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Closed

Government of Madras

EDUCATION AND PUBLIC HEALTH DEPARTMENT

(Education)

G.O. No. 891, 28th March 1949

Elementary Education Act--Rules--Certain forms prescribed under revision--Draft amendments--Published.

Op Rd

H 144-Compulsory

Rules for

[illegible]

[illegible]

2811
8/9/49

Government of Madras

EDUCATION AND PUBLIC HEALTH DEPARTMENT

(Education)

G.O. No. 891, 28th March 1949

Elementary Education Act--Rules—Certain forms prescribed under revision--Draft amendments—Published.

READ – the following paper :—

From the Director of Public Instruction, dated 12th July 1948,
Roc. No. 1474-B-1/47.

Order—No. 891, Education, dated 28th March 1949.

The Government approve the proposals submitted by the Director of Public Instruction for the amendment of the forms of record sheet, defaulter's list and application for admission, prescribed by the rules framed under the Elementary Education Act.

2. The appended notification will be published in the *Fort St. George Gazette.*

(By order of His Excellency the Governor)

J. M. LOBO PRABHU,
Joint Secretary to Government.

To the Director of Public Instruction.
,, Special Officers of District Boards.
,, Examiner of Local Fund Accounts.
,, Executive Authorities of Municipal Councils (through the Chairmen concerned).
,, Commissioner, Corporation of Madras (through the Mayor).
,, Superintendent, Government Press (for publication of the notification in the *Fort St. George Gazette*).
,, Legal Department.

APPENDIX.

NOTIFICATION.

The following draft of certain amendments to the rules published with the late Law (Education) Department Notification No. 45, dated the 21st February 1922, at pages 146–178 of Part I-B of the *Fort St. George Gazette*, dated the 21st February 1922, as subsequently amended, which it is proposed to make in exercise of the powers conferred by section 56 of the Madras Elementary Education Act, 1920 (Madras Act VIII of 1920), is hereby published for the information of all persons likely to be affected thereby, as required by section 56 (1) of the said Act.

Notice is hereby given that the draft amendments will be taken into consideration after six weeks from the date of publication of this notification and that objections and suggestions which may be received from any person with respect thereto before the expiry of that period will be considered by the Government of Madras.

DRAFT AMENDMENTS.

In the said rules—

(1) for rule 5 under the heading "Section 44—Compulsory Elementary Education", the following rule shall be substituted, namely:—

"5. A school record sheet shall be maintained for each pupil in the school by the headmaster in the form in Appendix 3. The reference numbers of defaults, if any, shall be entered in the record sheet by the headmaster at the end of each quarter. Such record sheet shall be issued to the pupil on leaving the school and shall be produced by the pupil when joining another school. The headmaster shall sign in the record sheet before it is issued. When the record sheet is so issued, the headmaster of the school which the pupil has left shall keep a copy of the entries therein in a register maintained for the purpose. He shall sign at the end of each calendar year in the register."

(2) for Appendices 2, 3 and 4, the following shall be substituted, namely :—

APPENDIX 2.

(Section 44—Rule 3.)

Application for admission into a school.

1 Name of school.
2 Name of pupil.
3 Religion, caste and sex.
4 Date of birth.
5 Residence.
6 Name of parent, with occupation and residence.
7 Name of guardian with occupation and residence.
8 Schools previously attended by the pupil.

I certify that the information given above is correct, that the pupil has not attended any other school besides those mentioned above, and that no fees are due on his account to any school which he has attended.

2. I hold myself responsible for the regular attendance of the pupil and am liable for the penalty for his defaults.

Date

Signature of parent or guardian.

NOTE.—(1) Satisfactory evidence in regard to the date of birth must be insisted upon. Headmasters will be held responsible for the accurate entry in the admission register of the date of birth.

(2) The use of this form is obligatory in areas where compulsory education has been introduced, but optional in others.

APPENDIX 3.

(Section 44—Rule 5.)

Record Sheet.

(To be kept in the school and issued to a pupil on leaving the school.)

Name of pupil (in full)
Admission No.
Date of admission
Date of birth
Religion and caste
Name of parent (in full)
Name of guardian (in full)
Residence of the parent or guardian responsible for the pupil's regular attendance.

		*First quarter**				*Second quarter**				*Third quarter**				*Fourth quarter**						
Name of school.	*Date of admission.*	*Standard.*	*W.*	*P.*	*Reference No. of the default, if any.*	*Standard.*	*W.*	*P.*	*Reference No. of the default, if any.*	*Standard.*	*W.*	*P.*	*Reference No. of the default, if any.*	*Standard.*	*W.*	*P.*	*Reference No. of the default, if any.*	*Date of leaving, progress and conduct.*	*Signature of headmaster at the end of each calendar year.*	*Signature of headmaster before the issue of the record sheet when the pupil leaves the school.*

W = Working days. P = Days present.

* With reference to the calendar year, if during any quarter the pupil was promoted from one standard to another, the standard, W. and P. and Reference No. of the default (if any) will be shown in two lines for that quarter, each line corresponding to one of the two standards studied in that quarter.

Attained the age prescribed................
Completed the fifth standard course on............
Signature of pupil..................................

Headmaster of the school in which the prescribed age was attained or Standard V was completed.

(i) The date of birth should be taken from the admission application.

(ii) No record should be opened if the pupil has been in another school in a compulsory area. The headmaster should, in such cases, request the Deputy Inspector * to secure the record sheet from the school in which the pupil was previously reading.

(iii) Compulsion cannot be enforced in the case of a non-Muslim boy after he has attained the age of 12 years (i.e., completed 12 years), in the case of a Muslim boy, 13 years, in the case of a non-Muslim girl after she has attained the age of 10 years, and in the case of a Muslim girl, 11 years.

(iv) The Deputy Inspector or Supervisor should sign in the remarks column whenever he scrutinizes the record sheet. The headmaster should also sign in the remarks column in token of the correctness of the entries made in his school when the record sheet is transferred to the headmaster of another school.

* Except when otherwise directed.

W

APPENDIX 4.

(Section 44—Rule 11.)

Defaulters list of pupils at school for the month ending

Name and address of school.

Serial number.	*Admission No. and record sheet No.*	*Name of pupil.*	*Standard.*	*Name and address of parent or guardian.*	*Date of birth.*	*Date of admission.*	*Whether attended for thirty working days.*	*Nature of default period of absence by days in each month of the quarter.*				*Cause of absence if known and whether verified and found true by the Headmaster or Attendence Officer.*	*Reference No. of previous defaults.*	*Nature of penalty imposed for the last of the default in the previous column.*	*Date of report to District Educational Officer.*	*Date of issue of notice by the District Educational Officer.*	*Reference No. of default.*
								First.	*Second.*	*Third.*	*Total.*						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				(10)	(11)	(12)	(13)	(14)	(15)

Certified that no defaulter's name has been left out or struck off the rolls.

Dated

Countersignature of the Attendence Officer.

Signature of Headmaster or Headmistress.

160

161
34

Press: Proof approved and returned. Please strike final copies

RM 23-5-49

27 MAY 1949

Government of Madras

EDUCATION AND PUBLIC HEALTH DEPARTMENT

(Education)

G.O. No. 891, 28th March 1949

Elementary Education Act—Rules—Certain forms prescribed under ~~Revision~~ Revision—Draft amendments—Published.

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To the Director of Public Instruction.
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Notice is hereby given that the draft amendments will be taken into consideration after six weeks from the date of publication of this notification and that objections and suggestions which may be received from any person with respect thereto before the expiry of that period will be considered by the Government of Madras.

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"5. A school record sheet shall be maintained for each pupil in the school by the headmaster in the form in Appendix 3. The reference numbers of defaults, if any, shall be entered in the record sheet by the headmaster at the end of each quarter. Such record sheet shall be issued to the pupil on leaving the school and shall be produced by the pupil when joining another school. The headmaster shall sign in the record sheet before it is issued. When the record sheet is so issued, the headmaster of the school which the pupil has left shall keep a copy of the entries therein in a register maintained for the purpose. He shall sign at the end of each calendar year in the register."

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2 Name of pupil.
3 Religion, caste and sex.
4 Date of birth.
5 Residence.
6 Name of parent, with occupation and residence.
7 Name of guardian with occupation and residence.
8 Schools previously attended by the pupil.

