

E & H (1949) Department.

(T)

MS. SERIES.

G.O. NO. 2594 Edn

Dated 16. 8. 1949.

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H-24 9/10
H-25

[Despatch Abstract.]

Schools - Secondary - Staff for bifurcated
Courses of Studies - Commercial Inspectors
and Engineering Inspectors - Qualifications
and scales of pay - Amendments - Issued.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
	1580	Gm	17.6.48.				

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
	3229	Efn	22.10.49				

GOVERNMENT OF MADRAS.
Education and Public Health Department.
G. O. Ms. No.2594 Education; dated 16th August 1949.
Abstract:

SCHOOLS - Secondary - Staff for bifurcated courses of studies - Commercial Instructors and Engineering Instructors - Qualifications and scales of pay - Amendments - Issued.

Read:-

G. O. No. 1580 Education, dated the 17th June 1948.
From the Director of Public Instruction, R.C.No.1202-BI/48 dated the 26th July 1949.

....

ORDER:

The following amendments will be made in the annexure to G.O. No. 1580 Education, dated the 17th June 1948, specifying the qualifications and scales of pay for the staff to be employed for the teaching of the various subjects under the bifurcated courses of studies in this Province:-

AMENDMENTS.

I

For the entries relating to Secretarial Assistant and Engineering Instructor, the following shall be substituted:-

Secretarial.	Assistant.	B.Com with teacher's training.	Rs. 85-5-125-10-175.	Rs. 75-5-145.
	Commercial Instructor.	A pass in the Government Technical Examination of the Higher Grade In Shorthand or Type-writing - Preference will be given to those who have passed the Higher Grade Examination in both the subjects.	60-4-100	50-2-90
Engineering.	Instructor	L.M.E. Or L.E.E. with three years practical experience in Engineering workshop or three years experience as Instructor in any recognised technical school.	85-5-125-10-175.	75-5-145.

Persons possessing the required qualifications and experience may be started on Rs.100 in Government secondary schools and Rs.90 in secondary schools under local bodies and private managements in the respective scales of pay.

II

In the note at the end of the annexure the words 'Commercial Instructor and' shall be deleted.

(BY ORDER OF HIS EXCELLENCY THE GOVERNOR)

J. M. LOBO PRAEPU,
Secretary to Government.

To
The Director of Public Instruction.

P.T.O.....

To

The Director of Public Instruction, Madras.
The Special Officers of District Boards.
The Executive authorities of municipalities through Chairmen.
The Accountant-General through Finance Department.
The Examiner of Local Fund Accounts.
The Finance Department.
The Inspector of Municipal Councils and Local Boards.

True copy / Forwarded / By Order.

KK.16.8.

Superintendent.

EDUCATION DEPARTMENT

FROM

THE DIRECTOR OF PUBLIC INSTRUCTION, MADRAS

To

The Secretary to Government,
Education and Public Health Department,
MADRAS

Rc.No.1202 Bl/48 dated 26-7-49

Sir,

Sub:--Schools--Secondary--Staff for bifurcated courses of
studies --qualifications--Secretarial Course
certain amendments suggested.

Ref:--G.O.Ms.No.1580 Education dated 17-6-48

In the above G.O. the qualifications prescribed for the Assistant for the Secretarial Course are B.Com or D.Com with shorthand and typewriting and teachers training. From experience it is observed that B.Com candidates with short-hand and type-writing qualifications are not available. For purposes of teaching the subjects a B.Com is more suitable than a D.Com as the former is a degree holder of the University. I therefore suggest that for the existing qualifications the Secretarial Assistant the following may be substituted "B.Com with teachers Training."

In the note to the above G.O. it is stated that Commercial Instructors and peons should be appointed on the scales of pay already fixed for them. It would therefore be the intention that besides the Secretarial Assistant, a commercial Instructor should also be appointed for the Secretarial Course. In the case of Government Schools where Secretarial Course is introduced the post of a commercial Instructor is also being invariably sanctioned in addition to a Secretarial Assistant. With a view to removing doubts in the matter of appointing a commercial Instructor also besides a Secretarial Assistant in the case of non Government Secondary Schools where Secretarial Course is introduced, it is suggested that this post viz. Commercial Instructor may also be included in the body of the G.O. itself by issuing the necessary amendments. The following amendment may be ordered. Add the following to G.O. Ms. No.1580 Edn. dated 17-6-48 under the Assistant for the Secretarial Course 'Commercial Instructor' A pass in the Government Technical Examination of the Higher Grade in shorthand or typewriting, preference will be given to those who have passed higher grade examination both in Short hand and typewriting. Rs.60-4-100 in the case of those to be employed in Government Secondary Schools and Rs.50-2-90 in the case of those to be employed in Secondary Schools under local bodies and private managements.

