Closed
R.
Sn/ 11

Scott. II-27—104,006—4-11-4

Edn (1950) Department.

Ms. SERIES.

G.O. NO. 1898

Dated 29. 6. 1950.

~~pp 23 31, 52, 54, 60, 63 c.f.~~ A/2

37

[Despatch Abstract.]

Govt. Press. Arrears of work. Periodical submission of report to Govt. – Orders passed

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

EPH/C2

1W 3/1

Sub: Govt. Press. Arrears of work - Periodical submission of report to Govt.

Memo. No. 102235B.C2/49-1 Edn dt 8.1.50

The Govt. Press Enquiry committee has observed that most of the Hds. of Depts. complain of delays in the execution of work entrusted to the Govt. Press. It has therefore ~~suggested that~~ recommended that Govt. should be posted periodically with the volume of work existing in the Press and that the information must be got from the Hds. of Depts and not from the Press itself.

2. The Special officer for reorganisation of the Govt. Press is requested to ~~examine~~ offer his remarks on the recommendation and to report in consultation with the S.G.P, if necessary, the time that can be normally allowed to various types of printing work so that the heads of depts. may be guided by ~~this~~ the statistics of time reqd. for various types of printing work, in submitting the ~~[illegible]~~ report referred to in para 1 above

To
The Spl. Officer
for reorganisation of
Govt. Press

28/12/49

29.12

30/12/49

5.1.50

Edn/E

Sub: Arrears of work in the Govt. Press - Periodical submission of report to Govt.

Ref: Govt. memo. No. 102235 B G/49-1 Edn dt 3.1.50

20/13/3 placed

Memo. No. 102235E/50-2 Edn d 14.3.50

The Spl. Officer for reorganisation of the Govt. Press is requested to expedite his reply to the reference cited.

13/3/50

14/3/50

16/3

1333

2
The Special Officer
for Reorganisation
Govt. Press

answer below

No.C.3/50-S.O.

N E

Office of the Special Officer for
Re-organization of Government Press,
Mint Buildings, Madras.
Dated:- 20th Mar 1950.

ASSISTANT SECRETARY
23 MAR 1950
4121
EDUCATION DEPARTMENT

To

The Secretary to Government,
Education Department, Fort St. George, Madras.

Sir,

Sub:- Arrears of work in the Government Press - Periodical submission of report to Government.

Ref:- Government Memorandum No.102235-B-C.2/49-1 Edn. dated 3-1-50 and reminder dated 14-3-50.

ppl- 3 ank

The reply to the above reference will be submitted in a fortnight.

V.V. Subramanian
22/3/50.

Special Officer.

20/3/50

Edn/E.

The reply from the Spl. Officer may be awaited till ~~5~~ 8-4-1950

23.3.50

24/3/50

7 Edn/E.

Sub: Arrears of work in the Govt. Press. Periodical submission of report to Govt.

Ref: Govt. Memo. No. 102235 B-C2/49-~~2~~1 Edn dt ~~14.3.50.~~ 3.1.50

From the Spl. Officer for the Reorganisation of the Govt. Press Madras No. C.3/50 So. dt 20.3.50.

49
22/4
p.1 ante
File [illegible]
p5 ante

Memo. No. 102235 E/50-3 Edn dt 21.4.50

The Spl. Officer ~~for the Reorganisation of the Govt. Press~~ is requested to expedite his reply to the Govt. memo. cited.

20/4/50

21/4

21-4-50

22/4

To
The Spl. Officer for
the Reorganisation
of the Govt Press
Madras

1 MAY 1950
EDUCATION DEPARTMENT

B

6

9

From
Sri V.V.Subramanian, I.C.S.,
Special Officer for re-organisation
of the Government Press, Madras.

To
The Secretary to Government,
Education Department,
Fort St.George, Madras.

9354

C.No.3/50-S.O. dated 29-4-1950.

Sir,

Sub: Government Press - Arrears of work - Periodical submission of report to Government.

Ref:- 1) Government Memorandum No.102235-BC2/49-1 Edn., dated 3-1-1950 and reminder dated 14-3-1950. p1 ante p3 ante
2) My report No.C.3/50-S.O. dated 20-3-1950. p.5 ante

In continuation of my report cited above, I submit that the statistics furnished by the Superintendent, Government Press, were imperfect and they have been returned to him for furnishing correct particulars. I shall, therefore, submit my report as soon as correct statistics are received from the Superintendent, Government Press.

V.V. Subramanian
29.4.50

Special Officer for the re-organisation of the Govt.Press.

Edn/E.
The report of the Spl. Officer may be awaited till 15.5.50.

56
1/5/50. 1/5

3/5/50
29/4/50.

11

Edn/E.

Sub: Govt. Press - Arrears of work - Periodical Submission of report to Govt.

Ref: From the Special Officer for the Reorganisation of the Govt. Press, C No. 3/50 S.O. d 28.4.5

p 9 cf

Memo. No. 102235 E/50-4 Edn d 26.5.5

26/20/5

The Special officer is requested to state when a final ~~reply~~ report on the above subject may be expected

25.5.50

19/5/50

29/5

29/5

To

The Special Officer for the Reorganisation of the Govt. Press

12

E 8 13

From
Sri V.V.Subramanian, I.C.S.,
Special Officer for reorganisation
of the Government Press,
Madras.

To
The Secretary to Government,
Education ~~& Public Health~~
Dept., Fort St.George,
Madras.

C.No.3/50 dated 2-6-1950.

ASSISTANT SECRETARY 2
JUN 1950
14690
EDUCATION DEPARTMENT

Sub:- Government Press - Arrears of work - Periodical submission of report to Government.

Ref:- Government Memorandum No.102235 BC-2/49-1, d/3-1-1950.

It was found by the Government Press Enquiry Committee during its sittings in 1949, that the work entrusted to the Government Press by the Heads of Departments was heavily in arrears. A circular was issued to Heads of Departments and the replies received from them complaining of delays, have been submitted to the Government as an annexure to the Committee's report. Though Heads of Departments and other officers giving work to the Press are faced with delays in the Press, and the resulting inconvenience, they generally do not report the matter to the Government, unless the situation becomes intolerable. They generally content themselves with issuing D.Os. and telegraphic reminders. The Press usually takes care to give priority to the work coming from the Government direct, with the result that the Government are not aware of the true state of affairs in the Press. The Committee therefore, felt that it was desirable that the Government should have a periodical report from the Heads of Departments about the glaring delays, if any, in the execution of work in the Government Press. (Such a report can do no harm and it ~~was~~ will probably result in some good.)

A.

2. I, therefore, submit that the important Heads of Departments including Collectors, may be asked to send such a report to Government in Education ~~and Public Health~~ Department once in six months and bring to notice cases, if any, of bad delays in the Press. If delays are brought to notice, the Superintendent, Government Press, can be asked to explain them. The reports will be useful in that they throw light~~s~~, on the working of the Press.

3. I enclose an annexure, which has been prepared by the Superintendent, Government Press, and which shows as suggested in the Government Memorandum quoted above, the period of time that should be reasonably allowed to the Press for the execution of different types of work. This list may be communicated to the Heads of Departments concerned. It may be necessary to ~~report~~ make a report only if there are many and glaring departures from the limits fixed therein; and the Head~~s~~ of Department~~s~~ may frame his own estimate in cases not covered by the Annexure.

