

(T)

75  
h/b



(T)

2/6

1.

EDUCATION AND PUBLIC HEALTH DEPARTMENT  
(Education)

G.O. No. 2813, 8th September 1949

Rules—Local bodies—Appointment of headmasters and headmistresses of high schools—Amendment to rules—Draft—Published.

✓ 12 of copy made  
Published on the 18-9-49  
an 18-10-49

(11)

1 copy

No 5/C



EDUCATION AND PUBLIC HEALTH DEPARTMENT  
(Education)

G.O. No. 2813, 8th September 1949

Rules—Local bodies—Appointment of headmasters and headmistresses of high schools—Amendment to rules—Draft—Published.

READ—the following paper:—

From the D.P.I., dated 26th May 1949, No. Rc. 537-Gl.-46.

Order—No. 2813, Education, dated 8th September 1949.

The appended notifications will be published in the *Fort St. George Gazette*.

(By order of His Excellency the Governor)

J. M. LOBO PRABHU,  
*Secretary to Government.*

To the Director of Public Instruction.  
All Special Officers of District Boards.  
All Municipal Commissioners (through the Chairmen.)  
To the Inspector of Municipal Councils and Local Boards.  
" Examiner of Local Fund Accounts.  
" Local Administration Department.  
" Legal Department.  
" Superintendent, Government Press (for publication of the notifications in the *Fort St. George Gazette*).

APPENDIX.  
NOTIFICATIONS.

I

The following draft of an amendment to the rules relating to the appointment of headmasters and headmistresses of high schools under district boards, published with Education and Public Health Department Notification, dated the 9th December 1948, at pages 1 to 11 of the Rules Supplement to Part I-B of the *Fort St. George Gazette*, dated the 22nd February 1949, which it is proposed to make in exercise of the powers conferred by sections 70 and 149 (2) (a) of the Madras Local Boards Act, 1920 (Madras Act XIV of 1920) is hereby published for general information, as required by section 200 (a) of the said Act.

Notice is hereby given that the draft will be further proceeded with after six weeks from the date of publication of this notification and that any objection or suggestion which may be received with respect thereto before the expiry of that period will be considered by the Government of Madras.

DRAFT AMENDMENT.

In rule 2 (1) of the said rules, for the first sentence, the following sentence shall be substituted, namely:—

"(1) The President shall send to the Divisional Inspector of Schools or the Inspector of Girls' Schools concerned a list of all the B. T. or B. Ed. Assistants in the service of the district board who have put in a service of not less than ten years and

2

whose names are not already in the panel, together with the President's recommendations as to who, among such persons are in his opinion, fit for inclusion in the panel and a detailed statement of the reasons for such recommendations."

## II

The following draft of an amendment to the rules relating to the appointment of headmasters and headmistresses of high schools under municipal councils published with Education and Public Health Department Notification, dated the 9th December 1948, at pages 1 to 11 of the Rules Supplement to Part I-B of the Fort St. George Gazette, dated the 22nd February 1949, which it is proposed to make in exercise of the powers conferred by sections 73 and 303 (2) (a) of the Madras District Municipalities Act, 1920 (Madras Act V of 1920) is hereby published for general information, as required by section 304 (a) of the said Act.

Notice is hereby given that the draft will be further proceeded with after six weeks from the date of publication of this notification and that any objection or suggestion which may be received with respect thereto before the expiry of that period will be considered by the Government of Madras.

### DRAFT AMENDMENT.

In rule 2 (1) of the said rules, for the first sentence, the following sentence shall be substituted namely:—

"(1) The Appointment Committee shall send to the Divisional Inspector of Schools or the Inspectress of Girls' Schools concerned a list of all the B. T. or B. Ed. Assistants in the service of the municipal council who have put in a service of not less than ten years and whose names are not already in the panel, together with its recommendations as to who among such persons are, in its opinion, fit for inclusion in the panel and a detailed statement of the reasons for such recommendations."

Education Department  
TO  
The Secretary to Government,  
Education & Public Health Department,  
Madras.

R.C.537 G1/46 dated 26-5-49.