2) The word 'and' between the words 'Engineering work-shop' and 'three years experience as Instructor' may be ordered to be substituted by the word 'or' under the qualifications prescribed for Engineering Instructor.

Yours faithfully,

K. Subramanian

For Director of Public Instruction

Clb.27-7-49

27/7

C.No. 57559-BI/49.

SCHOOLS - Secondary - Staff for bifurcated courses of studies - *Commercial Subjects and Engineering Subjects* - Qualifications and scales of pay - Amendments - Issued.

Read: G.O.No. 1580 Education, dated the 17th June 1948.
From the Director of Public Instruction, R.C.No. 1202-BI/48 dated the 26th July 1949.

ORDER MS.NO. 2594 EDUCATION, dated 16-8-1949.

The following amendments will be made in the annexure to G.O.No. 1580 Education, dated the 17th June 1948, specifying the qualifications and scales of pay for the staff to be employed for the teaching of the various subjects under the bifurcated courses of studies in secondary schools in this Province:-

AMENDMENTS.

I

For the entries relating to Secretarial Assistant and Engineering Instructor, the following shall be substituted:-

Secretarial.	Assistant.	B.Com with teacher's training.	85-5-125-10-175	75-5-145
~~Engineering.~~	<i>Commercial</i> Instructor.	A pass in the Govt. Technical Examination of the Higher Grade In Shorthand or Typewriting - Preference will be given to those who have passed the Higher Grade Examination in both the subjects.	60-4-100	50-2-90
Engineering	Instructor	L.M.E or L.E.E. with three years practical experience in Engineering workshop or three years experience as Instructor in any recognised technical school	85-5-125-10-175	75-5-145
		Persons possessing the required qualifications and experience may be started on Rs 100 in Govt secondary schools & Rs 90 in secondary schools under local bodies and private managements in the respective scales of pay		

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In the note at the end of the annexure the words
' Commercial Instructor and' shall be deleted.

4/8/49
12/8/49
4/8/49

To
The D.P.I.
,, Special officers of
Dt Bds
,, Executive authorities
of municipalities
through chairmen
,, A.G. through Finance
,, Examiner of L.E. Accts
,, Finance Dept
,, I.A. Dept
,, Inspector of Mol cls
and local boards.

Note. The draft order may be sent to Finance u.o. for acceptance.

4/8/49

5-8-49

Finance

Finance (E. U.)

The draft order copy 1-2 above

may be accepted.

8/8/49
10.8.49

11/8/49

E. D. H.
(By)

May issue.

12/8/49



Finance 51379/6/49
11.8.49



61744

GOVERNMENT OF MADRAS.
Education & Public Health Department.
G. O. Ms. No. 3229 Education, dated 22nd October 1949.
Abstract:

SCHOOLS - Secondary - Introduction of bifurcated courses - Qualifications for
Secretarial Assistants - Additions - Approved.

Read:-

G.O.No.1580 Edn., dated the 17th June 1948.
E.O.No.2594 Edn., dated the 16th August 1949.
From the Director of Public Instruction, R.C.No.215-B1/49 dated the 11th
October 1949.

ORDER:

In the circumstances explained, the Government approve the proposal of
the Director of Public Instruction that L.T. Assistants with Trained Teachers'
Certificate Higher Grade I in (i) Book-keeping, (ii) Theory and Practice of
Commerce, (iii) Banking, and (iv) Commercial Geography, may be employed as
Secretarial Assistants in lieu of B.Com. degree holders by the managements of
the secondary schools which have introduced the Secretarial course under the
scheme of diversified courses of studies. The appointment of such an
assistant is subject to the condition that necessary arrangements should be made
for the teaching of the Secretarial subjects efficiently without extra cost to
Government on account of such arrangement.

J. M. Lobo Prabhu,
Secretary to Government.

P.T.O....

- 2 -

To

The Director of Public Instruction.
The Special Officers of all District Boards.
The Executive Authorities of all Municipalities through the Chairman
Municipal Council concerned.
The Accountant-General through Finance Department.
The Examiner of Local Fund Accounts.
The Finance Department.
The Inspector of Municipal Councils and Local Boards.

Forwarded / By Order.

KK.22.10.

H. H. Maswani
SUPERINTENDENT.