

close  
to  
J. P. M.

# EPH (1949) Department.

(T)

Ms. SERIES.

G.O. NO. 3531 Edn.

P 17 PF

Dated

16-11-1949

07-11-49  
P. 17 PF

(15)

[Despatch Abstract.]

Govt. Press- Establishment- Press on  
Machine Dept- Additional Staff-  
Sanctioned.



2. Senior Machineminders (9) on Rs 40-70
3. Junior " (8) " 35-65
4. Layers-on (15) " 30-50

The nine Senior Machineminders mentioned in item (2) are to be engaged on the new nine S.W.2 machines which are to be exclusively used for colour work, halftone blocks and high class book work and for this, men with necessary experience and efficiency are required. The Foreman in item (1) is essential for the effective supervision and guidance of men who deal in the above class of work and machines.

I anticipate that it will be difficult to get experienced and useful machineminders and Layers-on from outside. The Press at present has got 27 learners with experience and training ranging from 3 to 5 years. I request that Government permit me to absorb these men in the resulting vacancies so that the object of manning these machines efficiently may be served. The residual staff will be recruited from outside.

Out of the 17 machines, 8 machines are now ready for use and I expect the rest to be in use by the 1st July. In view of the heavy arrears of work pending and to avoid useful machines to idle due to want of men, I request that I may be accorded permission to execute my suggestion in the foregoing paragraph by absorbing the trained learners as layers-on in anticipation of Government sanction.

I request that orders on this proposal may be passed at an early date and to take effect from 1-7-1949 in the interests of work and in view of urgency.

*R. S. Digne*  
21.6.49  
Superintendent.  
20/6.

Very urgent

Mem. No. 4751502/494 E. dated 6.7.49  
En. Gen. Press.

Press. Machine Desm. Adm.  
Staff. Refe. ltr. for the  
S.G.P. No SBC/P.M./49.50

11/7

— In applying for  
in addition staff for the reason  
stated in the above ltr. The

11/7

S.G.P. has referred to the  
transfer of 8 machines from the  
Printing Branch Press to the  
Central Press. In G.O. 2020

1-1949 (2)

En. of 24.6.49. Sanction  
was accorded to the employees  
of the following staff for a

2

Period of one year for putting into  
operation the machine transferred  
from the Madras Penitentiary Press.  
The S.A.P. is requested  
to examine the question of additional  
staff in the light of the above.  
Go to the factory in full to  
ascertain the additional staff  
with a statement of the existing  
the present staff.

JD  
5/7/49

AM  
6/7/49

D. S. A. P.

Accepted  
2/3/49

Eight Junior Machinemen  
on Rs 35-55  
from Layers-on on Rs 30-50.

5

From R. Siddique, Esq.,  
Superintendent,  
Government Press, Madras.

To The Secretary to Government,  
Education & Public Health Department,  
Fort St. George, Madras.

No. SBC/P & M/49-50, dated 2-8-1949.

3 - AUG 1949

Sir,  
Sub: Government Press - Press and Machine Department -  
Additional staff - pp 340/49  
Ref: Memorandum No. 47515 C2/49-1 Edn., dated 6-7-1949.

I am to state that the additional staff proposed for the  
Machine department in my letter No. SBC/P & M/49-50, dated  
20-6-1949 is in connection with the total requirements for  
working of the 8 machines transferred from the Penitentiary  
Branch Press and 9 machines received from England. The machines  
transferred from the Penitentiary have been erected and got  
ready and the work is being turned out on them.

2. In the meanwhile, 9 new machines indented for from  
England have arrived and erection of these are complete. In  
anticipation of sanction of Government the staff necessary to  
work these machines, men who are lower category of the machine  
department have been ordered temporarily to be in charge of them.  
As the entire staff requested in my letter No. SBC/P & M/49-50,  
dated 20-6-1949 have not been given yet, it was not found  
possible to put on work all the machines. Therefore a further  
sanction of staff as originally requested for by me is found  
absolutely essential as shown below:-