Sir,



Local Bodies - Secondary Schools - Panel of candidates  
suitable for appointment as Headmasters - Procedure -  
Amendment to.

Page 24 of 100 in (E)

42204

Under Rule 2(1) of the rules issued with G.O.No.3129 Education dated 9-12-48, the President shall send to the Divisional Inspector of Schools or the Inspectress of Girls' schools concerned, a list of B.T or B.Ed Assistants in the service of the District Board, who have put in a service of not less than 10 years and whose names are not already in the panel and whom he would recommend for inclusion in the panel with a detailed statement of the reasons for such recommendation. The Divisional Inspector and the District Educational Officer sitting together, or the Inspectress of Girls' schools shall draw up a panel of suitable candidates, taking into consideration the list sent by the President and send it to him not later than the 1st May. If the Divisional Inspector or the Inspectress finds that the list does not contain a sufficient <sup>number</sup> of candidates suitable for appointment as headmasters or headmistresses it shall be open to the Divisional Inspector or the Inspectress to call for the lists of other B.Ts and B.Eds in the service of the Board who have not put in ten years of service and draw up the panel from among them.

Thus the Divisional Inspector or the Inspectress has to confine ~~his~~ his or her selection to the names recommended by the President and has no opportunity to see whether any of the names of persons, who have put in not less than 10 years of service has been unjustly overlooked by the President, while making his recommendations to the Inspecting Officers. A certain Divisional Inspector has therefore raised the question whether it is open to him to call for a list of L.T. or B.Ed. Assistants, who have put in more than 10 years of service but whose names are ~~omitted~~ <sup>omitted</sup> by the President, Dist.Board or the Appoint-

P.D.O.

4-2:  
ment Committee of a Municipality. Though he may call for a list of such Assistants, still as the rule now stands, he has to confine himself to the list contemplated in the rule for purposes of drawing up the panel. As this does not seem to be fair, I suggest that necessary amendments may be issued to the above rule, so as to enable the Divisional Inspector or the Inspectress to call for a full list of qualified B.T or B.Ed. Assistants from the local Body and to consider any of the names in the full list for purposes of inclusion in the panel, if it is felt by the Divisional Inspector or the Inspectress that the name of a senior qualified Assistant has been omitted by the President in his list without valid reasons.

Yours faithfully,

*Thiruvananthapuram*  
for Director of Public Instruction.

6/30/5.  
31-5

16/86 P.H.  
E. & P.H. (G2).  
Bodies  
42204/49.  
DP in P.H. 8/9  
RULES - Local Boards - Appointment of Headmasters and Headmistresses of high schools - Amendment to rules - Draft - Published.

From the D.P.I., No. Rc.537-G1-46 dated 26-5-49.

ORDER NO. 2813 EDN., DATED 8.9.49.

The appended notification will be published in the Fort St. George Gazette.

To

The D.P.I.  
All Spl. Officers of Dt.Bds.  
All Ml.Comms. thro' the Chairman.  
The Insp. of Ml.Cls. & L.Bds.  
The Examr. of L.F.Accts.  
The L.A. Dept.  
The Legal Dept.  
The S.G.P. (for publ. of the notifications in the F.S.G.G.)  
19849.

J.M.Lobo Perabhu  
Secretary to Govt.  
2000  
2000

2  
--APPENDIX--

P.T.O. -2-

APPENDIX.  
NOTIFICATION.

I

The following draft of an amendment to the rules relating to the appointment of headmasters and headmistresses of high schools under district boards published <sup>with Education and Public Health Department</sup> ~~with Education and Public Health Dept~~ notification dated the 9th December 1948 ~~at pages~~ <sup>as pages</sup> 1 to 11. of the Rules Supplement to Part I-B of the Fort St. George Gazette dated the 22nd February, 1949, which it is proposed to make in exercise of the powers conferred by sections.70 and 199(2)(a) . . . . . of the Madras Local Boards Act, 1920. (Madras Act. XIV. of 1920). . . . . is hereby published for general information, as required by section 200(a). . . . . of the said Act.

