



EDUCATION AND PUBLIC HEALTH DEPARTMENT
(Education)

G.O. No. 2811, 8th September 1949

Elementary Education Act—Rules—Certain forms prescribed—Revision—
Draft amendments—Confirmed.

(13)

RS.

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EDUCATION AND PUBLIC HEALTH DEPARTMENT
(Education)

G.O. No. 2811, 8th September 1949

Elementary Education Act—Rules—Certain forms prescribed—Revision—
Draft amendments—Confirmed.

READ—the following papers :—

G.O. No. 891, Education, dated 28th March 1949.

From the Director of Public Instruction, dated 10th August 1949, No. 189-M/49.

Order—No. 2811, Education, dated 8th September 1949.

In G.O. No. 891, Education, dated 28th March 1949, the Government published for general information and criticism a draft of certain amendments to the rules framed under Madras Elementary Education Act relating to the forms of record sheet, defaulters' list and application for admission. The Director of Public Instruction has suggested certain further alterations to the forms of record sheet and defaulters' list. These have been incorporated.

The draft amendments are hereby confirmed.

2. The appended notification will be published in the *Fort St. George Gazette*.

(By order of His Excellency the Governor)

J. M. LOBO PRABHU,
Secretary to Government.

To the Director of Public Instruction.
" Special Officers of District Boards.
" Examiner of Local Fund Accounts.
" Executive Authorities of Municipal Councils (through the Chairmen concerned).
" Commissioner, Corporation of Madras (through the Mayor).
" Superintendent, Government Press.
" Legal Department.

APPENDIX.

NOTIFICATION.

In exercise of the powers conferred by section 56 of the Madras Elementary Education Act, 1920 (Madras Act VIII of 1920), His Excellency the Governor of Madras hereby makes the following amendment to the rules published with Law (Education) Department Notification No. 45, dated the 21st February 1922, at pages 146-178 of Part I-B of the *Fort St. George Gazette*, dated the 21st February 1922, as subsequently amended:—

AMENDMENTS.

In the said rules—

(1) for rule 5 under the heading "Section 44—Compulsory Elementary Education", the following rule shall be substituted, namely:—

"5. A school record sheet shall be maintained for each pupil in the school by the Headmaster in the form in Appendix 3. The reference numbers of defaults, if any, shall be entered in the record sheet by the Headmaster at the end of each quarter. Such record sheet shall be issued to the pupil on leaving the school and shall be produced by the pupil when joining another school. The Headmaster shall sign in the record sheet before it is issued. When the record sheet is so issued, the Headmaster of the school which the pupil has left shall keep a copy of the entries therein in a register maintained for the purpose. He shall sign at the end of each calendar year in the register."

(2) for Appendices 2, 3 and 4, the following shall be substituted, namely:—

" APPENDIX 2.

(Section 44—rule 3.)

Application for Admission into a School.

- 1 Name of school.
- 2 Name of pupil.
- 3 Religion, caste and sex.
- 4 Date of birth.
- 5 Residence.
- 6 Name of parent with occupation and residence.
- 7 Name of guardian with occupation and residence.
- 8 Schools previously attended by the pupil.

I certify that the information given above is correct, that the pupil has not attended any other school besides those mentioned above, and that no fees are due on his account to any school which he has attended.

2. I hold myself responsible for the regular attendance of the pupil and am liable for the penalty for his defaults.

Date

Signature of parent or guardian.

NOTE.—(1) Satisfactory evidence in regard to the date of birth must be insisted upon. Headmasters will be held responsible for the accurate entry in the admission register of the date of birth.

(2) The use of this form is obligatory in areas where compulsory education has been introduced, but optional in others.

(Section 44—rule 5.)

Record Sheet.

(To be kept in the school and issued to a pupil on leaving the school.)

Name of pupil (in full)

Admission No.