I certify that the information given above is correct, that the pupil has not attended any other school besides those mentioned above, and that no fees are due on his account to any school which he has attended.

2. I hold myself responsible for the regular attendance of the pupil and am liable for the penalty for his defaults.

Date

Signature of parent or guardian.

NOTE.—(1) Satisfactory evidence in regard to the date of birth must be insisted upon. Headmasters will be held responsible for the accurate entry in the admission register of the date of birth.

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(To be kept in the school and issued to a pupil on leaving the school.)

Name of pupil (in full)
Admission No.
Date of admission
Date of birth
Religion and caste
Name of parent (in full)
Name of guardian (in full)
Residence of the parent or guardian responsible for the pupil's regular attendance.

		*First quarter**				*Second quarter**				*Third quarter**				*Fourth quarter**						
Name of school.	*Date of admission.*	*Standard.*	*W.*	*P.*	*Reference No. of the default, if any.*	*Standard.*	*W.*	*P.*	*Reference No. of the default, if any.*	*Standard.*	*W.*	*P.*	*Reference No. of the default, if any.*	*Standard.*	*W.*	*P.*	*Reference No. of the default, if any.*	*Date of leaving, progress and conduct.*	*Signature of headmaster at the end of each calendar year.*	*Signature of headmaster before the issue of the record sheet when the pupil leaves the school.*

W = Working days.

P = Days present.

* With reference to the calendar year, if during any quarter the pupil was promoted from one standard to another, the standard, W. and P. and Reference No. of the default (if any) will be shown in two lines for that quarter, each line corresponding to one of the two standards studied in that quarter.

Attained the age prescribed................
Completed the fifth standard course on............
Signature of pupil...............................

Headmaster of the school in which the prescribed
age was attained or Standard V was completed.

(i) The date of birth should be taken from the admission application.

(ii) No record should be opened if the pupil has been in another school in a compulsory area. The headmaster should, in such cases, request the Deputy Inspector * to secure the record sheet from the school in which the pupil was previously reading.

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(iv) The Deputy Inspector or Supervisor should sign in the remarks column whenever he scrutinizes the record sheet. The headmaster should also sign in the remarks column in token of the correctness of the entries made in his school when the record sheet is transferred to the headmaster of another school.

* Except when otherwise directed.

APPENDIX 4.

(Section 44—Rule 11.)

Defaulters list of pupils at school for the month ending

Name and address of school.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
Serial number.	*Admission No. and record sheet No.*	*Name of pupil.*	*Standard.*	*Name and address of parent or guardian.*	*Date of birth.*	*Date of admission.*	*Whether attended for thirty working days.*	*Nature of default period of absence by days in each month of the quarter.* *First. Second. Third. Total.*	*Cause of absence if known and whether verified and found true by the Head-master or Attendence Officer.*	*Reference No. of previous defaults.*	*Nature of penalty imposed for the last of the default in the previous column.*	*Date of report to District Educational Officer.*	*Date of issue of notice by the District Educational Officer.*	*Reference No. of default.*

Certified that no defaulter's name has been left out or struck off the rolls.

Dated

Countersignature of the Attendence Officer.

Signature of Headmaster or Headmistress.

161-34

~~246~~

5

Scott. II-22—5,506—18-11-42.

PRESS SLIP.

27 MAY 1949

ORDINARY. URGENT (*a*). SPECIAL (*a*).

Edn & P.H. DEPARTMENT.

Current No. 53216 B2/48, dated 19. 7. 1948

G.O. No. 891 Edn, dated 28. 3. 1949.

Number of MS. pages sent { (*b*) Correspondence .... (*c*) Notes ....

Elementary Education Act. Rules - Certain forms prescribed under - Revision - Draft amendments

Brief subject Published

(*d*) Number of copies required when struck off (*not including copies for volumes and editors' table which are retained in the Press*). (1)	"Press" copies to supply on requisitions for purchase by the public. (2)	Complete correspondence and orders. (3)	Notes. (4)
For Record.*			
Madras Records	4	6	
Ooty Records		3	
For filing with original		1	
Total		10	

For Issue.†	Letter only.	Complete G.O.	Special issue copies of G.O. (*b*) No.	Special issue copies of G.O. (*b*) Papers.	Notes.
Signature copies		6			
India Office					
Govt. of India Dept.					
Revenue Department					
Public Works Department					
Local Administration Department					
Education and Public Health Dept					
Public Dept.					
Home Dept.					
Dev. Dept.					
Finance Dept.					
Legal Dept.					
Sectt. of the Madras Legislature					
Total		6	✓		
Spare copies. The S.O.r.g. Dt. Bd.		24	✓		
The Exe. Authorities					
The M.Cs		90	94 ✓		
The D.P.I.		100	✓		
The Sec. of L.F.A.		4	✓		
The Commr. Corporation					
The of Madras		2	✓		
The Legal		1	✓		
The					
The Spare Copies		~~13~~	1		
The					
The					
The					
The					
The					
Total		350			

Copies distributed on .... ‡(Press clerk).

Copies distributed on .... 8/6/49 ‡(Press Despatcher).

‡ *To be initialled and dated.*

INSTRUCTIONS FOR THE SECRETARIAT.

(*a*) If a paper is marked to be printed urgently or as special the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(*b*) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item had been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(*c*) For rules regarding printing of notes, see the chapter on printing and proof correction in the Secretariat Office Manual.

(*d*) The number of copies and the details of distribution should be filled in by the Superintendent or clerk concerned.

(*e*) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for *two* weeks only. *The type of notes and of all confidential papers is distributed immediately after striking.*

(*f*) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(*a*) If, in the opinion of the Superintendent of the Press, a paper has been marked special of urgent unnecessarily, he should send the Press slip to the Assistant Secretary with a remark to that effect.

(*b*) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Assistant Secretary any instance of incomplete or careless editing.

(*c*) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(*d*) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(*e*) The names of the Secretary and Ministers or Advisers should be printed in full when they occur on the right hand side, only the first time when they appear on the left side the initials alone being printed later.

TO PRESS, MADRAS.

A	B	C
Please send proof in duplicate. The papers have been carefully edited.	Proof returned corrected. Please strike off and send number of copies as indicated. Type may be released after usual interval. / at once.	As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated. Type may be released after usual interval.
RSM 3.5.49 ....Clerk.	RSM 23/5/49 ....Clerk.	....Clerk.
OK D/5 ....Supt.	....Supt.	....Supt.

SPECIAL INSTRUCTIONS.

EPH (B2) Dept.

Certified that the number of copies indented for is the minimum required.

I. B. Menon
Assistant Secretary to Govt.

RSM 3.5.49

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on........ 7-5-49	Mk
First proof furnished on........ 17-5-49	Mk
Call for revised proof received on........	
Revised proof furnished on........ 27/5/49	MR
Corrected proof received for striking on........	
Final copies supplied on........ 3-6-49	

6

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EDUCATION DEPARTMENT.

FROM

SRI D.S. REDDI M.A., (OXON).,
Director of Public Instruction,
MADRAS.

TO

THE SECRETARY TO GOVERNMENT,
Education and Public Health Department,
MADRAS.

R.O.C.NO.1474-B.1/47 dated 12-7-1948.

SIR,

Sub: ELEMENTARY EDUCATION - Compulsory Elementary Education - Enforcement of compulsion - Transfer of powers to District Educational Officers - Supply of Forms - prescription and standaridisation of.

17 JUL 1948
EDUCATION DEPT.

REF: Government Memorandum No.73756-B.2/47-2 Edn., dated 6th November 1947.

53216

9CF

Government in their Memorandum quoted above directed that special arrangements may be made in regard to the prescription and standardisation of Forms for use in the enforcement of compulsion.

The matter has accordingly been examined by me in detail and I have the honour to submit the following proposals regarding the revision of forms.

Before discussing the changes to be effected in the various forms I recommend the following general principles for the consideration of Government.

GENERAL PRINCIPLES:-

(1) All Forms may be in the Regional Languages.

(2) The different forms may be of different colours for easy sorting.

(3) Amendments to the Act may be made to provide for penalty for refusal of information and for false declaration regarding the number of children, age etc. This penalty may be fine on the parent or guardian and not dismissal of the pupil from School which under the existing circumstances is a kind of release of the parent from his obligation.

