

E & P.H.

(194⁹) Department.

(A)

No. SERIES.

G.O. NO. 62 Education

Dated 7th January 1949

Closed

to

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(5)

[Despatch Abstract.]

GOVERNMENT PRESS - Officiating promotion between the post of Despatcher and Printing Order Docet Computer - Sanctioned.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

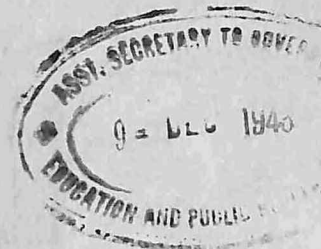
Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

From R. Siddique, Esq., Superintendent, Government Press, Madras. To The Secretary to Government, Education and Public Health Deptt., Fort St. George, Madras.

Sir,

Sub: Officiating promotion between the post of Despatcher and P.O.D. Computer - Admissibility under F.R.30 - requested.



92303

I have to state that the appointment to the post of Printing Order Docket Computer is being regulated by the promotion of a Despatcher but when such a despatcher is promoted to a post that involves the assumption of duties of higher responsibilities, he does not stand to advantage in his salary as there is no officiating promotion admissible between the post of a despatcher on Rs 35-65 to that of P.O.D. Computer on Rs 45-85.

2. The duties of the P.O.D. Computer briefly put are that he is responsible for checking of indents received from Forms Control Section and ratifies errors if any. He is responsible for issue of Printing Orders for the actual number of copies required and for maintenance of standard list of forms up-to-date noting therein revisions, corrections, deletions etc. issued by Senior Forms Clerk. He adds to list forms newly standardized. He also deals with papers in connection with the discrepancies in size, quality of paper, etc. of all standardized forms.

3. Whereas the duties of a despatcher are that he distributes forms received from Printing and Binding sections to various officers and despatchers to the Indenting Officers according to provision in the distribution statements. Writes invoices, marks in the distribution statement the date of despatch and the number of forms sent, writes credit notes and address labels.

4. From a comparison of the duties of both these posts, it will be seen that the post of P.O.D. Computer carries with it not only the assumption of duties of a greater responsibility but also it involves greater responsibilities than those attached to the post of despatcher.

5. I request that Government will be pleased to declare officiating promotion under F.R. 30 between the post of a Despatcher and that of P.O.D. Computer.

CSR
9/12/48

R. Siddique
Superintendent.

38/711

plcy

Dp(E.D)
6/1/49

To, The S.G.P.
" (A.P. (Civ. In))
(25/cb)

3
Sub. Estt. Govt. Press - Officiating position
between the post of Despatcher and
Printing order Docket Compositor -
Declared under F.R. 30. Sanctioned

Ref. From the S.G.P., No. S.B.C./Mis-48-2,
dated 6.12.1948.

Order (Mis) 621 Edn 7.1.49

In the circumstances
stated, the Govt. ^{approve} ~~accept~~ the proposal
of the S.G.P. to declare officiating position
under F.R. 30. between the post of a
despatcher & that of ~~the~~ Printing
Order Docket Compositor, contained in
para 5 of his letter cited

CR
28/12/48
28/1/49

PM
29/12/48
6/1/49

Int(CS, R) Dept. 84/508 GP - m.c

for, as 2. 6. 4
or 1 of

$\frac{2}{24} \mid \frac{1}{12} \mid \frac{1}{12}$ SSPH

~~10/23/12/14/18~~

07103
27 DEC 1948

~~CSR~~
2/1/2021

Pin no 108695 CSR-1
221205

Exp. 4. (F.)

Finance note above may be perused.
A draft order is submitted below
for approval.

CSR
28/1/2018
28/1/2018

29/12/68 5

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