

Education (1950) Department

Ms. Series.

(1)

(6)

P-59

closed.

11

G. O. Ms. NO 1644. Edn

Dated 31-5-1950.

Sub:- Stationery Manuals Vol I and Vol II
part I & II - Revision and Reprinting
Temporary staff - Further Continuation
Sanctioned.

From: Sri V.V. Subramanian, I.C.S.,
Superintendent of Stationery,
Madras.15.

The Secretary to Government,
Education Department,
Fort St. George, Madras.

No.A.1.Re.17574/50. Dated: 15/5/50.

Sir, Stationery Manual Volume I and II - Part I and II revision and temporary staff - continuance - sanction of Government

423
ASSISTANT SECRETARY
11 MAY 1950
11824
G.O.No.2388 Education dated 22/7/49 and G.O.No.635 Education dated 28/2/50.
G.O.No.2388 Education dated 22/7/49 sanction was accorded for the employment of special staff for a period of six months for work connected with the revision of the Stationery Manual. In G.O.No.635 Education dated 28/2/50 Government were also pleased to sanction the continuance of the staff till 31-5-50.

114
2. The progress of work for the period upto 28-2-50 was already reported to Government in this office letter No.A.1.4567/50 dated 11/2/50. While taking up the correction the Stationery Manual Volume II part I it was found that several items in appendix I had to be deleted and several items had to be substituted by the Indian Made articles on account of the non availability of certain articles of stationery. For this purpose references were issued to the heads of Departments and indenting Officers for their opinion for deletion or substitution. Similarly in appendix III of Stationery Manual volume II part I several offices have to be deleted as indents are not received from them. Replies in respect of these appendices are being received from the concerned Officers.

3. Simultaneously, however the revision of Stationery Manual Volume II part II has been taken up. Out of 45 departmental appendices corrections have been carried out for 26 appendices so far. Appendix I and III of Volume II part I require to be completely reviewed with reference to replies received from officers.

4. As a result of the corrections in appendix I all the 45 departmental appendices in the Stationery Manual Volume II part II will also have to be reviewed item by item as found in 'B' - list of special articles' pertaining to each department. This in fact involves considerable work and requires careful attention and this work was not foreseen when the extension for 3 months was applied for on 11-2-50 in this office No. 4567-50. P-14

5. The revision and reprinting of the Manuals of 1931 edition was carried out for nearly 31 years from December 1927 to March 1951. More than 19 years have elapsed since the Manual was reprinted. The accumulation of correction slips from 1931 is so large that even incorporation of corrections requires a long period. Besides incorporating the corrections, the revision work referred to in para 2 above has to be done methodically to bring out an upto date revised edition.

6. In these circumstances I consider that a further period of 3 months from 1-6-50 is absolutely necessary for completing the work.

7. In this connection I have to state that a periodical check of the progress of work is made every week by the Assistant Superintendent of Stationery and once a month by me as ordered in G.O.No.2388 dated 22/7/49. P-14
There has been no waste of time on the part of the Special staff in attending to the work.

8. I therefore request that early orders of Government may be passed for the continuance of the special staff till 31-8-50. I expect there will be no need to extend the period beyond that date.

pk.15.

for SUPERINTENDENT OF STATIONERY.

155

OFFICE OF THE

Date _____ 194 .

Hours _____ Minutes _____

TELEPHONIC MESSAGE.

From

The Supdt. D. Hy.

To

The Secy. Gen.
Edm. Depn.

~~17574~~ T.M. No. A-1 17574/50 dated
30/5/50

Sub. Sty Manual - Vol I
d. II - Part I & II -
Revision and Reprinting
Temporary Staff -
Continuation - Sanction
Request.

Ref. My letter A-1-17574.
Dated 15-5-50.

[Please write on both sides.]

I am returning
the temp staff sanctioned
for the revision &
printing of the Manual
begun 31-5-50. Antici-
pating of Govt order and
my letter cited above

31/5/50

15/2/51 A. G. Kuro Fin.
02-2-51

Education (E).

Sub: Stationery Manuals - Vol I and Vol II
parts I & II - Revision and Reprinting
Temporary Staff - Further Continuance
Sanctioned.

Read:- From the Supdt of Stry No. A1. Re 17574/50
dated 15. 5. "50.

Read also:- G.O. Ms. No. 2388 Edn 22. 7. "49
G.O. Ms. No. 635 Edn 28. 2. "50

Order/Ms No 1644 Education dated 31-5-50

In the circumstances stated
by the supdt of Stry in his letter read
above, sanction is accorded to the continuance
of the staff employed under G.O. first
read above for a further period of 3
months from 1.6.1950 or till the work of
revision and reprinting is finished whichever
is earlier.

1/6
✓ The Supdt of Stry
Greenindy
✓ The A. G. Kuro Fin.
S.S. for SF

24/5

22/5

28/5/50

Note. Please see the letter from the
supdt of Stry on p-1cf. The circumstances
explained therein justifies the necessity
for the continuance of the special sta-
viz 1 Office Assistant and 1 V.D. clerk
originally sanctioned in G.O. Ms. No 2388 E
22. 7. "49 for a further period of 3

months from 1.6.50. Subject to orders,
the draft order overlay is for
approval. The file may be sent to
Finance for acceptance of the
draft order on p-1 ante.

Edu No 11824E/50-1

23/5/1950



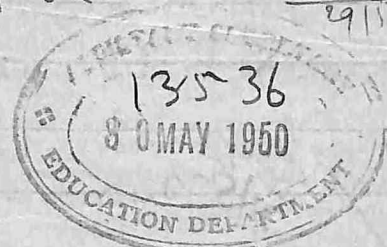
38025

FIN (E)

The reference from the Supdt. of
Stationery -- in the of and the notes of Edu. on
pp 1-2 above may be perused. In the circumstances stated
in the of the draft order overlay may be accepted.
(Please see the orders and the notes of the report on
pp 3, 4 of (below).)

F

38025



Education (E)

Please see the note of Finance
above and the T.M. on page 384 of from the, p-384 of
Supdt of Stoy. The draft overlay may
issue.

30/5/50

31/5/50

31/5/50

POST COPY OF TELEPHONIC MESSAGE.
Al-574/50.

GOVERNMENT STATIONERY OFFICE,
MADRAS AT GUINDY, MADRAS 15.
Dated 30th May 1950.

Sir,



13699

Stationery Manual--Volume I and II--Part I and II--
Revision and reprinting--temporary staff--continuance
sanction--requested.

A | My letter Al-17574/50 dated 15-5-50. p-14 (15)

I am retaining the temporary staff sanctioned for
the revision and reprinting of Stationery Manual beyond 31-5-50
anticipation of Government's orders on my letter cited above.

nrj.30.5.

To
The Secretary to Government,
Education Department,
Fort St. George, Madras.

for Superintendent of Stationery.

2

Education (E)

Orders have issued on the reference
quoted at 'A' overleaf in G.O. No.
1644 Edn of 31.5.50. May be
filed with 'B'.

p-5 of (B)

(B)

B
3/6/50.

JA
28/6/50

M
5/6/50

(6)