Notice is hereby given that the draft will be further proceeded with after six weeks from the date of publication of <sup>this</sup> the notification and that any objection or suggestion which may be received with respect thereto before the expiry of that period will be considered by the Govt. of Madras.

DRAFT AMENDMENT.

In rule 2(1) of the said rules, for the first sentence, the following sentence shall be substituted namely:-

"(1) The President. . . . . send to the Divisional Inspector of Schools or the Inspectress of Girls' Schools <sup>Concerned</sup> a complete list of <sup>all the</sup> B.T. or B.Ed. Assistants in the service of the district board . . . who have put in a service of not less than ten years and whose names are not already <sup>in</sup> on the panel, together with the President's <sup>who among such</sup> <sup>are</sup> recommendations as to the persons who <sup>in his</sup> . . . opinion are fit for inclusion in the panel and <sup>a detailed statement of</sup> ~~and~~ the reasons for such recommendations."

19841 2/8/49 3 (PTD)

APPENDIX.  
NOTIFICATION.

II

The following draft of an amendment to the rules relating to the appointment of headmasters and headmistresses of high schools under municipal councils published with Education and Public Health Department Notification *mm* dated the 9<sup>th</sup> December 1948 at pages 1 to 11 of the Rules Supplement to Part I-B of the Fort St. George Gazette dated the 22<sup>nd</sup> February 1949, which it is proposed to make in exercise of the powers conferred by sections 73 and 303(2)(a) . . . . . of the Madras District Municipalities Act, 1920 (Madras Act V of 1920), *mm* is hereby published for general information, as required by section 304(a) . . . . . of the Act.

Notice is hereby given that the draft will be further proceeded with after six weeks from the date of publication of <sup>this</sup> notification and that any objection or suggestion which may be received with respect thereto before the expiry of that period will be considered by the Govt. of Madras.

DRAFT AMENDMENT.

INR rule 2(1) of the said rules, for the first sentence, the following sentence shall be substituted namely:-

"(1) The Appointment Committee *mm* send to the Divisional Inspector of Schools or the Inspector of Girls' Schools <sup>concerned</sup> a <sup>(all)</sup> complete list of B.T. or B.Ed. Assistants in the service of the municipal council who have put in a service of not less than ten years and whose names are not already <sup>(in)</sup> on the panel, together with the ~~Appointment Committee's~~ <sup>(who among such)</sup> *mm* recommendations as to the persons <sup>(are)</sup> in <sup>its</sup> opinion, are fit for inclusion in the panel and a detailed statement of the reasons for such recommendations."

G.M. 3129 E  
9-12-48 (E)

p27 (E)

19.12.48

22.12.48

4



EDUCATION AND PUBLIC HEALTH DEPARTMENT  
(Education)

G.O. No. 2813, 8th September 1949

Rules—Local bodies—Appointment of headmasters and headmistresses of high schools—Amendment to rules—Draft—Published.

READ—the following paper:—

From the D.P.I., dated 26th May 1949, No. Rc. 537-GI-46.

Order—No. 2813, Education, dated 8th September 1949.

The appended notifications will be published in the Fort St. George Gazette.

(By order of His Excellency the Governor)

J. M. LOBO PRABHU,  
Secretary to Government.

To the Director of Public Instruction.  
All Special Officers of District Boards.  
All Municipal Commissioners (through the Chairmen.)  
To the Inspector of Municipal Councils and Local Boards.  
„ Examiner of Local Fund Accounts.  
„ Local Administration Department.  
„ Legal Department.  
„ Superintendent, Government Press (for publication of the notifications in the Fort St. George Gazette).

APPENDIX.  
NOTIFICATIONS.

I

The following draft of an amendment to the rules relating to the appointment of headmasters and headmistresses of high schools under district boards, published with Education and Public Health Department Notification, dated the 9th December 1948, at pages 1 to 11 of the Rules Supplement to Part I-B of the Fort St. George Gazette, dated the 22nd February 1949, which it is proposed to make in exercise of the powers conferred by sections 70 and 199 (2) (a) of the Madras Local Boards Act, 1920 (Madras Act XIV of 1920) is hereby published for general information, as required by section 200 (a) of the said Act.