Date of admission

Date of birth

Religion and caste

Name of parent (in full)

Name of guardian (in full)

Residence of the parent or guardian responsible for the pupil's regular attendance

<i>Name of school.</i>								
<i>Date of admission.</i>								
<i>Standard.</i>	<i>First quarter *</i>		<i>Second quarter *</i>		<i>Third quarter *</i>		<i>Fourth quarter *</i>	
<i>W.</i>								
<i>P.</i>								
<i>Reference No. of the default, if any.</i>								
<i>Standard.</i>								
<i>W.</i>								
<i>P.</i>								
<i>Reference No. of the default, if any.</i>								
<i>Standard.</i>								
<i>W.</i>								
<i>P.</i>								
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<i>Standard.</i>								
<i>W.</i>								
<i>P.</i>								
<i>Reference No. of the default, if any.</i>								
<i>Date of leaving.</i>								
<i>Progress and conduct.</i>								
<i>Signature of headmaster at the end of each calendar year.</i>								
<i>Signature of headmaster before the issue of the record sheet when the pupil leaves the school.</i>								

* With reference to the calendar year, if during any quarter the pupil was promoted from one standard to another, the standard, W. and P. and Reference No. of the default (if any) will be shown in two lines for that quarter, each line corresponding to one of the two standards studied in that quarter.

Attained the age prescribed.....

Completed the fifth standard course on.....

Signature of pupil.....

Headmaster of the school in which the prescribed age was attained or Standard V was completed.

(i) The date of birth should be taken from the admission application.

(ii) No record should be opened if the pupil has been in another school in a compulsory area. The headmaster should, in such cases, request the Deputy Inspector * to secure the record sheet from the school in which the pupil was previously reading.

(iii) In areas where Compulsory Elementary Education has been introduced on or after the 1st August 1945 compulsion cannot be enforced in the case of a boy if he has completed 14 years of age and in the case of a girl if she has completed 12 years of age. Compulsion may however be enforced up to the age of 14 if the girl is reading in a special girls' school functioning in those areas. In other areas, compulsion cannot be enforced in respect of children of either sex if they have completed 12 years of age.

(iv) The Deputy Inspector or Supervisor should sign in the remarks column whenever he scrutinizes the record sheet. The Headmaster should also sign in the remarks column in token of the correctness of the entries made in his school when the record sheet is transferred to the Headmaster of another school.

* Except when otherwise directed.

APPENDIX 4.

(Section 44—rule 11.)

Defaulters' list of pupils $\frac{\text{at school}}{\text{not at school}}$ for the month ending

								Name and address of school									
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				(10)	(11)	(12)	(13)	(14)	(15)
Serial number.	Mission No. and Record sheet No.	Name of pupil.	Standard.	Name and address of parent or guardian.	Date of birth.	Date of admission.	Whether attended for thirty working days.	Nature of default period of absence by days in each month of the quarter.				Cause of absence if known and whether verified and found true by the Headmaster or Attendance Officer.	Reference No. of previous default.	Nature of penalty imposed for the last of the default in the previous column.	Date of issue of notice by the President, attendance committee.	Date of report to the District Educational Officer.	Reference No. of default.
								First.	Second.	Third.	Total.						
Certified that no defaulter's name has been left out or struck off the rolls.																	

Certified that no defaulter's name has been left out or struck off the rolls.

Countersignature of the President, attendance committee.

Signature of Headmaster or Headmistress.

NOTE.—(i) In areas where compulsion is in force under sub-clause (a), or (b), or (c) under section 44 of the Madras Elementary Education Act two kinds of defaulters' lists have to be prepared, one for children of school-age who have committed default at school (by absence for 15 days or more in a quarter) and the other for children of school-age who are not at school. In the case of children not at school columns (7), (8) and (9) may be kept blank.

(ii) Columns (13) and (14) may be filled in after action is taken by the President of the attendance committee or the District Educational Officer, as the case may be, against the defaulters."



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(Education)

G.O. No. 2811, 8th September 1949

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(Appendix)

APPENDIX. NOTIFICATION.

