

Class
No
Signature

(X)

Education (1950) Department

Ms. Series

G. O. No. 1023 Edw

Dated 28. 3. 50.

Abstract.

Govt. Press - Establishment - Temporary
addl. staff for the Binding Dept. Sanctioned.

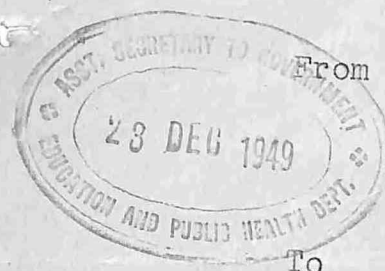
pp 1-3, 9-1307 - A

Go. MS. No. 3516 P.W. 9-10-54

in MS. No. 447, Tbf 29-5-52

No. SBC/Bdg/49-50.

Office of the
Superintendent, Government Press,
Madras, 22nd December 1949.



From

Janab R. Siddique,
Superintendent,
Government Press,
Madras.

To

The Secretary to Government,
Education & Public Health Department,
Fort St. George, Madras.

Sir,

Machine Department are working two shifts a day for printing of the heavy indents of standardized and non-standardized forms. The corresponding pressure of work in ruling the forms in the Binding Department is felt ever since the Machine Department's work is started with two shifts. In addition stationery indent is considerably increased and large number of graph sheets (section ruled sheets) are urgently required to be supplied. To cope with this pressure of work, I request Government would be pleased to accord sanction for the following temporary staff for a period of one year and permit the Binding (Ruling Section) Department to work in two shifts in which event overtime work in these machines will be curtailed as ordered in Government Memorandum No. 79671-C2/49-1, Education, dated 8th December 1949.

- A /
- 1 Junior Foreman on Rs. 45-85.
 - 1 Assistant Foreman on Rs. 40-70.
 - 40 Junior Binders on Rs. 30-50.

Early sanction of Government is awaited.

R. Siddique
22-12-49
Superintendent.

V.S.
22/12

3

3

EPH/C2

Sub: Govt. Press - Binding Dept - Extra Staff.
Ref: From the S.G.P. No. SBC/Bdg/49.50 D
22.12.49.

Memo. No. 100550 C2/49-1 Ednd 7.1.50.

A copy of the letter cited is forwarded to the Spl. officer for reorganisation of the Govt. Press, Madras. The Spl. officer is requested to examine the need ^{for} ~~the~~ staff applied for by the S.G.P. in the Binding Dept of the Govt. Press and to send a report to Govt. at an early date

62/7/1
PICK

5.1.50.

6-1-50

To
The Special Officer for
Reorganisation,
Govt. Press
(w.e) Madras

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT PRESS,
MADRAS.

Dated 10th January 1950.

No. SBC/Bdg/49-50.

From

Janab R. Siddique,
Superintendent,
Government Press,
Madras.

To

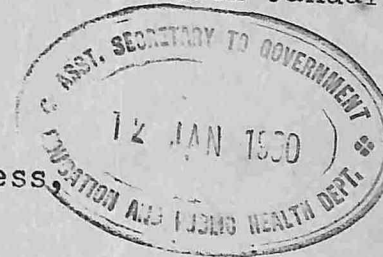
The Secretary to Government,
Education & Public Health Department,
Fort St. George, Madras.

Sir,

Sub: Temporary additional staff - Binding Department.
Ref: This office letter No. SBC/Bdg/49-50 dated
22-12-1949.

I request early orders of Government may be
communicated on the above subject to commence working of two
shifts in the Binding Department to clear off the printing
of heavy indents of standardized and non-standardized forms.

Superintendent.



L.S.

6

EPH
C2

Sub: Temporary addl. Staff. Binding dept -
Govt. Press, Madras.

p. JCF Ref: From the S.G.P. No. SBC/Bdy/49.50 & 10.1.50

Memo. No. 100550 C/49-2 Edn 18.1.50

The matter is still under
the consideration of Govt.

17-1-50

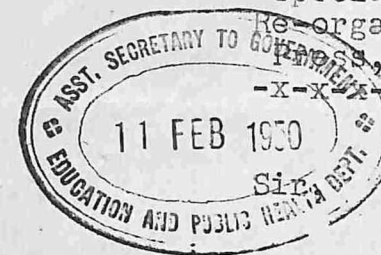
To
The S.G.P.
Madras

Note: The question of sanctioning addl. staff
~~proposed~~ ^{proposed} on p. 1 of has been referred to the Spl. Officer. The
draft above is only for approval w.r. to the S.G.P's letter on p. 5 of

16.1.50
16.1.50

From
Sri V.V. Subramaniam, I.C.S.,
Collector of Madras and
Special Officer for
Re-organization of Government
Press, Madras.