Notice is hereby given that the draft will be further proceeded with after six weeks from the date of publication of this notification and that any objection or suggestion which may be received with respect thereto before the expiry of that period will be considered by the Government of Madras.

DRAFT AMENDMENT.

In rule 2 (1) of the said rules, for the first sentence, the following sentence shall be substituted, namely:—

“(1) The President shall send to the Divisional Inspector of Schools or the Inspector of Girls' Schools concerned a list of all the B. T. or B. Ed. Assistants in the service of the district board who have put in a service of not less than ten years and

PRESS SLIP.

ORDINARY. 10 SEP 1949 P. H. URGENT (a). SPECIAL (a). DEPARTMENT.

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently or as special the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.  
(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item had been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.  
(c) For rules regarding printing of notes, see the chapter on printing and proof correction in the Secretariat Office Manual.  
(d) The number of copies and the details of distribution should be filled in by the Superintendent or clerk concerned.  
(e) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.  
(f) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked special of urgent unnecessarily, he should send the Press slip to the Assistant Secretary with a remark to that effect.  
(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Assistant Secretary any instance of incomplete or careless editing.  
(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.  
(d) This slip should be returned by the Press to the Secretariat when proofs are furnished: it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.  
(e) The names of the Secretary and Ministers or Advisers should be printed in full when they occur on the right hand side, only the first time when they appear on the left side, the initials alone being printed later.

Current No. 42204/1949, dated 1949.  
G.O. No. 2213, dated 8-9-1947.

Number of MS. pages sent { (b) Correspondence.....  
(c) Notes.....

Brief subject: Rules - Local Bodies - Appointment of Headmasters and Headmistresses of High Schools. Amended to Rules 2 and 3. Published.

| (d) Number of copies required when struck off (not including copies for volumes and editors' table which are retained in the Press). | "Press" copies to supply on requisitions for purchase by the public. | Complete correspondence and orders. | Notes. |
|--------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|-------------------------------------|--------|
| (1)                                                                                                                                  | (2)                                                                  | (3)                                 | (4)    |

|                              |   |   |  |
|------------------------------|---|---|--|
| FOR RECORD.*                 |   |   |  |
| Madras Records ...           | 4 | 6 |  |
| Ooty Records ...             |   |   |  |
| For filing with original ... |   |   |  |
| Total ...                    |   | 7 |  |

| Signature copies                      | Letter only. | Complete G.O. | (b) Special issue copies of G.O. |         | Notes. |
|---------------------------------------|--------------|---------------|----------------------------------|---------|--------|
|                                       |              |               | No.                              | Papers. |        |
| India Office.....                     |              | 4             |                                  |         |        |
| Govt. of India.....Dept.              |              |               |                                  |         |        |
| Revenue Department.....               |              |               |                                  |         |        |
| Public Works Department.....          |              |               |                                  |         |        |
| Local Administration Department.....  |              |               |                                  |         |        |
| Education and Public Health Dept.     |              |               |                                  |         |        |
| Public Dept.....                      |              |               |                                  |         |        |
| Home Dept.....                        |              |               |                                  |         |        |
| Dev. Dept.....                        |              |               |                                  |         |        |
| Finance Dept.....                     |              |               |                                  |         |        |
| Legal Dept.....                       |              |               |                                  |         |        |
| Seott. of the Madras Legislature..... |              |               |                                  |         |        |
| Total ...                             |              |               |                                  |         |        |
| Spare copies.                         |              |               |                                  |         |        |
| The... D. P. J.                       |              | 60            |                                  |         |        |
| The... S. O. of St. Pds.              |              | 24            |                                  |         |        |
| The... Comm. & M. Mys.                |              | 91            |                                  |         |        |
| The... H. M. S. C. S.                 |              | 5             |                                  |         |        |
| The... M. S. S. S. S.                 |              | 35            |                                  |         |        |
| The... L. A.                          |              | 1             |                                  |         |        |
| The... Legal                          |              | 1             |                                  |         |        |
| The... S. L. P. (for public)          |              | 1             |                                  |         |        |
| The... M. S. S. S.                    |              | 1             |                                  |         |        |
| The... Sp. Copies                     |              | 20            |                                  |         |        |
| The...                                |              |               |                                  |         |        |
| The...                                |              |               |                                  |         |        |
| The...                                |              |               |                                  |         |        |
| The...                                |              |               |                                  |         |        |
| Total ...                             |              | 238           |                                  |         |        |

Copies distributed on...  
as distributed on...  
To be initialed and dated.

whose names are not already in the panel together with the President's recommendations as to who, among such persons are in his opinion, fit for inclusion in the panel and a detailed statement of the reasons for such recommendations.