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AMENDMENTS.

In the said rules—

(1) for rule 5 under the heading "Section 44—Compulsory Elementary Education", the following rule shall be substituted, namely:—

"5. A school record sheet shall be maintained for each pupil in the school by the headmaster in the form in Appendix 3. The reference numbers of defaults, if any, shall be entered in the record sheet by the headmaster at the end of each quarter. Such record sheet shall be issued to the pupil on leaving the school and shall be produced by the pupil when joining another school. The headmaster shall sign in the record sheet before it is issued. When the record sheet is so issued, the headmaster of the school which the pupil has left shall keep a copy of the entries therein in a register maintained for the purpose. He shall sign at the end of each calendar year in the register."

(2) for Appendices 2, 3 and 4, the following shall be substituted, namely:—

"APPENDIX 2.

(Section 44—rule 3.)

Application for Admission into a School.

- 1 Name of school.
- 2 Name of pupil.
- 3 Religion, caste and sex.
- 4 Date of birth.
- 5 Residence.
- 6 Name of parent with occupation and residence.
- 7 Name of guardian with occupation and residence.
- 8 Schools previously attended by the pupil.

I certify that the information given above is correct, that the pupil has not attended any other school besides those mentioned above, and that no fees are due on his account to any school which he has attended.

2. I hold myself responsible for the regular attendance of the pupil and am liable for the penalty for, his defaults.

Date

Signature of parent or guardian.

NOTE.—(1) Satisfactory evidence in regard to the date of birth must be insisted upon. Headmasters will be held responsible for the accurate entry in the admission register of the date of birth.

(2) The use of this form is obligatory in areas where compulsory education has been introduced, but optional in others.

APPENDIX 3. (Section 44—rule 5.) Record Sheet.

(To be kept in the school and issued to a pupil on leaving the school.)

Name of pupil (in full)
Admission No.
Date of admission
Date of birth
Religion and caste
Name of parent (in full)
Name of guardian (in full)
Residence of the parent or guardian responsible for the pupil's regular attendance.

Name of school.	First quarter *				Second quarter *				Third quarter *				Fourth quarter *				Date of leaving.	Progress and conduct.	Signature of headmaster at the end of each calendar year.	Signature of headmaster before the issue of the record sheet when the pupil leaves the school.
	Date of admission.	Standard.	W.	P.	Reference No. of the default, if any.	Standard.	W.	P.	Reference No. of the default, if any.	Standard.	W.	P.	Reference No. of the default, if any.	Standard.	W.	P.	Reference No. of the default, if any.			

W = Working days.

P = Days present.

* With reference to the calendar year, if during any quarter the pupil was promoted from one standard to another, the standard W. and P. and Reference No. of the default (if any) will be shown in two lines for that quarter, each line corresponding to one of the two standards studied in that quarter.

Attained the age prescribed.....
Completed the fifth standard course on.....
Signature of pupil.....

Headmaster of the school in which the prescribed age was attained or Standard V was completed.

(i) The date of birth should be taken from the admission application.

(ii) No record should be opened if the pupil has been in another school in a compulsory area. The headmaster should, in such cases, request the Deputy Inspector to secure the record sheet from the school in which the pupil was previously reading.

(iii) In areas where Compulsory Elementary Education has been introduced on or after the 1st August 1945 compulsion cannot be enforced in the case of a boy if he has completed 14 years of age and in the case of a girl if she has completed 12 years of age. Compulsion may however be enforced up to the age of 14 if the girl is reading in a special girls' school functioning in those areas. In other areas, compulsion cannot be enforced in respect of children of either sex if they have completed 12 years of age.

(iv) The Deputy Inspector or Supervisor should sign in the remarks column whenever he scrutinizes the record sheet. The headmaster should also sign in the remarks column in token of the correctness of the entries made in his school when the record sheet is transferred to the headmaster of another school.

* Except when otherwise directed.

APPENDIX 4.

