

Edm (1949 ) Department.

Ms SERIES.

G.O. NO. 3243 Edm

Dated

24. 10. 49.

closed  
so  
Enpall

[Despatch Abstract.]

Govt. Press - Stock taking of plant -  
Temporary staff - sanctioned.

# Back Papers.

| G.O. | No. | Department. | Date. | G.O. | No. | Department. | Date. |
|------|-----|-------------|-------|------|-----|-------------|-------|
|      |     |             |       |      |     |             |       |

# Further Papers.

| G.O. | No.  | Department. | Date.   | G.O. | No. | Department. | Date. |
|------|------|-------------|---------|------|-----|-------------|-------|
| MB   | 1964 | PW          | 24.4.56 |      |     |             |       |

From R. Siddique, Esq., Superintendent, Government Press, Madras. To The Secretary to Government, Education & Public Health Department Fort St. George, Madras.

No.2/SBC.

Dated 7-9-1949.

Sir,

Sub: Establishment for stock-taking of plant - Sanction requested for.

Ref: G O.Ms.No.2668 Edn., dated 23-8-1949.

I am to invite a reference to the above orders of Government in which Sri R. N. Chari was appointed temporarily as Special Officer to take stock of plant, etc., in the Government Press, Sri Chari has reported for duty from 5-9-1949.

2. For the purpose of stock-taking, it will be necessary to depute a special staff to assist him and I therefore propose that Government may be pleased to sanction the following posts for a period of one year with effect from 1-10-1949 as suggested in my D.O.No.2/SBC dated 20-4-1949.

One Foreman on Rs.90-150.

" Junior Foreman on Rs.45-85.

Two Assistant Foreman on Rs.35-65.

One Senior Warehouse Clerk on Rs.80-110.

" Warehouseman on Rs.35-65.

Five Coolies Rs.13-8-0 plus Dearness Allowance.

3. In this connection, I am to invite a reference to G.O.No.Ms.1690 Edn., dated 2-9-1949 sanctioning special pay to the staff deputed to assist the then stock-taking Officer Mr. A.G. Anderson. But it is now considered necessary to have a special establishment sanctioned for this work. If persons engaged in the regular work are deputed to this work without obtaining sanction for special staff, it will dislocate the regular working of the Printing Sections. I am also to add that since suitable personnels are to be placed at the disposal of the Special Officer for stock-taking, The choice shall be based on merit only.

4. I request that Government may be pleased to permit me to engage the above staff with effect from 1-10-1949 to avoid delay of the work of the Special Officer.

8/9.

R. Siddique  
9.9.49  
Superintendent.

2  
 Carr ap  
 asked for  
 SGP  
 1267  
 28.0  
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Carr a with  
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 5912.44  
 5900

C.No. 698442/49.

3  
 EPH  
 2

Sub: Govt. Press. Stock Taking of  
 Plant. Temporary Staff. Sanctioned.

Read: G.O. 3061 Edn & 3.12.48

G.O. 2668 Edn & 23.8.49.

From the S.G.P. No. 2 SBC/7.9.49.

Order / Ms. No. 3243 Edn. dated 24.10.49

2 in  
 p 3 of K  
 p 123 of K  
 p 14

up to 4-9-1950 or  
 till the stock taking  
 is over whichever  
 is earlier

Sanction is accorded to  
 the employment of the following temporary  
 staff in the Govt. Press for work connected  
 with the stock taking of plant and machinery  
 for a period of one year

One Foreman on Rs 45-85.

Two Asst. Foremen on Rs 65-65. ✓

One Warehouseman on Rs 35-65 ✓

Five Cooks on Rs 13.8.0. plus D.A. ✓

The expenditure will be debited to

"56 Stationery and Printing. d. Govt. Presses.

A. Overhead charges - Part of Establishments.

Despt  
 20/10/49

The Supdt. Govt. Press  
 Accountant General  
 Thro Finance  
 2 S/c.

