

# Education (1950) Department.

MS SERIES.

*closed*

G.O. NO.

1748.

*Sub at  
P. 710.7.*

Dated

9-6-50.

*1*

*(9)*

---

## [Despatch Abstract.]

Establishment — Office of  
the Inspectress of Anglo-Indian  
Schools — Post of additional clerk  
— Continued.

### Back Papers.

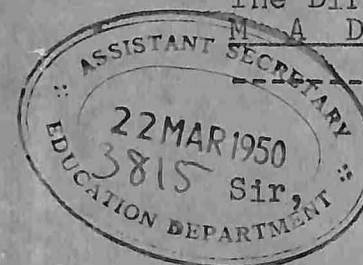
| G.O. | No.  | Department. | Date.     | G.O. | No. | Department. | Date. |
|------|------|-------------|-----------|------|-----|-------------|-------|
| Ms   | 2794 | Edu.        | 9-11-'48. |      |     |             |       |

### Further Papers.

| G.O. | No.   | Department. | Date.     | G.O. | No. | Department. | Date. |
|------|-------|-------------|-----------|------|-----|-------------|-------|
| Ms.  | 1683. | Edu.        | 18-6-'51. |      |     |             |       |

### EDUCATION DEPARTMENT.

From The Director of Public Instruction, M A D R A S. To The Secretary to Government, Education Department, MADRAS.



R.C.No.269-K4/50 dated 20th March 1950.

Sub:- Inspection-Office of the Inspectress of European Schools, Madras-Additional clerk-Continuance-Sanction requested.

Ref:- G.O.Ms.No.2794 Education dated 9-11-1948.

The sanction accorded in the G.O.cited above for the employment of an additional lower Division clerk in the office of the Inspectress of European Schools, Madras, will expire on 31-5-1950. The circumstances that necessitated the creation of the post continue to exist. I therefore request that Government may be pleased to sanction the continuance of the post for a further period of one year from 1st June 1950.

Yours faithfully,

*[Signature]*

For Director of Public Instruction.

*[Signature]*  
20/3

KVS/20/3.

*[Handwritten signature]*  
20/3

EDN. DEPT. (D).

ESTABLISHMENT - Office of the Inspectress of European Schools -  
Additional clerk - Continuance.

Read again: G.O. No. 2794, Edn., dated 9-11-48.

From the D.P.I. No. 269 K4/50 dated 20-3-50.

MEMO. NO. 3815-2/50-1 EDN., DATED 1/4/50

It is observed from the D.P.I.'s letter No. 1534/3/48 dated 31-8-48 that the reason for his recommending the creation of the post of an additional clerk in the office of the Inspectress of European Schools was the increase in the work in that office consequent on the revision of the T.P.F. Rules and the grant of Military concessions to the children and dependents of Military personnel and the all round increase in office work due to the inspection of all European schools annually by the Inspectress of Schools. Now that the grant of the Educational concession to the children and dependents of Military personnel has been discontinued and that it is some time since the T.P.F. Rules have been revised, it is considered that there is no case for the continuance of the post of temporary clerk. The D.P.I. is requested to furnish statistics showing the number of papers received and the no. of subscribers to the T.P.F. for the years 1948 and 1949 in justification of his recommendation for the continuance of the post.

To

The D.P.I.

in respect  
of new  
applicants

16  
4/6  
p1780 2794 Edn  
9.11.48

(A)

31/3/50

31/3/50

3

EDUCATION DEPARTMENT

FROM

THE DIRECTOR OF PUBLIC INSTRUCTION, MADRAS.

To

The Secretary to Government,  
Education Department,  
MADRAS.

Rc.No.269K4/50 dated 13th May 1950.

Sir,

Sub:--ESTABLISHMENT--Office of the Inspectress of  
Anglo-Indian Schools--Post of additional clerk--  
continuance of--

Ref:--Government Memorandum No.3815 D/50-1 Education  
dated 1st April 1950.  
\*\*\*\*\*

I furnish below the statistics called for in the  
Government Memorandum cited below.

|                                                          | 1948  | Year | 1949  |
|----------------------------------------------------------|-------|------|-------|
| 1) Number of Teachers Provident Fund<br>Subscribers.     | 620   |      | 580   |
| 2) Number of Teachers Provident Fund<br>papers recovered | 1100  |      | 1400  |
| 3) Total number of papers recovered.                     | 13200 |      | 12000 |

I also enclose herewith a copy of the letter  
Rc.No.183/50 dated 27th April 1950, from the Inspectress  
of Anglo-Indian Schools and in the circumstances stated  
therein, I request that Government may be pleased to  
sanction the continuance of the temporary post of clerk for  
a period of one year from 1-6-50.