(4) One of the hindrances to the enforcement of compulsion is the removal of names of pupils from the rolls of the school for long and continued absence till the end of a quarter. As the name is not carried over to the next quarter the absence is likely to be construed ~~to be~~ as a first default, while it ought to be treated as a continuous default deserving heavier penalty. On the other hand the Headmasters remove the names of long absentees as their schools will show a lower percentage of attendance. This is true and I suggest that the number of such pupils may be shown ~~in the~~ separately in the school register and the Inspecting Officer informed that for judging the percentage of attendance these names should be ignored.

page....2

5. To make compulsion effective the scriptory work demanded of the Headmaster should not be excessive. Therefore a common form is being suggested for both the preliminary defaulters list to be considered by the Attendance Committee and for the Final list to be submitted. The use of copying pencil and carbon -- paper may be permitted.

6. No special provision is made in the revision of forms for the signature of the Attendance Officer as he does not sign any of these Forms. A provision may, however, be made for the countersignature of the Defaulter's list by the Attendance Officer.

REVISION OF FORMS AND SUGGESTION ABOUT THE PROPOSED REVISION:-

I. DEFAULTER'S LIST.

p13 v Both

The present Defaulter's list form in Appendix 4 to the Rules under the Madras Elementary Education Act - Section 44 - Rule 11 is defective in many respects. It does not contain the name of the school. It does not provide for a reference number to link it with previous and succeeding defaults. It has to be written out in one sheet for each pupil which is liable to increase the scriptory work of the Headmaster.

The form given on page 106 of the Madras Elementary Education Manual with suitable revision (Viz. District Educational Officer for Commissioner, Chairman or President) may be used both for preliminary and final defaulter's list .

X

The following further modifications are also suggested:-

B/4

(a) In column 10 "Cause of absence and found true" the words "by the Headmaster or - Attendance Officer" may also be added;

(b) In column (11) the entry "has the pupils defaulted previously etc" has to be revised to "Reference numbers of previous defaults".

(c) In column (12) the words "Has any penalty imposed etc." has to be modified as "Nature of penalty imposed for the last of the defaults in the previous column".

(d) Columns (13) and (14) to be revised by -- changing the words "Commissioner" "President" or "Chairman" to"District Educational Officer".

(e) Column (15) "Final Orders" to be revised as "Number and date of order imposing the penalty" (Reference Number of default).

(f) that lists may be prepared for every month if cognisable default has occured within one month itself without waiting for the end of the quarter.

II. FORM OF ORDER IMPOSING THE PENALTY:--

B/6

In this form the Heading has to be changed from "Corporation of Madras to "Department of Public Instruction".

III. FORM OF NOTICE:-

B/5

In this Form also the Heading has to be changed to Department of Public Instruction.

IV: RECORD SHEET:--

page...3

7

IV: RECORD SHEET:-

p27(B)

In this Form under each "Quarter" after the three columns, class, working days and days present, a fourth column may be opened to show the default. This column may be headed "Reference Number of the default (if any) during the quarter". For this purpose every default should be given a reference number and this will be embodied in the defaulter's list Form.

In order to make the record sheet self-contained in its particulars without the need for frequent reference to the admission register in the preparation of defaulters lists the Record Sheet may also contain in the column given for "Date of Admission" the admission number and among the particulars at the foot of the Record Sheet the following may be added "Residence of the father or Guardian responsible for the pupils regular attendance".

In accordance with the instructions already given that the Headmasters who sign in token of the transfer of a Record Sheet from one school to another should sign in the Remarks - column, the heading of this column may be revised to read explicitely "Signature of Headmaster". If the Record sheet is issued for transfer before the end of the compulsion period the signature may be affixed at the end of each row of entries for a calender year. It would be better to divide this column into two with the following Headings:-

(1) Signature of Headmaster (at the end of each calender year)

(2) Signature of Headmaster before the issue of the Record Sheet when the pupil leaves a school.

p17(B)

V: APPLICATION FOR ADMISSION:--

In the application for admission a second declaration has to be added for the parent or gaurdian to sign, suitably worded to express his responsibility of the pupil at school and liability to the penalty for default.

Copies of the specimen revised forms are enclosed.

In conclusion it is submitted that mere revision of forms may not solve the problem unless revision of rules etc. are also taken on hand simultaneously especially clauses relating to the penal aspect of the rules.

Yours faithfully,

IRR
13/7

for DIRECTOR OF PUBLIC INSTRUCTION.

13/7

Ram.13/7/48.

B2 A I 4

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C.F. 32 (*a*).

EDUCATION Department 2

From (Name)

Designation Director of Public Instruction

Station MADRAS.

Received Registered

To

The Secretary to Government,
Education & Public Health Department,
MADRAS.

Enclosures:

53216/48

Roc No. 1474 B.1/48 dated 11-8-1948.

ASST. SECRETARY TO GOVERNMENT
15 AUG 1948
EDUCATION AND PUBLIC HEALTH DEPT.

61057

Sir,

SUB:- Elementary Education - Compulsory Elementary Education - Enforcement of Compulsion - Transfer of Powers to District Educational Officers - Supply of Forms - Prescription and Standardisation.

REF:- My Letter Roc.1474 B.1/47 dated 12-7-48. pages 1-3 ante

****

I request you to return the enclosures containing specimen copies of Forms which were sent along with my letter referred to above.

Yours faithfully,

13/8

FOR DIRECTOR OF PUBLIC INSTRUCTION.

MDS
12/8

SOL
12/8

6

E&P.H Dept (B2)

The main file on the subject is in circulation. Its return may be awaited. This may lie over.

RSN
17/8/48

17/8/48

18/8/48

Forms returned to the D.P.I. on 2/9/48

7

Edn. & P.H.Dept. (B2).

Memorandum No. 53216 B2/48-1 Edn. dated 25-8-48.

9

61
25/8

Sub:- Standardisation of forms to be used in schools in compulsory areas.

Ref:- From the D.P.I., R.O.C. No.1474-B1/47 dated 12-7-48.

The Government generally approve the principles enunciated by the Director of Public Instruction for the use of forms in elementary schools in compulsory areas. The question of imposing fines on guardians of pupils for failure to furnish particulars of children under their custody is under consideration. The forms suggested by the D.P.I. for the issue of notices to guardians and for passing orders imposing penalties are approved. The revised forms relating to "Record Sheet" and "Defaulters' List" are also approved.

The rules framed under the Elementary Education Act have to be amended after previous publication before all the

P.T.O.

8

~~-2-~~

forms are standardised. The Director is therefore requested to send the necessary draft amendments to the rules.

BM
24/8/48

SS.
23-8-48.

To

The D.P.I, Madras.
(with encl.)

9

POST COPY OF TELEPHONE MESSAGE DATED 30---8----1948.

10

ASST. SECRETARY TO GOVERNMENT
4 - SEP 1948
EDUCATION AND PUBLIC HEALTH DEPT.

From
The Director of Public Instruction, Madras.

To
~~The Secretary~~ to Government,
Education and Public Health Department.

Sub: Elementary Education - Compulsory - Enforcement of compulsion - Transfer of Powers to Dt. Edl. Officers - Supply of forms - Prescription and standardisation of

Ref: My letter ROC.1474-B.1/47 dated 12-7-48 and ~~11~~8-48
30/8/8

65743

Please return immediately the specimen copies of forms which were sent along with my letter referred to above as they have to be sent to the Superintendent, Government Press for printing.

2/9

for Director of Public Instruction.

RVR 31/8/-

B
2/9.

10

Ed&PH Dept (B2)

The Specimen copies of forms have been returned to the D.P.I. This may be added to the ~~file~~ current file.

RSM
8/9/48

9/9/48

8/9

11

B2

R.O.C.NO.1474-B.1/47

Office of the
Director of Public Instruction,
Madras, Dated 1-10-1948.

From
The Director of Public Instruction, Madras.

To
The Secretary to Government,
Education and Public Health Department.

Sir,

Sub: Elementary Education - Compulsion - Standard~~s~~isation of forms used in schools in compulsory areas.

74193

Ref: Govt. Memo.No.53216-B.2/48-1 Edn dated 25-8-48

With reference to Government Memo. No.53216-B.2/48-1 Edn dated 25-8-1948 regarding the approval of various forms, I have to suggest the following amendments to the rules framed under the elementary education act:-

(1) Under sub-rule 3 of Section 44 of the Elementary Education Act, the following may be included after the first Sentence ~~stence:-~~

A "At the time of application the parent or guardian shall be held responsible for the regular attedance of the pupil and shall be liable for the penalty for the subsequent defaults, if any, mady by the pupil".

