

EDUCATION

(1950)

DEPARTMENT

MS. SERIES

closed

N

Go. No. 1227.

DATED:

17-4-50.

Abstract.

Govt. Museum — Sri V. Damodara
Menon — Office Asst. —
continuance on a temporary basis
for two years — Agreed to.

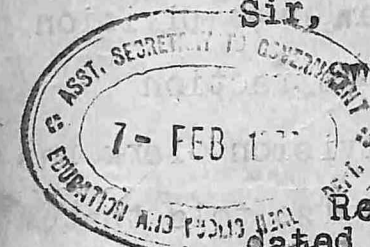
From
Sri A. Aiyappan, M.A., Ph.D.,
Superintendent,
Government Museum,
Egmore, MADRAS-8.

To
The Secretary to Government,
Education and Public Health
Department
Fort St. George, MADRAS -9.

No. 3737/49-2

Dated the 6th February 1950.

Sir,



Subject:- Government Museum - Sri V. Damodara Menon -
Office Assistant - Continuance on a temporary
basis - Government sanction.

Reference: Government Memorandum No. 100546/49-2 C2 Edn.
dated the 17th January 1950.

-oo000oo-

With reference to Government Memorandum cited,
I have the honour to state that Sri V. Damodara Menon has
already exercised his election in his letter No. nil dated 3.4.49
(copy of which was forwarded to Government) to be reverted
to the Secretariat as Upper Division Clerk if he is not
permitted to continue here as Office Assistant on a temporary
basis. Before I revert him to the Secretariat, the question
of appointing a substitute for the post in his place, raises
some practical difficulties which I submit for Government's
consideration.

The qualification prescribed for the post of
Office Assistant in the service Manual are: (1) Experience of
work in the Secretariat; (2) B.A. or B.Sc. degree of a University
in the Province. The scale of pay attached to the post is
Rs 140-5-190 as revised in 1947. The prescription of the above
qualification for the post limits my field of selection to
those who have experience in the Secretariat and who are
graduates.

The past practice was to appoint experienced
Upper Division Clerks to the post. The post of Office Assistant
was then known as Personal Assistant and carried a higher scale
of pay, viz., Rs 120-240. Compared to the then scale of pay of
Upper Division Clerks of the Secretariat and the chances of
promotion obtained from him then in the Secretariat, the post
of Personal Assistant and the scale of pay attached to it might
have exercised some attraction. But during the revision

of the scale of pay of Personal Assistant during the general revision ~~sixth scale~~ not only the designation was changed to Office Assistant but the pay scale instead of being enhanced was reduced and kept on a par with the junior Superintendents on a scale of Rs 140-190. For an Upper Division Clerk in the Secretariat this scale has little attraction as the scale of pay of the Secretariat Upper Division Clerk has also been enhanced to Rs 90-5-120-10-175. I am also told that chances of promotion for an Upper Division Clerk in the Secretariat as Superintendent are much quicker now than before while the post of Office Assistant is not only not attractive from the scale of pay attached to it but also does not hold out any such prospects. It therefore follows that no experienced Upper Division Clerk who has immediate chance of promotion as Superintendent will prefer to come here as Office Assistant while no junior ^{Upper Division} clerk will be willing to come here on a permanent basis forsaking all his prospects and future chances. Hence among the Secretariat Staff, Upper Division Clerk will be prepared to come here only if he is permitted to continue here on a temporary basis without prejudice to his prospects there. Hence as long as the qualifications and the pay of post of Office Assistant remain as they are it may not be possible to get an Upper Division Clerk of Secretariat ~~experience~~ experience and possessing other prescribed qualifications, unless he is one who has a very bad record and has been found unfit for promotion as Superintendent of the Secretariat. If such an inefficient hand is posted here as Office Assistant the office management will not only vitally suffer but the additional burden of scrutinising even routine items of work will fall on me. I had made this point clear to Government in my Confidential letter No. 701/2/48 dated the 23rd April 1948.