20/10/49  
 20/10/49

22/10/49

From the S.G.P. No. 2/S B C. dated 7-9-1949.

Government Press - Stock Taking of Plant - Additional staff.

The S.G.P. requests that the following staff may be sanctioned for a period of one year with effect from 1-10-1949 in connection with the stock taking of plant and machinery in the Government Press:-

|                            |        |                  |
|----------------------------|--------|------------------|
| One Foreman                | on Rs. | 90-150           |
| One Junior Foreman         | ..     | 45-85            |
| Two Asst. Foremen          | on     | 35-65            |
| One Senior Warehouse clerk | on     | 80-110           |
| One Warehouseman           | on     | 35-65.           |
| Five Coolies               | on     | 13-8-0 Plus D.A. |

2. The S.G.P. has not referred to any establishment. It may be noted that when Mr. Anderson was appointed on special duty in connection with the stock taking of plant in 1940, the technical staff required was deputed from the permanent staff and special pay granted to them. Also an U.D. clerk was sanctioned for 15 months to assist Mr. Anderson and his special duty.

3. In 1942, Sri S.R. Venkatesa Ayyangar, permanent Manager of the Press was appointed as Special Officer to carry out the work of stock taking of the plant and Machinery in the Govt. Press. It does not appear that any staff was sanctioned separately to assist the Special officer in his work.

4. The S.G.P. states that if persons engaged in the regular work are deputed to do this work without obtaining sanction for special staff, it will dislocate the regular working of the printing section and since suitable personnels are to be placed at the disposal of the Spl. officer for stock-taking, the choice should be based on merit only.

5. The scale of staff applied for by the S.G.P. seems to be extravagant. It seems sufficient

28 8 0

Ord. 1690 Edm 8 29 40

16 32 42  
16 11 42

Ord. 1632 Edm 8 16 11 42

if the following staff sanctioned for a year in the first instance.

One Foreman on Rs. 45-85  
Two Asst. Foreman on Rs. 35-65  
One Warehouseman on Rs. 35-65  
5 coolies. on Rs. 13-8-0 plus D.A. each

Please see in this connection the scale of staff deputed at the time of stock-taking during 1940--  
page 26 of G.O. 1690 Edn. dated 2-9-1940.

The file may be sent to Finance for remarks.

Finance (E.III)

Notes on pages 1-2 above may be perused.

In G.O.No. 2668 Education dated 23-8-49, Sri.R.N. Chari was appointed as Special Officer to take stock of the plant, etc. in the Government Press. The S.G.P. has now proposed the employment of the staff referred to at "Z" on p 1 c.f. for assisting the Special Officer. E & P.H., however, consider that the scale of staff applied for by the S.G.P. seems to be extravagant and have suggested the employment of the following staff for a period of one year in the first instance.

One Foreman on Rs. 45-85  
Two Asst. Foreman on Rs. 35-65  
One Warehouseman on Rs. 35-65  
5 Coolies. on Rs. 13-8-0 plus D.A. each.

The cost on account of the above staff works out to Rs. 5,900 roundly per annum.

In 1940 when Mr. Anderson was appointed on special duty in connection with stock taking, technical staff was deputed from the permanent staff and they were granted special pay. The details of staff and special pays are as follows.



EPH No. 69844 G2/49  
28.9.49

K.

p. 2 of.  
p. 28 of (C)

Rate of Special pay.

|                       |                 |             |
|-----------------------|-----------------|-------------|
| 1 Foreman             | on Rs. 60-4-100 | Rs. 5.      |
| 1 Foreman             | on Rs. 30-2-60  | Rs. 4 each. |
| 1 Foreman             | on Rs. 28-55    | Rs. 3.      |
| 1 Despatcher          | on Rs. 30-2-50  | Rs. 2 each. |
| 3 Ballers (Layers-on) | 15-1-20         |             |
| 3 Ballers             | on Rs. 15-19    |             |