(2) Under rule 5 of section 44 ~~of~~ the following may be included after the words Appendix 3:-

B.4 d Both

"The reference numbers of the defaults, if any, shall be filled by the headmaster at the end of each quarter". P

(3) Under rule 5 of Section 44 the following may be added at the end:-

C "The headmaster shall sign at the end of each calendar year in the register. The Headmaster shall sign before the issue of the record sheet to the pupil and when the pupil leaves the school. If the pupil leaves the school in the middle of a term the headmaster shall sign the record sheet also". Q

(4) Under Section 44 the following shall be added at the end and numbered as (5):-

D "(5) The parent or guardian shall be held responsible for the regular attendance of the pupil and shall be liable for the penalty for the defaults, if any, made by the ~~the~~ pupil.

Yours faithfully,

4/10

for Director of Public Instruction.

RVR 4/10/-

B/4/10

12

R.O.C. No. 14748/47

Office of the
Director of Public Instruction,
Madras, dated 12-7-1948.

From
The Director of Public Instruction, Madras.

To
The Secretary to Government,
Education and Public Health Department.

Sir,

Sub: Elementary Education - Compulsion - Standardisation of forms [illegible] in compulsory areas.

Ref: Govt. Memo. No. [illegible] dated [illegible]

With reference to Government Memo. No. [illegible] dated [illegible] regarding the approval of various forms, I have to suggest the following amendments to the rules framed under the Elementary Education Act:-

(1) Under sub-rule [illegible] of section [illegible] of the Elementary Education Act, the following [illegible] be included after the [illegible] clause:-

"At the time of the admission the parents or guardian [illegible] shall be made [illegible] regular attendance of the pupils and shall be liable for the penalty for the [illegible]."

[illegible] the following may be included after [illegible]

Madras

"The relevant [illegible] shall be [illegible]

[illegible] added at the end:-

"The headmaster shall [illegible] calendar year [illegible] before [illegible] record sheet [illegible] the pupil [illegible] in the [illegible] sheet."

(4) Under section [illegible]

[illegible]

Yours faithfully,

[illegible]

E&P.H Dept T (13[illegible])

13

12

22/10

Issued
AP
21/10/48

P.C. to [illegible]

Desp
27/10

T.M.

From
The ~~Assistant~~ Secretary,
Edn and P.H. Dept.

To
The D.P.I.,
Madras.

Sub: Elementary Education - Compulsion - Standardisation of forms used in Schools in Compulsory areas.

Please forward revised forms of record Sheet, defaulters list and application for admission [after incorporating all the amendments suggested by ~~the~~ ~~D.P.I.~~ you to these forms in ~~the~~ your letter ROC No 14748/47 dt. 12-7-48) which have been approved by the Govt. in Memo No 53216B2/~~48~~ Edn dated 25-8-48.] for publication in the Gazette along with the draft ~~amendments to rules thereunder.~~ proposed ~~with~~ in your letter of 1.10.48

RSM
18.10.48

19/10/48

20/10/48

14

B2

15

R.C.NO.1474 B.1/47

ASST. SECRETARY TO GOVERNMENT
23 OCT 1948
EDUCATION AND PUBLIC HEALTH DEPT.

Office of the
Director of Public Instruction,
Madras, Dated 19-10-1948.

From
The Director of Public Instruction, Madras.

To
The Secretary to Government,
Education and Public Health Department.

13

Sir,

Sub: Elementary Education - Compulsory - Enforcement of - Printing and supply of non-standardised forms

Ref: Your letter No.F.O.768-Spl.48 dated 16-8-48

78694

53216/Edu
19 Oct

In continuation of my letter ROC.No.1474 B.1/47 dated 30-8-48, I enclose a statement of the various non-standardised forms required by the Divisional Inspectors and the Dt.Edl.Officer, Madras. The forms may be printed and supplied to the officers as indicated in the statement as early as possible. These forms have been approved by Government.

2. As the forms are required very urgently by the Inspecting officers in connection with the introduction of compulsory elementary education this reference may be treated as specially urgent.

3. Specimen copies of the forms are also enclosed.

Yours faithfully,

for Director of Public Instruction.

RVR 21/10/-

21/10

Statement:

	Defaulter's list	Notice to Guardians	Penalty Forms	Census Register.
Divisional Inspector, Madura	41,000	3,00,000	2,20,000	10,000
-do- Godavari	1,47,800	2,62,500	25,000	--
-do- Anantapur	2,16,950	2,81,250	4,48,250	--
-do- Coimbatore	99,590	3,52,200	1,00,000	--
Dt.Edl.Officer, Madras	50,000	50,000	--	--
Total:	5,55,340	12,45,950	7,93,250	10,000

for Director of Public Instruction.

21/10

Defaulters list of Children at School for the month ending 194

Name and address of School.

S.No.	Admission No. and Record sheet No.	Name of Pupil	Standard	Name and address of parent or Guardian	Date of birth	Date of admission.	Whether attended for 30 working days.	Date of Default period of absence by days in each month of the quarter				Causes of absence if known and whether verified and found true by the H.M. or Attendance Officer.	Ref.No. of previous defaulters	Nature of penalty imposed for the last of the penalties in the previous column.	Date of report of the D.E.O.	Date of issue of notice by the D.E.O.	Ref.No. of defaulters
								1st	2nd	3rd	Total:						

Certified that no dafaulter's name has been ~~xxxx~~ left out or struck o the rolls.

Dated:

Countersignature
of the Attendance officer.

Signature of the Headmaster or
Headmistress.

18

1A

B3

14
16/11

Enclosures
pp. 19-23 of recurs No

E&P.H Dept (B2) 19

Sub: Elementary Education - Compulsory - Enforcement of Printing and supply of ~~non-standardised~~ certain forms - Appr.

Ref: (i) From the D.P.I. Rc. no. 1474 B1/48 dated 12-7-48

~~(ii) " " " " " 1-8-48~~

(iii) From the D.P.I. No 1474 B1/48 dd 19-10-48.

~~Order~~ ~~Ms~~ 53216 B2/48-3 Edn dated 15-11-48.

To

The D.P.I.

The S.G.P.

The A.G. (thro' Fin)

The Govt. sanction the printing of the following forms at the Govt. Press:—

(1) Issue of notices to guardians of defaulting pupils.

(2) Order imposing penalties on guardians.

(3) General Census Register.

The S.G.P. is requested to arrange for the printing of these forms and to supply to the D.P.I with copies of these forms as indicated below:

	Notice to guardians.	~~Penalty forms~~ Order imposing penalty	Census Register
No. of Copies.	12,45,950	7,93,250	10,000

The D.P.I is informed that the form of defaulter's

P.T.O.

20

Can be printed only after the revised form is published for information and criticism as required by the E. E. Act.

2. From the D.P.I's letter read above, it is observed that 10,000 copies of the form of ~~General~~ General Census Register are required only by the Divisional Inspector, Madura. The Director is requested to report ~~that~~ whether copies of ~~these~~ this form are not required for the use of the other Divisional Inspectors.

RSM
3.11.48

4-11.48

12/11/48

To
The D.P.I.
The S.G.P.
(with forms)

21

16

Office of the
Director of Public Instruction.
Rc. No.1474-B1/47.

Madras, dated 26th October'48.

From
The Director of Public Instruction,
Madras.

B2

To
The Secretary to Government,
Education & Pub. Health Department,
Madras.

53216/48

82427

Sir,

Sub: ELEMENTARY EDUCATION - Compulsion - Standardisation of forms used in schools in compulsory areas.

Ref: Your Telephonic message dated 21.10.1948.

==

I herewith forward the revised forms of record sheet, defaulters lists and application for admission to school etc., which were approved by you in Memo. 53216-B2/48-1 Education dated 25.8.1948 as desired.

Yours faithfully,

5/11

for DIRECTOR OF PUBLIC INSTRUCTION.

ASST. SECRETARY TO GOVT.
7 - NOV 1948
EDUCATION AND PUBLIC HEALTH DEPT.

kn.4.11.