(Section 44—rule 11.)

Defaulters' list of pupils $\frac{\text{at school}}{\text{not at school}}$ for the month ending.

Name and address of school

Serial number.	Admission No. and Record sheet No.	Name of pupil.	Standard.	Name and address of parent or guardian.	Date of birth.	Date of admission.	Whether attended for thirty working days.	Nature of default period of absence by days in each month of the quarter.	Cause of absence if known and whether verified and found true by the Headmaster or Attendance Officer.	Reference No. of previous default.	Nature of penalty imposed for the last of the default in the previous column.	Date of issue of notice by the President, attendance committee.	Date of report to the District Educational Officer.	Reference No. of default.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	First. Second. Third. Total.		(11)	(12)	(13)	(14)	(15)
								(9)						

Countersignature of the President, attendance committee.

Signature of Headmaster or Headmistress.

NOTE.—(i) In areas where compulsion is in force under sub-clause (a), or (b), or (c) under section 44 of the Madras Elementary Education Act two kinds of defaulter's lists have to be prepared, one for children of school-age who have committed default at school (by absence for 15 days or more in a quarter) and the other for children of school-age who are not at school. In the case of children not at school columns (7), (8) and (9) may be kept blank.

(ii) Columns (13) and (14) may be filled in after action is taken by the President of the attendance committee or the District Educational Officer, as the case may be, against the defaulters.

Certified that no defaulter's name has been left out or struck off the rolls.

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Date

Signature of parent or guardian.

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Name of pupil (in full)
Admission No.
Date of admission
Date of birth
Religion and caste
Name of parent (in full)
Name of guardian (in full)
Residence of the parent or guardian responsible for the pupil's regular attendance.

Name of school.	First quarter *				Second quarter *				Third quarter *				Fourth quarter *				Date of leaving.	Progress and conduct.	Signature of headmaster as the end of each calendar year.	Signature of headmaster before the issue of the record sheet when the pupil leaves the school.
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W = Working days.

P = Days present.

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Completed the fifth standard course on.....	
Signature of pupil.....	

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* Except when otherwise directed.

APPENDIX 4.

(Section 44—rule 11.)

Defaulters' list of pupils $\frac{\text{at school}}{\text{not at school}}$ for the month ending.

(1)	Serial number.
(2)	Admission No. and Record sheet No.
(3)	Name of pupil.
(4)	Standard.
(5)	Name and address of parent or guardian.
(6)	Date of birth.
(7)	Date of admission.
(8)	Whether attended for thirty working days.
Name and address of school	
Nature of default period of absence by days in each month of the quarter.	
First. Second. Third. Total.	
(9)	
(10)	Cause of absence if known and whether verified and found true by the Headmaster or Attendance Officer.
(11)	Reference No. of previous default.
(12)	Nature of penalty imposed for the last of the default in the previous column.
(13)	Date of issue of notice by the President, attendance committee.
(14)	Date of report to the District Educational Officer.
(15)	Reference No. of default.

Countersignature of the President, attendance committee.

Signature of Headmaster or Headmistress.

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Certified that no defaulter's name has been left out or struck off the rolls.

ORDINARY.

PRESS SLIP.

PREFERENCE.

URGENT (a).

DEPARTMENT.

Current No. 67528/32/49, dated 6. 9. 1949.
 G.O. No. 2811, dated 8. 9. 1949.

Number of MS. pages sent { (b) Correspondence 6
 (b¹) Notes Nil.

Brief subject: *66 Edu Act - Rule - Certain forms prescribed - Revision - Draft Amendment - Confirmed*

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INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item had been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b¹) For rules regarding printing of notes, see rule 315 of the Office Manual.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, only the first time when they appear on the left side, the initials alone being printed later.

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Supt.	Supt.	Supt.

SPECIAL INSTRUCTIONS.

Certified that the number of copies intended for is the minimum required.

E.P.H. (B2) Dept.

Dist. Secretary to Govt.