A/

1. Machine Foreman - one on Rs 90-150
2. Senior Machinemen - nine on Rs 40-70
3. Layers-on - Eleven on Rs 30-50

3. The nine Senior Machinemen in item (2) above will be  
engaged on the new nine S.W.2 machines received from England.  
These latest model machines are to be utilized solely for colour  
work, half-tone blocks, high class work and other important work  
requiring perfection in execution. The men allotted to these  
machines require experience and efficiency in the classes of work  
mentioned above. The Foreman on Rs 90-150 is considered absolutely  
essential for the efficient supervision and guidance of work in  
these and other similar machines which deal with the above  
classes of work. The 11 layers-on will be distributed at one  
each for the nine new machines to assist the Machine Minders and  
two to be utilized as Forme Carriers - Layers-on for the total  
number of 17 additional machines viz., 9 new machines from  
England and 8 old machines transferred from the Penitentiary  
Branch Press.

4. Five of these nine machines are ready on work and the  
other four machines are being given electrical connection after  
the erection. I am therefore to request that orders sanctioning  
the above posts may be issued at an early date.

R. Siddique  
2-8-49  
Superintendent.

STATEMENT SHOWING THE EXISTING STAFF OF THE  
PRESS AND MACHINE DEPARTMENT.

-o-

|            |                     |     |                                                             |     |
|------------|---------------------|-----|-------------------------------------------------------------|-----|
| Machinemen | I Grade             | 25  | Layers-on including<br>Forme Carriers and<br>Roller casters | 101 |
| "          | II "                | 88  |                                                             |     |
| "          | II "<br>(temporary) | 7   | Temporary Layers-on                                         | 13  |
|            |                     |     | Paid volunteers<br>converted to<br>Layers-on                | 20  |
| Total      |                     | 120 |                                                             | 134 |

TEMPORARY STAFF SANCTIONED UNDER G.O.NO. 2020. (2)

|            |          |     |           |     |
|------------|----------|-----|-----------|-----|
| Machinemen | II Grade | 8   | Layers-on | 4   |
| Total      |          | 128 |           | 138 |

The above machine-minders and Layers-on are distributed at Mint and the branches at High Court and the Penitentiary Branch Press. The Machine-Minders are allotted in 80 printing machines, 18 Hand Presses and 13 Galley Presses at Mint, 2 Machines, One Hand Press and one Galley Press at High Court and 8 men to instruct and supervise the machine department at the Penitentiary Branch Press. The Layers-on are distributed at High Court and Mint for assisting each machine and Hand Press with the Machine Minders, as Forme Carriers, Roller Casters, Forme Washers and Galley Attendants in the Lino and Mono Departments.

A further addition of 9 machines received from England has still to be provided with the necessary staff and hence the proposal for sanction of additional staff.

Government Press,  
Madras, 2-8-1949.

Superintendent.

Statement of extra Cost

1 machine for each  
(90.150)

9 Senior Machine  
(140.70)

11 Layers-on  
(30.80)

1267 30 12. 168.7 x 12 20244  
495.0 198. 63 756.0

440.0. 231 77. 748.0

1061.7 459 152 1672.7

1672.7 x 12  
20,000 per annum.

8 10  
96 72  
8  
12  
A

25/8/15

10

From R. Siddique, Esq., Superintendent, Government Press, Madras. To The Secretary to Government, Education and Public Health Department, Fort St. George, Madras.

18 SEP 1949

No. 8-B-C-1000 Dated 15-9-1949.

Sub: Government Press - Establishment - Press and Machine Department - supervising staff -  
Ref: Memo.No. 47515 C2/49-3 Edn., dated 29-8-1949.

P. 9 ante  
72113

The total number of Supervising Staff in the Press is 77. The details of their number and distribution are given in the statement enclosed. They are attached to various sections as shown in the statement and the nature of work done is as per para 238 to 240 of the Office Manual.

Supervising staff attached to other departments than the Press and Machine are well experienced and conversant with their respective branches of work, but will not be suitable for the Press and Machine Department without sufficient preliminary training. Besides, the quota of men allotted to the other respective sections are the bare necessities for each department and they cannot be disturbed without causing serious dislocation of work and detriment to the effective supervision of those sections.