The duties of Office Assistant on the other hand have become, of late, very onerous and heavy. He has to supervise the work of 7 clerks and 39 peons and has to attend to so

many important items of correspondence himself. His work and responsibility have further increased after the Tottenham system has been introduced in this office and after the Pudukkottai Museum has been brought under my administrative Control. Besides, the ever mounting demand for the Museum Theatre, and the increased activities of the Museum have made his task particularly heavy, and highly responsible. This heavy increase in the administration work and responsibility has been acknowledged by ^{the} Retrenchment and Re-organization sub-committee in their report No. nil dated 10th May 1948 and Government have also accepted that view in G.O. Ms. No. 2411 Edn. dated 26th July 1949. Consistent with the heavy increase in the work and responsibility, the pay of Office Assistant should be raised and be made sufficiently attractive. And that is the only way to attract efficient and experienced men from the Secretariat for the post. The Retrenchment and Re-organization Sub-committee, while acknowledging the increase in the administration and routine work has also suggested that the pay of Office Assistant may be kept on a par with that of the Secretariat Superintendent which alone will induce a Secretariat Upper Division Clerk to remain here as Office Assistant. When I put up proposals for the revision of scale of pay of Curators, Government ordered to defer the proposal in view of the financial stringency. Similarly any proposal for the enhancement of the pay of Office Assistant will necessarily have to wait till financial conditions improve. Hence the only alternative to fill up the post of Office Assistant for the time being is to keep the post on a temporary basis. ~~Besides~~

The present incumbent of the post Sri V. Damodara Menon has completed his two years probation here and has acquired sufficient experience of my office management. Besides his secretariat experience, he has experience of the office of the Malabar Collectorate and is fairly conversant with the Tottenham System. My office clerks are all new to this system and if I can have his services for two more years, it will enable my clerks to make themselves fully conversant with the system.

NO. 1227 EDN., DATED 17-4-50.

GOVT. MUSEUM - Sri V. Damodara Menon - Office Asst. - Continuance on a temporary basis for two years - Agreed to.

Ref: S.G.M.'s letter No. 3737/49-2 dated 6-2-50.

The S.G.M. requests that Sri Damodara Menon his office

Secy. E. & P.H:

Please let me see the papers regarding the continuance of Sri V. Damodara Menon, Office Assistant, Govt. Museum, in that post.



JD
17/2/50

The file is submitted to S.P.U.

Besides I have also to bring to Government's attention that the year 1951 is a very important year for the Museum as it is completing its hundredth year of existence. Being one of the biggest Museums in Asia, I wish to celebrate the ^{centenary} celebration of this institution in a fitting manner for which I will be addressing Government in due course. In addition to the steady increase in the general administration and routine work, the activities of the centenary celebration will be an additional burden on me. And unless I am assisted by an experienced and efficient hand as Office Assistant, it may be very difficult for me to cope up with the work.

In the light of his long experience, my predecessor Dr. F.H. Gravely suggested to me that it would be an advantage to get the rule changed to make it possible to have the appointment of my Personal Assistant (now Office Assistant) term of five years, so that Upper Division Clerks of the Secretariat appointed as Office Assistants here would not have the prospect of getting stuck up here in a blind alley. Sri V. Damodara Menon is the third candidate from the Secretariat appointed to the post of Personal Assistant (Office Assistant) in the course of the last four years. It will be easily seen how inconvenient and troublesome it is to have frequent changes in the most important ministerial post in a small office such as mine.

Under these circumstances, I request Government to reconsider their decision and allow me to ^{employ} Sri V. Damodara Menon on a temporary basis for a period of two years without prejudice to his prospect in the Secretariat.

Yours faithfully,

A. Arayappan
Superintendent.

Copy to: Chief Secretary to Government,
Chief Secretariat.

Besides I have also to bring to Government's attention that the year 1951 is ^avery important year for the Museum as it is completing its hundredth year of existence. Being one of the biggest Museums in Asia, I wish to celebrate the ^{centenary}celebration of this institution in a fitting manner for which I will be addressing Government in due course. In addition to the steady increase in the general administration and routine work, the activities of the centenary celebration will be an additional burden on me. And unless I am assisted by an experienced and efficient hand as Office Assistant, it may be very difficult for me to cope up with the work.

In the light of his long experience, my predecessor Dr. F.H. Gravely suggested to me that it would be an advantage to get the rule changed to make it possible to have the appointment of my Personal Assistant (now Office Assistant) ^{for a}term of five years, so that Upper Division Clerks of the Secretariat appointed as Office Assistants here would not have the prospect of getting stuck up here in a blind alley. Sri V. Damodara Menon is the third candidate from the Secretariat appointed to the post of Personal Assistant (Office Assistant) in the course of the last four years. It will be easily seen how inconvenient and troublesome it is to have frequent changes in the most important ministerial post in a small office such as ~~xxxx~~ mine.

