may be fixed for the
conference. (perhaps 22nd may be fixed)

lwz 27.9.49

cma 28.9.49

NM 28/9/49 S

2 ~~1~~ 1st 22nd.

28/9

[U.O. note no. 32427 E2/49. 7 Edn of 28.9.49
D.O. no 32427 E2/49. 6 Edn of 28.9.49] pp 24-26 cf

With ref to A overleaf a draft Scheme, with explanatory note, is submitted for approval. For orders whether copies of the draft should be sent to the members of the proposed Conference.

lwz 10.x.49

cma 10.x.49

NM 11/10/49 S

Seen by Secy & returned on 17.x.49

The note prepared by the Secy for Consideration at the Conference and the Report of the Sub-Committee are being roneoed. Copies may be sent to the invitees. A draft D.O is submitted for approval. | Send out by tomorrow

Draft I

2. The date of the meeting was changed from the 22nd to the 24th by H M (E & L). It is therefore presumed that the H.M. will preside over the Conference. If so copies of the note and the report may be given to H.M. also. | Yes

p 32 cf

3. One or two stenographers may be necessary to report the proceedings of the Conference. It is for consideration whether the services of two reporters of the Legislature Sectt ~~Deptt~~ may be requisitioned. Subject to orders, a draft U.O. note is submitted for approval. | Yes

Draft II

P.T.O

C.M. 32427 E2/49

4. A letter since received from the Territorial Commander of the Salvation Army is added to the c.f. at p 36. The letter refers to the invitation issued to Mrs A. Palmer to attend the Conference. She was a member of the first Committee. No action seems to be called for.

lwz 18.x.49

cma 18.x.49

NM 18/10/49 S

18/x

p 48 cf

[D.O. 32427 E2/49-12 Edn of 19.x.49]

The file may be given to the Secy for use at the Conference on the 24th inst. His attention may be invited to the letter from Mrs. P. Nandu at pp 59-60 cf.

lwz 22.x.49

cma 22.x.49

NM 22/10/49 S

H.M. (E & L) may like to see as he has kindly agreed to be present

H.M. (E & L)

22/x

NM 24/10

28/x

Two copies of the proceedings of the Conference are kept below. For orders whether one copy should be sent to the S.G. for his signature as Chairman of the Conference. ~~Orders are also solicited~~

lwz 25.x.49

cma 25.x.49

NM 25/10/49 S

Not necessary to send to S.G. for signature.
I have signed
[illegible] to see present 26/x

From the S.G. D.O. No. 3510-P.H. of 28.10.49 | p 69 c.f.

With ref. to the Secy's Orders on p 69 c.f. a draft D.O. is submitted for approval.

A ~~set of~~ ~~spare~~ copies of the note, report of the 1st Committee and proceedings of the Conference, is placed below for use of the Secy at the Sub-Committee meeting.

W.O.3
21.10.49

Cma
31.x.49

1/11/49 S

1/11

[D.O. 32427 Ga/49-14 Edn of 1.11.49] | p 71 c.f.

From the S.G. D.O. No. 3510-P.H. of 10.11.49 | p 79 c.f.

Please see the proceedings of the Sub-Committee at pp 81-82 c.f. The receipt of the reports of the Sub-Committees appointed by the Sub-Committee may be awaited — Vide 'A' on p 82 c.f.

2. In 1948 the D.P.I. raised the question as to the Dept which should have control & supervision of the School when it was started. He was of the opinion that it should be jointly under the Industries and the Public Health Dept. He discussed the matter with the S.G. (Col. S.L. Bhatia) who felt that the Edn Dept was the one best suited for the purpose of controlling & supervising the School; this was accepted by the Govt.

Vide 'Z' | p 25 c.f. of (X)

'X', p 6 n.f. of (X)

If the proposed Institute is to be under the Edn Dept, it is for consideration whether the D.P.I. or any ~~[illegible]~~ officer of the Edn Dept should be on the Governing Body of the Institute. The names of the

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members proposed for the Body are at p 81 c.f.

For orders.

W.O.3
12.11.49

Cma
14.xi.49

15/11/49 S

May approve of the Governing Body proposed at page 81 c.f. with the addition of Miss. Ranga Rao, Principal, Ethiraj College, and the D.P.I. In fact, the Sub-Committee was thinking of proposing 12 Members as agreed to by the Conference; but apparently there was a mistake in counting which has resulted in the 10 names submitted. The additions proposed will doubtless be acceptable to the Committee.

Od. 20
16/11/49

H.M.(E.& L.)

16/11

16/11

SECRETARY, EDN. AND P.H. DEPT.
18 NOV 1949
GOVERNMENT OF MADRAS

~~A draft memo and a draft D.O. letter to the S.G. are submitted for approval~~

The Sub-Committee with the S.G. as chairman, appointed by H.M. (Edn) to formulate proposals for the establishment of an Institute for Social Studies, has appointed two other Sub-Committees:

(1) one to select an institution for the proposed Institute;

and (2) the other to draw up a syllabus and to appoint the teaching staff.

p 81 c.f.