The

-2-

The number of Supervising staff in the Press and Machine Department when compared to other sections has been found to be too meagre for the effective supervision of the steadily expanding department with the advent of new and extra machinery, added with the incoming of extra work from the several newly created offices, the necessity of proportionate additional Supervising staff is found essential. The additional Machine Foreman requested for in the reference cited by Government is mainly to have an efficient and responsible person who has sufficient knowledge and capacity to deal with colour work, halftone blocks and book work. The services of this Foreman will be utilized for the supervision of these 9 new machines and 11 existing machines of a similar type which are solely used for special work. Effective Supervision and guidance is necessary for these machines and sufficient responsibility has to be shouldered on works of this kind.

All the new machines have been brought into use and the machines have been provided with experienced men and their places filled up with volunteers as per my proposals in my letter No. S.B.C/P & M/49-50, dated 20-6-49.

I request therefore that Government may be pleased to pass early orders sanctioning the posts applied for.

Superintendent.

ENCLOSURE.

Sanctioned strength of Branch Supervision Staff Permanent.

|                        | Grades.       | No. of Posts. |
|------------------------|---------------|---------------|
| Overseer               | Rs 150-10-200 | 1             |
| Top Senior Foreman     | Rs 120-170    | 2             |
| Senior Foremen         | Rs 90-150     | 12            |
| Junior Foremen         | Rs 45-85      | 29            |
| -do- (Press & Machine) | Rs 45-85      | 1             |
| Assistant Foremen      |               |               |
| (Binding)              | Rs 40-70      | 2             |
| -do- (Press & Machine) | Rs 35-65      | 1             |
| -do-                   | -do-          | 29            |
|                        |               | 77            |
|                        |               | =====         |

|                 | 150-10-200. | 120-170. | 90-150. | 45-85. | 40-70. | 35-65 |
|-----------------|-------------|----------|---------|--------|--------|-------|
| Overseer        | 1           |          |         |        |        |       |
| Casting Foreman |             |          | 1       |        |        |       |
| Jail            |             | 1        |         | 1      |        | 2     |
| Gazette         |             |          | 1       | 4      |        | 3     |
| Public          |             |          | 1       | 2      |        | 3     |
| I & P           |             |          |         | 2      |        | 1     |
| Book            |             |          | 1       | 3      |        | 2     |
| Job             |             |          | 1       | 3      |        | 3     |
| I.L.            |             |          | 1       | 3      |        | 4     |
| High Court      |             |          | 1       | 2      |        | 4     |
| Lino            |             |          | 1       | 2      |        | 1     |
| Mono            |             |          | 1       |        | 2      |       |
| Binding         |             |          | 1       | 2      |        | 3     |
| Press & Machine |             |          | 1       | 1      |        | 1     |
| S. Forms        |             |          |         | 1      |        |       |
| Causelist       |             |          |         | 1      |        |       |
| Typestore       |             |          | 1       | 1      |        |       |
| Confidential    |             | 1        | 1       |        |        | 1+2   |
| Computing       |             |          |         | 1      |        |       |

16/9/49.

14

EXHIBIT

Sanctioned strength of Branch Supervision Staff Department.

| No. of Posts | Grades     |                    |
|--------------|------------|--------------------|
| 1            | 150-10-200 | Overseer           |
| 1            | 130-170    | Top Senior Foreman |
| 1            | 120-150    | Senior Foreman     |
| 1            | 110-130    | Junior Foreman     |
| 1            | 100-110    | Press & Machine    |
| 1            | 90-100     | Assistant Foreman  |
| 1            | 80-90      | (Printing)         |
| 1            | 70-80      | (Press & Machine)  |
| 1            | 60-70      |                    |
| 1            | 50-60      |                    |
| 1            | 40-50      |                    |
| 1            | 30-40      |                    |
| 1            | 20-30      |                    |
| 1            | 10-20      |                    |
| 1            | 0-10       |                    |

|   |            |                    |
|---|------------|--------------------|
| 1 | 150-10-200 | Overseer           |
| 1 | 130-170    | Top Senior Foreman |
| 1 | 120-150    | Senior Foreman     |
| 1 | 110-130    | Junior Foreman     |
| 1 | 100-110    | Press & Machine    |
| 1 | 90-100     | Assistant Foreman  |
| 1 | 80-90      | (Printing)         |
| 1 | 70-80      | (Press & Machine)  |
| 1 | 60-70      |                    |
| 1 | 50-60      |                    |
| 1 | 40-50      |                    |
| 1 | 30-40      |                    |
| 1 | 20-30      |                    |
| 1 | 10-20      |                    |
| 1 | 0-10       |                    |

From R. Siddique, Esq., Superintendent, Government Press, Madras. To The Secretary to Government, Education & P.H. Department, Fort St. George, Madras.