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10/11/49
J. P. H. (B2) Dept.

p 1-2 CF

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" " S. O. A. of St. Ods.
" " Examiner of L. & A. Cds.
" " Executive Authorities
" " S. O. P. (Concerned)
" " Legal Dept.

16/11/49 Pub
EPH(B2)

Sub. Ele. Edu. Act. - Rules - certain for prescribed under Revision -
Draft Amendments - Confirmed.

Read: Cro No 891 Edu. 28-3-1949

Read also from the D. P. J. 189 H/49 d 10/8/49.

Order No. 2811 Edu. d. 8-9-49.

In Cro No 891 Edu. d. 28-3-49, the Govt. published for general information and criticism a draft of amendments to the rules framed under Madras Ele. Edu. Act relating to the forms of record sheets, defaulters' list and application for admission. The D. P. J. suggested certain alterations to the forms of Record sheet and defaulter's list. These have been incorporated in the forms.

The draft amendments are hereby confirmed.

2/ The appended notification will be published in the Fort St. George Gazette.

25/8/49
18/9

2

APPENDIX.
NOTIFICATION.

In exercise of the powers conferred by section 56 of the Madras Elementary Education Act, 1920 (Madras Act VIII of 1920), His Excellency the Governor of Madras hereby makes the following amendment to the rules published with Law (Education) Department Notification No. 45, dated the 21st February 1922, at pages 146-178 of Part I-B of the Fort St. George Gazette, dated the 21st February 1922, as subsequently amended :—

Amendments

In the said rules—

(1) for rule 5 under the heading "Section 44—Compulsory Elementary Education", the following rule shall be substituted, namely :—

"5. A school record sheet shall be maintained for each pupil in the school by the headmaster in the form in Appendix 3. The reference numbers of defaults, if any, shall be entered in the record sheet by the headmaster at the end of each quarter. Such record sheet shall be issued to the pupil on leaving the school and shall be produced by the pupil when joining another school. The headmaster shall sign in the record sheet before it is issued. When the record sheet is so issued, the headmaster of the school which the pupil has left shall keep a copy of the entries therein in a register maintained for the purpose. He shall sign at the end of each calendar year in the register."

(2) for Appendices 2, 3 and 4, the following shall be substituted, namely :—

" APPENDIX 2.

(Section 44—~~Rule 3.~~)

Application for admission into a school.

- 1 Name of school.
- 2 Name of pupil.
- 3 Religion, caste and sex.
- 4 Date of birth.
- 5 Residence.
- 6 Name of parent, with occupation and residence.
- 7 Name of guardian with occupation and residence.
- 8 Schools previously attended by the pupil.

I certify that the information given above is correct, that the pupil has not attended any other school besides those mentioned above, and that no fees are due on his account to any school which he has attended.

2. I hold myself responsible for the regular attendance of the pupil and am liable for the penalty for his defaults.

Date

Signature of parent or guardian.

NOTE.—(1) Satisfactory evidence in regard to the date of birth must be insisted upon. Headmasters will be held responsible for the accurate entry in the admission register of the date of birth.

(2) The use of this form is obligatory in areas where compulsory education has been introduced, but optional in others.

APPENDIX 3.
(Section 44—Rule 5.)
Record Sheet.

(To be kept in the school and issued to a pupil on leaving the school.)

Name of pupil (in full)
Admission No.
Date of admission
Date of birth
Religion and caste
Name of parent (in full)
Name of guardian (in full)
Residence of the parent or guardian responsible for the pupil's regular attendance.

Name of school.	Date of admission.	First quarter*			Second quarter*			Third quarter*			Fourth quarter*		
		Standard.	W.	P.	Reference No. of the default, if any.	Standard.	W.	P.	Reference No. of the default, if any.	Standard.	W.	P.	Reference No. of the default, if any.

Date of leaving.

Progress and conduct.

Signature of headmaster at the end of each calendar year.