E & P.H. have stated that in 1942 when Sri.S.R.Ven-  
katasa Iyengar was appointed as Special Officer for  
stock taking, no staff was sanctioned separately to assist  
him. The S.G.P. has stated, that, if persons engaged in  
regular work are deputed to do this work without obtain-  
ing sanction for special staff, it will dislocate the  
regular working of the printing sections. The same  
reasons would have been cited by the S.G.P. in 1940 &  
1942 but it is seen that no separate staff was  
sanctioned for assisting the Special Officer. There  
does not seem to be any special reason for departing from  
the usual practice so far observed in the Government Press.  
This Department may suggest that technical staff suggested  
by E & P.H. at "M" on p.2 above may be deputed from the  
permanent staff without creating any new posts. The  
question of granting special pay as in 1940 may be con-  
sidered by E & P.H. and specific proposals may be for-  
mulated in consultation with the S.G.P. If, however,  
E & P.H. press their proposal, the case will have to be  
circulated to H.M.(Education), H.M.(Finance) and H.Pr, as  
the cost exceeds Rs. 5,000 per annum recurring.

Following the proposal in  
Ag. to detail men from permanent  
staff for stock-taking as & when they are  
required and to allow such men special pay  
at rates indicated at A above. The S.G.P.  
should be informed that in putting forward  
his demands for special staff he should follow

to the Special Officer who is doing nothing in this special staff. The file may be circulated to HM (E & L) ✓ HM (Fin)

22/10/49 12/10/49 12/10/49 3 HM (E & L) HM (Fin)

Stock taking is very important in view of the value and volume of consumable and non consumable material involved, and of the conditions disclosed in the past. Having appointed a well paid officer, it is necessary that he should have the staff required. The previous practice of deputing the permanent staff, on additional duty involves the presumption that this staff is at present underemployed, which is not the case. In any event, considering the anarchy and chaos in the Press, this step cannot be contemplated. The extra staff therefore at a total cost of Rs 5900/- per annum may be approved

12.11 (E & L) ✓ 13/10/49 14.11 (Fin) ✓ 15/10/49 H.P. ✓ 19/10/49 17.10/49

C.No 69844 C/49

SP. H. (E & L) (Ind. Div.)

SECRETARY, EDN. AND P.B. DEPT. 18 OCT 1949 GOVERNMENT OF MADRAS

SECRETARY, EDN. AND P.B. DEPT. 19 OCT 1949 GOVERNMENT OF MADRAS

SECRETARY, EDN. AND P.B. DEPT. 19 OCT 1949 GOVERNMENT OF MADRAS

C2 (1)

E.P.H. C2

A draft order is subd. for approval. Fin. may see before issue

22/10/49 22/10/49 Finance (R.H.)

(Pre. Finance Note on pp. 2 & 4 above)

The further Note of R.H. 4 and the orders in circulation on pp. 4-6 above may be removed. The draft order below may be accepted subject to the attention indicated in Finance Review and also subject to the remark that the period of sanction with the present case may be Co-terminous with that accorded in G.O. 2668 Edn. dated 23.8.49 when Sri. R.V. Chari was appointed as a Special Officer for stock taking for a period of one year from the date of appointment.

[Sri Chari reported for duty from 5.9.49 and the period of one year will expire on 4.9.1950. The staff in the present case may be sanctioned upto 4.9.1950]

SP. H. No 69844 C/49 Edn 22.10.49

ASSISTANT SECRETARY TO GOVERNMENT 22 OCT 1949 FINANCE DEPARTMENT

As ordered in pencil P. 123/89 (K) 22/10/49

Bouffice

L.R. 22.10.49

69734/Fin. 1 22.10.49

ASST. SECRETARY TO GOVERNMENT 23 OCT 1949 81788 EDUCATION AND PUBLIC RELATIONS DEPT.

The Draft as amended by Fin. may be accepted & issued

22/10/49 24/10/49

No.

S.P.C.

Office of the  
Superintendent, Government Press,  
Madras, 14th November 1949.