These two sub-Committees have been requested to submit their reports to the S.G. by the end of Nov '49, which will be forwarded by the S.G. to the Govt for approval.

p 82 cf

2. On receipt of these reports, the question of establishing the Institute will have ~~been~~ to be examined in consultation with other Depts including Finance and orders taken in circulation. The proposal, as it stands at present, has not been examined by the other Depts. Finance saw the file last at p 6 ante and that Dept then wanted an estimate of the extra cost involved in the proposal together with full details for ~~the~~ it ~~[illegible]~~.

3. After examination and approval in circulation, orders will have to be issued by the Govt sanctioning the establishment of the Institute. A "Governing Body" for the Institute seems to be necessary only when the Institute actually comes into existence and begins to function. It seems therefore that orders ~~constituting~~ approving the 'Governing Body' have to be issued ~~of~~ along with ~~or after~~ the orders or just prior to sanctioning the Institute. ~~are issued~~. It will be committing the Govt to the proposal if orders are issued now.

4. But as the sub-Committee was constituted by the HM to formulate proposals for the estt of the Institute the two additional names now suggested may be ~~suggested~~ communicated to the S.G. demi-officially for inclusion in the list of names proposed for the Governing Body and he may be requested to send that list with the reports of the ~~C~~ Sub-Committees and with information regarding costs involved, forthwith for Govt sanction and orders.

For orders.

22/11/49 S

19.11.49

21.XI.49

We may ask the S.G to reconstitute his committee to conform to the Governing

(151)

Body approved. We may add that the formal appointment of the Governing Body must await the establishment of the Institute

23/XI

A draft D.O. letter to the S.G. is submitted for approval.

24.11.49

25.XI.49

25/11/49 S

28/XI

[DO. 32427 E2/49. 15 Edn of 28.11.49]

From the S.G. D.O. No 3510-13. Pw/49 of 21.12.49

p 83 cf

p 87 cf

Please see the D.O. from the S.G. at p. 87 cf. It may be stated that at the Conference held on 24.x.49 in the Legislative Cl chamber, one of the suggestions discussed was that the accommodation for the proposed Institute of Social Studies might be found in one of the Govt Colleges, which is in a Central place, so that the library and the equipment of the College could be used to the extent necessary. The Presidency and the Law Colleges were therefore suggested. The Principal of the Queen Mary's College suggested that that College could be used if necessary but withdrew the suggestion when it was pointed out that the proposed Institute would give instruction to both men & women and that the Queen Mary's College could not allow entrance to men students. The Sevasadan, Chetpet, seems to offer the same difficulties. Men students may not find much freedom in the premises, even if they are admitted, and there is no library worth mention measurements. If the School is located there, the Govt may have to spend some money on the library. Perhaps the S.G. has considered these matters. It is however for consideration whether the presumption should be got confirmed or whether the further report from the S.G. may be awaited.

103
28.12.49

28/12/49 S

S. G informed me that our colleges are not willing to co-operate. We may await his further report

23/12

C.No 163/50. From the S.G. No. 3510-14-P.W. d/ 30.12.49.

The S.G's letter with its enclosures at pp 89-98 cf may be perused. The further report with an estimate of the cost involved may be awaited till 1.2.50.

103
5.1.50

7.1.50

7/1/50

C.No 6324/50 from the S.G. D.O. No. 3510-P.W./49 d/ 24.1.50 p99 cf

Please see the S.G's D.O at p 99 cf. Regarding para 2, the appln of Miss P. Barnes for a scholarship was considered and negatived. Vide 4/15 cf.

The S.G's further report may be awaited.

letter 5743
1.11.49

103
31.1.50

1/2/50 S

I understood S.G has submitted his scheme. Put up at once

2/2

152

[D.O. 32427 I/49-17 Edn d/ 4.2.50]

pp 103 & 107 cf from the S.G. D.O. 3510-P.W. d/ 4.2.50.

Please see the S.G's D.Os at pp 103 and 107 cf. and the Secy's note on p 104 cf.

The Sub-Committee appointed by H.M.(Edn) to formulate proposals for the establishment of the Institute had appointed two Sub-Committees one to select an institution for the location of the Institute and the other for drawing up the syllabus and to suggest the teaching staff. The 2nd Sub-Committee's report is at pp 93-98 cf. The report comprises the syllabus for each of the 2 yrs of the Course separately and the staff required. But there is no information about the financial aspect of the Scheme, consisting of honorarium for lecturers, salary for full time paid workers, cost of library & books, equipment, contingencies etc. The S.G may be asked to furnish information on these items also.

A draft D.O to the S.G. and a draft memo to the Commr Corporation of Madras, are submitted for approval.

103
6.2.50

6.2.50

6/2/50 S

7/2

pp 111 cf

[Issued as D.0.32427 I/49-18 Edn. dt.7-2-50.