Signature of headmaster before the issue of the record sheet when the pupil leaves the school.

W = Working days.

* With reference to the calendar year, if during any quarter the pupil was promoted from one standard to another, the standard, W. and P. and Reference No. of the default (if any) will be shown in two lines for that quarter, each line corresponding to one of the two standards studied in that quarter.

Attained the age prescribed.....
Completed the fifth standard course on.....
Signature of pupil.....

P = Days present.

Headmaster of the school in which the prescribed age was attained or Standard V was completed.

(i) The date of birth should be taken from the admission application.
(ii) No record should be opened if the pupil has been in another school in a compulsory area. The headmaster should, in such cases, request the Deputy Inspector * to secure the record sheet from the school in which the pupil was previously reading.

(iii) In areas where compulsory education has been introduced on or after 1-8-45 the first August 1945 compulsion cannot be enforced in the case of a boy if he has completed 14 years of age and in the case of a girl if she has completed 12 years of age. Compulsion may however be enforced upto the age of 14 if the girl is reading in a special girls' school functioning in those areas. In other areas, compulsion cannot be enforced in respect of children of either sex if they have completed 12 years of age.

(iii) Compulsion cannot be entered in the case of a non-Muslim boy after he has attained the age of 12 years (i.e., completed 12 years), in the case of a Muslim boy, 13 years, in the case of a non-Muslim girl after she has attained the age of 10 years, and in the case of a Muslim girl, 11 years.
(iv) The Deputy Inspector or Supervisor should sign in the remarks column whenever he scrutinizes the record sheet. The headmaster should also sign in the remarks column in token of the correctness of the entries made in his school when the record sheet is transferred to the headmaster of another school.

* Except when otherwise directed.

(Section 44 Rule 11)

Defaulters' list of pupils at School for the month ending
not at School

Name and address of School

[illegible]

Compulsions

Note: 1 In areas where compulsion is in force under sub clause (a), or (b), or (c) under section 14 of the Elementary Education Act, 1939, the kind of defaulters' lists have to be prepared for children of school-age who have committed default at school (by absence for 15 days or more in a quarter) and the other children of school-age who are not at school. In the case of children not at school Col. 7, 8 & 9 may be kept blank.

11 Col. 12 & 13 may be filled in after action is taken by the President of the Association
or the District Educational Officer as the case may be against the defaulters.

Certified that no defunct name has been left out on struck off the rolls.

Signature of Headmaster or Headmistress

Countersignatures of the President, Attendance Committee.

KS
23/8/17

4

(END)

EDUCATION DEPARTMENT

FROM

THE DIRECTOR OF PUBLIC INSTRUCTION, MADRAS

To

The Secretary to Government,
Education and Public Health Dept.,
Madras.

Rc. 189 M/49 dated 10th August '49

Sir,

Sub:--Elementary Education Act Rules--Certain forms prescribed under revision--draft amendments.

Ref:--G.O.No.891 E & P.H. dated 28-3-49

I suggest the following modifications to the draft amendments published in the G.O. referred to above.

1. Appendix 3- Record Sheet- (1) Date of leaving and (2) Progress and conduct may be printed in separate columns instead of the proposed combined column.

2. Note 3 of appendix 3 In view of the amendment issued in G.O.No.2216 Education dated 16-10-47 note (iii) may be substituted by the following

"(iii) In areas where compulsory Elementary Education has been introduced on or after 1-8-45 compulsion cannot be enforced in the case of ~~in~~ a boy if he has completed 14 years of age and in the case of a girl if she has completed 12 years of age. Compulsion may however be enforced upto the age of 14 if the girl is reading in a Special Girls School functioning in those areas. In other areas compulsion cannot be enforced in respect of children of either sex if they have completed 12 years of age.

3. Appendix (4) Defaulters' List. For the words "Defaulters' list of pupils at School for the month ending" at the heading substitute "Defaulters' List of pupils at School for the month ending" not at School

The following may be added as Note (i) and Note (ii) at the end.