From

R. Siddique, Esq.,  
Superintendent,  
Government Press, Madras.

To

The Secretary to Government,  
Education & Public Health Department,  
Fort St. George, Madras.

Sir,

Sub: Establishment for Stock-taking of plant -  
Sanction requested for.

Ref: G.O. Ms. No.3243, Education dated 24-10-1949.

I have to state that the staff sanctioned for  
Stock-taking of plant in the Government Press, Madras is in-  
adequate as compared with the staff engaged on the previous  
occasion vide G.O. No.1440, Education, dated 1st August 1940.  
The staff sanctioned then was as shown below.

|                  | Old Scale.      | Corresponding<br>Revised Scale. |
|------------------|-----------------|---------------------------------|
| 1 Senior Foreman | .. Rs. 60-4-100 | .. Rs. 90-150.                  |
| 2 Junior Foremen | .. Rs. 30-60.   | .. Rs. 45-85.                   |
| 1 Despatcher     | .. Rs. 30-50    | .. Rs. 35-65.                   |
| 6 Layers-on      | .. Rs. 15-20    | .. Rs. 30-50.                   |

These 10 men were also paid special allowance in consideration  
of special nature of work - vide G.O. Ms. No.1690, Education,  
dated 2nd September 1940. With this staff, the Stock-taking  
took 18 months to complete on that occasion.

Besides heavy manual labour the process of stock-  
taking involves high technical skill and classification; weigh-  
ing and estimating of a variety of materials has to be accounted  
for accurately and correctly. For this the services of an  
experienced Senior Foreman on Rs. 90-150 is quite essential. He  
will be responsible for gauging correctly the various materials  
in a type forme according to standard tables and gauges pres-  
cribed and also record entries of these. The services of one  
Junior Foreman on Rs. 45-85 and one Assistant Foreman on Rs. 35-65  
already sanctioned will be quite necessary to assist the  
officer-in-charge of Stock-taking of plant.

Under



C.No. 89214 C2/49.

SUB: GOVT. PRESS - Stock taking - Temporary staff.

Ref: From the S.G.P. No. 8BC/14-11-49.

In the letter in the c.f., the S.G.P. recommends that one Senior Foreman on Rs. 90-150 may be sanctioned for stock taking of plant, in lieu of one of the two Asst. Foreman sanctioned in G.O. No. 3243, Edn., dated 24-10-49. Attention is invited to the notes with the G.O. in which the question of staff for stock-taking was fully discussed.

The Supdt. had asked for a Foreman on Rs. 90-150. But this Dept. considered this unnecessary. It does not seem that orders already passed ~~and~~ need be reconsidered. It may be possible ~~the~~ <sup>out that</sup> pointed the Supdt. is always asking for some addl. staff or other instead of trying to get maximum work from the staff already sanctioned.

For orders.

DM 23/11/49 S As at H above

23  
X

A draft memo. to the S.G.P. is subd. for

approval.

DM 24/11/49  
JP  
24/11/49

DM 25/11/49

E.P.H.  
C2

TELEPHONIC MESSAGE BY POST.

From: The Superintendent, Government Press, Madras.  
To: The Secretary to Government, Education & Public Health  
Department, Fort St. George, Madras.  
Dated: 25-10-1949.

Sub: Government Press - Stock-taking of plant -  
temporary staff - sanctioned.  
Ref: G.O. Ms.No.3243, Edn., dated 24-10-1949.

It is stated in the G.O. cited above that the  
employment of the staff sanctioned is upto 4-9-1950. In my  
letter No.2/SBC., dated 7-9-1949, I requested sanction for  
employment of the above staff with effect from 1-10-1949.  
Since the work connected with the Stock-taking was commenced  
and the staff was actually deputed for this work from 5-10-1949,  
please state whether the sanction conveyed in the G.O. stated  
above covers the period commencing from 5-10-1949.

*R. S. S. S.*  
25-10-49  
Superintendent.

(2) 15 3

Telephonic Message.

From

The Asst. Secretary to Govt.  
Edn & P.H. Dept.