14 NOV 1949

Sir, Sub: Government Press - Press & Machine Department - additional staff. Ref: My letter No. SBC/P & M/49-50, dated 2-8-1949.

I request that early orders of Government may please be passed sanctioning the posts applied for in my letter cited above, since work is being held up for want of sufficient hands in the machine room.

12/11

R. Siddique 12.11.49

for Superintendent.

Draft I

10

17

E.P.H  
C2

Sub: Govt. Press Establishment - Press  
and Machine Department - Additional staff -  
Sanctioned.

plg Ref: From the S.G.P. No. S.B.C. P.M/49-50 20.6.49  
p54 -do- " " 8.2.8.49  
p114 " " " 8.15.2.49.

Order / Ms. No. 3531 Dtd 16.11.49

Sanction is accorded to the  
employment of the following staff in the  
Govt. Press temporarily for a period of  
~~from the date of employment~~  
one year in the first instance for manning  
the nine new wharfedale printing machines  
received from England:-

- (1) Machine Foreman (one) on Rs 90-150.
- (2) Junior Machinemen (nine) on Rs 35-55.
- (3) Layers-on (five) on Rs 30-50. each

2. The Supt. Govt. Press is permitted to  
absorb ~~learned~~ the trained learners as  
Machinemen and Layers-on so that the object  
of manning these machines efficiently may  
be served.

To

Mr. Supt. Govt. Press  
Accountant General  
2 S/c.

8/11/49

5/11/49

8/11/49

15/11

18

Draft II 11 25 upris 19

Summarising Note.

EPH  
C2

Sub: Govt. Press - Establishment - Temporary addl. staff for Press and Machine Dept.

The S.G.P. requested that the following <sup>addl</sup> staff might be sanctioned for the Press and Machine dept of the Govt. Press for operating <sup>new</sup> new wharfedale printing machines received from England and eight machines transferred to the Mint from Penitentiary Branch Press:-

Machine Foreman (1) on Rs 90-150.  
Senior Machinemen (9) on Rs 40-70.  
Junior Machinemen (8) on Rs 35-55  
Layers on (15) on Rs 30-50.

The S.G.P. was requested to ~~re-examine~~ <sup>re-examine</sup> the question of the addl staff proposed in view of ~~Go 2020 Edn B 24.6.49 in which (copy enclosed)~~ <sup>as some</sup> ~~in which~~ addl. staff was sanctioned <sup>results</sup> for the Press and Machine dept for putting into operation the eight machines transferred from Penitentiary Branch Press. The S.G.P. ~~reduced~~ <sup>thereupon</sup> ~~the staff originally~~ asked for by him and stated that the following staff was absolutely necessary to man the 9 new machines received from England.

Machine Foreman (1) on Rs 90-150  
Senior Machinemen (9) on Rs 40-70.  
Layers on (11) on Rs 30-50.

After an examination of the actual requirements the following staff has been sanctioned temporarily for a period of one year in the first instance:-

Machine Foreman (1) on Rs 90-150.  
Junior Machinemen (9) on Rs 35-55  
Layers on (5) on Rs 30-50.

The extra cost involved is Rs 14,125 p.a. ~~Govt.~~ Ordinarily the proposal should be placed before the S.F.C. and the cabinet before issue of orders. However, as this is a case of extreme

Draft II 11 25 upris 19  
Summarising Note.  
EPH  
C2

p 19 of (2)

p 1 m f

p 5 m f

urgency and one on which immediate action is essential. as the Press is reported to be heavily in arrears, the case was circulated to HM (EdL) H.M (Fin) and H.Pr. and orders were issued sanctioning the employment of the addl. staff permitting the S.G.P. to absorb trained learners as Machinemen and Layers on.

This summarising note is circulated to all other Honble ministers, the chief secretary and the Finance Dept.