Yours faithfully,

*Thiruvananthapuram*

For Director of Public Instruction

Clb.13-5-50



*OK 175.*

*5 exs class*

*13200 (2640) 2440 (220)*

*5) 12000 (2400)*

*220 (88)*

*2400 (1500)*

Copy of letter Rc.No.188/50 dated the 27th April 1950  
from the Inspectress of Anglo-Indian Schools, Madras  
to the Director of Public Instruction, MADRAS.  
\*\*\*\*\*

Sub:--Establishment --Office of the Inspectress of  
Anglo-Indian Schools--Continuance of  
the post of temporary clerk beyond 1-6-50  
Further particulars and remarks called for--

Ref:--Proceedings Rc.No. 269 K4/50 dated 19-4-50.  
\*\*\*\*\*

I submit that this post of temporary clerk has  
been in existence in this Office since 27-8-1944. From  
the date of its creation and up to 31-12-1948 the sanctioned  
number of clerks in the lower division in this office was *four*  
4. Consequent on the abolition of the Manual Training centre  
this number was reduced from 4 to 3 and from 1-1-1949 the strength  
of the office establishment is as shown below:

|                                         |       |                    |
|-----------------------------------------|-------|--------------------|
| Head Clerk (Upper Division) one         |       |                    |
| Lower Division clerks (permanent) three | 12/5  | of whom one is the |
| -do- (temporary) one                    |       | stenographer.      |
| Typist one                              |       |                    |
| Attender one                            |       |                    |
| Total                                   | seven |                    |

It is a fact that in the matter of the grant of  
educational concessions to children and dependants of Military  
personnel there is no need to scrutinise cases for fresh award  
as the grant of such concessions has been discontinued.

~~It~~ It is also a fact that there is now a reduction in the  
number of schools. The list of recognised schools as on  
1-4-1950 contains 52 high and middle schools, 11 primary schools  
and two training schools; but the relief obtained is not so  
appreciable as to make it possible to surrender one member  
of the establishment. There are specific additions to work  
in the other branches- The National Cadet Corps and scrutiny  
of accounts maintained in the Schools in which the  
scheme has been introduced; The medical inspection of  
pupils in schools -(a scheme that is engaging the attention  
of the Provincial Board, for Anglo-Indian Education).  
Revision in the syllabuses of the Regional Languages; The  
introduction of National Language and bifurcated courses  
of study and Technical Education in Schools; Revision  
of the Training Schools scheme; the scrutiny with greater  
details

P.T.O.

details of the boarding grant accounts of schools -(recent instructions of the Director) - Diversion of funds for the payment of insurance Premia of subscribers to T.P.S. -Re-organisation of the existing pension system - Revised scheme of pension- P.F. Insurance of Government servants.

Thus it may be unhesitatingly submitted that additions to work are more perceptible than the relief that ought to be obtained.

FINANCE The items of work in this Office may be grouped under three categories; 1. Finance; 2. Administration and 3. Examinations. On the financial side, I am responsible for an annual expenditure of over 13 lakhs to be sanctioned as grants-in-aid to as many as 65 schools under different heads of appropriation. The sanction and distribution of these grants-in-aid entirely vests in me and for this my office should be responsible to me and the nature of the work requires careful scrutiny.

ADMINISTRATION On the administrative side my work is spread all through the state and the volume and nature of work of secondary and special schools is in no way less than what it is in a district office. I have in addition to convene meetings of (1) the Provincial Board for Anglo-Indian Education and (2) the Anglo Indian School Leaving Certificate Board and the conduct of these require careful attention by the clerical staff.

EXAMINATION While the district officers have got to arrange for supervision only in the conduct of the S.S.L.C. T.S.L.C. and other examinations in their respective districts, this office has got to arrange for the complete work for the conduct of Anglo-Indian Schools Examinations- High, Middle and Training schools Public Examinations- Tabulation of marks, publication of results, issue of certificates, the preparation of the University eligibility lists, sanction of remuneration to Examiners etc., The confidential work involved which should be executed with speed and accuracy has to be entrusted to the clerks.

P.T.O.

Copy of letter No. 108/50 dated 27-1-1950 from the Inspector of Anglo-Indian Schools, Madras to the Director of Public Instruction, Madras.

Ref:-Proceedings No. 289 dated 10-4-50. Further particulars and remarks called for.