To

The Superintendent  
Govt. Press.

15/11  
98/10-11  
IX 10-11

Sub: Govt. Press - Stock taking - Temporary staff.

Ref: Vorr p.c. of t.m. d 25-10-49.

In your letter no. 2 SBC d 7.9.49 the following staff was applied for from 1.10.49 for work connected with stock taking of plant etc in the Govt. Press.

One Foreman on Rs 90-150.

" Junior Foreman on Rs 45-85

Two Asst. Foremen on Rs 35-65

One Senior Warehouse clerk on Rs 80-110.

" Warehouseman on Rs 35-65

Five coolies on Rs 13-8-0 p.m plus DA.

In G.O. 3243 Edn d 24.10.49 sanction was accorded to the employment of the following staff only.

One Junior Foreman on Rs 45-85

Two Asst. Foremen on Rs 35-65

One Warehouseman on Rs 35-65

Five coolies on Rs 13-8-0 p.m + DA.

It is observed from the p.c. of your tm. cited that the staff was actually deputed for duty from 5-10-49. Please state the actual strength of the staff that was deputed and whether substitutes were appointed in the place of those that were deputed. Only if substitutes were appointed in the places of the persons deputed for the work of stock taking, need sanction be accorded for their employment from 5-10-49. Please

clarify the facts. m. m. w.

P.C. to go.  
(please p.c.)  
will do)

9/11/49  
9/11/49

AM  
9/11/49

46

11/2/49

10/10/49

5/5-12

(3) 17

EPH  
C2

From

To

The Asst. Secretary to Govt  
E.P.H. Dept

The Superintendent  
Crash Press.

22/11/49

5-12-49

Sub: Crash Press - Stock taking of plant -  
Temporary staff.

Ref: Your L.M. & 21.11.49.

Please send a post. <sup>copy</sup> of your L.M. inter  
very urgency.

not  
PC w/o  
JA  
3/12/49

3/12/49

6

Handwritten notes in Tamil script, including "மதுரை", "சென்னை", and "பெரிய".

91773

ASST. SECRETARY TO GOVERNMENT  
7 - DEC 1949  
EDUCATION AND PUBLIC HEALTH DEPT.

POST COPY OF TELEPHONIC MESSAGE.

From: The Superintendent, Government Press, Madras.  
To: The Assistant Secretary to Government, Education & Public Health Department, Fort St. George, Madras.  
Date: 21-11-1949.

Sub: Government Press - Stock-taking - temporary staff.  
Ref: Your post copy of telephonic message dated 25-10-49

95680

I have to state that pending Government orders for the sanction of staff for the work connected with the stock-taking (Plant) in the Government Press, Madras the following were actually employed.

- (1) One Senior Foreman on Rs.90-150
- (2) One Junior Foreman on Rs.45-85
- \*(3) One Computer on Rs.45-85
- \*(4) One Despatcher on Rs.35-65
- (5) Five coolies on Rs.13-8-0 plus Dearness allowance from 6-10-1949.

pp. 51.2

\*(Time scale identical with that of Junior Foreman).  
\*(Time scale identical with that of Warehouseman).

P.T.O.

-2-

319  
B  
A  
Appointment of substitutes in the places of the personnel referred to in items (1) to (4) has been deferred pending the sanction of the entire staff originally applied for and duties of the respective posts were performed by their immediate seniors in addition to their current duties as a tentative measure. In the circumstances I request Government may be pleased to accord sanction for the employment of the staff sanctioned in G.O. 3243, Edn., dated 24-10-1949 including one Senior Foreman on Rs. 90-150 in place of an Assistant Foreman on Rs. 35-65 surrendered as explained in my letter dated 14-11-49 giving effect to from 5-10-1949 in the case of superior staff and from 6-10-1949 in the case of coolies. p.1 (U)

Sd/ R. Siddique,  
Superintendent.

Endt. No. SBC dated 6-12-1949.