Under these circumstances, I request Government to reconsider their decision and allow me to ^{employ} ~~permit~~ Sri V. Damodara Menon on a temporary basis for a period of two years without prejudice to his prospect in the Secretariat.

Yours faithfully,

A. Aiyappan

Superintendent.

Copy to: Chief Secretary to Government,
Chief Secretariat.

Secy. E. & P.H:

Please let me see the papers regarding the continuance of Sri V. Damodara Menon, Office Assistant, Govt. Museum, in that post.



JD
17/2/50

The file is submitted ^{S. P. N.}

NO. 1227 EDN., DATED 17-4-50.

GOVT. MUSEUM - Sri V. Damodara Menon - Office Asst. - Continuance on a temporary basis for two years. Agreed to.

Ref: S.G.M.'s letter No. 3737/49-2 dated 6-2-50.

The S.G.M. requests that Sri Damodara Menon, his office Asst. may be allowed to remain in the Museum for a period of two years temporarily without prejudice to his prospects in the Sectt. From his representation to the S.G.M., it is observed that Sri Damodara Menon is not willing to be confirmed in the post of ~~office~~ office Asst. as his confirmation in that post will sever his connection with the Sectt. In the circumstances, Sri Damodara Menon will have to relinquish his right for confirmation in the post of Office Assistant under general rule 37. The S.G.M. is requested to take a declaration from Sri Damodara Menon relinquishing his right of confirmation in the post of Office Asst. in the Museum. His recommendation to retain the services of Sri Damodara Menon temporarily in the Museum for two ^{more} years ~~without prejudice to his prospects in the Sectt.~~ has been agreed to by the Public Dept. Sri Damodara Menon may be informed that his chances of Steps should be taken by the S.G.M. to find out a suitable successor before the expiry of the period.

To:

The S.G.M.

Copy to Public Dept.

Promotion in the Secretariat will not be affected.

PP. 1-4 d. 7.

From the S.G.M. No. 3737/49-2 dated 6-2-50

Govt. Museum - Sri V. Damodara Menon - Office Assistant.
Continuance on a temporary basis.

Sri Damodara Menon, an approved probationer in the category of upper division clerk in the Chief Sectt. who was appointed as Office Assistant in the Govt. Museum in September 1947, completed his probation on 23-9-49. Under the rules, he has to be confirmed in the post ^{which is permanently vacant}. In December last, Sri Damodara Menon requested that he might be reverted to the Chief Secretariat, as his chances for promotion there were much better than ~~in the Museum~~. The S.G.M. however requested ~~to~~ Government that he might be kept on a temporary basis for atleast two years without in any way prejudicing his interests and prospects in the Sectt. The Dentt. in consultation with Chief Sectt. directed that Sri Damodara Menon should either be confirmed as office Assistant in the Museum or reverted to the Chief Sectt. as U.D. clerk.

PP. 1-4 d. 7.

2. The S.G.M. has now addressed Govt. for the reasons set out in paragraphs 2 to 7 of his letter, ~~reiter~~ ~~reiter~~ reiterating the request that Sri V. Damodara Menon may be continued as the Office Assistant in the Museum on a temporary basis for a period of two years without prejudice to his prospect in the Secretariat. The Superintendent Govt. Museum's main contention is that it may ~~be~~ be very difficult to cope with the work in the Museum without the existing Office Assistant who has gained experience. He also states that his office clerks are all new to the Tottenham Office System and ^{that} if he can have the services of the present Office Assistant for two more years, it will enable his clerks to make themselves fully conversant with the system. He also refers in this connection to the ensuing Centenary celebration of the Museum in 1951 for which the stay of Sri Damodara Menon

PP. 3-4 d. 7.

from Govt. P. 4 d. 7.

the stay of Sri Damodara Menon will be useful.

3. In the circumstances, it is submitted, that the proposal of the Supdt. Govt. Museum to retain the services of Sri Damodara Menon for a period of two years temporarily without prejudice to his prospects in the Secretariat may be accepted. // Public may see for remarks before circulation

Wm (Est) with reference to the note on p. 54.

This involves a recommendation of the view taken on p. 244 @
21-2-50 A

20.2.50
21-2-50
S/P
I am not convinced that the present incumbent is irreplaceable, and that there are no U.D. clerks in the Secretariat or the Collectorate who would not willingly accept the post. In any case, an attempt should be made to find out a suitable successor before the present incumbent is detained for the further period of two years.