Note 1 In areas where compulsion is in force under sub clause (a) or (b) or (c) under section 44 of the Elementary Education Act 2 kinds of Defaulters' lists have to be prepared, one for children of schoolage who have committed default at School (by absence ~~of~~ 15 days or more in a quarter) and the other for children of school age who are not at School. In the case of children not at School Columns 7,8 and 9 may be kept blank.

Note(ii) Columns 13 and 14 may be filled in after action is taken by the President of the Attendance Committee or by the District Educational Officer as the case may be against defaulters.

4. Column 14 The existing entries may be substituted by the following "The date of issue of notice by the President Attendance Committee". Col. 14 may be re-numbered as Column 13 and the existing Column 13 renumbered as Column 14.

5. In appendix 4 provision has been made for the Counter-signature of the Attendance Officer. For the words "Attendance Officer" "President, Attendance Committee" may be substituted.

Added to draft

A revised form of appendix 4 incorporating the above suggestions is submitted herewith for ready reference.

Yours faithfully,

D. P. Pauline
13.8.49

Clb.13-7-49

For Director of Public Instruction

See 13/8
Ad 12/8

Sub:--Elementary Education Act Rules--Certain forms prescribed under revision--Draft amendments.

Ref:--G.O.No.891 E & P.H. dated 28-3-49

I suggest the following modifications to the draft amendments published in the G.O. referred to above.

1. Appendix 3--Record Sheet--(i) Date of leaving and (ii) Progress and conduct may be printed in separate columns instead of the proposed combined column.

2. Note 3 of appendix 3. In view of the amendment passed in G.O.No.891 E & P.H. dated 18-10-47 note (iii) may be substituted by the following:

"(iii) In cases where elementary Education has been introduced on or after 1-3-45 completion cannot be entered in the case of a boy if he has completed 14 years of age and in the case of a girl if she has completed 12 years of age. Completion may however be entered up to the age of 14 if the girl is residing in a Special Girls School functioning in those areas. In other cases completion cannot be entered in respect of children of either sex if they have completed 12 years of age."

3. Appendix (A) Defaulter's List of pupils at school for the month ending.... For the month.... For the month....

The following may be added as Note (i) and Note (ii) at the end.

Note 1. In cases where completion is to force under any of the (a) or (b) or (c) under section 44 of the Elementary Education Act, 1909, the date of completion must be entered. The date of completion of school must be entered in the case of children who have completed school (by absence or otherwise) on more than a quarter) and the other for children of school who are not at school. In the case of children not at school Columns 7, 8 and 9 may be kept blank.

Note (ii) Columns 13 and 14 may be left blank when action is taken by the Director of Public Instruction or the Director of District Educational Office as the case may be against defaulter.

4. Column 15 the existing column may be re-numbered as column 13 and the existing column 13 may be re-numbered as column 14.

EPH (B2)

From the D.P.S. No 1894/49 d 8/8/49

Sub. Ele. Edu. Act Rules-- Certain forms prescribed under Revision --
draft amendments-- Confirmation

p37-38CF

See G.O.891 Edu. d 28-3-49, Govt

published for information and criticism. draft of certain amendments to rules relating to compulsory ele. education. The amendments contained certain alterations to the forms of Record Sheets ^{to defaulter} to be used in schools in compulsory areas consequent on the transfer to the D.E.O. of the power to impose penalties on guardians in compulsory areas. The D.P.S. has suggested certain ^{alterations} to the forms these may be accepted.

2. The draft rules may be confirmed. A draft order is submitted. Legal may see.

Legal
26/8/49

Legal Department.

The alterations indicated in red ink on the draft notification may be made.



Legal O.O. 10956/49-1
21-8-49.



The draft order may now issue with the alterations made in red ink on the draft notification by legal dept.

Legal
31/8/49
21/8/49
21/8/49
3/8/49

Page 10-1025/10-1

8-8-15

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10/15