Government Press,

Copy forwarded to the Assistant Secretary to Government, Education & Public Health Department, Fort St. George, Madras with reference to his telephonic message dated 5-12-1949.

Madras,  
6-12-49.

for Superintendent.

Snr. Govt. Press. Stock taking. Temporary staff-employment.

Ref: G.O. 3243 Edn & 24.10.49.

From the S.G.P. P.C. of t.m. & 25-10-49.

Memo. No. 83404 C/49-2 Edn & 27.12.49

The Govt. decline to reconsider their decision in memo. No. 89214 C/49 & 25-11-49.

2. In partial modification of G.O. 3243 Edn & 24.10.49, the S.G.P. is permitted to employ the ~~five~~ ~~staff sanctioned therein~~ ~~on 6.10.49 in the case of~~ ~~superior staff and 6.10.49 in the case of coolies.~~

The S.G.P. A.Y. Mrs. Fin (para 2 only) etc.

15-12-49

12/12

Sub: Govt. Press. Stock taking. Temporary Staff.

Ref: From the S.G.P. P.C. of L.M. of 25-10-49 & 21/11/49.

p1 CF

p3 D

p8 1/8

p3 D

p3 D

p3 D

A

The S.G.P. requests that effect may be given for the employment of staff sanctioned in G.O. 3243 Edn B, 24.10.49 and also one Senior Foreman on Rs 90-150 in place of one Asst Foreman on Rs 35-65 from 5-10-49 in the case of superior staff and 6.10.49 in the case of coolies. The Govt. considered the question of sanctioning a senior Foreman on Rs 90-150 in lieu of one Asst Foreman on Rs 35-65 and declined to accept the proposal. vide memo. 89214G/49-1 Edn B, 25.11.49.

2. The S.G.P. may be informed that Govt. decline to reconsider their decision at D. Effect may however be given to the employment of the staff sanctioned in G.O. 3243 Edn B, 24.10.49 from 5-10.49 in the case of superior staff and from 6.10.49 in the case of coolies.

3. A draft ~~order~~ memo. is subd. for approval. Finance may see for acceptance.

*[Handwritten signature]*

15-10-49

Fin.

EPH. No. 83404 C/49-1  
15.12.49.



A. 10/3/88 D

X on 1/3/88

Finance (E.III)

In G.O. No. 3243 Education dated 24-10-49, Government sanctioned the employment of the following additional staff in the Government Press upto 4-9-50 for work connected with the stock taking of plant and machinery.

- One Junior Foreman on Rs. 45-85.
- Two Assistant Foreman on Rs. 35-65.

One Warehouseman on Rs. 35-65.  
Five Coolies on Rs. 13-50 plus Dearness Allow.

In the Telephonic Message to the Superintendent, Government Press on page 3 C.F., E & P.H. have specifically stated that, only, if substitutes were appointed in the places of those persons deputed for the work of

san. Geni -2-  
stock taking, need be accorded for their employment from  
5-10-49.

It is now observed from the letter from the  
Superintendent, Government Press, on pages 7-8 C.F. that  
no additional staff was employed for this purpose excepting  
the coolies from 6-10-49 and that the staff in items (1)  
to (4) on page 7 C.F. were deputed for the work without  
any substitutes being appointed in their places. It  
seems sufficient if sanction is now accorded for the  
employment of 5 coolies from 6-10-49 in partial modifi-  
cation of the orders issued in G.O. 3243 Education dated  
24-10-49.

It may be left to the Superintendent, Government  
Press to revert the persons who have been deputed to  
their original places and employ the other additional  
staff sanctioned in G.O. 3243 Education dated 24-10-49.

17/12/49  
17/12/49

19/11/49

E. 20. H.  
C2

The draft as amended  
with ref. to the remarks of Fin.  
also may be used.

50  
22/11/49

23/11/49

5 / 23/12

B on p 8 cf

19/11/49

Items (1) to (4) on p 7 cf

p 3 cf of ①

OS  
180

Fin. no  
85-684 E.M.T.  
19/11/49



17