OMM  
15/11/49

15  
p +1

Despatched to all its constituents  
H.M (EdL) H.M (Fin) +  
H.Pr. + to Finance Dept.  
C.S.  
S. 11/11/49

E. & P.H. Deptt (C2)

C.No. 47515 C2/49.

Sub: Govt. Press - Establishment - Press and Machine Dept  
Addl. Staff.

Ref: From the S.G.P. No. S.B.C./P & M/49-50 d-20-6-49  
and 2-8-1949.

In the letter dated 20-6-1949 the S.G.P. requested that, as 9 Wharfedale printing machines have been received from England and as 8 machines were transferred to Mint from Penitentiary Branch Press, the following additional staff might be sanctioned for operating these machines.

Machine Foreman(1) on 90-150  
Senior Machinemen(9) on 40-70  
Junior Machinemen(8) on 35-65  
Layers-on (15) on 30-50.

2. In memo No. 47515 C2/49-1 Edn. d-6-7-49, the S.G.P. was requested to re-examine the question of the addl. staff proposed in view of G.O. 2020 Edn. d-24-6-49, in which addl. staff was sanctioned for the Press and Machine Deptt. for putting into operation the 8 machines transferred from Penitentiary Branch Press. The S.G.P. has now reduced the staff originally asked for by him in his letter dated 20-6-1949 and has stated that the following staff is absolutely necessary to man the 9 machines received from England:-

Machine Foreman(1) on 90-150.  
Senior Machinemen(9) on 40-70  
Layers-on (11) on 30-50.

The S.G.P. states that the Machine Foreman is essential for the effective supervision and guidance of men who man the machines. The necessity for the other staff has also been explained by him in para 3 of his letter on p 3 cf.

3. The S.G.P. also requests that he may be permitted to absorb the trained learners, as layers-on so that the object of manning these machines efficiently may be

may be served.

4. In the circumstances stated by the S.G.P. in his letter on pp 1-2 cf. the additional staff now proposed may be sanctioned for a period of one year in the first instance. The request of the S.G.P. referred to in para 3 above may also be granted.

Finance may see for remarks.



E.P.H. VO. 47515C2/49-2  
10-8-49

FIN (Fin)

Notes of F.P.H. on 11-2 above may be perused. The proposal of the S.G.P. involves the employment of the following additional staff to man the 9 new printing machines, recently received from England in the Govt. Press Machs.

- (\*) one Machine Foreman (90.150)
- (\*) Nine Senior Machine-men (40-70)
- (\*) Eleven layers-on (20.50)

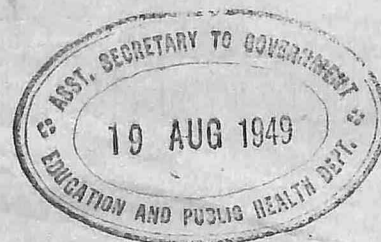
A. ou p 5 cf.

The extra cost involved in the proposal works out to Rs. 20,100 A ou p 7 cf. roundly per annum recurring. F.P.H. propose that the above staff may be sanctioned for a period of one year in the first instance.

2. Attention is invited to G.O. 2020 Edu. dated 24.6.49 wherein 8 Junior workmen and 4 layers-on have been sanctioned for a period of one year.

9 Jr. machs 5 layers-on  
45 10  
22 21  
74 21  
166 340  
340  
100612  
120724  
1200 para 1 of FIN B.G.  
V.O. 41910 B.G.-2 on  
for order (not put up) 20.6.49

Fin. VO. 52134/Fin.  
120.19



63497

p 9 cf  
p 11 cf  
25/8/49

for putting into operation the 8 machines transferred from the Madras Penitentiary Branch Press. On the basis of the staff sanctioned in the above G.O., it would seem sufficient of 9 Junior workmen and 5 layers-on are sanctioned to work the 9 new machines received from England. The staff may be sanctioned for a period of one year in the first instance.

3. The need for the post of a Machine Foreman does not seem apparent. F.P.H. may be requested to ascertain details regarding the existing number of foremen in the Govt. Press and the distribution of work among them.

4. If the suggestion of the Dept. in para 2 above is accepted, the extra cost will be Rs. 12,100. roundly per annum and the case will have to be referred to S.F.C. and Cabinet before issue of orders.