V.V. Subramanian
5.6.50

Special Officer for re-
organisation of Govt.Press.

Enclo. 1 Annexure.

2/5/6

ANNEXURE.

ACCOUNTANT GENERAL.

Serial No.	Description.	Approximate time required
1.	Consolidated and classified abstracts, detail books and Treasury Accounts from the Accountant General.	Three months.
2.	Accountant General Budget Notes.	Seven days.
	SURGEON GENERAL WITH THE GOVERNMENT OF MADRAS.	
1.	Surgeon General's forms including hospital tender schedules	One month.
	REGISTRAR OF CO-OPERATIVE SOCIETIES.	
1.	Registrar of Co-operative Societies etc. (200 kinds).	Three months.
	COMMISSIONER FOR GOVERNMENT EXAMINATIONS.	
1.	Nominal lists and forms.	One month.
2.	Results of S.S.L.C., T.S.L.C., E.S.L.C., Special Tests and other University results.	One month.
3.	Secretary to the Commissioner for Government Examinations - T.S.L.C. Text Books - Secondary and Elementry Grades - Five languages in each - Total number of copies 15,000 (about)	Two months time ~~are~~ is required for supply of copies provided the proofs returned after approval without delay.
	CHIEF ENGINEER, P.W.D.	
1.	Chief Engineer, P.W.D.	One month.
	MADRAS PUBLIC SERVICE COMMISSION.	
1.	Madras Public Service Commission Nominal lists, forms etc.	One month.
2.	Information to candidates.	15 days.
	GOVERNMENT PRESS AND STATIONERY OFFICE.	
1.	Superintendent, Government Press and Superintendent of Stationery.	One month.
2.	Superintendent of Stationery - Press made articles i.e., flat file cases, file books, blank books, ruled sheets etc.	Four months.
	BOARD OF REVENUE.	
1.	Civil Supplies	One month.
2.	Non-standardized forms. a. Loose copies. Commissioner of Civil Supplies.	A fortnight for printing exclusive of the time taken by the author.
	b. Registers	One month exclusive of the time taken by the author.

3

Serial No.	Description.	Approximate time required.
	INSPECTOR-GENERAL OF REGISTRATION.	
1.	Registration Gazette.	According to the programme prescribed.
2.	Correction slips.	10 days are required for each item, provided the proof is returned duly approved without delay.
	HIGH COURT.	
1.	Indian Law Reports (From the Editor, Indian Law Reports, High Court).	20 days.
2.	High Court forms - Three languages (from the Registrar of High Court).	Period of time can be fixed based on the number of copies.
	DIRECTOR OF PUBLIC HEALTH.	
1.	Leaflets by the Director of Public Health in four Indian languages.	40 days each from date of receipt of work - for sending proof and supply of final copies (for stereo plates have to be taken up in case of large number of copies).
	CURATOR, ORIENTAL MANUSCRIPTS LIBRARY.	
1.	Bulletin and catalogue issued by the Curator, Oriental Manuscripts Library.	This is a special kind of work in which special letters with ~~accounts~~ accents etc. mingled with various languages are used and the time involved depends upon the nature and volume of the work sent to the Press.
	ALL HEADS OF DEPARTMENTS - COMMON ITEMS.	
1.	Mounting of maps, charts and diagrams.	A fortnight.
2.	Correction slips.	15 days.
3.	Administration Reports.	45 days. - Out of 80 items only 30 can be taken up.
4.	Manuals, Codes and other publications.	Time required will depend upon the volume of work to be done.
5.	Non-standardized jobs in Indian languages.	Period of time should be based on number of copies, nature of work, size of forms etc.

NOTE:- The time prescribed in this list excludes the time taken by the author to approve the proof.

12/21

Education Department.

Govt.Press - Arrears of Work - Periodical submission of report to Government - Orders passed.

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Ref: From the Collr.of Madras and Chairman of the Govt.Press Enquiry Committee, No. B9-49 d/7-10-49

From the Spl.Officer for the Reorganisation of the Govt.Press C.No.3/50 dated 2-6-1950.

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Expert committee report. ... p 13 cf.

24/29/6

Order/Ms.No. 1898. Edn. d/ 29/6/50

p 1 NF.

A on p 13 cf

The Govt. Press Enquiry Committee found that the work entrusted to the Press by Heads of Deptts. was heavily in arrears. The Committee has suggested that it is desirable that the Govt. should have a periodical report from the Heads of Deptts. about the glaring delays if any, in the execution of the work pertaining to their deptts. by the Govt ~~deptt~~ Press.

2. The Govt. consider that there should be a check on the delays in the Govt.Press and that for this purpose it will ~~suffice~~ suffice if the Heads of Deptts. including Collectors bring to their notice ~~bring to the Govt.~~ delays on the part of the Govt.Press in the execution of the work entrusted to ~~them.~~ the Press.

pp 15-20 cf

2. A statement showing the period of time that should reasonably be allowed to the Government Press for the execution of different types of work is appended to this order. Heads of deptts (including Collrs.) are requested to make a report to Govt. in the Education Deptt. when ~~if there are glaring cases in which the~~ the limits fixed in the Statement have been unduly exceeded. The Heads of Deptts may frame their own estimate in cases which are not covered by the statement in the Appendix.

To

The Heads of Deptts.
All Collrs. including the Collr. of Madras.
Depts of Sectt ✓
S.C.P. ✓

D 7/7

JD 26/6

(Appendix)

(H.E. pp 15-20 cf.)

21/6.50.

GOVERNMENT OF MADRAS
Education Department
G.O. Ms. No. 1898, Education, Dated 29th June 1950.
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ABSTRACT.

Government Press - Arrears of Work - Periodical submission of report to Government - Orders passed.

x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x

READ:

From the Collector of Madras and Chairman of the Government Press Enquiry Committee, No.B9-49 dated 7.10.'49.

From the Special Officer for the Reorganisation of the Government Press C.No. 3/50 dated 2.6.1950.

-:-

ORDER:

The Government consider that there should be a check on the delays in the Government Press and that for this purpose it will suffice if the Heads of Departments including Collectors bring to their notice delays on the part of the Government Press in the execution of the work entrusted to it.

2. A statement showing the period of time that should reasonably be allowed to the Government Press for the execution of different types of work is appended to this order. Heads of departments including Collectors are requested to make a report to Government in the Education Department when the limits fixed in the statement have been unduly exceeded. The Heads of Departments may frame their own estimate in cases which are not covered by the statement in the Appendix.

(BY ORDER OF HIS EXCELLENCY THE GOVERNOR)

Rajaiah D. Paul,
SECRETARY TO GOVERNMENT.

To
The Heads of Departments.
The Departments of Secretariat.
All Collectors including the Collector of Madras.
The Superintendent, Government Press.

True copy/Forwarded/By order.

esb/29.6.

SUPERINTENDENT.

APPENDIX.

P.T.O.

APPENDIX.

ACCOUNTANT-GENERAL.