* Memo, 32427 I/49-19 Edn. dated 7-2-50.] pp 111-12 cf

C.No.12965 pp 113-119 cf From the S.G. D.O.No.16225-P.W. dated 20-2-~~49~~ 50.

Examine at once
J.M.Lobo Prabhu
21-2-50

p 113 cf

pp 115-119 cf

The S.G. has submitted his detailed scheme for the establishment of the ~~insitnt~~ Institute of Social Studies in Madras City. The Institute is proposed to be located in a rented building. The course of instruction will extend over a period of 2 years; the syllabuses for the course are given at pages 93-98 cf. The selection of candidates will be made

P.T.O.

made by ~~axx~~ the Selection Committee. Qualification for admission to the Institute will be a pass in the Intermediate examination of the University of Madras or an equivalent examination of any other recognised University, preference being given to candidates who have special aptitude for Social Work and to graduates. The number of students proposed to be admitted to the Institute is 25 of both sexes. The tuition fee proposed to be charged is Rs.150/- per year for each student, concessions being given in deserving cases. p.115 cf p.117 cf

The administration of the Institute will be vested in a Governing Body to be appointed by the Government. The ~~members~~ personnel of the Governing Body has already been provisionally approved by Govt. ~~A Principal & Hon. Director will be in charge of the institute.~~ p.83 cf

2. The proposals of the S.G. are generally in accordance with the conclusions reached at the Conference held in the Legislative Council Chamber on 24-10-49. Two points, however, call for remarks namely the question of location of the Institute and the number of students to be admitted to it: pp.65-67 cf

(i) Location of the Institute: The Sub-Committee appointed for this purpose visited the Presidency College and the Govt. Arts College, Madras; the Principals of these Colleges are prepared to give the rooms after 5 p.m. The Sub-Committee also visited other institutions and seems to have come to the conclusion that it is better to have a separate rented building for the location of the Institute. The rent proposed for the building is Rs.300/- per mensem. The Commissioner, Corporation of Madras, who has been asked whether accommodation can be made available for the institute in the Asok Vihar has not yet sent his reply. In the circumstances it is for consideration whether the S.G's proposal to rent a building for the institute may be accepted. p.115 cf p.117 cf

(ii) Number of admissions: At the Conference held in the Sectt. it was agreed that the admissions to the Institute should be limited to 50 students of both sexes. The S.G. now proposes to admit only 25 students to begin with. It is submitted that this course being an important one there will be a large number of ~~admissions~~ applicants, it seems therefore desirable to admit at least 50 students to start with. For orders whether the number of ~~students~~ pp.57 & 67 cf B on p.115 cf C

P.T.O.

C of admissions may be raised to 50.

3. The Institute will be started from July 1950. As regards staff, the S.G. has suggested that a Principal and Hony. Dir. may be in charge of the institute on payment of an allowance of Rs.1,000/- per year. There will not be full time paid lecturers. The lecturing work is to be entrusted to the Lecturers in Government and Non-Government institutions on payment of an allowance of Rs.10/- ~~per~~ for each lecture. The expre. on this account in the first year for about 350 lectures will be Rs.3,500/-. This will increase when the ~~2nd~~x second year class comes into existence and will ~~rpo~~ probably be Rs.7,000/-. In his estimate of cost at pp.117 -119 cf. the S.G. has not included any provision for recurring contingencies. A sum of Rs.500/- may perhaps be allowed under this head. The ministerial staff to be employed in the institute will consist of One U.D. clerk (with shorthand and typewriting qualifications) and one Librarian. One peon, One sweeper and one watchman will also be employed. p.93 cf. p.117 cf pp.117-19 cf D

The estimated cost of the scheme will be as shown below:-

	Cost in the ~~year~~ first year.	Cost in the 2nd and subsequent years.
	Rs.	Rs.
Non-recurring		
Library-furniture and books and stationery	20,000	nil
Recurring expre.		
~~xRecurring~~ Estimated expre.	19,461	23,461
Fee income	- 3,750	- 7,500
Net ~~recurring~~ expre.	Rs. 35,711	15,961

p.117 cf Vide pp.117-119 cf p.124 cf

4. A letter received from Mrs. Clubwala, Hony. Secy., Guild of Service (Seva Samajam), forwarding certain press cuttings regarding the observance of the 'Social Welfare Day' by the Madras Branch of the Indian Conference of Social Work has been added to the cf.-121 to 128. It will be seen from the press cuttings that there is popular demand for the establishment of an Institute of Social Studies.

P.T.O.

Fir. Dev. Dept.