17/8/49  
17/8/49  
17/8/49  
E.P.H.

With reference A above a draft memo to the S.G.P. is subd. for approval.

25/8/49  
(Issued as memo No. 47515C2/49-3 Ed. 2982)  
(From the S.G.P. No. SBC/PM 15.9.49)

Plen in the S. G. P.

reply to ~~the~~ A of Fin. note  
on p-3 ante. In the circumstances  
stated, the appointment of an additional  
Machine Foreman seems necessary.  
The file may be sent to Fin.  
for remarks.

26/9/49 3 1/27  
29/9/49 Fin

EPH.V. 47515/49  
27/9/49



FIN (Fin)

(Pre Finance Note on pp. 2-3 above)

The letter from the S.G.P.  
on pp. 11-13 of may be perused. In the  
circumstances stated, the necessity for the  
employment of a Senior Foreman on 90-150  
may be conceded to in Finance. This post may  
also be sanctioned for a period of one  
year in the first instance. It already

made in para 4 on p. 3 above the case will have to be referred  
to the L.C. and the Cabinet.

4.10.49  
5.10.49  
5.10.49

Ans. A

FIN. U.O. 63920/50  
5.10.49



E. & P.H. (C2) Deptt.

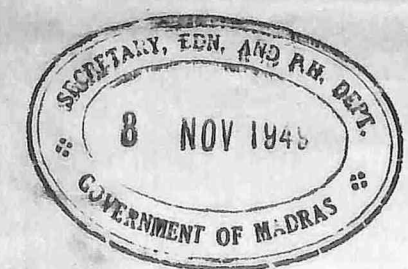
The proposal relates to additional  
staff <sup>for</sup> manning nine new wharfedale printing machines  
received from England. It is proposed to sanction,  
with the concurrence of <sup>Finance</sup> the following staff for the  
purpose for a period of one year in the first inst-  
ance.

1. Machine Foreman (1) <sup>on ls.</sup> 90-150
2. Junior <sup>Machine</sup> Machanic Men <sup>on ls.</sup> (9) 35-55.
3. Layers-on <sup>on ls.</sup> (5) 30-50.

It is ~~an~~ also proposed to permit the  
S.G.P. to absorb the trained learners as Machine men  
and layers-on so that the object of manning these  
machines efficiently may be served.

2 The extra cost involved is Rs. 14,125 p.a.  
Ordinarily the proposal will have to be placed  
before the S.F.C. and the Cabinet ~~before~~ before issue  
of orders. In view of the urgency involved in the  
proposal, as the Press is reported to be heavily  
in arrears, it is for orders whether the emergency  
procedure indicated in Finance U.O. 26978(A) BG-4 d-  
21-12-47 may be followed (a summarising note being  
circulated to Ministers concerned after issue of  
orders)

3 The file may be circulated to H.M. (E.L.)  
H.M. (Finance) and Hon'ble Premier for orders on the  
above proposals.



19/10/49  
19/10/49  
May be approved  
under the emergency  
procedure  
H.M. (E.L.)  
H.M. (Fin)  
H.P.  
24/10/49  
27.10.49  
22

6. With reference to orders in circulation on p. 5 ante  
a draft order and a draft summarising note  
are submitted for approval.

Finance may see before issue.



DM  
8/11/49 Finance

Finance (E.III)

(Previous Finance note on page 4 above).

Further notes of E & P.H. and the orders in  
circulation on pages 5-6 above may be perused.

The draft order(I) below may be accepted subject  
to the slight amendments indicated in pencil therein.

The draft II below may be amplified, incorpora-  
ting the details of staff originally asked for, by the  
Superintendent, Government Press, in connection with  
the proposal.

WP Hvd. 47515C/49-5

8-11-49

11 NOV 1949

87814

App 124

Firm. u.o.  
TS 392/Fin. I

10.11.49

DM  
10/11/49  
E & P.H.

EPH/c2

With reference to A above ~~draft draft~~  
a revised draft summarising note is put up.  
The draft order as amended by Finance and  
the <sup>revised</sup> draft summarising note may issue.

DM  
13/11/49 S / 15  
+1

DM  
14.11.49  
14.11.49