Serial No. 1.	Description. 2	Approximate time required. 3.
1.	Consolidated and classified abstracts detail books and Treasury Accounts from the Accountant-General.	Three months.
2.	Accountant-General Budget Notes.	Seven days.
	SURGEON GENERAL WITH THE GOVERNMENT OF MADRAS.	
1.	Surgeon General's forms including hospital tender schedules.	One month.
	REGISTRAR OF CO OPERATIVE SOCIETIES.	
1.	Registrar of Co-operative Societies etc. (200 kinds)	Three months.
	COMMISSIONER FOR GOVERNMENT EXAMINATIONS.	
1.	Nominal lists and forms.	One month.
2.	Results of S.S.L.C., T.S.L.C., E.S.L.C. Special Tests and other University results.	One month.
3.	Secretary to the Commissioner for Government Examinations - T.S.L.C. Text-books - Secondary and Elementary Grades - Five languages in each Total number of copies 15,000(about)	Two months time is required for supply of copies provided the proofs returned after approval without delay.
	CHIEF ENGINEER P.W.D.	
1.	Chief Engineer, P.W.D.	One month.
	MADRAS PUBLIC SERVICE COMMISSION.	
1.	Madras Public Service Commission Nominal lists, forms etc.,	One month.
2.	Information to candidates.	15 days.
	GOVERNMENT PRESS AND STATIONERY OFFICE.	
1.	Superintendent, Government Press and Superintendent of Stationery.	One month.
2.	Superintendent of Stationery - Press made articles i.e. flat file cases file books, blank books, ruled sheets etc.	Four months.
	BOARD OF REVENUE.	
1.	Civil Supplies.	One month.
2.	Non-standardized forms.a.Loose copies Commissioner of Civil Supplies.	A fortnight for printing exclusive of the time taken by the author.

A 26

1.	2	3
b.	Registers.	One month exclusive of the time taken by the author.
c.	Ration cards for the Districts in languages.	One month for printing and numbering.
3.	Board's Proceedings.	35 days.
4.	Jamabandi Administration Report.	2 months.
5.	Excise Administration Report	2½ months.
6.	Correction slips - Board of Revenue.	10 days are required for each item provided the proof is returned duly approved without delay.

DIRECTOR OF PUBLIC INSTRUCTION.

1.	Nominal lists and forms.	One month.
2.	Periodicals: b.quarterly - New Education.	A fortnight for printing exclusive of the time taken by the author for returning proofs after correction.

DIRECTOR OF INFORMATION AND PUBLICITY.

1.	Periodicals:- (a) Monthly - Madras Information.	A fortnight for printing exclusive of the time taken by the author for returning proofs after correction.
2.	Leaflets and Pamphlets:- Director of Information and Publicity etc. not exceeding 5000 copies.	20 days for printing exclusive of the time taken by the author

DIRECTOR OF WOMEN'S WELFARE.

1.	Periodicals:- (a) Monthly: Women's Welfare Journal.	A fortnight for printing exclusive of the time taken by the author for returning proofs after correction.

DIRECTOR OF AGRICULTURE.

1.	Periodicals: A Monthly Grow More Food Journal.	A fortnight for printing exclusive of the time taken by the author for returning proofs after correction.

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27

1	2	3
2.	Villagers' Guide and Calendar in four Indian languages -About 150 pages each Total number of copies about 30,000 (Tamil, Telugu, Malayalam and Kanarase)	Usually originals are sent in batches commencing from the month of November to February of the following year and proofs have to be sent for approval. The Director of Agriculture should be asked to send the complete set of originals in one lot to the Press by the end of September of each year so that complete set of proofs may be sent for approval and copies made available to the villagers and other interested public sufficiently in advance of the Tamil New Year's day etc. (April every year). Time required - Six months.

CHIEF ENGINEER FOR ELECTRICITY.

1.	Periodicals:- b.Quarterly: Madras Electricity Department Journal.	A fortnight for printing of the time taken by the author for returning proofs after correction.

ASSISTANT TEA CONTROLLER.

1.	Non-standardized forms- a.Loose copies. Assistant Controller.	A fortnight for printing exclusive of the time taken by the author.
	b.Registers.	One month for printing exclusive of the time taken by the author.

DIRECTOR OF FIRE SERVICE.

1.	Non-standardized forms a.Loose copies. Director of Fire Services.	A fortnight for printing exclusive of the time taken by the author.
	b.Registers.	One month for printing exclusive of the time taken by the author.

LEGISLATIVE ASSEMBLY & COUNCIL DEPARTMENT.

1.	Madras Legislative Council and Assembly question and answers.	3 days.
2.	Agenda and Bills.	4 days.
4.	Assembly Bills.	17 days.
3	Debates.	One month.
5.	Bills in Act form.	17 days.
6.	Proceedings and Reports of Select Committee on Bills.	17 days.

M

28

1	2	3
	SECRETARIAT DEPARTMENTS.	
1.	Books for binding from the Secretariat Departments	Six weeks for each consignment not exceeding fifty books.
2.	Signature pads, table pads, hand blotters, mounting of maps, charts and diagrams.	A fortnight.
3.	Budget Memo (Finance Department)	Programme to be followed.
4.	Weekly Indexes.	15 days.
5.	Quarterly Indexes.	2 months.
6.	Annual Indexes.	3 months.
7.	Part II Schemes.	10 dyas.
8.	G.Os.	20 days for small G.Os and one month in the case of bulky G.Os.
9.	Annual Supplement to Half-yearly Civil List.(Chief Secretariat)	2 months.
10.	Administration Reports of District Boards (Local Administration Deptt)	20 days.
11.	List of officers.	2½ months.
12.	Press communiques and Notes (P.W.(D.I.P.) Sectt)	5 days.
13.	Papers placed on table.	7 days.
14.	Note for Public Accounts Committee (Finance Secretariat)	7 days.
15.	Fort St.George Gazette.	According to the programme prescribed.
16.	Fort St.George Gazette - Main and Supplements in Indian languages.	This is a weekly publication. Translators to Government should be asked to send the translations to the Press sufficiently in advance and the y approved proofs to be returned to the Press in time.
17.	Rainfall Statement (Public Economics and Statistics Department)	One month.
18.	History of Services - 2,000 pages (Public Services Secretariat)	8 months.
19.	M Monthly list of Gazetted Officers (Public Department - Secretariat)	Programme of dates to be followed.

16 29

1.	2.	3.
20.	Budget Publications (Finance Secretariat)	Programme of dates to be followed.
21.	Half Yearly list of Gazetted Officers (Public Department)	2 months.
22.	Secretariat Establishment lists	One month.
23.	Correction slips.	15 days.
24.	Manuals, Codes and other Publications.	Time required will depend upon the volume of work to be done.
25.	Acts and Rules of Legal Department.	Two months.
26.	Ballot papers - on an average 100 items - about 50,000 copies in all (Public Elections Department).	7 days each to supply final copies.

Serial No.	Description.	Approximate time required.
	CONNEMARA PUBLIC LIBRARY.	
1.	Books for binding from the Connemara Public Library.	Six weeks for each consignment not exceeding fifty books.
	PORT TRUST.	
1.	Port Trust Budget Estimates.	20 days.
2.	Port Trust Administration Report.	25 days.
3.	Monthly Port Trust Accounts.	20 days.
	EXAMINER, LOCAL FUND ACCOUNTS.	
1.	Statement of Local Fund Accounts	2½ months.
	INSPECTOR OF MUNICIPAL COUNCILS & LOCAL BOARDS.	
1.	Annual statement of District Boards etc.	2 months.
2.	Panchayat Journals - Four languages	15 days for each language for setting, striking and binding provided the proofs are returned after approval without delay.