Pub.

21/2

E. & P. H. W. O. No.
9458-1 C2.
21-2-50.

Public (Services) Department.

This Dept. may concur in the views of the Secretary, E. & P. H. in his note above.

2. The question however arises whether Sri V. Damodara Menon can be retained as an Office Assistant in the Govt. Museum on a temporary basis without being confirmed in that post with reference to general rule 25(a). From his representation to the Superintendent, Govt. Museum at p. 3 c.f. of (Q) it will be seen that he is not willing to be confirmed in the post of Office Assistant. ^{because on such confirmation he will lose his right of confirmation in that post under general rule 37.} In that case he may relinquish his right of confirmation in that post under general rule 37. If this is done, there seems to be no objection to his being ^{retained as office Assistant} on a temporary basis.



3. in the Govt. Museum. During the period of his absence his rights in the Chief Secretariat will be protected under general rule 8.

3. With the above remarks the file may be returned to the Education Department.

1096
CN 894
1-3-50
through Ser-B.

through C. S. O. P.

28/2/50

2.3.50

A.S.T

under R. 37, rights can be relinquished "if in the opinion of the appointing authority such relinquishment is not opposed (to public interest)". What is the exact scope of the words written in the original? I see original of G.O. 606 P.S. 8.5.3-49 and answer

21/2/50

The original of G.O. no. 606, Pub (Ser), 8.5-3-49 is put up at (K). The discussions leading to the issue of that G.O. do not throw any light on the exact scope of the ~~words~~ expression referred to at X in A.S.I.'s note above - please see pp. 1-4 of the G.O. The ~~main~~ intention seems to be to leave the matter entirely to the discretion of the appointing authority - vide Legal Dept's note at pp. 3-4 of (K).



4.3.50

6.3.50

The appointing authority in the present case wants such relinquishment.

A.S.

7.3.50

Pub (Ser) W.O.

No. 866/50-1

8.3.50

Legal may kindly advise if relinquishment of right to be confirmed in one's turn is opposed to public interest.

21/2/50

Legal

Legal Department

It does not appear that in the circumstances of this case the relinquishment proposed can be regarded as one opposed to public interest.

Copy

25.3.50

25 K/R 23/3/50

Legal 3672/50

24/3/50

Public (Ser)



Pub (Ser) Dept.

(Previous note on pp. 2-3 above)

In view of the Legal Dept's note above, there seems to be no objection to the course suggested in para 2 of this dept's note on pp. 2-3 ante.

Subject to orders the file may be returned to Education.

AEa 27.3.50

AS I 29/3/50

Pub (Ser) W.O.

No. 866/50.3. 29.3.50.

En (E)

Please see this dept's note on pp. 1-2 ante

The proposal of this dept. is

to retain the services of Sri Damodara Menon, (an U.D. ^{appointed} probationer in the Chief Asst. in the Govt. Museum, ^{for the time being} without prejudice to his prospects in the Sect. Pub (Ser) state that as Sri Damodara Menon is now willing to be confirmed in the post of offic. Asst. because on such confirmation he will cease to have any connection with the Sect. Service, he may relinquish his right of confirmation under post modern general rule 37.2f.

A-1-2



If this is done, Pub (Ser) consider that there is no objection to his being retained as Office Asst. on a temporary basis in the Govt. Museum. Legal also agree to the proposed relinquishment.

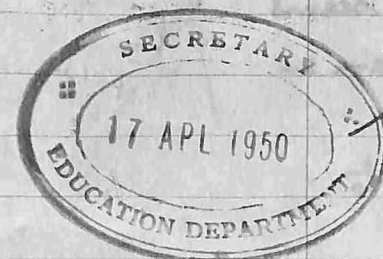
2. The S.G.M. (the appointing authority) may be asked to take from Sri Damodara Menon a declaration relinquishing his right of confirmation in the post of Office Asst. in the Museum. A draft ~~memo~~ is submitted.

HM(Enl) may see with reference to his minutes on p. 84.

14.4.50

14.4.50

15.4.50



Why not add a sentence H.M. (Enl) that Damodara Menon may be informed that his chances of promotion in the Secretariat will not be affected.

17.4

A sentence has been added to the draft. It may come.

17.4.50

17.4.50

Enl in obs

20.5.50

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840. 84

1000