TO A.S

The file deals with the Scheme for the establishment of the Institute of Social Study in the Madras city. It has been stated that the candidates trained in the institution will be suitable for employment in Fir. Dev, Labour, Home and Medical Depts. But the syllabus on pages 93-98 cf. for the two years does not seem to indicate that the training to be given to the social workers will have much in common with the training expected of a F.D.O. For the F.D.Os and Grama Sevaks the nature of training should follow closely the nature of the work outlined in the General Plan for Fir. Development. Attention is also invited to the remarks of the P.F.D.O. at page 7 nf of ⓧ. There is also another proposal separately under consideration of the Govt. to start a Central Institute of Rural Training for training a body of rural workers. With these remarks this may be passed on to Fin.

A on syllabus

The men given training ~~in the Institute~~ ~~will~~ social studies will certainly be preferable to an outsider who is not trained in anything

Cy

2.3.50

2.3.50

This Dept need not object to the establishment of the proposed Institute of Social Studies.

ASSISTANT SECRETARY TO GOVERNMENT
2 MAR 1950
3/484
FINANCE DEPARTMENT

Cel
2/3

2.3.50
Secy Fin

(P.S. on camp)

Fin.

F.D. No. 9771 F.D.II/50-1
2.3.50

(P.T.O)

155

Finance (E II)

(See finance note on p 6 above)

The file deals with the S.G's scheme for the establishment of the 'Institute of Social Studies' in Madras city. The object of the scheme is to give training in the school in respect of the following items of work:—

pp 113-117 CF.

(1) Industries including Tea and coffee plantations.
(2) Hospital Social work.
(3) Rural Social work.
(4) Juvenile work including rehabilitation and probation.
(5) General Social work excluding work among women which is being done by the Women's Welfare Dept.

The S.G's letter on pp 115 to 117 CF gives a brief summary of the scheme. The financial effect of the proposal will be as follows:—

Recurring:-

		Cost in the first year p.a:	Cost in subsequent years p.a
ⓧ Estimated expenditure	Rs	19,461	23,461
Anticipated fee-income	Rs	3,750	7,500
Net extra Cost	Rs	15,711	15,961

ⓧ For details pl. see pp 117-119 CF.

cf the statement on p 19 above

Non-recurring:-

Library, Furniture, Books and Stationery Rs 20,000

~~Fin~~ Edn dept while recommending the proposal have suggested that the Institute might be brought into existence from the next academic year. Notes from the bottom of p 17 above may be perused.

V' on p 20 above

2. The scheme for the establishment of a training school for social workers is not a new one and was considered even in 1948. It was however decided to defer the scheme ~~on~~ in view of the financial stringency of the orders in circulation on pp 16-18 N.F of G.O. No. 3204 Edn Dt 15.12.48. Though the opening of the 'Institute of Social Studies' may give beneficial results in the long run, and the extra cost involved in the present scheme has been appreciably reduced when compared with the cost of the scheme considered in 1948, yet the financial position of the ~~p~~ State has not improved appreciably so as to undertake

cf the G.O. at ⓧ

cf the minutes of Hm (Fin) on p 16 nf & the orders in G.O. on pp 16-18 nf / ⓧ

ⓧ

	Recurring	Non-recurring
In 1948 Rs	58,600	3,50,000
Present proposal	16,000	20,000

proposals of the present kind. Even essential ~~and~~ schemes and schemes eligible for assistance from the G of I ~~are~~ have been ~~being~~ deferred in view of the existing financial stringency. As there does not seem to be any special urgency for the scheme, finance may advise, that the proposal may be considered in connection with the Part II schemes for 1951-52. If however, ~~S.P.H~~ Edn wish to press for the introduction of the scheme in the ~~current~~ year 1950-51 itself, then they may be requested to obtain orders in circulation including HM (Fin), and refer the proposal to the S.F.C and the Cabinet as the extra cost exceeds Rs 10,000/= p.a. recurring.

A
4/3/50

A
4/3/50.

4/3/50

3. The following remarks are also called for on the details of the proposal.

Staff:- The allowances for the combined post of Principal and Hony. Director of the School at Rs 1,000/= p.a. ~~and at Rs 10/= per lecture for the teaching staff,~~ do not call for any special remarks ~~[illegible]~~ and may be accepted. The rate of Rs 10/ per hour of lecture seems a little excessive. Govt. Engineers giving part time lectures in Govt. Polytechnics are allowed extra remuneration at Rs 5/- per lecture. ~~It seems sufficient to adopt this rate in this case~~ Rs 10/- may be [illegible] agreed to.

117 cf
4/3/50

The following statement shows in one view the details of the ministerial staff recommended by S.P.H ~~S.P.H~~ Edn for the school for social workers in 1948, and the staff now proposed by ~~them~~ Edn Dept.

paras 5 & 7 on pp 4-5 NF of ⊗

Staff recommended in 1948 (1)	Staff now proposed (2)
One U.D. clerk on Rs 80-110	One U.D. clerk on Rs 80-110 plus shorthand special pay of Rs 35/= p.m.
One L.D. clerk on Rs 45-90	One Librarian on Rs 80-125
One Typist on Rs 45-90 plus Ty. allow.	One Peon
One Peon on Rs 16-25.	One Sweeper } menials paid from contingencies.
One sweeper One watchman } menials paid from contingencies.	One Watchman } menials paid from contingencies.