1A

1.	2.	3.
	SUPERINTENDENT, MENTAL HOSPITAL.	
1.	Mental Hospital Administration Report.	35 days.
	COLLECTORS OF DISTRICTS.	
1.	District Gazettes	Programme to be followed. Treasury Deputy Collectors should send the manuscripts 15 days in advance of the time prescribed for publication.
2.	District Gazettes in Indian languages.	Programme to be followed. Copies of the Dt. Gazettes are being despatched in time as specified in printing Manual.
3.	Juror's list from Collectors of Districts - Four languages.	15 days for each item except City of Madras - 30 days.
4.	Collectors of various Districts - R.S.R. Errata.	15 days are required.
	INSPECTOR-GENERAL OF POLICE.	
1.	Police Gazette.	According to the programme prescribed.
2.	Daily Crime, Weekly Crime and O.U.K.D. list - Indian languages.	This work is being done daily without delay.
	INSPECTOR-GENERAL OF REGISTRATION.	
1.	Registration Gazette.	According to the programme prescribed.
2.	Correction slips.	10 days are required for each item provided the proof is returned duly approved without delay.
	HIGH COURT.	
1.	Indian Law Reports (From the Editor, Indian Law Reports, High Court).	20 days.
2.	High Court forms - Three languages (from the Registrar of High Court)	Period of time can be fixed based on the number of copies.

1.	2.	3.
	DIRECTOR OF PUBLIC HEALTH.	
1.	Leaflets by the Director of Public Health in four Indian languages.	40 days each from date of receipt of work - for sending proof and supply of final copies (for stereo plates have to be taken up in case of large number of copies).
	CURATOR, ORIENTAL MANUSCRIPTS LIBRARY.	
1.	Bulletin and catalogue issued by the Curator, Oriental Manuscripts Library.	This is a special kind of work in which special letters with accents etc. mingled with various languages are used and the time involved depends upon the nature and volume of the work sent to the Press.
	ALL HEADS OF DEPARTMENTS - COMMON ITEMS.	
1.	Mounting of maps, charts and diagrams.	A fortnight.
2.	Correction slips.	15 days.
3.	Administration Reports.	45 days. - Out of 80 items only 30 can be taken up.
4.	Manuals, Codes and other publications.	Time required will depend upon the volume of work to be done.
5.	Non-Standardized jobs in Indian languages.	Period of time should be based on number of copies, nature of work, size of forms etc.

NOTE:- The time prescribed in this list excludes the time taken by the author to approve the proof.

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Edn. & P.H. Dept.(C2)

Extract from the report of the Govt. Press Enquiry Committee - C.No. 78403-C2/49, Recommendation No. 15.

The Committee submits that it is desirable that the Government should be posted periodically with the volume of arrears of work existing in the Press and the

information must be got from Heads of Departments and not from the Press itself. Heads of Departments may be asked to submit for the information of the Govt. once in six months details of their work pending in the Press and these statements may be reviewed by the Govt.

The Government Press Enquiry Committee has reported that most of the Heads of Departments consulted complain of bad delays in the execution of work entrusted to the Press. The above recommendation is evidently to check these delays. A draft order is submitted for approval.

J.D. 20/12/49

21-12-49

S

HM(E&L)

"Fairly long" is indefinite and should be no guide either to the Press or the Heads of Dept. Enquire from Special Officer, the time to be normally allowed for various types of printing work

22/12

EPH/C2

A revised draft memo. to the Spl. Officer is subd. for approval.

28/12/49.

30/12/49

p. 1 w. J.D. 29/12/49

(Issued as memo. No. 102235 B C2/49 1 Edn D 3.1.50)

p

(From the Special Officer No C. 3/50 d 2-6.50)

Edn/E.

The extract from the report of the Govt. Press Enquiry committee and the query of the former Secretary on p.1 ante may be perused. The Special officer who was ~~addressed~~ consulted in the matter has submitted his reply together with a statement showing the period of time that should be reasonably allowed to the Press for the execution of different types of work and recommend that the list may be communicated to the Heads of Depts. for guidance.

p1 ante

pp 15-20 cf

2. The Special Officer's recommendation may be accepted. A draft order is submitted for approval.

9/6/50

20.6.50

I do not think we shd prescribe such a periodical from HO of Depts.

24.6.50

Para 3 suitably revised to enough. Please

26.6.50

Pl. revise draft as indicated & resubmit

22.6.50

Draft revised and resubmitted.

23/6/50

20.6.50

Please revise the draft as now modified & resubmit

26.6.50

Draft revised and resubmitted.

26.6.50

26/6

The draft order below is for app!.

28.6.50

28.6.50

19

SECRETARIAT OF THE MADRAS LEGISLATURE
Letter No.4455/50-1 M.L.

From
Sri D.K.V. Raghava Varma, B.A., B.L.,
Secretary, Madras Legislature,
MADRAS.

To
The Secretary to Government,
Education Department,
Fort St. George.

20745
24 JUL 1950
EDUCATION DEPARTMENT

DATED, FORT ST. GEORGE, THE 20TH JULY 1950.

Sir,

Sub: Government Press - Legislative Assembly and Council Departments - Printing of Questions and Answers, Agenda, Select Committee Reports etc.

Ref: G.O.No.1898, Education dated 29th June 1950.

pp 23 cf (V)

--

The period of time allowed to the Government Press for the execution of the following types of work relating to this Department is as follows:-

M on p 27 cf (V)

Questions and Answers	.. 3 days
Agenda and Bills	.. 4 "
Assembly Bills	..17 "
Debates	.. One month
Bills in Act form	..17 days
Proceedings and Reports of Select Committee on Bills	..17 days.

2. The list of business, and the list of questions and answer for the meeting of the Legislative Assembly or the Council on a particular day could not easily be determined beforehand and usually, the matter has to be printed within one or two days. In the case of Bills also, the proceedings and the reports of Select Committees on Bills which have to be passed immediately or within a particular time have to be printed expeditiously within a day or two by making special arrangements if necessary. Bills in Act form have to be sent to the Legal Department for the assent of His Excellency the Governor on the day on which the Bill is passed by the Council or on the next day. The work relating to this Department is therefore of a special nature depending on the circumstances at the time and the Press cannot be given the period of time allowed in the G.O. cited.

3. I am, therefore, to request that the period of time prescribed in the G.O. in regard to this Department may be omitted and the Press may be requested to print and supply final copies of the agenda and other papers relating to this Department within the time specified in the indent.

Yours faithfully,

For Secretary,
Madras Legislature.

A.K.21/7

C.No. 20745/50.

Edn/E.

Sub: Govt. Press. Arrears of printing work - Periodical submission of report to Govt.

p. 23 cf Ⓥ

Ref: G.O. Ms. No. 1898 Edn dated 29.6.50.
From the Secretary, Madras Legislature No. 4455/50-1 M.L. d 20.7.50

27/4/8

Memo. No. 20745E/50.1 Edn dated 4.8.50

For the existing entries relating to Legislative Assembly and Council Dept, in the Appendix to G.O. Ms. No. 1898 Edn dated 29.6.50, the following may be substituted:-

M on p. 27 cf Ⓥ

1. Madras Legislative council and Assembly questions and answers
2. Agenda and Bills
3. Assembly Bills
4. Debates
5. Bills in Act form
6. Proceedings and Reports of Select committee on bills

The S.G.P. will ~~requested to~~ print and supply final copies of the agenda and other papers relating to the Madras Legislature within the time specified in the indent.