RRK
5/11/48

22

23

~~FORMS REFERRED TO IN THE MANUAL~~ 169

Appendix 2 — (Section 44, rule 3)

(8) Application for admission into a school.

~~(Appendix 2 to the Rules under the Madras Elementary Education Act, Section 44, Rule 3.)~~

INSTRUCTION
8 SEP 1948
MADRAS

1 Name of school.
2 Name of pupil.
3 Religion, caste and sex.
4 Date of birth.
5 Residence.
6 Name of parent, with occupation and residence.
7 Name of guardian, with occupation and residence.
8 Schools previously attended by the pupil.

17

I certify that the information given above is correct, that the pupil has not attended any other school besides those mentioned above, and that no fees are due on his account to any school which he has attended.

I hold myself responsible for the regular attendance of the pupil & am liable for the penalty for his default.

Date *Signature of parent or guardian.*

NOTE.—1. Satisfactory evidence in regard to the date of birth must be insisted upon. Headmasters will be held responsible for the accurate entry in the admission register of the date of birth.

2. The use of this form is obligatory in areas where compulsory education has been introduced, but optional in others.

Cp 2/7.

(9) *Record Sheet.*

(Appendix 3 to the Rules under the Madras Elementary Education Act, Section 44, Rule 5.)

To be kept in the school and to be transferred to another school only on a requisition from the headmaster of that school and then through the Deputy Inspector.*

Name of child (in full).
Date of birth.
Religion and caste.
Father's name (in full).
Guardian's name (in full).

(Vide Revised form.)

Name of school.	Date of admission.	First quarter.			Second quarter.			Third quarter.			Fourth quarter.			Date of leaving.	Progress and conduct.	Remarks.
		Class.	W.	P.	Class.	W.	P.	Class.	W.	P.	Class.	W.	P.			

W = Working days. P = Days present.

Attained the age prescribed...............
Completed the fifth standard course on...............
Signature of pupil...............

Headmaster.

* Except when otherwise directed.

(i) The date of birth should be taken from the admission application.

(ii) No record should be opened if the pupil has been in another school in a compulsory area. The headmaster should, in such cases, request the Deputy Inspector * to secure the Record Sheet from the school in which the pupil was previously reading.

(iii) Compulsion cannot be enforced in the case of a non-Muslim boy after he has attained the age of 12 years (i.e., completed 12 years), in the case of a Muslim boy, 13 years, in the case of a non-Muslim girl after she has attained the age of 10 years, and in the case of a Muslim girl, 11 years.

(iv) The Deputy Inspector or Supervisor should sign in the remarks column whenever he scrutinizes the Record Sheet. The headmaster should also sign in the remarks column in token of the correctness of the entries made in his school when the Record Sheet is transferred to the headmaster of another school.

Taken to p26 [illegible]

* Except when otherwise directed.

II

(10) *Defaulters' List.*

(Appendix 4 to the Rules under the Madras Elementary Education Act, Section 44—Rule 11.)

1 Name of pupil.
2 Record Sheet number and admission number.
3 Guardian's name and address.
4 Nature of default.
5 Has he previously defaulted? If so, how many times?
6 Has any penalty been imposed for the last default? Give details.
7 Date of report to the President, District Board.
8 Issue of notice by the President, District Board.
9 Final orders.

26-

B 26

		First Quarter*				Second Quarter*				Third Quarter*				Fourth Quarter*						
Name of School.	Date of admission.	~~Class~~ Standard	W.	P.	Ref. No. of the default (if any)	~~Class~~ Standard	W.	P.	Ref. No. of the default (if any)	Standard ~~Class~~	W.	P.	Ref. No. of the default (if any)	Standard ~~Class~~	W.	P.	Ref. No. of the default (if any)	Date of leaving.	Progress and conduct.	Signature of H. M. at the end of each calendar year [illegible] of the record [illegible] leave the school & the signature [illegible]

W: working days. *With reference to the calendar year, P: Days Present.

If during any quarter the pupil was promoted from one standard to another, the standard, W. and P. and Ref. No. of default (if any) will be shown in two lines for that quarter, each line corresponding to one of the two standards studied in that quarter.

Attained the age prescribed. . . . - - - - -

Completed the fifth Standard course on - - - - - - . .

Signature of pupil. - -- . . - - - -

Headmaster
of the school in which the prescribed age was attai
or Std. V was completed

[x ~~except when otherwise directed~~]

Cp. 2/7.

- # E 'M' from p 23 and

Appendix 4
(Section 44, rule 11)

Defaulters' List of ~~children~~ pupils at School for the month ending 19

Name and address of School.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				(10)	(11)	(12)	(13)	(14)	(15)
Serial No.	Admission No. and Record Sheet No.	Name of Pupil.	Standard	Name and address of Parent or Guardian.	Date of birth	Date of Admission	Whether attended for 30 working days.	Nature of Default Period of absence by days in each month of the quarter.				e of absence own and ther verified found by the or Attendance Officer.	Ref No of previous ~~defaulters~~ defaults	Nature of Penalty imposed for the last of the defaults ~~penalties~~ in previous column.	Date of report to D.E.O	Date of issue of notice by the D.E.O.	Ref. No. of default.
								1st.	2nd	3rd.	Total						

Certified that no defaulter's name has been left out or struck off the rolls

Dated ......

Countersignature
of the Attendance Officer.

Signature of Headmaster or
Headmistress.

Qr/17.

89

Rc. No. 1474 B1/47

Office of the
Director of Public Instruction,
Madras, dated 1.12.1948.

From
The Director of Public Instruction,
MADRAS.

To
The Secretary to Government,
Education and Public Health Department,
Fort St. George,
MADRAS.

ASST. SECRETARY TO GOVERNMENT
96786
4 - DEC 1948
EDUCATION AND PUBLIC HEALTH

29

Sir,

Sub:--Elementary Education, Compulsory- Enforcement of--Printing and supply of certain forms.
Ref:--Govt. Memo. No. 53216 B2/48-3 Edn. dated 15.11.48.

Since the Divisional Inspectors of schools, Godavari, Anantapur and Coimbatore Divisions did not include census register forms in their indent, the requirement of the Divisional Inspectors Madura was alone included in the indent sent to the Government Press along with my letter Rc. No. 1474 B1/47 dated 19.10.48. Census register forms are necessary for them also. Hence I request Government to direct the Superintendent, Government Press, to print and supply 10,000 census register forms to each of the Divisional Inspectors of Schools, Godavari, Anantapur and Coimbatore Divisions also.

Legal

Yours faithfully,

3.12.48

FOR DIRECTOR OF PUBLIC INSTRUCTION.

Ram. 2/12.

3/2/XII

E.&P.H. Dept (B2)

The file on the subject mentioned above has been sent to Legal U.O. Its return may be awaited. This may lie over

RSM
9.12.48

9/12

3D AB 21

E. & P.H. Dept (B2)

Memo No. 90786 B2/48-2 Edn dated 23-12-48

Sub: Elementary Education – Compulsory, Enforcement of – Printing and supply of certain forms.

Ref: From The D.P.I. No. 1474 B1/47 dated 1.12.48

In continuation of Govt. Memo No 53216 B2/48-3 Edn dated 15.11.48, the S.G.P. is informed that 30,000 additional copies of the form of General Census Register may be printed and supplied to the D.P.I. for distribution among Divisional Inspectors of Schools, Godavari, Anantapur and Coimbatore Divisions.

RSM
15.12.48

15/12/48

RSM
19/12/48

p-1-cf

ⓒ

To

The D.P.I. ✓
The S.G.P. ✓

20/12

ADDITIONAL DEPUTY SECRETARY
9 DEC 1948
108249
FINANCE DEPARTMENT

E & P.H Dep. 90786 B2/48-1
20.12.48

Note: Finance may see before issue.

RSM
15.12.48

15/12/48

RSM
19/12/48

32

B2

Fin (Accts B)

The draft ~~draw~~ memo overleaf may be accepted and the case returned to E.p.H.

21/12 21/XII/48

21.12.48

E&H.

Issue

22/12/48

EpH

Fin. U.o. No. 108249 AB-1
21-12-48.

ASST. SECRETARY TO GOVERNMENT
9618/9
22 DEC 1948
EDUCATION AND PUBLIC HEALTH DEPT.

33

33
E & P.H. Deptt (B2)

T.M.

From

The Secretary to Govt.,
Education & P.H. Deptt.