4/3/50

The staff mentioned in colm (1) above was recommended by S.P.H when the intention was to admit 50 students each year. ~~Similar~~ It has ~~is~~ now been ~~for~~ decided to admit only 25 students every year. In view of this position it seems enough if one post of ~~U.D. clerk on Rs 80-110, one~~ ⊗ L.D.C on Rs 45-90 or one Typist on Rs 45-90 plus ~~plus~~ typewriting allowance of Rs 10/= p.m and one peon are ~~is~~ sanctioned for the proposed Institute. In addition finance may agree to the appointment of the two menials paid from contingencies also.

para 2 on p 2 NF of ⊗

/ 20 above.

A ⊗ ~~Stenographers of the [illegible] U.D. clerks [illegible] [illegible]~~
4/3/50

4/3/50

---

item (8) in B on p 117 cf.

Scholarships and stipends:- A sum of Rs 1,000/= has been included under this head in the statement of extra cost on p 117 cf. It is not clear (on what principles and ~~whether this~~ relates to the concession in ~~in the admission fees~~ proposed to be given in deserving ~~cases or refers~~ to ~~the grant of actual~~ at what rate, the stipends and ~~or~~ scholarships (are proposed to be given) to the trainees. ~~S.P.H~~ Edn may be requested to ~~elucidate the position~~ obtain details of the no & rate of stipends.

M A
4/3/50

Equipment:- The ~~provisions~~ items of expenditure proposed under various items viz, Library, furniture, books, equipment etc are not susceptible of scrutiny. They may (be agreed to. ~~subject to the remark that they are~~ ~~limited to the actual requirements in each case.~~

M.O.F.
A
4/3/50

Thro Accts 3.3.50
Exp B 3.3.50
Exp C 3.3.50
CSR 3.3.50

3/3/50

3.3.50.

The scheme is not one which can be held as imperatively essential in the present financial context. In any case, it is not so urgent as to justify introduction immediately. It may be brought forward as a Part II scheme for 1951-52. ~~after [illegible] into the availability of [illegible] for the proposed Institute.~~

A
4/3/50 D/S.

Fin need not object to the scheme being taken up in 1950-51 so as to make it possible to start it with the next academic year. The matter may be placed before the S.F.C. after preliminary orders in circulation

4/3/50

Fin. no
14847 Exp
4/3/50

Edn. (G)

The notes from page 17 ante may be perused. Two further letters, since received from Mrs. Chitwala, have been added to the c.f. at pages 129-134.

P.T.O.

2. The proposal in this file is to open an Institute of Social Studies in Madras to train workers for social service. The non-recurring and recurring expre. involved in the proposal is Rs 20,000/- and Rs 15,961/- respectively. To start with, 25 students will be admitted in the Institute. Development, Public, Home and Fink. Depts. have no objection to the opening of the Institute from July 1950. Finance also have no objection to the scheme; but they have suggested that instead of one u.d. clerk on Rs 80-110 and one librarian on Rs 80-125 proposed by the S.G., one l.d. clerk ~~and~~ or one Typist on Rs 45-90 plus type writing allowance of Rs 10/- per mensem may be employed. The suggestion of Finance may be accepted. For orders.

pp 113-117 c.f.

pp 20.22 and c.f.

pp 117-119 c.f.

Mrs. Clubwala has suggested that the building called "The Hut" in the Govt. House, Mount Road, can ~~may~~ be used for the proposed Institute, free of rent.

pp 129-30 c.f.

3. The case may be circulated to H.Ms. (E.& L.) and (Fin.) for orders whether the scheme may be placed before the S.F.C. and the Cabinet.

Cma
4.3.50

6/3/50 S
H.M. (E&L)
H.M. (Fin)

As the proposal has been pending for a long time and as it is finally crystallized is committing Government to a small expenditure, it may be approved. The amendment proposed by Finance of substituting an L.D. clerk for the U.D. clerk and Librarian proposed, overlooks the fact that the Institute will be very largely in the hands of Honorary workers, which requires that the clerical assistance should not be deficient. May agree to the original proposal

---

157

4/6.3

We may accept Mrs. Clubwala's proposal for taking over the hut.

The case may be placed before the S.F.C. and the Cabinet.

6/3

H.M.(E.& L.) KM 6/3
H.M.(Fin.)

H.M. (P.W.) also may see with reference to the "Hut" pl.
KM
6/3

6 MAR 1950

H.M. (P.W.).

I do not know anything about this idea. Dr. Subbarayan wrote to me that he might be permitted to ~~keep~~ retain the house. Since he could not remove the furniture etc and that he would arrange for the regular payment of rent to Govt. And I have agreed to this.

6.3.

With ref. to the minute of H.M (P.W.), attention is invited to the letter from Mrs Clubwala at pp 129-130 c.f.
The file may be circulated to H.M (Fin)

7.3.50
Cma
7.3.50

7/3/50 S

7.3.50.