To
The Secretary to Government,
Education and Public Health
Department,
Fort St. George,
Madras.



No. C.6/50-S.O., Dated 10th February 1950.

Sub: Government Press - Binding Department - Extra
Staff - Report submitted.
Ref: Government Memorandum No. 100550-C2/49-1 Edn.,
dated 7th January 1950.

10859

I have inspected the Binding Section, and I find the work heavily in arrears. The Superintendent, Government Press tells me that 9 new machines in the Machine Section have started working, and that he has also introduced double shift in the Machine Section. This has contributed to a larger inflow of work than usual and there is an accumulation of work in the Binding Section. No outturn of work was prescribed or enforced in the Binding Section, and it is only now that the Superintendent, Government Press has prescribed outturns, as a result of the Press Committee's recommendations. It is to be seen what effect this is going to have. In the meanwhile in view of the heavy arrears, and the large number of urgent reminders that are being received from various Officers for forms, registers, etc., not supplied, I think the extra staff asked for is necessary. It may be sanctioned for a period of six months, and the question of extending it may be examined at the end of the period.

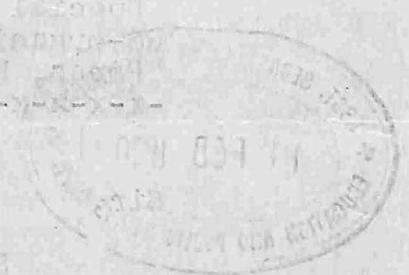
V.V. Subramaniam
10.2.50.

Special Officer, for
Re-organization of the Government
Press, Madras.

8/10/50

10

02



P2801

67.2
24.0
7.0
55.0
22.0

40
01
7
68x60

2720
32640

182.2

2986.4

32600

32600

32600

32600

34,800/day

per annum

2720
182.2
2902.2

17413.2

17,400 for

from 1020

1220

12 240
182.2

12422.2

28 up to

"Special"

Education Deptt.

Summarising Note.

Sub: Govt. Press - Binding deptt.-additional staff-sanctioned.

p. 1 of

In December 1949 the S.G.P. stated that the increase of work in the machine deptt. had resulted in corresponding increase of work in the Binding Deptt also, and that to cope with the increase in work, the following staff might be sanctioned for a period of six months to begin with:

- One Junior Foreman on Rs.45-85 with usual allowances.
- One Asst.Foreman on Rs.40-70 "
- Forty Junior Binders on Rs.30-50. "

p. 9 of

2. The Special Officer for Reorganisation of the Government Press, who was consulted on the proposal, has recommended the employment of the extra staff in view of the arrears and (large no. of urgent reminders which were being received from various officers for forms, registers etc., Finance accepted the proposal.

As the cost is likely to exceed

The extra cost exceeds Rs.20,000 p.a. recurring and the scheme should ordinarily be treated as on 'New Service' and referred to the S.F.C. and the Cabinet before issue of orders. A supplementary grant will have to be obtained from the Legislature. However in view of the great urgency involved in the proposal as the Press is reported to be heavily in arrears, Orders have been issued ^{sanctioning the employment of the staff} after circulating the case to H.M.(E&L) H.M.(Fin) and H.Pr.

p. 3 NF.

This summarising note is circulated to all other H.Ms, Chief Secretary and the Finance dept.

24/3/50
JP
ms

23/3/50
B
ms

14

C. No. 100550.C2/49.

EPH
C2

Sub: Govt. Press. Binding Department-
Extra staff.

p10f

Ref: From the S.G.P. No. S.B.C/Bdg/49-50
8.22.12.49.

The S.G.P. states that the increase of work in the Machine Dept has resulted in corresponding increase of work in the Binding Dept also and that to cope up with this increase of work, the following staff may be sanctioned temporarily for a period of one year:-

One Furner Foreman on B 45-85.

One Assistant Foreman on B 40-70

Forty Furner Binders on B 30-50.

The S.G.P. also requests that the Binding (Ruling Section) Dept. may be permitted to work in two shifts in order that overtime work may be curtailed.

2. No case has been made out by the S.G.P. for the sanction of the supervisory staff of one ~~Foreman~~ Foreman referred to above, neither has the S.G.P. explained the need for such a large number of addl Binders as forty in the Machine Binding Dept which is nearly $\frac{1}{4}$ of the present strength of Furner Binders in the Press.

The Spl. officer for reorganisation of Govt. Press may perhaps be requested to go into the matter and report the exact need of for addl. staff in the Binding Dept.

For orders.