To

The Director of Public Instruction,
Madras

Ref: Your letter no 1474 B1/47 dated 1.10.1948. ~~regarding~~ suggesting certain amendments to the rules under the Elementary Education Act

In the revised form of record sheet, it has been suggested that the form should be kept in the School and ~~should be~~ transferred to another school only on a requisition from the Headmaster of that school and then through the Deputy Inspector of schools. This ~~form~~ system was in ~~force~~ vogue till 1940 and ~~deleted~~ was discontinued ~~in~~ from that year with refer

P.T.

to your recommendation made in your letter Rc no. 932B/40 dated 27-3-1940. [The amendments to rules were issued in G.O. No. 1933 Edn., dated 4.10.1940.]. Please say whether the new procedure suggested in the revised form should be adopted or whether it is sufficient ~~[illegible]~~ if it is laid down that the record sheet should be kept in the school and issued to the pupil on his leaving the school as hitherto. In the former case, an amendment to rule 5 of the rules under section 44 will also be necessary. Kindly examine the ~~note~~ matter more fully and send a reply as early as possible. Please suggest also revised draft amendment.

RSM
10.1.49

11/1/49

12/1/49

Issued
24/1

RP
19/1/49.

B2

2X

EDUCATION DEPARTMENT.

FROM

THE DIRECTOR OF PUBLIC INSTRUCTION,
MADRAS.

TO

THE SECRETARY TO GOVERNMENT,
EDUCATION & PUBLIC HEALTH DEPARTMENT,
MADRAS.

ASST. SECRETARY TO GOVERNMENT
27 JAN 1949
EDUCATION AND PUBLIC HEALTH DEPT.

R.C.NO.1474-B1/47 dated 24-1-1949.

5909

SIR,

SUB: ELEMENTARY EDUCATION - Compulsion - Amendments to the rules framed under the Act.

REF: Your Telephone Message dated 18th January 1949.

As per rule 5 of the rules framed under section 44 of the Elementary Education Act record sheets shall be issued to the pupils on leaving the schools. I consider that no change in the existing procedure is necessary. Hence I request that the words "To be kept in the school and to be transferred to another school only an a requisition from the headmaster of that shhool and then through the Deputy Inspector" in the Record sheet form sent to you may kindly be substituted by "To be kept in the school and issued to a pupil when leaving the school".

2. The correction is in accordance with App.3 on page 9 of the Rules relating to Elementary Schools.

Yours faithfully,

25.1.49
for DIRECTOR OF PUBLIC INSTRUCTION.

25/1

Ram.25/1.

Sub:- ELEMENTARY EDUCATION ACT - Rules - Certain forms prescribed under - Revision - Draft amendments - Published.

Ref:- From the D.P.I., Roc.No 1474-B1/47, dated 12-7-1948.

25

ORDER (PS.) NO. 891 EDN., DATED 28.3.49

Dpi in MS first
to D.P.I., E.er, Legal, D.P. (E1)
& S.G.P. & keep
2 sc's in file 2/v
26/3/49

26/3/49

4/4

W. sent to him on 25.5.49

The Govt. approve the proposals submitted by the D.P.I. for the amendment~~s~~ of the forms of record sheet, defaulter's list and application for admission prescribed by the rules framed under the Ele. Edn. Act.

2. The appended notification will be published in the Fort St. George Gazette.

Appendix

NOTIFICATION.

The following draft of certain amendments to the rules published with the late Law (Education) Department Notification No.45, dated the 21st February 1922, at pp.146-178 of Part I-B of the Fort St. George Gazette, dated the 21st February 1922, as subsequently amended, which it is proposed to make in exercise of the powers conferred by section 56 of the Madras Ele. Edn. Act, 1920 (Madras Act VIII of 1920), is hereby published for the informatio of all persons likely to be affected thereby, as require by section 56 (1) of the said Act.

Notice is hereby given that the draft amendments will be taken into consideration after six weeks from the date of publication of this notification and that objections and suggestions which may be received from any person with respect thereto before the expiry of ~~the~~ that period ~~aforesaid~~ will be considered by the Govt. of Madras.

p4 of Book
to be
expanded
by DPH

Draft amendments

In the said rules, II(1) for rule 5 under the heading "Section 44 – Compulsory Elementary Education", the following rule shall be substituted, namely:-

See note

"5 "A school record sheet shall be maintained for each pupil in the school by the headmaster in the form in Appendix 3. The reference numbers of defaults, if any, shall be entered in the record sheet by the headmaster at the end of each quarter. Such record sheet shall be issued to the pupil on leaving the school and shall be produced by the *pupil when joining another school. The headmaster shall sign in the record sheet before it is issued. When* the record sheet is so issued, the headmaster of the school which the pupil has left shall keep a copy of the entries therein in a register maintained for the purpose. He shall sign at the end of each calender year in the register.";

(2) For Appendices 2, 3 and 4, the following shall be substituted, namely:-

"[H.E. from pp.23 to 27 c.f.]" (as amended)

/a

To 'See notes

The D.P.I.
The S.Os. of Dt. Bds.
The Exe. Auths. of M.Cls (and the Chairman concerned)
The Commr. Cor. of Madras (and the Mayor)
The Exr. of L.F. Accts.
The S.G.P. (for publn. in the F.S.G.G.)
The Legal Dept.

3/12/48 S

3/12/48

14/4

E. & P. H. (B2)

SUB:- COMPULSORY ELEMENTARY EDUCATION - Enforcement - Transfer of powers to District Educational Officers - Forms.

REF:- From the D.P.I., C.No.1474-B1/47, dated 12-7-194

p 14

The Madras Elementary Education Act was amended in 1946 providing for the transfer to ~~the~~ D.E.Os. of the powers vested in the executive authorities of Local bodies in regard to imposition of penalities on guardians of defaulting pupils in compulsory areas. Ⓒ The Act was brought into force from the 1st June 1947. Ⓓ The rules framed under the Act were also amended consequent on the transfer of powers to impose penalities to the D.E.Os. The Director has now submitted proposals for the standardisation of the forms required for enforcing the scheme of compulsory education.
The forms are:-

(i) Application for admission to school
(ii) Record sheet.
(iii) Defaulter's list
(iv) Issue of notice to guardians
(v) Order of imposing penalities.

pp 12-13 of Book

Of the five forms only three have been prescribed under the rules No forms have been prescribed in respect of the other two items - Vide rules under enforcement of compulsion. The D.P.I. proposes to revise forms (ii) and (iii) and to adapt the forms used by the Corporation of Madras for items (iv) and (v). The proposals may be approved.

(i) to (iii) pp 12-13 of Book

p 7 of Book

Ⓑ

The rules under the E.E. Act have to be amended after publication for criticism. The Director may be asked to send draft amendments to the rule.

2. The Director has made certain general observations for the acceptance of the Government before the forms are standardised. All the proposals made by him in this regard may be accepted except the one thar relates to the fining of guardians for failure to furnish information etc. This point is under

14

consideration separately.

4. The file may be submitted to H.M.(Edn.) for orders on the proposals of the Director.

R.S.N.
5-8-48

S.S.
9-8-48.

BM 12/8/48

S / 14 Aug

H.(Edn.)

TSA 18/8/48

SECRETARY, EDN. AND P.H. DEPT. 20 AUG [illegible] GOVERNMENT OF MADRAS

A draft memo is put up for appl.

BM 21/8/48

23.8.48

[Issued as Memo No. 53216 B2/48-1, Edn. dt. 25-8-48]

From the D.P.I. ROC No. 1474 B1/47 dated 1-10-48

p.7 c

p.11 c

Portion A of the Director's letter: The implication of the amendment is not clear. The obligation of a guardian to send his child to school regularly till the child completes the elementary school course or attains the upper age limit for compulsion has been imposed by section 49 of the Elementary Education Act. It is not clear whether in spite of the provision, any rule on the lines indicated at 'A' in the D.P.I's letter is necessary. ~~Further~~ further the wording of the rules is not clear. The guardian cannot be held responsible for the regular attendance of the pupil at the time of application. Presumably the intention of the Director is that the guardian should be made aware of his responsibilities in the matter and of the penalties that may be imposed upon him for failure to discharge his responsibilities ~~in the matter~~. There is no need to amend the rules to implement the intention of the D.P.I. It is sufficient ~~that~~ the headmasters of schools are instructed to explain to ~~the~~ parents the implication of the Act and the rules framed thereunder and obtain, if necessary, a declaration from them that they would send the children to school regularly. In the circumstances, the amendment suggested by the D.P.I. need not be considered.