II

The following draft of an amendment to the rules relating to the appointment of headmasters and headmistresses of high schools under municipal councils published with Education and Public Health Department Notification, dated the 9th December 1948, at pages 1 to 11 of the Rules Supplement to Part I-B of the Fort St. George Gazette, dated the 22nd February 1949, which it is proposed to make in exercise of the powers conferred by sections 73 and 303 (2) (a) of the Madras District Municipalities Act, 1920 (Madras Act V of 1920) is hereby published for general information, as required by section 304 (a) of the said Act.

Notice is hereby given that the draft will be further proceeded with after six weeks from the date of publication of this notification and that any objection or suggestion which may be received with respect thereto before the expiry of that period will be considered by the Government of Madras.

DRAFT AMENDMENT.

In rule 2 (1) of the said rules, for the first sentence, the following sentence shall be substituted namely:—

"(1) The Appointment Committee shall send to the Divisional Inspector of Schools or the Inspector of Girls' Schools concerned a list of all the B. T. or B. Ed. Assistants in the service of the municipal council who have put in a service of not less than ten years and whose names are not already in the panel, together with its recommendations as to who among such persons are, in its opinion, fit for inclusion in the panel and a detailed statement of the reasons for such recommendations."

TO PRESS, MADRAS.

A

Please send proof in duplicate. The papers have been carefully edited.

B

Proof returned corrected. Please strike off and send number of copies as indicated.

Type may be released after usual interval at once.

C

As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated. Type may be released after usual interval.

N. Amirthalingam Clerk.

N. Amirthalingam Clerk.

.....Clerk.

N. V. Srinivasan Supt.

N. V. Srinivasan Supt.

.....Supt.

SPECIAL INSTRUCTIONS.

Certified that the number of copies indented for is the minimum required.

V. Ramaswami Assistant Secretary to Govt.

29.4.49

TO BE FILLED IN BY THE PRESS.

| Diary.                                        | Initials of Press official. |
|-----------------------------------------------|-----------------------------|
| Received in Press on.....                     | 12.8.48                     |
| First proof furnished on.....                 | 21.9.48                     |
| Call for revised proof received on.....       |                             |
| Revised proof furnished on.....               |                             |
| Corrected proof received for striking on..... | 26.8.48                     |
| Final copies supplied on.....                 |                             |

E. & P.H. (G2).

From the D.P.I., No. Rc.537-61-46 dated 26th May 49.

RULES - Local bodies - Headmasters and Headmistresses of High Schools - Procedure - Amendment.

Under rule 2(1) of the rules for the appointment of Headmasters and Headmistresses of High Schools under local bodies, the President of the District Board is <sup>required</sup> to send to the Divisional Inspector of Schools or the Inspectress of Girls' Schools concerned a list of B.T. or B.Ed. Assistants in the service of the district board who have put in a service of not less than 10 years and whose names are not already on the panel and whom he would recommend for inclusion in the panel, with a detailed statement of the reasons for such recommendation. This list is to be sent in December immediately preceding the year in which the panel is to be drawn up. The rule relating to municipalities runs on similar lines.