I submit that this post of temporary clerk has been in existence in this Office since 27-8-1944.

the date of its creation and up to 21-12-1948 the sanctioned number of clerks in the lower division in this office was four.

4. Consequent on the abolition of the Manual Training centre this number was reduced from 4 to 3 and from 1-1-1949 the strength of the office establishment is as shown below:

|                                         |  |
|-----------------------------------------|--|
| Head Clerk (Upper Division) one         |  |
| Lower Division Clerks (Permanent) three |  |
| Lower Division Clerks (Temporary) one   |  |
| Typist one                              |  |
| Attender one                            |  |
| <b>Total seven</b>                      |  |

It is a fact that in the matter of the grant of educational concessions to children and dependants of military personnel there is no need to scrutinise cases for their award. as the grant of such concessions has been discontinued. It is also a fact that there is now a reduction in the number of schools. The list of recognised schools as on 1-4-1950 contains 38 high and middle schools, 11 primary schools and two training schools; but the total strength is not as appreciable as to make it possible to entrust the work of the establishment. There are special difficulties in the other branches- The list of recognised schools in which the accounts maintained in the schools in which the scheme has been introduced; The list of schools in which the accounts are maintained; The list of schools in which the accounts are maintained; The list of schools in which the accounts are maintained.

Further as a Presidency executive Officer, I have to be away on tour almost every month and one of the clerks has to accompany me.

Thus the strength of the clerical staff required should I submit, be estimated with reference to the facts stated above and judged more on the nature and responsibilities attached to the posts rather than on the number of tappals received from day to day.

I have no subordinate officer and I am directly responsible to the heads of schools and the department and for the efficient discharge of the duties required of me, I should have the minimum staff required which the Office had prior to 1-1-48 a staff of 8. It was reduced to 7 and a further reduction to 6 would not be in the interest of the Office. Besides the Head-clerk there should be two clerks for work connected with the distribution and sanction of grants to the extent of some lakhs; one for the examination and issue of certificates etc., who could also be my tour clerk and stenographer; a fifth clerk for miscellaneous work in connection with T.P.F. Military concessions and scholarships and a sixth clerk for registering and despatch and the attender to help them all in the matter of management of records. The typist has full time typing work. Thus the minimum staff required is eight including the head-clerk Typist and attender; against this I have only 7 at present. Though I may not get the extra post taken away from this Office from 1-1-49, I beg that you will be so good as to recommend the existing staff of 7 and renew the post of temporary clerk for a further period from 1-6-1950 as under the circumstances stated above it would be impossible to carry on the Office efficiently without it.

(Sd) x x x x x xx

Inspectress of Anglo-Indian Schools  
Madras.

/True copy/

*Minister*

FOR DIRECTOR OF PUBLIC INSTRUCTION

1515  
Cib.13-5-50

Establishment - Office of the Inspectress of Anglo Indian schools - Post of additional clerk - Continued

From the D.P.I. No. 269-K4/50 dated 20.3.50 and 13-5-50

Order (Ms) No 1748 Educated 9-6-50  
Sanction is accorded to the continuance for a period of one year of the post of additional lower division clerk in the Office of the Inspectress of Anglo Indian schools sanctioned in L.O. No. 2794 Edu dated 9-11-48.

2) The D.P.I. is requested to furnish particulars of current received in the Office of the Inspectress of Anglo Indian schools together with details of staff from 1-1-50 to end of April, 1951 at the time of submitting proposals for further continuance of the post.

Note: May be sent to Finance v.o. for acceptance

Edu. No. 38/5-D/50-2  
30.5.50

CB  
29/5/50  
dp  
2/1/50

dp  
29/5/50



2.

Fin (5/10)

Re memo to the S.P.I.

and his reply therefrom on 10.2.51 of which he perused.

From the statistics of currents furnished on p. 3 of it may be seen that the daily average number of currents <sup>per week</sup> ranges from 8.8 to 8 currents during 1948 and 1949 concluding the currents received on the Provident Fund of teachers.

Though the standard of currents in subordinates was shown to be higher than the one adopted in the Secretariat. Finance may agree to the proposal and accept the draft order on p. 1. also subject to the remark that statistics of currents received in the office together with details of staff from 1.1.50 to the end of April '51 may be furnished in case the Finance of this part beyond.

For  
7/6/50

✓

Fin. no  
34709 211  
2/6/50

AS  
Adu

27.5.51 is Considered necessary.

AS  
27.5.50  
26.50

For  
✓



Edu

(14351)

With reference to the note of Finance dept, a para has been added to the draft order on p. 1 anti. It may now be

KB  
7/6/50

For  
8/6/50

9