31.7.50

3.8.50

To
The Supdt. Govt. Press
The Secretary
Madras Legislature.

5/8

5/0
1850

Note: In the circumstances stated in para. 2 on p. 2 cf. the draft memo. above is submitted for approval. After issue this may be filed with the G.O. at Ⓥ

31.7.50

3.8.50

5/0
1850

(1)

POSTCOPY OF TELEPHONIC MESSAGE DATED 27TH JULY 1950

21

From: The Examiner of L.F.Accounts,
Mount Road,
Madras.

To: The Assistant Secretary
to Government,
Education Department, Madras.

ASSISTANT SECRETARIAT
31 JUL 1950
21729

LF 3885
28/7/50 (R)

Sub: Government Press ~~=~~ arrears of work - periodical submission of report to Government - orders passed.

Ref: G.O.Ms.No.1898 Edn., dated 29th June 1950.

....

A on p29 (R)

In the appendix to the G.O.cited, a period of 2½ months has been allowed to Government Press to print "statement of L.F.Accounts". The statement of overdrawal of grants by local bodies is the only statement is printed by Government Press for this department besides the establishment list. It may kindly be stated whether the statement referred to is that relating to the overdrawal of grants.

...

P.V.S.MANIAM
Deputy Examiner of L.F.Accounts

Postcopy in confirmation.

/True Copy/

N. Jayaramachandran
SUPERINTENDENT.

Edn/E.

Endt. No. E/50-1 Edn &

Referred to the S.G.P. for remarks.

31/7/50

31/7/50

Telephonic Message

Edn/E.

From
The Assistant Secretary
to Govt.
Education dept

To
The Supdt. Govt. Pr

1/8/50

Sub: Govt. Press - Arrears of work - Periodica
Submission of report to Govt.

Ref: G.O. Ms. No. 1898 Edn d/ 29.6.50.

Issued
7.8.50

Ⓡ

A on p.27 Ⓡ

p I CF

P.C to go 9/8

In the appendix to the G.O. cited, a period of 2½ months has been allowed to the Govt. Press to print "Statement of L.F. Accounts". The Examiner of L.F. Accounts states that the statement of overdrawal of grants by local bodies is the only statement printed by Govt. Press for this dept besides the establishment list. Please state whether the statement referred to in the appendix to the G.O. cited, relates to the overdrawal of grant

2.8.50

2.8.50

5.8.50

C.F. 304.

OFFICE OF THE Education Secretariat

5

Date 29. 8. 1950.

Hours 12 Minutes 40

TELEPHONIC MESSAGE.

From	To
S. G. P.	Asst. Secy. to Govt. Edn. Dept. Madras, 3rd

Ref: Your T.M. dated 7. 8. 50.

Sub: Government press - arrears of work - Periodical - Submission of report to Govt.

The Statement referred to in the Appendix to G.O.Ms.No. 1898 Edn. dated 29.6.50 relates to over drawal of grants-in-aid by Municipal Councils and Local Boards and other irregularities in the utilisation of such grants.

A on pg ③

29.8.50.

[Please write on both sides.

42

6

23 43

Edn/E.

Sub: Govt. Press. Arrears of work - Periodical Submission of report to Govt.

Ref: From the Examiner of Local Fund Accounts P.C. of L.m. dated 27.7.50.

p1 LF

60/78

Memo. No. 21729 E/50-1 Edn. d. 7.9.50.

p.5 LF

A on p29 Ⓡ

The Examiner of Local Fund Accounts is informed that the 'Statement of L.F. Accounts' referred to in the Appendix to G.O. Ms. No. 1898 Edn. d. 29.6.50. relates to overdrawal of grants-in-aid by Municipal councils and Local Boards and other ~~irregulat~~ irregularities in the utilisation of such grants.

6.9.50

To

The ~~the~~ Examiner of L.F. Accounts } 4/9/50.

Copy to S.G.P. } 4.9.50.

D 8/9/5

58/5.9.5

Note: May be filed with Ⓡ after issue

44

104283

2445

From
Dr.B.S.Baliga, Ph.D.(Lond.),
Curator, Madras Record Office,
Chittoor.

To
The Secretary to Government,
Education Department,
Fort St. George.

22261
3 AUG 1950

No.1889-A/50-1, dated 1st August 1950.

Sir,

Sub:- Government Press - Arrears of work - Periodical submission of report to Government - Orders passed.

pp23-31 (B) Ref:- G.O. Ms. No. 1898, Education, dated 29th June 1950.

In the statement appended to the G.O. referred to above the printing work of a special nature done by the Press for this office has not been included. I, therefore, request that an entry about the Madras Record Office may kindly be made in the statement and the following items of work shown under it.

1-10-50

11-8-50

MADRAS RECORD OFFICE.

Serial No.	Description	Approximate time required.
1	2	3
1.	Special dockets for G.Os. and B.Ps. (M.R.O.No.1)	One month
2.	Special requisition forms (M.R.O.No.2)	One month

346

-3-

GOVERNMENT P
11 AUG 1950
MADRAS

1	2
3. Labels for pasting on record bundles	15 days
4. Departmental slips and numbers to match the labels	15 days
5. Records of Fort St. George and other publication work	Two months for supply of galley proof and one month for supply of form proof and strike off.
6. Binding of library books and volumes of records	6 weeks for each consignment not exceeding fifty books.

Yours faithfully,

CURATOR.
2-8-1950.

Edn/E.

Endt. No 22261 E/50-1 Edn d 10.8.50.

Referred to the Superintendent. Govt. Press, for remarks.

BR. 7.8.50.

2.8.50

Assistant Secretary to Govt.
Education dept

To the Superintendent
Govt. Press

7.8.50

E 473

G.F. 32.

Department

Received
ASSISTANT SECRETARY
7 SEP 1950
26924
EDUCATION DEPARTMENT
Registered

From (Name) Janab R. Siddique,

Designation Superintendent,
Government Press,
Station Madras.

To
The Secretary to Government,
Education Department,
Fort St. George, Madras.

25

Enclosures:

No. 104283/A.S.III. dated 6th September 1950.

Sir,

Sub: Printing work of special nature done by the Government Press for the Madras Record Office.

----

p 2 ante

With reference to Government Endorsement No.22261 E/50-1, Education, dated 10th August 1950, I submit the following remarks:-

1. Items (1) and (2).- Special dockets for G.Os. and B. Ps. and Special requisition forms:-

The two items are standardized forms. Printing and supply are to be made as per the cycle of indents in respect of these: Receipts of indents 1st October. Probable date of supply 1st January. These are governed as per cycle of indents in the Printing Manual and the necessity for the fixation of dates therefore does not arise.

2. Items (3) and (4) Labels for pasting on record bundles and Departmental slips and numbers to match the labels:-

One month will be required for executing the printing of these items excluding the time taken by the author for correcting and scrutiny. The above limit is subject to variation in case of other unavoidable urgent works on hand at the time and also depends upon the bulk and number of copies required.