2. According to the rules referred to in para 1, the President, in the case of district boards, and the Appointment Committee in the case of Municipal Councils send to the Divl. Inspr. or the Inspectress a list of B.T. or B.Ed. Asstts. with 10 years' service whom they would recommend for inclusion in the panel. From the wording of the rules, it appears as if power is given to the Pdt. or the Appointment Committee to omit names of persons with 10 years' service who, in their opinion, are unfit for inclusion in the panel. A Divl. Inspr. has asked whether it is open to him to call for a complete list of L.T. or B.Ed. Asstts. including those omitted by the Pdt. or the Appointment Committee. Though the wording of the rule ~~does~~ does not preclude the submission of a complete list of L. Asstts., yet it appears as if the intention is to require the submission only of a list of the names of persons who in the opinion of the authorities of the Dt. Bd. or the Ml. Cl. are fit for inclusion in the panel. The present provision as thus interpreted seems to give room for <sup>acts of</sup> injustice on the part of the authorities referred to who may arbitrarily and without justification omit names from the lists. As observed by the D.P.I. this does not seem to be fair. In this view it is for consideration whether rule 2(1) of the two sets of rules may be

be suitably amended. If so, the list to be sent may be "a complete list of the B.T. and B.Ed. Asstts. in the service of the district board, who have put in a service of not less than <sup>municipal Council</sup> ten years and whose names are not already on the panel, together with the President's/the Appointment Committee's recommendations as to the persons from among those in the list who in his/their opinion are fit for inclusion in the panel and a detailed statement of the reasons for such recommendations."

3. It is seen that in several cases no personal files are maintained as regards the conduct and work of the Assistants. Recently one or two S.O's stated that no personal files <sup>in the case of L.T. Assts.</sup> are maintained. The maintenance of such files would facilitate the preparation of the panel. It is for consideration whether the D.P.I. may be asked to look into this matter separately and submit a report as to the present position and what <sup>action is</sup> necessary to remedy it.

A draft notification embodying the amendment suggested in para 2 above may be ~~prepared~~ prepared and sent to Legal for scrutiny.

18/7/49

S/19/7

Legal

LEGAL DEPARTMENT

Seen in Legal. Whether the rules relating to the appointment of headmasters and headmistresses in local board and municipal schools should be amended as suggested at A above is a matter of policy for the administrative department to decide. The exact form of the amendment may be settled at the time the draft notification is sent to this department for scrutiny.

21.7.49

38PH

18/7/49

A

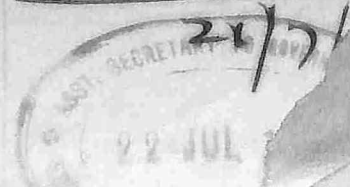
All details relating to teachers are available in the District Inspection reports written by the inspecting officers. Hence it seems unnecessary to pursue this question

18/7/49

EST. H. No. 42204/49-1 E  
19.7.49



56364  
Legal No 9201/49



EST. H. No. 42204-49-2

23.8.49



Legal No. No. 10736/49-1  
26.8.49



Notes on the previous paper  
A draft order ~~is~~ submitted for approval. Legal may see the file for scrutiny of the drafts suggested -

19.8.49

18/7/49

S/23/8 Legal

LEGAL DEPARTMENT.

The alterations indicated in red ink on the draft notification may be made.

26/8/49

EST. H. (92)

The Amendments to the Rules for appointment of Headmasters and Headmistresses of High Schools of local bodies proposed as in the draft below are designed with a view to making the provision for consideration of the claims of all persons ~~technically~~ qualified for appointment as headmasters when drawing up the Panel and thereby making the procedure relating to the Panel more perfect than it is now. The (Edn) may see -

2.9.49

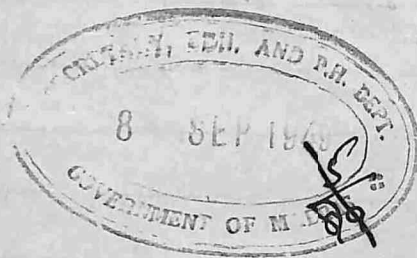
3.9.49

5 Hm (Edn)

4  
The amendment  
clarifies that the entire  
list of teachers possessing the  
prescribed qualifications is  
sent to the Divisional Inspector  
for selection to the panel of  
headmasters

W. A. (S. L.)

18  
29  
879



Q. O. sent when  
on 9.9.48.

Copy forwarded to  
on 24.9.48

250

10/10/48  
P. 10-22

217