'A' may be done.

30/12/49.
JB
3150
approval.

4-1-50

S
C

A draft memo. to the Spl. officer is sent for

EPH/C2

5/1/50
JB
5750

6-1-50

p30f (Issued as memo. No. 100550.C2/49-1 (Edn 8) 2.1.50)
p90f (From the S.O. No. C.6/50/50. 8.10.2.50)

EPH/C2

Please see the letter from the special officer on p. 9. cf. In the circumstances stated the staff mentioned at A on p. 1 cf. may be sanctioned temporarily for a period of six months. A draft order is subd for approval. Finance may see

21-2-50

5/2/Fin

SPH/100 558/50
21/2/50



Finance (E.III).

The reference from the Special Officer for Re-organisation of Government Press, Madras on page 9 C.F. and the notes on pages 1-2 above may be perused. The Special Officer recommends that the following staff may be sanctioned for a period of 6 months in the Government Press to cope with the heavy inflow of work from the Machine Section which is reported to have commenced working in double shift.

1 Junior Foreman	on	Rs. 45-85.
1 Asst. Foreman.	on	Rs. 40-70.
40 Junior Binders.	on	Rs. 30-50.

E & P.H. Department have supported the proposal of the Special Officer. (The extra cost involved in the proposal works out to Rs. 17,400/- for 6 months or Rs. 34,800/- per annum roundly).

2/. The recommendation of the Special Officer who is working on the spot may be accepted in this Department subject to the following remarks.

Though the staff is to be sanctioned for 6 months only in the first instance, it is likely that it may be continued for a further period. As the cost exceeds Rs. 20,000/- per annum recurring, the proposal constitutes a new service. It has, therefore, to be placed before the Standing Finance Committee and the Cabinet. E & P.H. will have to obtain a supplementary grant from the Legislature in due course. (i.e. in the next year)



Budget No. 10/1/50

Thro' B.G.

12/24/50

Education (E)

The proposal in this file relates to the strengthening of the staff in the binding section due to an increase of work in the ^{Machine} mission department. The S.G.P. has applied for the following staff to cope with the increased work for a period of 6 months to ^{begin} with:

1 Junior Foreman	on Rs.45-85 with usual allowances.
1 Asst. Foreman	on Rs.40-70
40 Junior Binders	on Rs.30-50 each.

The Special Officer for reorganization of the Govt. Press ^{who} was consulted on the proposal, has recommended the employment of extra staff in view of the heavy arrears and the large number of urgent reminders that are being received from various officers for forms, Registers etc. This Deptt. supports the proposal.

Finance states that though the staff is to be sanctioned for 6 months only in the first instance, it is likely that it may be continued for a further period and as the cost exceeds Rs.20,000 per annum recurring, the proposal constitutes a new service. The scheme has to be placed before the S.F.C. and the Cabinet and a supplementary grant has to be ~~remv~~ moved in the usual course.

Since the proposal is very urgent and cannot wait for things to take their usual course, orders may perhaps be taken in circulation M to H.M.(E.&L), H.M.(Fin.) and H.C.M. to employ the staff.

After some of orders, a summarising note will be ^{circulated} to other HMs who have not seen the case, C.S and Fin.

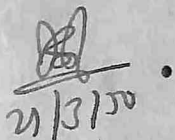
H.M. (E.&L.)

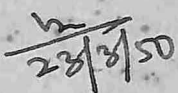
H.M. (Fin.)

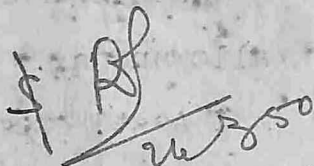
H.C.M.

Please see the orders in circulation on p. 3 ante.

~~The draft order and the draft summarising note is~~
~~put up below may ~~not~~ be sent to Finance~~
~~before issue.~~ for approval. May be sent
to Finance for acceptance of the draft order
and the draft summarising note before
issue


21/3/50


23/3/50


26/3/50

Fin.

Edm. No 100550 E/49-4

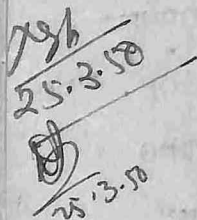
24.3.50



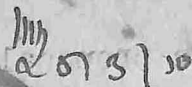
FIN (F/M)

(Proc. Finance note on p. 2 above)

No further notes and no
orders in circulation on pp 3.4 above and
the two drafts below may be perused and
the case returned to Education dept.

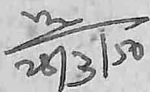

25.3.50




20/3/50

Edu.

Issue


26/3/50

Education

Fin. No
21464 E/49-4
27/3/50