H.M. (Fin.)
8-3

26/ ~~26~~

Please see the orders in circulation on p 27 ante.

A draft note for the Standing Finance Committee is submitted for approval. The expre on the Scheme will be met from the Edn Deptt budget. A new sub-head of appn under "37 Edn. S. Genl. Mis. A(1) Excluding Post-war Reconst'n." may be opened for the purpose. Finance may be requested to advise on this point.

The file may be sent to Finance.

11.3.50

13.3.50
14

15/3/50 S

15.3.50

ASSISTANT SECRETARY TO GOVERNMENT
MAR 1950
18585
FINANCE DEPARTMENT

Edn. No. 32427 G/49-19

A

Finance (E.III).

(Previous Finance note on pages 23-25 above).

The orders in circulation on page 27 above and the notes following may be perused. The draft note for the Standing Finance Committee below may be accepted, subject to the amendments indicated in pencil. Education Department may be requested to obtain the information required by this Department at 'M' on page 25 above and send the file to this Department for remarks, if any, on this point. The proposal may be placed before the Standing Finance Committee and the Cabinet, without waiting for the receipt of the above information.

17/3/50

X

The proposal at 'A' above may be accepted.

17/3/50.

2/. The proposal for the establishment of the proposed Institute of Social studies constitutes an item of new service - vide item 3(b) in para 6 of the Introductory Note ~~of~~ to the New Services pamphlet. It is likely to be considered by the Standing Finance Committee and the Cabinet only in April 1950, and will then ~~in effect~~ be a scheme for introduction in 1950-51. As this is a new service scheme not contemplated in the Budget for 1950-51

not [illegible]

~~28~~ 29

Education will have to obtain a supplementary grant from the Legislature at the earliest possible opportunity next year.

17/3/50.

Thro' Exp.C. 17/3/50
B.G. 17/3/50

17/3/50

17.3.50

158

17/3/50

AS, D/S.

18.3.50

18/3/50

Edn

Fin. No. 18585 E III
18/3/50

ASSISTANT SECRETARY
20 MAR 1950
3594
EDUCATION DEPARTMENT

Edn
G.

The draft note for the S.F.C. may issue. With ref to 'X' on p 27 ante, a draft memo to the S.G. is submitted for approval.

The action indicated by Fin in para 2 of their note will be taken in due course. Attention is invited to Mrs. Clubwala's letter at p 139 cf and Secy's remarks thereon. Mrs. Clubwala may perhaps be told that the scheme has to go before the S.F.C & the Cabinet.

21.3.50

P

22.3.50

20/3/50 S

22.3.50

p 145 c.f. [Issued as Memo. No. 32427 G-20 d 23.3.50

Note for S.F.C also issued. pp 143-144

With refce to P above a draft D.O. is submitted.

25.3.50

27/3/50 S

27/3

~~21~~ 30 29.

(Issued as U.O.No. 32427/49-G-21-Edn. dated 27-3-50)

14) CF

C No. 32427-G/49

Copies of Note for the S.F.C. have been circulated to all H.Ms., Chief Secy., & Secy., Finance. The file may now be sent to Finance. ~~They may be~~ with the request that the scheme may be placed before the S.F.C at a very early date.

RSSR 28-3-50.

30.3.50

31/3/50

Finance

23 / 29/7

Edu. U.O. 32427-G/49-22

31-3-50.

ASSISTANT SECRETARY TO GOVERNMENT
31 MAR 1950
23830 E.II
FINANCE DEPARTMENT

Standing Finance Committee.

The Committee did not approve the proposal.

12/7/50

Edn.

Edn

Finance

23830 E.II/50

12.7.50

EDUCATION DEPARTMENT (G). (G)

With reference to the decision of the S.F.C. above, the D.P.I., the S.G. and Mrs. Clubwala may be informed that the Government do not approve the proposal. A draft Memo is submitted. May be circulated to H.M. (E & L) for approval. It is presumed that the matter need not be pressed in the Cabinet.

Not necy

28.7.50

RSSR 19/7

19.7.50

27/7/50

HM (E&L) may issue

28.7.50

SECRETARY
31 JUL 1950
EDUCATION DEPARTMENT

HM (E&L)

3/8

~~30~~ 31 Education (G)

159

The papers may now be recorded.

RSSR 3/8/50

3.8.50

4/8/50

G.O. No. (MS) 2209 Edn., dt 5/8/50.

Abstract

Establishment of an Institute of Social Studies in Madras. Papers - Recorded.

160

Education Department (G)

D.O.No. Edn., dated ~~33~~

My dear Dr.David,

Sub:- Establishment of an Institute of Social Studies in Madras.
Ref:- Your D.O.No.3510-C2/49-50, dated the 3rd May 1950.

pp. 13-14 C.F.

Vide Secy's orders on p 14 C.F.