Portion B

27

3

Portion B of the D.P.I's letter:- It is not clear whether the DPI intends that the act should be amended to fix the responsibilities of the guardian or whether a rule should be framed for the purpose. As noted above, there is specific provision in the act ~~in joining~~ enjoining on the guardian the duty of sending his child to school in compulsory areas and making him liable for a penalty for failure to discharge his responsibilities. [Sections 49 and 51 of the Act]. Neither the Act need be amended nor any rule be framed for the purpose.

Portion C of the D.P.I's letter: The amendments suggested by the D.P.I at C of the letter may be accepted.

11-20 c

p.17 c

The D.P.I. proposed certain amendments to the forms of defaulter's list, record sheet and application for admission. These amendments have already been approved. The Director has not forwarded revised forms of these for publication along with the draft amendments to the rules. He may now be asked to send these forms.

The T.M. below is for approval.

RSN
18.10.48

19/10/48

BM 20/10/48

p.15 c

From the D.P.I. No. 1474 B1/47 dated 19-10-1948.

The D.P.I. has forwarded certain non-standardised forms required by the inspecting officers and requests that these forms may be printed and supplied to the officers on the scale ~~as~~ indicated in the statement appended to his letter. Of the forms sent by the Director, one relates to the defaulter's list. This is a form prescribed by the rules under E.E. Act. The forms cannot be standardised without ~~the~~ an amendment of the rules. The question of publishing draft amendments will be taken up after the other two forms mentioned in the T.M. on p.13 c are received. Of the remaining three forms, the revised forms relating to the issue of notices to guardians and orders imposing penalties on guardians have been approved by the Govt. The last form regarding General Census Register has been sent up to the Govt. only for the first time. The Director approved

p.17 c

p.19-21 c

p.7 c

p.23

~~The Director absolutely~~ apparently considers that General Census Register should be maintained by the inspecting Officers so as to enable them to enforce the scheme of Compulsory Elementary education. But from the statement ~~of~~ appended to the D.P.I.'s letter, it is seen that 10,000 Copies are required only by the Divisional Inspector, Madura. It is not known ~~that~~ whether copies of the registers are not required by the other Divisional Inspectors. It is for orders whether this form also may be approved and printed and Copies supplied to the Divisional Inspector, Madura

2. The D.P.I. reports that about 12 lakhs copies of the form of issue of notices to guardians and 8 lakhs of the form of orders imposing penalties on guardians should be printed and supplied to the Inspecting officers. It is presumed that the intention of the Director is that these forms should be printed at the Govt. Press and supplied to the officers. It is for orders whether the S.G.P. may be asked to print ~~these~~ copies of these forms and send ~~[illegible]~~ them to the D.P.I. for being supplied to the Officers.

Ys. Pl. ask DPI abt. the [illegible] [illegible] other Divl. Insprs. [illegible]

9 [illegible] [illegible] [illegible] D.P.I. has been [illegible] [illegible] [illegible]

RSM
2.11.48

2.11.48

2/11/48 S

A draft ~~order~~ ~~memo~~ memo is submitted for approval. Finance Dept. may see for acceptance.

RSM
3.11.48

4.11.48

3/11/48

E&P.H uo. 53216 B2/48-2
5.11.48

Finance (Accts B)

The draft memo below may be accepted and the case returned to E.P.H.

9.11.48

9/11/48

10.11.48

E.P.H.
B2

6 - NOV 1948
96771
FINANCE DEPARTMENT

E.P.H.

The draft memo below may now issue. (~~For orders as to circulation~~)

RSM
12.11.48

12/11/48 S

12/11/48

Fin. Memo. No. 96771 A.B.1
10-11-48

11 NOV 1948
85539

The D.P.I. has forwarded the revised forms of record sheet, application for admission and defaulters' list. As explained in the notes on pp.2-3 ante no action is called for on the suggestions of the D.P.I. at A and B on p.11 c.f. Provision has been made in the revised form of application for obtaining an undertaking from the guardian. The rules framed under the E.E.Act may be amended with the other amendments suggested. A draft order is submitted for approval. The Legal Dept. may see before circulation.

SS

3/12/48 S

Legal

E.&P.H. uo. 53216 B2/48-4
3.12.48

Legal Dept.

Will E&P.H. kindly put up an up-to-date copy of the rules proposed to be amended?

10/12/48 E&P.H.

14336

SVS

ASSISTANT SECRETARY
4 DEC 1948
LEGAL DEPARTMENT

E&P.H. Dept (B2)

A copy of the rules is put up below. The file may be sent to ~~Govt.~~ Legal Dept. That Dept may be requested to return the copy of the rules along with the file.

RSM
14.12.48

14/12/48

16/12/48 Legal

Legal uo. no. 14336/48-1
10/12/48

10 DEC 1948

95186

[with copy of Rules to be returned]

E&P.H. uo. 53216 B2/48-5
16.12.48

S 15041

ASSISTANT SECRETARY
17 DEC 1948
LEGAL DEPARTMENT

LEGAL DEPARTMENT.

Amendment I. Apparently, the reference numbers of the defaults should be filled in the record sheet. This may be made clear in the second sentence proposed to be added to rule 5.

The exact intention underlying the sentences proposed to be added at the end of rule 5 is not clear. Is the headmaster, in addition to signing the register at the end of every calendar year, to sign in the register before a record sheet is issued to the pupil on his leaving the school? Again, the record sheet has obviously to be signed by the headmaster when it is issued to a pupil on his leaving the school and consequently the necessity for providing that if the pupil leaves the school, in the middle of ~~the~~ a term, the headmaster shall sign the record sheet also, is not clear.

B p2 of draft
pp25-26 c.f
p4 of pamphlet

Amendment II: Rule 5 provides that the record sheet should be issued by the headmaster to a pupil on his leaving the school and shall be produced by him while joining another school. The form of the record sheet (Appendix 3) however provides that the record sheet should be transferred to another school only on a requisition from the headmaster of that school and that too, through the Deputy Inspector of Schools. If the intention is as stated in the form of the record sheet, rule 5 will have to be suitably amended. If, on the other hand, the intention is as stated in rule 5, the portion marked A in Appendix 3 will require modification.

C
p25 c.f

E. & P.H. may kindly consider the above points in the first instance and clarify the intention.

23/12/48 E & P H

Legal uo no 1504/48-1
23/12/48
with copy of the rules.

ASST. SECRETARY TO GOVT.
21 DEC
EDUCATION AND P.H.
96699

E&P.H Deptt (B2)

A in Legal Deptt's note: ~~An~~ the appendix to the draft has been added to.

B in Legal Deptt's note: The headmaster should sign the register before a record sheet is issued to the pupil on his leaving the school. The addition suggested by the D.P.I. [ie if the pupil leaves the school in the middle of a term the headmaster shall sign the record sheet also] ~~seems~~ seems ~~superfluous~~ superfluous. ~~If considered necessary~~. It may be omitted.

C in Legal Deptt's note: In the form of record sheet at present adopted, in the rules it has been laid down that the sheet should be kept in the school and issued to the pupil on his leaving the school. The procedure that the record sheet ~~should~~ should be transferred from one school to another was in vogue before 1940. In that year, the D.P.I. suggested that the procedure might be discontinued ~~and~~ (it is be laid down in the rules, that the record sheet should be kept in the school and be issued to ~~the~~ pupil on his leaving the school. Presumably the Director has adopted the old procedure in the revised form of record sheet prepared by him. It is not known whether ~~it~~ this is due to any mistake or whether it is intentional. The D.P.I. may be consulted.

Rule 5 rules
see 44
p9 of Rules
Book

A draft t. m. is submitted below for approval.

RSM
10.1.49

12/1/49

p-35 CF

From the D.P.I. No 1474 B1/47 dated 24.1.49

Please see the letter from the D.P.I. referred to above.

The D.P.I. has agreed to the retention of the present practice of issuing ~~each~~ record sheet to pupils on leaving the school. The draft amendment has been suitably corrected.

The file may be sent to Legal Deptt.