3. Item (5) Records of Fort St. George and other publication work:-

The above job is not only a bulky one but also a work of intricate nature involving the use of special accents, diacritical letters, superior and inferior figures, etc. In the absence of any definite information regarding the total number of volumes to be printed and the number of pages of the manuscripts, it is not possible to fix the time-limit for the execution of the work. From a reference made in the registers, it appears that each volume of the old record work previously printed contains nearly 350 to 400 pages and it has taken more than a year to despatch the final copies excluding the time taken by the author for correction and return in each instance. In view of the above facts, the two months' time for supply of galley proofs and one month for forme proofs and final striking fixed by the Curator is quite insufficient and it should therefore be extended to at least one year. Further it has to be stated that the Record Office was not sending this work for printing for the last nine years and as such it is presumed that the Curator will have a good lot of manuscripts prepared during these nine years; and even granting that the Curator agrees to the time-limit that is asked for, it is feared, that the present pressure of urgent works will not permit this office to undertake the job till December 1952.

A

4. Item (6) Binding of library books and volumes of records:-

These may be got bound either in Record Office or by local binderies as usual.

Encl: 1 Letter.

R Siddique
6.9.50
Superintendent.

rg/6/9

7/9

C. No. 22261 E/50.

Edn/E.

Sub: Govt. Press - Arrears of work - Periodical submission of report to Govt.

pp1-2 CF. Ref: From the Curator M.R.O: No 1889 A/50-1 dated 1.8.50.

p3 CF. From the S.G.P. No. 104283 AS/III ~~dat~~ dated 6.9.50.

33/1899

Memo. No. 22261 E/50-2 Edn. dated 16.9.50.

p31 CF (B) In the annexure to G.O. Ms. No 1898 Edn dated 29.6.50 after the entries relating to Curator Oriental Manuscript Library the following shall be inserted:-

Madras Record office

Serial Number	Description	Approximate time required.
1.	Labels for pasting on Record bundles	One month excluding the time taken by the author for correcting and scrutiny.
2.	Departmental slips and numbers to match the labels	

para.2 p.3 CF.

2. The Curator Record office is informed that as items 1 and 2 in his letter referred to above Viz Special Dockets for G.Os and B.Ps and Special requisition forms, are standardised forms, their printing and supply will be made as per cycle of indents in the Printing Manual. The necessity for fixing dates in respect of these items does not arise

para.1 p3 CF.

3. The S.G.P. reports that it will not be possible for him to undertake the work relating to Records of Fort St. George Gazette and other publication ~~work~~ work till December 1952. ~~Hence~~ ~~and~~ As regards the binding of library books and volumes of records [illegible]

A on p 3 CF.

para.4 p.3 CF

The Curator may ~~examine~~ consider

50 Consider whether

these may not be got bound either in Record Office or by local binders as usual. ~~The curator Madras office is requested to take separate action in respect of these two of items.~~ The question of fixing dates in respect of these two items also does not therefore arise.

13/9/50.

13.9.50

14.9.50.

To

The Curator,
Record Office
Madras
The Supdt. Govt. Press
S/C.

19/9

Note: The draft memo. submitted for approval follows the S.G.P.'s remarks on p. 3 CF. ~~After issue the papers may be filed with~~ (D). Fair [illegible] | no need
may [illegible] before issue.

14.9.50.

13/9/50

13.9.50

14.9.50. May issue.

16/9

51

Revenue Department.
Subject.

Government Press - Arrears of work - Periodical submission of report to Government.

Ref. S.E.(E) 150-50-1.

J3
4/10/50.

68896 J
4.x.50

EDUCATION DEPARTMENT
3 OCT 1950
33798

ASSISTANT SECRETARY TO GOVERNMENT
4 OCT 1950
REVENUE DEPARTMENT

Station: Madras dated 30--9--50.

From

Sri N. Subrahmanyam, I.C.S.,
Secretary, Board of Revenue,
(Settlement of Estates.)

Sri T.N.S. Raghavan, I.C.S.,
Commissioner for Settlement of Estates.

Rev dept

Education u.o.

24/10/50.
for A.S.

Read the following:

G.O. Ms. No. 1898, Education dated 29--6--50.
From the Director of Settlements, Ref.B.4-11033/50
dated 16--9--50.

Reference:

SUBMITTED TO GOVERNMENT.

2. The Board recommends the proposal of the Director of Settlements.

30/9

For Secretary.

ks. 30.9.50.

To the Secretary to Government, Revenue Department with enclosures.

5/52

148795 Education (E)

Endt. No. 33798 E/50-1 Edn dt 7/11/50

GOVERNMENT PRESS
11 NOV 1950
MADRAS

Referred to the Superintendent Govt. Press, for remarks

N V Srinivasan
Assistant Secretary to Govt
Education Dept.

To
The Superintendent
Govt. Press
Madras

2/11/50

31/8

A.S.2
13.11.50

53

Office of the
Director of Settlements,
Board of Revenue, Chepauk,
Madras, dated. 16-9-50.

9-10-50

Ref. Ref. B.1.11033/50
(DOS)

From
Sri C.A. Ramakrishnan, I.C.S.,
Director of Settlements,
Board of Revenue,
Chepauk, Madras.

To
The Secretary to Government,
Education Department,
Fort St. George,
Madras.

Through
The Secretary, Board of Revenue (SE)

Sir,

Sub: Government Press - Arrears of work - Periodical submission of report to Government.

Ref: G.O.Ms.1898 Education 29-6-50.
B.P.Mt.147.S.E. dated 28-8-50.

(4)

A considerable number of non-standardised forms have to be used in connection with the ryotwari settlement of Estates under the Madras Estates (Abolition and Conversion into Ryotwari) Act, 1948. At present these forms are being got printed in private press, as the work could not be got done expeditiously in the Government Press. If the work could be done in 15 days in Government Press there will not be any necessity for private printing of these forms. I would therefore suggest that following may be added to the appendix to the G.O. cited above under a new heading "Director of Settlements".

Column. 1.	Column 2.	Column 3.
	Non-Standardised forms required by the Director of Settlements under the 'Madras Estates (Abolition and Conversion into ryotwari) Act, 1948.	15 days. 30

TJ/20-9-50.

For Director of Settlements.
20/9/50

29 55/5

E

ASSISTANT SECRETARY
22 NOV 1950
EDUCATION DEPARTMENT

37014

From
Janab R. Siddique,
Superintendent,
Government Press, Madras.

To
The Secretary to Government,
Education Department,
Fort St. George, Madras.

No. 148795/Job/Mis. Dated 21st November 1950.

Sir,

Sub: Director of Settlements - Forms - Non-standardized Printing and supply of.

Ref: (1) Letter No.B.1.11033/50 (DOS) dated 16-9-1950 from the Director of Settlements, Board of Revenue, Chepauk, Madras to the Secretary to Government, Education Department, Madras. p3 ante

(2) No.33798-SE (E) 150-50-1 dated 30-9-1950 from the Secretary to the Board of Revenue (Settlement of Estates). p1 ante

Ⓨ I submit that I am not in a position to take up the printing of jobs and forms other than those mentioned in G.O.No.1898, Education dated 29-6-1950 due to existing heavy pressure of numerous urgent jobs pending on hand. In this connection it is pointed out that the 15 days time fixed for printing the non-standardized forms is only for printing loose forms consisting of not more than 4 pages. In the circumstances the Director of Settlements may please be directed to get the N non-standardized forms to be used in connection with ryotwari settlements of Estates under the Madras Estates Act 1948 printed locally as usual.

R Siddique
21-11-50.
Superintendent.

rg/21/11

21/11.

