

PH (1949) Department.

(1)

Min. SERIES.

G.O. NO. n. 378 Edm

Dated 16.2.49

[Despatch Abstract.]

Est. - Officer in DPO, Madras - Fair copying and
despatch under continuous temporary staff.
Sanctioned

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

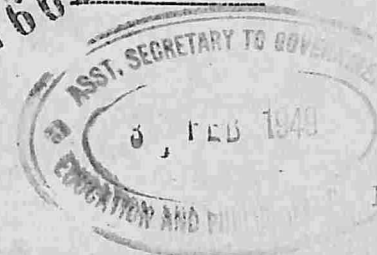
C.F. 32.

EDUCATION Department		Received	Registered
From (Name)		To	
Designation	The Director of Public Instruction, Madras.	To	The Secretary to Government, Education & Public Health Dept. Madras.
Station	Madras.		

Enclosures: No. C 89 E1/49 dated 1-2-1949.

Sir,

7662



Sub:-- Establishment--Office of the Director of Public Instruction, Madras--Fair copying and Despatch section--Continuance of Temporary staff from 1-3-1949--Sanction--Requesting.

Ref:-- G.O. No. Ms. 2139 Edn. dated 30-8-48.

The sanction accorded for the appointment of the following temporary staff for the Fair copying and Despatch section of my office expires on 28-2-1949 ~~xxxx~~ afternoon:--

1. one Lower Division Clerk.
2. 2 Typists.
3. 1 attender.

2. The Number of fair copies typed in my office from August 1948 onwards is as follows:--

1948.	Number of files typed.
August.	9,724
September.	9,697
October.	8,125
November.	10,506
December.	10,057.

3. On an average about 400 communications are despatched every day. Though after the appointment of the above staff, the pressure of work in the Fair copying and despatch section has eased to a certain extent, still it becomes necessary every now and then to augment the strength of the section to cope up with the heavy work which arrangement affects the work in other sections. Therefore it is clear that the staff requires further strengthening. I may also state in this connection, that I have been frequently bringing to the notice of the Government that consequent as the introduction of various schemes of Education the staff in my office requires strengthening. In the circumstances, the continuance of the staff in question beyond 28-2-1949 is absolutely necessary.

4. I therefore request that Government may be pleased to continue the sanction of the staff for a period of one year from 1-3-1949.

5. I request the favour of early orders in the matter.

Yours faithfully,

P. M.

for DIRECTOR OF PUBLIC INSTRUCTION

ARB : 1-2

SUB:- Establishment - Office of the D.P.I. - Fair copying and Despatch section - Continuance of temporary staff - Sanctioned.

REF:- From the Director of Public Instruction, No.89-Fl/49., dated 1--2--1949.

ORDER (MS.) NO.378

EDN., DATED 14-2-49

The Govt. sanction the continuance for a period of one year from 1--3--1949 of the following additional staff employed in the Office of the D.P.I. District with reference to G.O.No. 2139-Education, dated 30--8--1948.

One Lower Division Clerk

Two Typists

One attender.

To

The D.P.I.
The A.G. thro' Fin.
I s.c.

NOTE:- Please see the D.P.I.'s letter in the c.f. In the circumstances stated therein, the addl. staff may be continued for a further period of one year. The draft order may be sent to Finance for acceptance.

Encl. 7662 M/49-1



Encl. 8106/F-1

11-2-49

The letter from D.P.I. in the c.f. may be perused. The draft order above may be accepted.

10-2-49

12/2/49

E-PH

10-2-48

On June 1, 1948, the following information was received from the Bureau of the Census, Washington, D.C.:

For the year 1947, the following information was received from the Bureau of the Census, Washington, D.C.:

Finance (2)

The following information was received from the Bureau of the Census, Washington, D.C.:

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