RSM
31.1.49

31/1/49

2/2/49 Legal

[with copy of Rules to be returned]

p25 cf

Edn. No. 53216 B2/48.6
2.2.49

p27 cf

ASSISTANT SECRETARY
4-FEB 1949
LEGAL DEPT.
1298 A

LEGAL DEPARTMENT.

In new Appendix 3, there are entries relating to "Father" [illegible] and "Guardian" [illegible]. In column (5) of new Appendix 4, the heading refers to the "Name and address of Parent or Guardian". E.&.P.H. may consider whether for the sake of uniformity "parent" may not be referred to in Appendix 3 also.

Subject to the above remark, the alterations indicated in red ink on the draft notification and on the forms at pages 23-27 c.f. may be made.

6.3.49

E.P.H.

Legal uo no
7/3/49

ASST. SECRETARY TO GOVERNMENT
8 MAR
17941
EDUCATION AND PUBLIC HEALTH DEPT.

E.P.H.(B2) Deptt.

Please see the note of Legal Deptt. on p. 7. ante.

The ~~amendments~~ suggestion ~~by the~~ of the Legal Deptt. at 'A' overleaf may be accepted. The entries on page 25 c.f. have been altered in pencil.

The file may be circulated to H.M. (Edn) for approval of the draft order submitted below.

11.3.49

12/3/49

14/3/49

H.M. (Edn.)

15/3/49

TSA 26.3.49

3P

EDUCATION DEPARTMENT

From

The Director of Public Instruction,

Madras

To

The Secretary to Government,

Education Department

ASSISTANT SECRETARY
23 MAY 1951
19782
EDUCATION DEPARTMENT

Rc.No. 2820.B.1/50 dated 23--5--1951

Sir,

Sub: Elementary Education - Compulsion - Rules framed under section 51 (1) of the Elementary Education Act - Corrections to the Form "Notice to Guardians" - Suggested.

In G.O.No. 2216 Edn., dated 16-10-47 Government have issued certain amendments to the rule under heading "section 51 (1) - Enforcement of compulsion and rule 1 (i) as amended requires certain modifications. Hence I suggest that the following modifications may be made to the form " Notice to Guardians" (Copy enclosed for ready reference).

Correction

For the portion of the notice beginning from "You are hereby called upon to show cause" the following shall be substituted.

"You are hereby called upon to appear before me to explain the default at ...... (a specified place in the compulsory area) at a .... (a specified time) on ....(a specified date).

Your attention is also invited to rule 1(3) of the rules framed under section 51 (1) of the Madras Elementary Education Act 1920 whereby if you fail to appear on the date fixed or apply for extension of time to explain the default the matter will be reported to the District Educational Officer, who will impose the penalty in accordance with the provision of Sub.Section (1) of Section 51 of the above act.

Yours faithfully,

25.5.51

for Director of Public Instruction

G.R.D. 25.5

3/

TRIPLICATE.

DEPARTMENT OF PUBLIC INSTRUCTION.

31

______194 ,

NOTICE TO GUARDIAN UNDER RULE 1 (1) of the rules framed under section 51 (1) of the Madras Elementary Education Act, 1920.

To

Sri
Srimathi

SIR
MADAM,

WHEREAS the defaulter's list furnished to me by the Headmaster/Headmistress of ______School, in compliance with rule 11 of the rules framed under section 44 of the Madras Elementary Education Act, 1920, brings to my notice that, according to

Rule (1) of the rules
(3)

framed under section 49 of the Madras Elementary Education Act, 1920, you are deemed to have failed to discharge the obligation imposed by section 49 of the above Act, on account of the child of

school-age ______of whom you are the guardian, having been absent from______

school for fifteen days in the quarter commencing on the first day of

or not having attended any elementary or other recognized school,

you are hereby called upon to show cause in writing within ten days after the service of this notice on you why a penalty should not be imposed on you according to the provisions of sub-section (1) of section 51 of the Madras Elementary Education Act, 1920.

X To be deleted if amendment as suggested to be included

Your attention is also invited to rule 1 (3) of the rules framed under section 51 (1) of the Madras Elementary Education Act, 1920, whereby, if no reply is received from you to this notice within a period of ten days after your receipt hereof, or if the explanation furnished by you in your reply on investigation under rule (4) of the rules framed under section 51 (1) of the said Act, does not disclose any of the grounds specified in section 50 of the said Act a penalty in accordance with the provisions of sub-section (1) of section 51 of the above Act shall be imposed upon you.

President, Attendance Committee.

Date of receipt of the notice by the guardian.

Signature of the guardian in token of receipt.

Signature with date of the employee serving the notice.

DUPLICATE.

DEPARTMENT OF PUBLIC INSTRUCTION.

______194 ,

NOTICE TO GUARDIAN UNDER RULE 1 (1) of the rules framed under section 51 (1) of the Madras Elementary Education Act, 1920.

To

Sri
Srimathi

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Rule (1) of the rules
(3)

framed under section 49 of the Madras Elementary Education Act, 1920, you are deemed to have failed to discharge the obligation imposed by section 49 of the above Act, on account of the child of

school-age ______of whom you are the guardian, having been absent from______

school for fifteen days in the quarter commencing on the first day of

or not having attended any elementary or other recognized school,

you are hereby called upon to show cause in writing within ten days after the service of this notice on you why a penalty should not be imposed on you according to the provisions of sub-section (1) of section 51 of the Madras Elementary Education Act, 1920.

Your attention is also invited to rule 1 (3) of the rules framed under section 51 (1) of the Madras Elementary Education Act, 1920, whereby, if no reply is received from you to this notice within a period of ten days after your receipt hereof, or if the explanation furnished by you in your reply on investigation under rule (4) of the rules framed under section 51 (1) of the said Act, does not disclose any of the grounds specified in section 50 of the said Act a penalty in accordance with the provisions of sub-section (1) of section 51 of the above Act shall be imposed upon you.

President, Attendance Committee.

Date of receipt of the notice by the guardian.

Signature of the guardian in token of receipt.

Signature with date of the employee serving the notice.

ORIGINAL.

DEPARTMENT OF PUBLIC INSTRUCTION.

______194 ,

NOTICE TO GUARDIAN UNDER RULE 1 (1) of the rules framed under section 51 (1) of the Madras Elementary Education Act, 1920.

To

Sri
Srimathi

SIR
MADAM,

WHEREAS the defaulter's list furnished to me by the Headmaster/Headmistress of ______School, in compliance with rule 11 of the rules framed under section 44 of the Madras Elementary Education Act, 1920, brings to my notice that, according to

Rule (1) of the rules
(3)

framed under section 49 of the Madras Elementary Education Act, 1920, you are deemed to have failed to discharge the obligation imposed by section 49 of the above Act, on account of the child of

school-age ______of whom you are the guardian, having been absent from______

school for fifteen days in the quarter commencing on the first day of

or not having attended any elementary or other recognized school,

you are hereby called upon to show cause in writing within ten days after the service of this notice on you why a penalty should not be imposed on you according to the provisions of sub-section (1) of section 51 of the Madras Elementary Education Act, 1920.

Your attention is also invited to rule 1 (3) of the rules framed under section 51 (1) of the Madras Elementary Education Act, 1920, whereby, if no reply is received from you to this notice within a period of ten days after your receipt hereof, or if the explanation furnished by you in your reply on investigation under rule (4) of the rules framed under section 51 (1) of the said Act, does not disclose any of the grounds specified in section 50 of the said Act a penalty in accordance with the provisions of sub-section (1) of section 51 of the above Act shall be imposed upon you.

President, Attendance Committee.

Date of receipt of the notice by the guardian.

Signature of the guardian in token of receipt.

Signature with date of the employee serving the notice.

Edn Dept

87/12/6

Memo 197 82 C/51-1 d 11.6.57

Ely. Edn. Compulsion – Rules framed under section 51(1) of the E.E. Act – corrections to form: "Notice to guardians"

–

Ref letter from the D.P.I.
No: 2820 B1/50 d 23.5.57

–

The modifications suggested by the D.P.I. to the form mentioned above are approved

9/6/57.

MU 11/6/57

K.S. 15.6.57

To
The D.P.I.

Note

The modifications do not require publication as ~~they~~ the form is not one prescribed under the rules – please see note on page 1n4 of G.O. No: 891 Edn d 28.3.49. After issue the papers may be stitched with the G.O.

Ⓐ

9/6/57.

MU 11/6/57

33