6 56

A

30 ~~28~~ 57 7

Edn/E

D.O. No. 33798 – E/50-6 Edn. dated 17.3.51

Dear Mr. Siddique,

Sub: Forms - Non standardised forms required by the Director of Settlements - Printing

p.52F Ref: Your letter No. 148795/J&B/Mis dated 21.11.50.

I am to invite your attention to

p.9 cf (M) D.O. No. 60309 J/50-4 dated 5-11.50 from the Secretary, Revenue Dept. addressed to you and

p 13 cf (M) your reply thereon in D.O. No. 147053 J&B/40 d 10.11.50. As the settlement forms are now printed in the Govt. Press, I am to request you to state whether the 15 days' time ~~prescribed~~ proposed by the

p 3 cf. Director of settlements in his letter No. B.1. 11033/50 (DOS) dated 16.9.50 (copy enclosed) will be sufficient for the printing and supply of the forms. ~~in question~~.

Yours Sincerely.

173

RM 16/3/51

JD 15/3/51

15/3/51

Despd RSN 17/3/51

To
Janab. R. Siddique
Supdt. Govt. Press
Madras
(with encl).

copy of p 3 cf.

D.O.No.34851/Job.Mis.

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT PRESS,
MADRAS, 20 MARCH, 1951.

[illegible]

Dear Mr. Unnithan,

ASSIS... SECRETARY
21 MAR 1951
10916
EDUCATION DEPARTMENT

Sub: Forms - Non-standardized forms required by the Director of Settlements - Printing.
Ref: Your D.O. letter No.33798-E-50-6, Edn., dated 17-3-1951. p7 ante

****

p3 ante

Fifteen days' time proposed by the Director of Settlements in his letter No.B.1.11033 (Dos), dated 16-9-1950 addressed to the Secretary to Government, Education Department, will not be sufficient for the printing and supply of forms as large number of copies are to be printed in different kinds. The bare minimum of one month's time will be required if number of items sent at a time does not exceed five. In this connection, it is pointed out that the Director of Settlements has sent 14 items of forms for printing on 25-10-1950 and 5 kinds of forms were printed and supplied on 25-11-1950 after making special arrangements with reference to the D.O. letter received from Sri Chettur on 5-11-1950. The remaining 9 items of forms have also been printed and supplied in batches in the months of December 1950 and January 1951.

p9 cf Ⓜ

Yours sincerely,

R. Siddique
20-3-51

To

Sri K.M. Unnithan, I.C.S.,
Secretary to Government,
Education Department,
Fort St. George,
Madras.

~~58~~

~~10~~ 60

E 32 ~~61~~

for 19913 A

ASSISTANT SECRETARY
21 MAR 1951
10970
EDUCATION DEPARTMENT

Revenue Department.
Subject.

Government Press-Arrears of work-Periodical Submission of report to Government.

--

Ref: S.E. (E) 150/50-3
D/9-3-1951

From
Sri A. Dorairaj, B.A.B.L.,
Addl. Asst. Secretary,
Board of Revenue (S.E)

--

Sri T.N.S. Raghavan, ICS,
Commr. for the Settlement of estates.

Read the following:
G. O. MS. 1898 (Edn) dated 29-6-1950
Board's Ref: S.E. (E) 150/50-1 dated 30-9-1950
" " -2 dated 6-1-1951.

R.D

Education h.o

Reference:

The Board requests early orders on its reference first cited above.

A. Dorairaj
13.3.
Addl. Asst. Secy.

To
The Secretary to Government, Revenue Department.

NR/12-3

19913 A/51
16/3/51

Edn/E.

Govt. Press. Arrears of work. Periodical submission of report to Govt.

p: 23 (Y)

Ref: G.O. Ms. No. 1898 Edn. dated 29.6.50.

p. 1 cf.

From the Bd of Rev. Ref. No. SE(E) 150.50-1 dated 30.9.50.

p. 11 cf

From the Bd. of Rev. Ref. No. S.E(E) 150.50-3 dated 9.3.51.

40/16/iv.

p 9 cf

From the S.G.P. D.O. No. 34851/J.O. Mis. dated 20.3.51.

=

Memo. No 33798 E/50-8 Edn. dated 13.4.51

p. 26 (Y)

In the annexure to G.O. Ms. No. 1898 Edn. dated 29.6.50, after the entries relating to the Bd. of Revenue, the following shall be inserted:-

Serial No. (1)	Description. (2)	Approximate time required. (3)
	Director of Settlements	
1.	Non-standardised forms required by the Director of Settlements under the Madras Estates (Abolition and Conversion into Ryotwari) Act, 1948.	One month provided the number of items sent to the Press at a time does not exceed five.

p 9 cf

pp 3 and 9 cf.

To

✓ The Director of Settlements thro' the Bd of Revenue.

✓ The S.G.P.

✓ Copy to Bd. of Rev.

✓ Copy to Rev. Dept.

S/c.

26.3.51.

JB 27/3/51

27/3/51

C. No. 33798 E/50.

34

Education (

Sub: Forms. Non standardised forms req by the Director of Settlements - Printing.

Ref: From the Director of Settlements No. B1. 11033

p.3 CF D.O.S. dated 16.9.50.

From the Board of Revenue (Settlement of

p.1 CF Estates) No. S.E (E) 150-50-1 dated 30.9.50.

From the S.G.P. ~~Endt~~ No. 148795/50b/Mis

p.5 CF dated 21.11.50.

Memo. No. E/50-1 Edn. dated.

The Director of Settlements is requested to get the non-standardised forms required by him printed locally as usual, as the S.G.P. reports that he is not in a position to take up the printing of jobs and forms other than those mentioned in ~~the appendix to~~ G.O. No. 1898 Edn dated 29.6.50, due to existing heavy pressure of work. The question of including the above item in the appendix to the above G.O. does not arise.

(Y)

26.11.50

27.11.50

28.11.50

The Director of Settlements thro' the Board of Rev.

The Board of Revenue.

Copy to the Revenue Dept.

S/c.

26/11/50

27.11.50

Note: Revenue may see before issue

28.11.50

Rev.

To AS:

The Board's Reference together with its encl. and the letter of the Supdt. Govt. in the C.F. and the draft above may be perused.

~~2/ It may however be~~ ~~connection that~~ 2 In connection with

Edn. No. 33798 E/50-2.

29.11.50

JT 30/11/50

Rev C[illegible]

ASSISTANT SECRETARY TO GOVERNMENT

30 NOV 195

REVENUE DEPARTMENT

21

E

~~proposal~~ of the D.O.S for printing the non-standardised settlement forms in private presses, the Dept of Rev has been told in Memo. No. 60309 J/50-2 Rev. 9-10-50, ~~The Board was informed~~ that the Govt. do not approve the proposal to get the settlement forms printed in private presses, and that the Govt. consider that the forms ~~#~~ should be printed ~~at~~ in the Govt. Press only. Subsequently, as the Supdt. Govt. Press expressed his inability to print the settlement forms required by the D.O.S, the D.O.S requested the Govt. to issue special instructions to the Supdt. Govt. Press, to arrange to print and supply the forms expeditiously. Accordingly whenever the D.O.S sends ~~the~~ forms to the S.G.P for being printed, the Supdt. Govt. Press is being requested demi officially to print and supply the forms expeditiously.

p.4 of f (M)

ibs.

p.7 cf. (M)

@ para 3 on p.5 of f ibs.