~~I am to state that~~ The Govt. have not yet finally approved the proposal to start an Institute of Social Studies in Madras. The scheme has yet to be considered by the S.F.C. and the Cabinet. It is now going before the S.F.C. I am to add that before the scheme is sanctioned by the Govt., they should not be committed to any expenditure in connection therewith.

Yours sincerely,

Clea
5.5.50

5/5/50 S

To

Dr.J.C.David, M.B.B.S., Ph.D.(Edin.),
Surgeon-General with the Govt. of Madras.

NOTE:- The main file on the subject is in the Finance Dept. as the scheme has to be placed before the S.F.C. After issue of the D.O. to S.G. the file may be sent to Finance for perusal. They may be requested to arrange for placing the scheme before the S.F.C. at a very early date.

Clea
5.5.50

5/5/50 S

This D.O. gives little information on the points he has raised. Have the points been commented at all?
R 6/5

Main file obtained from Finance is linked
Clea

~~33~~ ~~32~~ 34

Pl see Secy's remarks on p 1 above.

-2-

The points raised in the S.G.'s D.O. are:

(1) whether the Govt. have approved the syllabus drawn up by the Sub-Committee;

p 130 F

(2) whether the Lecturers proposed by the Sub-Committee who are mostly Govt. servants will be permitted to undertake the work;

(3) ~~whether the Govt. have sanctioned,~~ that ~~the employment of~~ a full-time paid worker for field work as recommended by the Sub-Committee in its proceedings, dated 18-12-1949. should be employed

(1) above:- The syllabus prepared by the Sub-Committee and forwarded to Govt. with the S.G.'s letter, dated 30-12-49 is at pp.93-98 c.f. of L.F. The syllabus ~~fix~~ is for a two years' course, that on pp.93-96 c.f. of L.F. relates to the first year course and that on pp.97-98 c.f. of L.F. relates to the second year course. The syllabus is to be approved by Govt.; orders in this regard will however be issued when the scheme is finally sanctioned by the Govt.

(2) above:- The names of the Lectures proposed by the Sub-Committee are on p.98 c.f. of L.F. These Lecturers are to be entrusted with the lecturing work in the proposed Institute on payment of an allowance of Rs.10/- for each lecture. Orders approving this will also be issued when the scheme is finally approved.

p 2 of note for S.F.C. at (B)

(3) above:- The Sub-Committee suggested that it was essential to have one full-time paid worker for field work - vide p.98 c.f.of L.F. In the detailed scheme submtd. by the S.G. with his D.O. dated 20-2-1950 he did not, however, include provision for the employment of a full-time paid worker for field work. This post has not therefore been included in the Note for S.F.C. prepared by this Dept. Employment of a full-time worker for field work may perhaps be sanctioned after the Institute is inaugurated.

p.113 CF L.F.

(B)

It is for orders whether information on these points also should be given to the S.G. now or whether the D.O. already put up will do.

p 1 ante.

8.5.50

9/5/50 S

D.O. already put up will not do. Revise.

9/5

161

32427/49-G

3

35

With ref. to Secy's note on p. 2 ante a revised draft D.O. is submitted.

10/5/50

11-5-50

11/5/50 S

11.5.50

Edu. Deptt G

From Mrs. Clubwala, dated 5th May 1950.

p 17-18

~~No~~ Orders have not yet been ~~passed~~ issued on the proposal to start an Institute of Social Studies in Madras ~~scheme~~. It has not yet been considered by the S.F.C and the Cabinet. ~~It is now going before the S.F.C.~~ The file may be circulated to H.M. (E&L) with ref. to his minutes on p.17 CF.

The date for the S.F.C. meeting has not yet been fixed. (10)

For orders whether Mrs. Clubwala may be informed that the matter is under consideration and that orders will be issued as soon as possible.

13/5/50

16.5.50

17/5

12/5/50

S

17.5.50

SECRETARY
19 MAY 1950
EDUCATION DEPARTMENT

H.M. (E.L.)

18/5

A draft D.O. is submitted for approval.

19/5/50

20/5/50

22/5/50

S

25/5

161

~~IV~~ 36/ ~~35~~ C 4/No. 32 427-G/49

From the Ag. Hon. General Secretary, Indian Conference of Social Work, dated 2-6-'50. pp 21-27 c.f.

"Put up".

P~~S~~K(umaraswami Raja),
5-6-50
H.C.M.

The scheme for the establishment of a school for social workers referred to by the Ag. Hony. Genl. Secy. of the Indian Conference of Social Work in his letter on page 21 c.f., will be placed before the S.F.C. at its next meeting. Please see the note for the S.F.C. at (B), Copies of which have already been circulated to H.Ms. and H.C.M. The main file is now in Finance Dept. for reference during the meeting. The Ag. Hony. Secy. may be informed that the scheme is still under consideration.

The file may be circulated to H.M.(E.& L.), & H.C.M. for information.

p 21 f.

Date not yet fixed. [illegible] verified from Finance

13/6.