+ vide D.O. on p.9 of f

(M)

Education may be requested to ~~consider it~~ examine the proposal of ~~above also while instructing~~ the D.O.S ~~as in the~~ on ~~Memo. on p. lante~~ p 3 C.F in the light of the above note.

10/1

5.12.50

5/12/50.

Attention is invited to the discussions on pp 6-7 N.F. of Memo No. 60309 J/50-5 d 21.11.50. With ref to those discussions, this Dept. may suggest that the non-standardised forms in question should be printed as at the Govt. Press and that the approval to G.O. No. 1898 Edn. d 29.6.50 may be amended as proposed by the DOS and the Bd of Rev.

(M)

(Y) pp 1 & 3 cf

Rev no: 81379 J/50-1

11.12.50

5.12.50

10/1

11/1

Ed.

12 DEC 1950

40084

EDUCATION DEPARTMENT

Edn/E.

Please see the note of Rev. above. It is stated in the letter of the Director of Settlements No. B.1.11033/50 DOS dated 16.9.50 on p.3 CF that the non standardised forms referred to therein are at present being got printed in private presses as the [illegible] ~~estimated~~ done in the [illegible]

p 3 CF

See below

2

may ~~perhaps~~ be requested to quote the orders under which the forms are now printed in private presses, before proceeding further in the matter.

~~A draft memo. is subd. for approval~~

27.12.50

30/12/50

A

Rev. may kindly specify the authority under which the forms are now being printed in the private presses.

B

They may also be requested to indicate the volume of work with refce to the nature & size and number of the forms required

C

put the matter again to the S.G.P & ask him to explain his difficulty more clearly if he feels any, other than "heavy pressure of numerous urgent jobs pending on hand".

30.12.50

2/1

ASSISTANT SECRETARY TO GOVERNMENT
5 JAN 1951
REVENUE DEPARTMENT

Edn. No 33798 E/50-3

Rev.

E

ASSISTANT SECRETARY
7 FEB 1951
5746
EDUCATION DEPARTMENT

To AS:

Rev Dept

Please see previous notes of this dept. on pp. 1-2 ante. The notes of Education on pp. 2-3 ante may be perused.

2. A on p. 3 ante: The D.O.S sent proposals through the Board of Rev. requesting sanction for the printing in private presses of all non-standardised settlement forms till such time as the forms were standardised. In Govt. Memo No. 60309 J/50-2 dated 9-10-50, the proposal of the D.O.S was rejected and orders were issued that all forms should be printed in Govt Press only. The ~~D.O.S~~ reference of the D.O.S in which it has been stated that the forms are being got printed in private presses, is dated 16.9.50. ~~This~~ Subsequent to this date, orders were issued that the forms should be got printed in Govt. Press only. The D.O.S is at present accordingly sending the forms to Supdt. Govt. Press for being printed and supplied. Before the issue of orders in the Memo. dated 16.9.50, mentioned above, the D.O.S however, in anticipation of Govt. sanction, got printed in a private press forms I to IV prescribed by him in connection with the deposit of advance compensation and interim payments, after reporting the matter to the Board of Rev. The Govt. in ~~Govt.~~ Memo dated 8.12.50, ratified the action of the D.O.S in having entrusted the printing of the forms to a private press.

x p. 1 cf. of (M)

removed in Rev

o p. 4 cf. of (M)

x p. 3 cf.

vide correspondence on pp. 8-9 cf. of (M)

x p. 44 ibid.

para 1 on p. 15 cf. of (R)

@ pp. 37-38 cf. of (R)

removed in Rev

3. B on p. 3 ante: Attention is solicited to para 2 of the ~~D.O.S~~ reference of the D.O.S on p. 6 cf. of (M) and on pp. 15-16 cf. of (R), wherein information regarding the nature, description, size and the number of non-standardised settlement forms and the number of advance compensation forms is given.

x Memo No. 65970 J/50 8.12.50

4. With these above information, the file may be returned to Education for further action with reference to S on p. 3 ante.

Rev. No. 936 J/51-1
6.2.51

E

36

(Pre note of Edn. on pp 2.3 ante)

Edn/E.

Please see the note of Rev. on p 4 ante. Revenue may be requested to put up the original of Memo. No. 60309 J/50.2 Rev. d 9.10.50 and the memo. dated 8.12.50 in which the action of the D.O.S. in having entrusted the printing of the forms to a private press was ratified (flags (M) and (R) referred to in the note) for noting further in the matter.

19/2/51 Revenue

8363

ASSISTANT SECRETARY
3 MAR 1951
8362
EDUCATION DEPARTMENT

16.2.51

16.2.51

Edn. No 337988/50-5
19-2-51

Rev 13109 J

x p 4 c.f. of (M)

J 3
20/2

ASSISTANT SECRETARY TO GOVERNMENT
20 FEB 1951
REVENUE DEPARTMENT

removed in Rev.

24.2.51

26/2/51

To AS:

Rev dept

(This Dept. last saw the file on p. 4 ante)

Please see notes of Education above. The original of Memo No. 60309 J/50-2 Rev d 9.10.50 and the orgl. of Memo No. 65970 J/50-3 Rev dated 8.12.50 are put up at (M) and (R) respectively. The file may be returned to Education.

17.2.51

Edn

Rev No. 13109 J/51-1
28.2.51

Edn/E.

Please see the note of Rev. on p. 4 ante. It is observed that the forms in question which were being got printed at private presses at the time the S.G.P. offered his remarks in his letter on p. 5 cf., are now being printed at the Govt. Press itself. In view of this ~~the S.G.P.~~ the S.G.P. may be consulted again on the proposal of the Director of Settlements on p. 3 cf.

N on p 52 f
P. 9 cf (M)

removed in Revenue

Draft revised as instructed by A.S

The draft D.O. below is for approval

15.3.51

13.3.51

16/3/51

17/3

(Issued as D.O. No. 337988/50.6 Edn d 17.3.51)

p 7 cf

E

From the S.G.P. D.O. No. 34851 Job. Mis dated 20.3.51.

p 9 c.f.

=

37 In the circumstances stated by the S.G.P. in his D.O. on p. 9 c.f., ~~the time required for~~ printing and supply of the non-standardized forms required by the Director of Settlements, may be fixed as one month. No further consultation with the Director of Settlements seems necessary.

p 9 c.f.

A draft memo. is subd. for approval. Revenue may see before issue.

27/3/51

24.3.51.

27/3/51

Rev

Rev

Edn. No. 33798 E/50-1
30/3/51

To As: Rev Dept.

Please see previous notes of this Dept. on pp. 4-5 ante. Subsequent notes of Education on pp. 5-6 above and the draft memo. below may be perused and the case returned to Education.

3/4/51.

6/4/51

3/4/51

9/4

R 26098R
2/4/51

3/4

Rev no. 26098 R/51-1
10.4.51

Edn.

R

4/4

Edn/E

The draft memo. below may issue. After issue the papers may be filed with No. 1898 Edn. Q 29.6.50 (Y)

11/4/51

SECRETARY
28 MAR 1951
EDUCATION DEPARTMENT

ASSISTANT SECRETARY
13675
11 APL 1951
EDUCATION DEPARTMENT

ASSISTANT SECRETARY TO GOVERNMENT
12 APL 1951
REVENUE DEPARTMENT

5-1

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