RSSr 9/6/50

R 9.6.50.

12/6/50

9/6/50.

H.M. (E. & L.) KM 14/6

H.C.M. 15-6

SECRETARY
16 JUN 1950
EDUCATION DEPARTMENT

p 1 ante.

[illegible] will not be

9/5

Secretary : Education (162) 37

SECRETARY
40288.
11 DEC 1950
EDUCATION DEPARTMENT

We had decided to start a School of Social service, with teachers on an honorary basis and a scheme had been prepared by a Committee with Col. Bhatia (~~Hon~~ S.G.) as president costing about Rs 40,000, a year. ~~The Standing Finance Comm~~, It was approved in circulation and I think even by the S.F.C. but was deferred by the Cabinet I think.

Mrs Clubwalla discussed this with me & wants that to be taken up again as they are ~~in~~ getting a ~~building~~ almost free & Mrs Ranga Rao has agreed to work as Hon. Principal.

Kindly let me see the papers KM

KM
11/12

p 149 f (D)

The proposal for the establishment of an Institute of Social Studies in Madras was not approved by Govt. vide Memo no. 32427/49-23 Edn. dated 1.8.50, and the notes on 29 ff. (D).

R 11.12.50.

11/12/50

11.12

HM (E&L)

3d

(163) 39

Please see OM's minute below.

Mrs Clubwalla rang me up on the phone earlier today and that the OM had suggested that I might be taken as a member of some association or committee & that I might attend a meeting of this, ~~evening~~ which was being held this evening at 5 pm in her house. I have not given any definite reply that I would attend ~~of~~ but told her that as ~~I~~ I was returning late, I may not be able to attend. ~~From the~~ ~~[illegible]~~ file I receive just now it is seen that the proposal for opening a School of Social Studies was dropped only because the SFC was against it. I tried to ~~[illegible]~~ get at Mrs Clubwalla at 4.35 pm on the phone to ask her to give me more details about this evening's meeting but I could not get any reply as ~~she~~ she was said that she had ~~have~~ gone out.

4.55 pm Informed by her butler, afterwards, over the phone that she was not at home.

The above is put up for information.

11/12

HM (Edn)

Mrs Clubwalla told me that she has seen HM (Fin) & HCM and that they have agreed to reconsider. The matter was once agreed to in circulation by HM (Fin) [illegible] but turned down by SFC. The matter may again be placed before the SFC.

13/12

SECRETARY
13 DEC 1950
EDUCATION DEPARTMENT

(20 7 pm

of the Committee. In pursuance of this resolution Mrs Clubwala has addressed the H.M. (E+L) to permit the Secy. Edn. Dept. to attend the meetings of the Committee in his official capacity. H.M. (E&L) has no objection to the grant of such permission. The file may be sent to Public (Spl) for issue of necessary orders in the matter.

p7 f

X

27.12.50

27/12/50 S/ Pub (Spl) B

29.12

Pub (Spl)

[On return the file will be sent again for circn to HM vide p13 CF]
[with two pamphlets]

Pub. (Spl. B) Dept.

Please see the notes ~~[illegible]~~ on pp. 1-5 above. Necessary extracts have been taken for separate action (in this Dept.) with reference to X above. The file may ~~now~~ be returned to Edn.

3.1.51

3-1-51

3/1

Edn.

Edn. u.o. 40288/[illegible]/50-3
30.12.50.

DEPUTY SECRETARY
2 JAN 1951
2.1.51
PUBLIC DEPARTMENT

Pub. (Spl) u.o. 11/51-1
3.1.51

The file may now be circulated to H.M. (E&L) for perusal of the papers on pages 15-37 of and the Prospectus of the Benares School of Social Work and of the Delhi School of Social Work.

ASSISTANT SECRETARY
5 JAN 1951
60
EDUCATION DEPARTMENT

5.1.51

6/1/51

H.M. (E&L)

8/1

HM (E&L)

SECRETARY
10 JAN 1951
EDUCATION DEPARTMENT

10/1

Recommendation of the SFC

165

Deferred.
For orders whether the proposal will be pressed before the Cabinet or the above recommendation accepted.

24.1.51

24/1/51
HM (E&L)

25/1

SECRETARY
25 JAN 1951
EDUCATION DEPARTMENT

It is presumed that H.M. (E+L) has accepted the recommendation of the S.F.C.

Attention is in this connexion invited to the circular letter of the Hon. Secy. (Draft. below).

27.1

The S.F.C. was not willing in spite of my attempts

HM (E&L)

27/1

25/27/1

Mrs Clubwala may be informed that the Govt have deferred the proposal. A draft D.O. is submitted for approval.

SECRETARY
27 JAN 1951
EDUCATION DEPARTMENT

27.1.51

27/1/51

27/1

HM (E&L)

44

LDN
9.

The ~~papers~~ documents be added to the G.O. at Ⓓ.

Re
31/1

Re
31.1.51

DM
1/2/57